

SOUTH TEXAS WATER AUTHORITY  
Regular Board of Directors Meeting  
September 27, 2022  
Minutes

Board Members Present:

Brandon Barrera  
Jose Graveley  
Imelda Garza  
Rudy Galvan, Jr.  
Frances Garcia  
Kathleen Lowman  
Joe Morales  
Angela Pena  
Patsy Rodgers

Board Members Absent:

None

Staff Present:

John Marez  
Jo Ella Wagner  
Nigel Gomez  
Patrick Sendejo  
Noemi Flores

Guests Present:

Rick Heyser – Rain for Rent  
Keith Patterson – Rain for Rent  
Omar Veliz – Rain for Rent  
Odette Fernandez, TAMUK Student  
Nantzely Acosta, TAMUK Student

1. Call to Order.

Mr. Brandon Barrera, Board President, called the Regular Meeting of the STWA Board of Directors to order at 5:30 p.m. A quorum was present.

2. Citizen Comments.

Mr. Barrera opened the floor to citizen's comments. Mr. Marez introduced Rick Heyser, Keith Patterson and Omarr Veliz from Rain for Rent. They provided a brief video presentation showing an overview of their services. Mr. Marez commented that an agreement for Rain for Rent's services may be an item on a future agenda. No other comments were made.

3. Approval of Minutes.

Ms. Garza made a motion to approve the minutes of the September 6, 2022 Public Hearing and Regular Meeting as presented. Ms. Rodgers seconded. The motion passed by unanimous vote.

4. Quarterly Report/Treasurer's Report/Payment of Bills.

The following reports were presented for the Board's consideration:

STWA Investment Report for Quarter ended June 30, 2022  
Treasurer's Report for period ending June 30, 2022  
Revenue Fund Income Statement for period ending June 30, 2022  
Tax Fund Income Statement for period ending June 30, 2022

Special Services Income Statement for period ending June 30, 2022  
STWA Revenue Fund Balance Sheet – June 30, 2022  
STWA Revenue Fund Trial Balance for June, 2022  
STWA Debt Service Fund Income Statement for period ending June 30, 2022  
STWA Debt Service Fund Balance Sheet – June 30, 2022  
STWA Debt Service Fund Trial Balance – June 30, 2022  
STWA Capital Projects Fund Income Statement for period ending June 30, 2022  
STWA Capital Projects Fund Balance Sheet – June 30, 2022  
STWA Capital Projects Fund Trial Balance – June 30, 2022  
Treasurer’s Report for period ending July 31, 2022  
Revenue Fund Income Statement for period ending July 31, 2022  
Tax Fund Income Statement for period ending July 31, 2022  
Special Services Income Statement for July 31, 2022  
STWA Revenue Fund Balance Sheet – July 31, 2022  
STWA Revenue Fund Trial Balance for July, 2022  
STWA Debt Service Fund Income Statement for period ending July 31, 2022  
STWA Debt Service Fund Balance Sheet – July 31, 2022  
STWA Debt Service Fund Trial Balance – July 31, 2022  
STWA Capital Projects Fund Income Statement for period ending July 31, 2022  
STWA Capital Projects Fund Balance Sheet – July 31, 2022  
STWA Capital Projects Fund Trial Balance – July 31, 2022  
Treasurer’s Report for period ending August 31, 2022  
Anticipated vs Actual Water Rate Charged and Net Revenue Worksheets

No bills were presented for approval. Mr. Galvan made a motion to approve the Treasurer’s Report as presented, Mr. Graveley seconded and all voted in favor.

5. Operation and Maintenance Reports.

The O&M and Cathodic Protection Reports were presented to the Board. Ms. Lowman asked about the progress on completing new service requests. Mr. Gomez responded that the three-month wait is down to two months. Mr. Galvan asked about the process if a developer requests service for 50 connections on the opposite side of the road from the nearest waterline. Ms. Flores explained that a developer analysis would be performed to determine capacity and the proper size for any additional waterlines that are needed. Mr. Galvan made a motion to approve the reports. Ms. Garza seconded. All voted in favor.

6. Fiscal Year 2022 Budget Amendments.

Ms. Wagner reviewed the amendments to the Fiscal Year 2022 Budget. She pointed out that a minor change was needed due to a typographical error on Interest Earnings which stated \$2,200 instead of \$22,200. The amendments included a decrease in Total Revenues of \$602,369, an increase in Total Administrative and Operations Expenditures without Capital Outlay of \$155,903, and an increase of \$10,000 in Total Capital Outlay. The amended FY 2022 Budget reflects a Net Ending Balance of \$479,232, a decrease of about \$19,000 from the original budget. After reviewing the amendments, Mr. Galