

MEMORANDUM

TO: South Texas Water Authority Board of Directors
FROM: Brandon Barrera, President
DATE: June 20, 2022
SUBJECT: Meeting Notice and Agenda for the South Texas Water Authority

A Regular Meeting of the STWA Board of Directors is scheduled for:

Tuesday, June 28, 2022
5:30 p.m.
South Texas Water Authority
2302 East Sage Road, Kingsville, Texas

The Board will consider and act upon any lawful subject which may come before it, including among others, the following:

Agenda

1. Call to order.
2. Citizen comments. This is an opportunity for citizens to address the Board of Directors concerning an issue of community interest that is not on the agenda. Comments on the agenda items must be made when the agenda item comes before the Board. The President may place a time limit on all comments. The response of the Board to any comment under this heading is limited to making a statement of specific factual information in response to the inquiry, or, reciting existing policy in response to the inquiry. Any deliberation of the issue is limited to a proposal to place it on the agenda for a later meeting.
3. Approval of Minutes. (Attachment 1)
4. Treasurer's Report/Payment of Bills. (Attachment 2)
5. Operation and Maintenance Reports. (Attachment 3)
 - O&M Report
 - CP Update
6. Fiscal Year 2022 Budget Amendments. (Attachment 4)
7. Water District Truth in Taxation Notices, Effective Tax Rate Calculation, and Meeting/Hearing Schedule. (Attachment 5)
8. Preliminary Fiscal Year 2023 Budget. (Attachment 6)
9. Wholesale Water Supply Contract with the City of Corpus Christi. (Attachment 7)
10. Update on conveyance of section of STWA's 42" waterline to the City of Corpus Christi. (Attachment 8)

11. Administration Report.

12. Adjournment.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session, a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

BB/JM/fdl
Attachments

This meeting notice was posted on
STWA's website, www.stwa.org, and on
indoor and outdoor bulletin boards at
STWA's administrative offices,
2362 East Sage Road, Kingsville, Texas at
3:00 p.m. on June 24, 2022
James DeLeon
Assistant Secretary

ATTACHMENT 1

Approval of Minutes

SOUTH TEXAS WATER AUTHORITY
Regular Board of Directors Meeting
May 24, 2022
Minutes

Board Members Present:

Jose Graveley
Patsy Rodgers
Rudy Galvan, Jr.
Imelda Garza
Kathleen Lowman
Joe Morales
Angela Pena

Board Members Absent:

Brandon Barrera
Frances Garcia

Staff Present:

John Marez
Jo Ella Wagner
Nigel Gomez
Patrick Sendejo

Guests Present:

None

1. Call to Order.

Mr. Jose Graveley, Board Vice-President, called the Regular Meeting of the STWA Board of Directors to order at 5:30 p.m. A quorum was present.

2. Citizen Comments.

Mr. Graveley opened the floor to citizen's comments. No comments were made.

3. New Board members' oaths of office.

Ms. Wagner administered the Oath of Office to Mr. Morales who was re-appointed to his current position on the Board by the Nueces County Commissioner's Court.

4. Approval of Minutes.

Mr. Galvan made a motion to approve the minutes of the April 26, 2022 Regular Meeting as presented. Ms. Rodgers seconded. The motion passed by unanimous vote.

5. Treasurer's Report/Payment of Bills.

The following reports were presented for the Board's consideration:

STWA Investment Report for Quarter ended March 31, 2022
Treasurer's Report for period ending January 31, 2022
Revenue Fund Income Statement for period ending January 31, 2022
Tax Fund Income Statement for period ending January 31, 2022
Special Services Income Statement for January 31, 2022

STWA Revenue Fund Balance Sheet – January 31, 2022
STWA Revenue Fund Trial Balance for January, 2022
STWA Debt Service Fund Income Statement for period ending January 31, 2022
STWA Debt Service Fund Balance Sheet – January 31, 2022
STWA Debt Service Fund Trial Balance – January 31, 2022
STWA Capital Projects Fund Income Statement for period ending January 31, 2022
STWA Capital Projects Fund Balance Sheet – January 31, 2022
STWA Capital Projects Fund Trial Balance – January 31, 2022
Treasurer’s Report for period ending February 28, 2022
Revenue Fund Income Statement for period ending February 28, 2022
Tax Fund Income Statement for period ending February 28, 2022
Special Services Income Statement for February 28, 2022
STWA Revenue Fund Balance Sheet – February 28, 2022
STWA Revenue Fund Trial Balance for February 28, 2022
STWA Debt Service Fund Income Statement for period ending February 28, 2022
STWA Debt Service Fund Balance Sheet – February 28, 2022
STWA Debt Service Fund Trial Balance – February 28, 2022
STWA Capital Projects Fund Income Statement for period ending February 28, 2022
STWA Capital Projects Fund Balance Sheet – February 28, 2022
STWA Capital Projects Fund Trial Balance – February 28, 2022
FY 2022 Cathodic Protection Expenses Breakdown
2012 Bond Election Report
Anticipated vs. Actual Water Rate Charged and Net Revenue

No bills were presented for approval. Ms. Lowman made a motion to approve the January and February 2022 Treasurer’s Reports and Quarterly Report as presented, Mr. Galvan seconded and all voted in favor.

6. Operation and Maintenance Reports.

The O&M and Cathodic Protection Reports were presented to the Board. Nigel Gomez pointed out that a significant amount of time is being spent on new service taps for the corporations. He added that as one is completed, more are added to the work schedule.

7. Fiscal Year 2022 Budget Amendments.

FY 2022 Budget Amendments were not presented.

8. Resolution 22-02. Resolution appointing Jo Ella Wagner, Assistant Executive Director, to serve as Chief Tax Assessor for South Texas Water Authority.

Ms. Lowman made a motion to adopt Resolution 22-02. The motion was seconded by Ms. Rodgers and passed unanimously.

9. Resolution 22-03. Resolution appointing Kevin Kieschnick, Nueces County Tax Assessor/Collector, to serve as the South Texas Water Authority Tax Collector in Nueces County.

Ms. Lowman made a motion to adopt Resolution 22-03. The motion was seconded by Ms. Rodgers and passed unanimously.

10. Resolution 22-04. Resolution appointing Maria Victoria Valadez, Kleberg County Tax Assessor/Collector, to serve as the South Texas Water Authority Tax Collector in Kleberg County.

Ms. Lowman made a motion to adopt Resolution 22-04. The motion was seconded by Ms. Rodgers and passed unanimously.

11. Resolution 22-05. Resolution establishing tax exemptions for residence homesteads, for property owners who are 65 years of age or older, for persons who are disabled, and for disabled veterans.

Ms. Lowman made a motion to adopt Resolution 22-02. The motion was seconded by Ms. Rodgers and passed unanimously.

12. Preliminary Nueces and Kleberg County Appraisal District Values.

Mr. Marez presented the preliminary values for Nueces and Kleberg Counties and reported that this year's preliminary values reflect an increase compared to last year's certified values. He also noted that the values are preliminary and are being provided for informational purposes. Certified values should be delivered by July 25th. No action was taken on the presented information.

13. Authorization to enter into the Department of Labor Participating Employer Acceptance Agreement for the TRWA Apprenticeship Program.

Mr. Marez presented a Participating Employer Acceptance Agreement and information on the Texas Rural Water Association's Apprenticeship Program. The first cohort will begin in June. The two-year, 4,400-hour program is designed for employees with less than one year of work experience and provides on the job and technical training for these employees. They are able to earn Class D and Class C water operator and CSI licenses during the course of the program and should be eligible to apply for a Class B license upon six months of completing the program. Mr. Morales voiced concerns about these trained employees leaving for jobs with other employers after receiving the training and certifications and suggested getting an agreement in place in order to retain participants. Mr. Marez agreed and stated that he can seek assistance from Mr. Flickinger for designing an agreement. Ms. Pena made a motion to enter into the TRWA's Apprenticeship Program. Ms. Lowman seconded. All voted in favor.

14. FY 2023 Budget Priorities.

Mr. Marez requested the Board's input on items to include in the FY 2023 budget. He stated that staff will most likely be requesting increases for training for both staff and board members, additional personnel and vehicles. He noted that increases for fuel expenses over last year will be needed due to the rising cost of fuel. The Board discussed increasing the hours of the accounting assistant intern and the possibility of hiring additional field personnel. Mr. Marez asked that any other suggestions be brought to his or Ms. Wagner's attention so they can be included in the proposed budget.

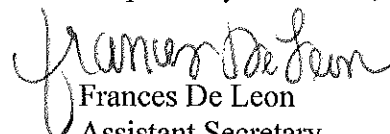
15. Administration Report.

Mr. Marez reported that water levels continue decreasing and that he will keep the Board updated on future changes.

16. Adjournment.

With no further business to discuss, Ms. Lowman made a motion to adjourn the meeting at 6:35 p.m. Ms. Rodgers seconded. All voted in favor.

Respectfully submitted,


Frances De Leon
Assistant Secretary

ATTACHMENT 2

Treasurer's Report/Payment of Bills

Information will be provided prior to meeting

ANTICIPATED (BUDGETED) vs. ACTUAL WATER RATE CHARGED

	ANTICIPATED (BUDGETED) CHARGES			ACTUAL CHARGES			Difference: Actual vs. Budgeted
	Handling Charge	CC Cost	Total	Handling Charge	CC Cost	Total	
Oct-21	\$0.426386	\$2.5106	\$2.9370	\$0.426386	\$2.626163	\$3.052549	\$0.1156
Nov-21	\$0.426386	\$2.5117	\$2.9381	\$0.426386	\$2.630873	\$3.057259	\$0.1191
Dec-21	\$0.426386	\$2.5120	\$2.9384	\$0.426386	\$2.628523	\$3.054909	\$0.1165
Jan-22	\$0.426386	\$2.6242	\$3.0506	\$0.426386	\$2.113888	\$2.540274	-\$0.5104
Feb-22	\$0.426386	\$2.6256	\$3.0520	\$0.426386	\$2.137577	\$2.563963	-\$0.4880
Mar-22	\$0.426386	\$2.6240	\$3.0503	\$0.426386	\$2.132770	\$2.559156	-\$0.4912
Apr-22	\$0.426386	\$2.6233	\$3.0497	\$0.426386	\$2.128306	\$2.554692	-\$0.4950
May-22	\$0.426386	\$2.6222	\$3.0486	\$0.426386	\$2.125846	\$2.552232	-\$0.4964
Jun-22	\$0.426386	\$2.6231	\$3.0495	\$0.426386		\$0.426386	-\$2.6231
Jul-22	\$0.426386	\$2.6209	\$3.0473	\$0.426386		\$0.426386	-\$2.6209
Aug-22	\$0.426386	\$2.6204	\$3.0467	\$0.426386		\$0.426386	-\$2.6204
Sep-22	\$0.426386	\$2.6226	\$3.0489	\$0.426386		\$0.426386	-\$2.6226
Avg Cost	\$0.426386	\$2.5951	\$3.0214	\$0.426386	\$4.099525	\$4.525911	\$1.5045

ANTICIPATED (BUDGETED) vs. ACTUAL WATER USAGE

All Customers				NWSC			
	Budgeted	Actual	Difference		Budgeted	Actual	Difference
Oct-21	48,377,075	39,935,040	-8,442,035	Oct-21	14,586,844	9,582,780	-5,004,064
Nov-21	45,138,787	33,479,380	-11,659,407	Nov-21	13,214,720	8,859,280	-4,355,440
Dec-21	44,347,045	35,266,120	-9,080,925	Dec-21	12,790,176	8,941,390	-3,848,786
Jan-22	43,780,242	38,374,700	-5,405,542	Jan-22	13,546,682	9,676,450	-3,870,232
Feb-22	40,663,616	34,911,020	-5,752,596	Feb-22	12,482,360	8,886,150	-3,596,210
Mar-22	44,499,319	44,573,910	74,591	Mar-22	13,692,137	10,290,110	-3,402,027
Apr-22	46,242,089	51,967,160	5,725,071	Apr-22	13,972,827	11,717,230	-2,255,597
May-22	49,572,795	62,844,450	13,271,655	May-22	15,547,525	12,751,370	-2,796,155
Jun-22	46,747,806			Jun-22	14,876,676		
Jul-22	54,405,144			Jul-22	17,459,068		
Aug-22	56,525,570			Aug-22	17,237,424		
Sep-22	48,521,744			Sep-22	14,653,204		
TOTAL	568,821,231	341,351,780	-21,269,188	TOTAL	174,059,643	80,704,760	-29,128,511

Kingsville				RWSC			
	Budgeted	Actual	Difference		Budgeted	Actual	Difference
Oct-21	12,538,018	10,480,000	-2,058,018	Oct-21	9,194,800	9,107,000	-87,800
Nov-21	12,538,018	9,566,000	-2,972,018	Nov-21	7,734,000	7,054,000	-680,000
Dec-21	12,538,018	6,308,000	-6,230,018	Dec-21	8,145,600	7,661,000	-484,600
Jan-22	12,538,018	5,914,000	-6,624,018	Jan-22	7,399,600	7,751,000	351,400
Feb-22	12,538,018	6,112,000	-6,426,018	Feb-22	6,671,800	7,020,000	348,200
Mar-22	12,538,018	7,701,000	-4,837,018	Mar-22	8,200,000	9,924,000	1,724,000
Apr-22	12,538,018	9,254,000	-3,284,018	Apr-22	8,754,200	11,250,000	2,495,800
May-22	12,538,018	19,289,000	6,750,982	May-22	9,363,400	10,500,000	1,136,600
Jun-22	12,538,018			Jun-22	8,388,200		
Jul-22	12,538,018			Jul-22	10,504,800		
Aug-22	12,538,018			Aug-22	11,040,600		
Sep-22	12,538,018			Sep-22	8,936,200		
TOTAL	150,456,215	74,624,000	-25,680,144	TOTAL	104,333,200	70,267,000	4,803,600

Bishop	Budgeted	Actual	Difference
Oct-21	3,348,200	3,826,000	477,800
Nov-21	3,413,800	1,556,000	-1,857,800
Dec-21	2,489,600	5,882,000	3,392,400
Jan-22	2,554,400	8,350,000	5,795,600
Feb-22	2,191,000	7,175,000	4,984,000
Mar-22	2,531,267	9,691,000	7,159,733
Apr-22	2,936,022	12,075,000	9,138,978
May-22	3,507,200	12,461,000	8,953,800
Jun-22	2,752,400		
Jul-22	4,433,800		
Aug-22	6,335,400		
Sep-22	3,795,600		
TOTAL	40,288,689	61,016,000	38,044,511

Banquete	Budgeted	Actual	Difference
Oct-21	2,045,006	2,055,980	10,974
Nov-21	1,927,240	1,538,950	-388,290
Dec-21	1,952,140	1,788,870	-163,270
Jan-22	1,952,556	1,757,900	-194,656
Feb-22	1,799,470	1,455,620	-343,850
Mar-22	1,852,842	1,808,160	-44,682
Apr-22	1,919,142	1,941,460	22,318
May-22	2,026,238	2,092,240	66,002
Jun-22	1,994,006		
Jul-22	2,200,312		
Aug-22	2,234,232		
Sep-22	1,980,276		
TOTAL	23,883,460	14,439,180	-1,035,454

Driscoll	Budgeted	Actual	Difference
Oct-21	4,494,051	2,600,000	-1,894,051
Nov-21	4,413,165	2,650,000	-1,763,165
Dec-21	4,463,369	2,704,000	-1,759,369
Jan-22	3,831,984	3,052,000	-779,984
Feb-22	3,232,256	2,614,000	-618,256
Mar-22	3,720,180	2,881,000	-839,180
Apr-22	3,866,780	3,298,000	-568,780
May-22	3,989,340	3,334,000	-655,340
Jun-22	3,630,860		
Jul-22	4,588,300		
Aug-22	4,596,040		
Sep-22	4,428,700		
TOTAL	49,255,025	23,133,000	-8,878,125

Agua Dulce	Budgeted	Actual	Difference
Oct-21	2,170,156	2,283,280	113,124
Nov-21	1,897,844	2,255,150	357,306
Dec-21	1,968,142	1,980,860	12,718
Jan-22	1,957,002	1,873,350	-83,652
Feb-22	1,748,712	1,648,250	-100,462
Mar-22	1,964,875	2,278,640	313,765
Apr-22	2,255,100	2,431,470	176,370
May-22	2,601,074	2,416,840	-184,234
Jun-22	2,567,646		
Jul-22	2,680,846		
Aug-22	2,543,856		
Sep-22	2,189,746		
TOTAL	26,544,999	17,167,840	604,935

Net Revenue per Thousand (1,000) Gallons

Kingsville				NWSC			
	Actual	Net Rev	Per 1000g		Actual	Net Rev	Per 1000g
Oct-21	10,480,000	\$3,381.43	\$0.3227	Oct-21	9,582,780	\$2,947.69	\$0.3076
Nov-21	9,566,000	\$2,978.73	\$0.3114	Nov-21	8,859,280	\$2,855.58	\$0.3223
Dec-21	6,308,000	\$1,558.48	\$0.2471	Dec-21	8,941,390	\$2,430.97	\$0.2719
Jan-22	5,914,000	\$1,418.01	\$0.2398	Jan-22	9,676,450	\$2,646.19	\$0.2735
Feb-22	6,112,000	\$1,555.54	\$0.2545	Feb-22	8,886,150	\$2,382.51	\$0.2681
Mar-22	7,701,000	\$2,245.59	\$0.2916	Mar-22	10,290,110	\$2,941.57	\$0.2859
Apr-22	9,254,000	\$2,822.67	\$0.3050	Apr-22	11,717,230	\$3,360.13	\$0.2868
May-22	19,289,000	\$6,915.56	\$0.3585	May-22	12,751,370	\$3,583.65	\$0.2810
Jun-22	0		#DIV/0!	Jun-22	0		#DIV/0!
Jul-22	0		#DIV/0!	Jul-22	0		#DIV/0!
Aug-22	0		#DIV/0!	Aug-22	0		#DIV/0!
Sep-22	0		#DIV/0!	Sep-22	0		#DIV/0!
TOTAL	74,624,000	\$22,876.01	\$0.3066	TOTAL	80,704,760	\$23,148.29	\$0.2868

Bishop				RWSC			
	Actual	Net Rev	Per 1000g		Actual	Net Rev	Per 1000g
Oct-21	3,826,000	\$724.70	\$0.1894	Oct-21	9,107,000	\$2,893.78	\$0.3178
Nov-21	1,556,000	-\$276.49	-\$0.1777	Nov-21	7,054,000	\$1,448.34	\$0.2053
Dec-21	5,882,000	\$1,305.37	\$0.2219	Dec-21	7,661,000	\$1,907.77	\$0.2490
Jan-22	8,350,000	\$2,481.82	\$0.2972	Jan-22	7,751,000	\$1,914.51	\$0.2470
Feb-22	7,175,000	\$2,155.33	\$0.3004	Feb-22	7,020,000	\$1,492.93	\$0.2127
Mar-22	9,691,000	\$3,201.09	\$0.3303	Mar-22	9,924,000	\$2,787.23	\$0.2809
Apr-22	12,075,000	\$3,798.32	\$0.3146	Apr-22	11,250,000	\$3,171.58	\$0.2819
May-22	12,461,000	\$3,971.27	\$0.3187	May-22	10,500,000	\$2,843.44	\$0.2708
Jun-22	0		#DIV/0!	Jun-22	0		#DIV/0!
Jul-22	0		#DIV/0!	Jul-22	0		#DIV/0!
Aug-22	0		#DIV/0!	Aug-22	0		#DIV/0!
Sep-22	0		#DIV/0!	Sep-22	0		#DIV/0!
TOTAL	61,016,000	\$17,361.41	\$0.2845	TOTAL	70,267,000	\$18,459.58	\$0.2627

Driscoll				Banquete			
	Actual	Net Rev	Per 1000g		Actual	Net Rev	Per 1000g
Oct-21	2,600,000	\$663.87	\$0.2553	Oct-21	2,055,980	\$98.93	\$0.0481
Nov-21	2,650,000	\$687.97	\$0.2596	Nov-21	1,538,950	\$358.88	\$0.2332
Dec-21	2,704,000	\$665.86	\$0.2463	Dec-21	1,788,870	\$298.75	\$0.1670
Jan-22	3,052,000	\$814.92	\$0.2670	Jan-22	1,757,900	\$487.14	\$0.2771
Feb-22	2,614,000	\$638.50	\$0.2443	Feb-22	1,455,620	\$378.88	\$0.2603
Mar-22	2,881,000	\$807.24	\$0.2802	Mar-22	1,808,160	\$470.15	\$0.2600
Apr-22	3,298,000	\$969.16	\$0.2939	Apr-22	1,941,460	\$515.08	\$0.2653
May-22	3,334,000	\$970.59	\$0.2911	May-22	2,092,240	\$564.11	\$0.2696
Jun-22	0		#DIV/0!	Jun-22	0		#DIV/0!
Jul-22	0		#DIV/0!	Jul-22	0		#DIV/0!
Aug-22	0		#DIV/0!	Aug-22	0		#DIV/0!
Sep-22	0		#DIV/0!	Sep-22	0		#DIV/0!
TOTAL	23,133,000	\$6,218.11	\$0.2688	TOTAL	14,439,180	\$3,171.92	\$0.2197

Agua Dulce				All Customers			
	Actual	Net Rev	Per 1000g		Actual	Net Rev	Per 1000g
Oct-21	2,283,280	\$413.68	\$0.1812	Oct-21	39,935,040	\$11,124.08	\$0.2786
Nov-21	2,255,150	\$515.70	\$0.2287	Nov-21	33,479,380	\$8,568.71	\$0.2559
Dec-21	1,980,860	\$255.93	\$0.1292	Dec-21	35,266,120	\$8,423.13	\$0.2388
Jan-22	1,873,350	\$247.73	\$0.1322	Jan-22	38,374,700	\$10,010.32	\$0.2609
Feb-22	1,648,250	\$234.01	\$0.1420	Feb-22	34,911,020	\$8,837.70	\$0.2531
Mar-22	2,278,640	\$353.71	\$0.1552	Mar-22	44,573,910	\$12,806.58	\$0.2873
Apr-22	2,431,470	\$444.60	\$0.1829	Apr-22	51,967,160	\$15,081.54	\$0.2902
May-22	2,416,840	\$415.21	\$0.1718	May-22	62,844,450	\$19,263.83	\$0.3065
Jun-22	0		#DIV/0!	Jun-22	0	\$0.00	#DIV/0!
Jul-22	0		#DIV/0!	Jul-22	0	\$0.00	#DIV/0!
Aug-22	0		#DIV/0!	Aug-22	0	\$0.00	#DIV/0!
Sep-22	0		#DIV/0!	Sep-22	0	\$0.00	#DIV/0!
TOTAL	17,167,840	\$2,880.57	\$0.1678	TOTAL	341,351,780	\$94,115.89	\$0.2757

ATTACHMENT 3

Field Reports

Memorandum

To: South Texas Water Authority Board of Directors and John Marez, Administrator
From: Nigel Gomez, O&M Supervisor
Date: June 20, 2022
Re: O&M Activities

During the Week of May 2nd:

- Exercise generators
- Review GPS records
- Collected/monitored NAP samples.
- Took residuals (Total, Mono, FAA, Free) for the Driscoll Booster Station on the 42" line, Ave G, CR 16, Kingsville Meter Run & RWSC Meter Run @ Office
- Held weekly safety meeting.
- Vehicle Maintenance Report.
- Weekly equipment test @ office.
- Disinfect Pump Stations
- Collected Bac-T Samples
- CL 17 Verification
- Read Meters – RWSC
- Remote Readings - NWSC
- Locates – STWA, RWSC, NWSC
- Flushing – NWSC & RWSC
- Completed service orders for NWSC and RWSC
- Spray Weed Killer @ Pump Stations
- Mow Grass @ Pump Stations
- Water Loss Report
- Complete Ortiz Ext – CR 2210

During the Week of May 9th:

- Exercise generators
- Review GPS records
- Collected/monitored NAP samples.
- Took residuals (Total, Mono, FAA, Free) for the Driscoll Booster Station on the 42" line, Ave G, CR 16, Kingsville Meter Run & RWSC Meter Run @ Office
- Held weekly safety meeting.
- Vehicle Maintenance Report.
- Weekly equipment test @ office.
- Disinfect Pump Stations
- Collected Bac-T Samples
- Remote Readings - NWSC
- Locates – STWA, RWSC, NWSC
- Completed service orders for NWSC and RWSC
- Clean Gutters at Office

During the Week of May 16th:

- Exercise generators
- Review GPS records
- Collected/monitored NAP samples.
- Took residuals (Total, Mono, FAA, Free) for the Driscoll Booster Station on the 42" line, Ave G, CR 16, Kingsville Meter Run & RWSC Meter Run @ Office
- Held weekly safety meeting.
- Vehicle Maintenance Report.
- Weekly equipment test @ office.
- Disinfect Pump Stations
- Collected Bac-T Samples
- CL 17 Verification
- Locates – STWA, RWSC, NWSC
- Flushing – NWSC & RWSC
- Spray Weed Killer @ Pump Stations
- Completed service orders for NWSC and RWSC

During the Week of May 23rd:

- Exercise generators
- Review GPS records
- Collected/monitored NAP samples.
- Took residuals (Total, Mono, FAA, Free) for the Driscoll Booster Station on the 42" line, Ave G, CR 16, Kingsville Meter Run & RWSC Meter Run @ Office
- Held weekly safety meeting.
- Vehicle Maintenance Report.
- Weekly equipment test @ office.
- Disinfect Pump Stations
- CL 17 Verification
- Locates – STWA, RWSC, NWSC
- Flushing – NWSC & RWSC
- Taps- RWSC & NWSC
- Completed service orders for NWSC and RWSC
- Lockouts – RWSC & NWSC

To: John Marez,

From: Oscar Ortegon, CP Technician
Noah Hinojosa, CP Technician

Date: June 17, 2022

Re: CP Update

As of June 17, 2022 the CP crew has installed 576 anodes on 397 joints on Contract 2 of the 42" water line as compared to the 560 anodes on 384 joints reported in May. We have replaced 44 old test stations since the beginning of the project. In May, the completed footage was 43,603 LF. We have now completed 45,259 feet out of 51,511 feet in Contract 2. We have started contacting local businesses and residents in order to gain access to gated private properties at the end section of Contract 2. In the meantime, the CP crew has relocated to Contract 3. Since then, we have been working in Calallen south of Hummingbird Lane and have now installed 57 anodes on 50 joints on the 42" water line compared to the May report of 43 anodes and 37 joints. 1 test station has been replaced in this section. We have completed 2,272 feet out of 46,324 feet in Contract 3. We are currently waiting on permits from TX DOT for anode installation North and South of CR 36 on the East side of Highway 77 in Robstown. In addition to this work, we are still assisting all three entities. Once all Contracts are complete, we will need to conduct survey from Corpro to determine continuity throughout the 42" water main.

We continue to work on CP related work and helping the other field personnel as follows:

- Continue to perform maintenance and test rectifiers/test stations.
- Continue to maintain grass with herbicide around vaults, manholes, test stations and rectifiers along 42" line.
- Continue to assist O&M with ongoing operations.
- Exercised valves on 42" water main @ FM 2826, Driscoll, and Bishop.
- Performed locates for the 42" water main.
- Performed locates for Nueces WSC and Ricardo WSC.
- Performed flushing for Nueces WSC and Ricardo WSC.
- Assist with taps/road bores for NWSC/RWSC.
- Met with Martin Marietta's Supervisor David Lopez about repositioning of the material on top of STWA's 42" easement to perform installation of anodes.
- Met with Optimum RV's contractor to gain access to the property while they work on their new business plans.

ATTACHMENT 4

FY 2022 Budget Amendments

Information will be provided prior to meeting

ATTACHMENT 5

Truth in Taxation

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Administrator
Date: June 24, 2022
Re: Truth in Taxation and Meeting (Hearing) Schedules

Background:

Every year, a review of the water district's Truth in Taxation (TNT) requirements is presented for public review. Water districts compare the *average home value* from the previous to the current year. This is different compared to other taxing bodies since they evaluate their total taxable value from one year to the next. The STWA's Tax Year 2022 Average Home Value will be determined once the certified values are provided by both the Nueces County Appraisal District (NCAD) and Kleberg CAD. For the Tax Year 2021, last year's average home value after the \$5,000 homestead exemption was \$99,825. The previous year's average home value was \$91,473 after the \$5,000 homestead exemption.

The STWA's "No New Tax Rate" (NNTR) is calculated by multiplying the Tax Year 2022 average home value by the proposed tax rate to attain a proposed tax bill. That proposed tax bill is compared to the tax bill for last year's average home value using the current year's tax rate. This comparison is made as a dollar amount and as a percentage change.

State law allows up to a 3.5% increase on the M&O (Maintenance & Operation) portion of a property tax without being subject to a rollback election by the authority's residents. Previously, staff has calculated a value below the allowed maximum based on the rollback percentage of 3.5%. This provides the greatest degree of flexibility in terms of adopting a rate since a lower rate can be adopted without another newspaper publication and public hearing.

Analysis:

Enclosed is a Nueces County Tax Office letter outlining what their office interprets as required notices as well as their deadline for receipt of the information. As prior, the Tax Office has set a deadline of September 13, 2022 to adopt a rate or be subject to paying for postage of separate tax bills.

In order to comply with the necessary TNT laws as well as the deadline established by the tax office the following must occur:

1. Staff anticipates that the Nueces County and Kleberg County Certified Appraisal rolls will be delivered by Monday, July 25th. Staff also expects delivery to occur via email rather than hand delivered as in past years.
2. The Nueces County Tax Office has set July 22nd as the deadline to provide the Governing Body Information form which will be posted on their website.
3. The Board agreed to postpone the July meeting by a week until August 2nd. During that meeting, a vote is needed on a PROPOSED tax rate which includes setting the date, time and location for the Public Hearing. Although it is not part of the TNT requirements, the Board will also be asked to

approve a proposed budget during the August 2nd meeting which will be mailed to STWA's wholesale customers the following day, if approved.

4. Water districts are only required to hold one (1) public hearing. The recorded vote on the PROPOSED rate is published together with the notice of the public hearing. The Public Hearing and Board meeting will need to occur on Tuesday, September 6th. Public postings in the Corpus Christi Caller will occur on August 28th and in the Kingsville Record on August 25th. This will provide the seven-day required advance notice.

Staff Recommendation:

In order to comply with the necessary TNT rules, provisions of the wholesale water supply contracts and a Nueces County Tax Office deadline, the following schedule is being presented to ensure that a quorum will be available for the necessary meetings and public hearing.

Date	Event	Action
June 28, 2022	Board Meeting	Agree on calendar, confirm quorums, review preliminary FY 2022/23 Budget
July 25 th , 2022	County Appraisal Districts deliver Tax Rolls	Staff calculates Effective Tax Rate using Average Home Values
August 2, 2022	Board Meeting	Board votes on proposed rate, set date/time of hearings, approves sending out Proposed Budget to Wholesale Customers
August 3, 2022	Staff Prep	Proposed Budget sent to Wholesale Customers for 30-day written comment period
August 4-Sept 5	30-Day Period	Wholesale Customers review/written comment period on the Proposed Budget
August 25 and 28, 2022	Public Notices	Newspaper Notices must be published at least 7 days before the hearing
September 6, 2022	Public Hearing	Board holds public hearing on proposed tax rates
September 6, 2022	Board Meeting	After hearing, Board adopts Tax Rates, Budgets, Water Rates, Handling Charge
September 9, 2022	Nueces County Tax Office Deadline	Failure to submit Tax Rates could result in the STWA paying for separate tax bill mail-outs.

Board Action:

Determine whether to approve tax schedule (listed above).

Summary:

This outline should ensure establishing quorums for the necessary public hearing and board meetings.

Nueces County Courthouse
901 Leopard, Suite 301
Corpus Christi, TX 78401



Kevin Kieschnick
Assessor and Collector of Taxes

Administration
(361) 888-0307
(361) 888-0308

June 8, 2022

Ms. Jo Ella Wagner, Executive Director
South Texas Water Authority
2302 E Sage RD
Kingsville, TX 78363

RE: 2022 Truth in Taxation Process

Dear Ms. Wagner:

In preparation for the 2022 tax year, the enclosed information sheet, planning calendar, governing body information, and debt schedule must be completed and mailed to our office no later than July 22, 2022.

In order to mail tax bills by Oct. 1, our deadline to receive adopted tax rates will be Tuesday, September 13, 2021. Failure to meet this deadline will result in a separate billing for your jurisdiction with additional cost to you.

Truth-In-Taxation help and guidelines can be found on the state comptroller's website <https://comptroller.texas.gov/taxes/property-tax/truth-in-taxation/index.php> or by phone (800) 252-9121.

If you have any questions regarding the truth in taxation process, please feel free to call, e-mail, or fax (361) 888-0231 the following:

- Krista Champine, Finance/Revenue Manager 361-888-0406
krista.champine@nuecesco.com
- Sherry Hopkins, Accounting Supervisor 361-888-0469
sherry.hopkins@nuecesco.com
- Sandra Rocha, Reports Accountant 361-888-0475
sandra.rocha@nuecesco.com

Sincerely,

Kevin Kieschnick
Assessor and Collector of Taxes
Nueces County Tax Office

For information contact:
voice
fax

Motor Vehicle
(361) 888-0459
(361) 888-0482

Property Tax
(361) 888-0230
(361) 888-0218

Voter Registration
(361) 888-0404
(361) 888-0339

2022 INFORMATION NEEDED FOR PROCESSING TRUTH-IN-TAXATION REQUIREMENTS

1) Taxing Entity: South Texas Water Authority

Name of contact and/or authorizing
2) personnel of truth-in-taxation
calculations: Name: Jo Ella Wagner
Title: Assistant Executive Director

3) Mailing address: 2302 E. Sage Road, Kingsville, Tx

4) E-mail address for contact: jwagner@stwa.org

5) Telephone number: 361-592-9323 x113

6) Newspaper for publications: Corpus Christi Caller/Kingsville Record

7) Free access to a television channel? Yes No

8) Website Address www.stwa.org
Required for posting several Notices

9) Planning calendar: Attached

10) Debt Schedule with fund balances: Attached

11) Governing Body Contact Information Attached
Required to be posted on Tax Assessor's website

Please return completed information no later than July 22, 2022.

2022 Planning Calendar Water Districts

- April 1, 2022 Mailing of notices of appraised value by chief appraiser.
- May 15, 2022 Deadline for submitting appraisal records to ARB.
- July 20, 2022 Deadline for ARB to approve appraisal records.
- July 25, 2022 Deadline for chief appraiser to certify rolls to taxing units.
- August 8, 2022 Calculation of effective and rollback tax rates.
- August 8, 2022 Appraisal District sends out notice and publishes database according to Sec. 26.04

August 2, 2022

Meeting to discuss proposed rate

Aug 25 + Aug 28, 2022

Publish "Water District Notice of Public Hearing on Tax Rate"
at least seven days prior to meeting date.

September 2, 2022

72-hours notice for meeting (Open Meetings Notice).

September 6, 2022

Meeting date to consider adopting a proposed rate.

2022 Governing Body Information

Please enter the following official information for each member of your governing body. This information is required by Property Tax Code to be posted on your website and our website.

Title	STWA Board President
Full Name	Brandon Barrera
Mailing Address	2302 E. Sage Rd
	Kingsville, Texas 78363
Phone Number	(361) 592-9323
Email Address	bbarrera@stwa.org

Title	STWA Board Vice-President
Full Name	Jose Graveley
Mailing Address	2302 E. Sage Rd.
	Kingsville, Texas 78363
Phone Number	(361) 592-9323
Email Address	stwagraveley@gmail.com

Title	STWA Board Secretary/Treasurer
Full Name	Imelda Garza
Mailing Address	2302 E. Sage Rd.
	Kingsville, Texas 78363
Phone Number	(361) 592-9323
Email Address	stwagarza@stwa.org

2022 Governing Body Information

Please enter the following official information for each member of your governing body. This information is required by Property Tax Code to be posted on your website and our website.

Title	STWA Board Member
Full Name	Rudy Galvan
Mailing Address	2302 E. Sage Rd. Kingsville, Texas 78363
Phone Number	(361) 592-9323
Email Address	stwagalvan@gmail.com

Title	STWA Board Member
Full Name	Frances Garcia
Mailing Address	STWA Board Member Kingsville, Texas 78363
Phone Number	(361) 592-9323
Email Address	stwagarcia@gmail.com

Title	STWA Board Member
Full Name	Kathleen Lowman
Mailing Address	STWA Board Member Kingsville, Texas 78363
Phone Number	(361) 592-9323
Email Address	stwalowman@gmail.com

2022 Governing Body Information

Please enter the following official information for each member of your governing body. This information is required by Property Tax Code to be posted on your website and our website.

Title	STWA Board Member
Full Name	Angela Pena
Mailing Address	2302 E. Sage Rd. Kingsville, Texas 78363
Phone Number	(361) 592-9323
Email Address	stwapena@gmail.com

Title	STWA Board Member
Full Name	Patsy Rodgers
Mailing Address	STWA Board Member Kingsville, Texas 78363
Phone Number	(361) 592-9323
Email Address	stwaprodgers@gmail.com

Title	STWA Board Member
Full Name	Joe Morales
Mailing Address	STWA Board Member Kingsville, Texas 78363
Phone Number	(361) 592-9323
Email Address	stwamorales@gmail.com

2022 EFFECTIVE TAX RATE INFORMATION WORKSHEET
FUND BALANCES AND DEBT SERVICE
 (All other taxing units)

UNENCUMBERED FUND BALANCES

The following estimated balances will be left in the unit's accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

TYPE OF FUND	BALANCES
	\$
	\$
	\$
	\$
	\$

TOTAL CURRENT YEAR DEBT SERVICE

The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable.)

PLEASE NOTE: TRUTH-IN-TAXATION GUIDE LINES FOR DEBT:

1) Debts that are paid by property taxes, 2) Debt is secured by property taxes, 3) Debt is scheduled for payment over a period longer than one year, and (4) Debt is not classified in the unit's budget as maintenance & operations expenses.

Description of Debt	Principal	Interest	Other	Total Payments
Less amount (if any) paid from other resources				
Total of current debt service to be paid from current tax levy				

Please initial here if you will not have a debt rate _____

2021 Junior College Levy

Applies to a taxing unit that dedicated taxes to a junior college district in 2021
 \$ _____

Please initial here if this is not applicable _____.

If you think this may apply to you, please contact me for more information and initial here _____.

TRANSFER OF DEPARTMENT, FUNCTION OR ACTIVITY

Applies to a taxing unit that transfers all of a department, function or activity to another taxing unit by written contract. In the first year of the transfer, both units publish a special schedule.

Please initial here if this is not applicable _____.

If you think this may apply to you, please contact me for more information and initial here _____.

2022 EFFECTIVE TAX RATE INFORMATION WORKSHEET
FUND BALANCES AND DEBT SERVICE
PAGE 2

I hereby certify that the above information is correct and is to be used in calculating the 2022 Effective Tax Rate for the Taxing Entity named below.

TAXING ENTITY: _____

SIGNATURE: _____

TITLE: _____

DATE: _____

After completion please return with the information packet.

ATTACHMENT 6

Preliminary FY 2023 Budget

Information will be provided prior to meeting

ATTACHMENT 7

Corpus Christi Water Contract

Memorandum

To: South Texas Water Authority Board of Directors
From: John Marez, Administrator
Date: June 24, 2022
Re: Wholesale Water Supply Contract with the City of Corpus Christi – Update #3-22

Background:

On June 13th, our legal counsel Bill Flickinger and I met with City of Corpus Christi representatives from their Legal and Water Departments. Several items were discussed.

Analysis:

Based on our legal counsel's advice all matters from now until the final completion of negotiations and acceptance of a mutually agreed contract will be conducted in Executive Session.

Staff Recommendation:

Follow Mr. Flickinger's advice and conduct contract discussions during Executive Session.

Board Action:

No formal board action is required. This item is informational but the board can provide direction to modify contract language.

Summary:

STWA Management staff and attorney will continue to meet with the City's negotiation team to address the water contract negotiations. All further updates will be presented in either Executive Session or through emails designated as Attorney-Client Privilege.

ATTACHMENT 8

Conveyance of section of 42" Waterline to Corpus Christi

Memorandum

To: South Texas Water Authority Board of Directors
From: John Marez, Administrator
Date: June 24, 2022
Re: Updated on Conveyance of STWA 42" Waterline section to the City of Corpus Christi

Background:

On June 13th, our legal counsel Bill Flickinger and I met with City of Corpus Christi representatives from their Legal and Water Departments. Several items were discussed including the conveyance issue.

Analysis:

Based on our legal counsel's advice all matters regarding the conveyance will be held in Executive Session or delivered via Attorney-Client Privilege.

Staff Recommendation:

Follow Mr. Flickinger's advice and conduct contract discussions during Executive Session.

Board Action:

No formal board action is required. This item is informational only.

Summary:

STWA Management staff and attorney will continue to meet with the City's Legal and Water Departments to discuss the status of the waterline relocation.

All further updates will be presented in either Executive Session or through emails designated as **Attorney-Client Privilege**.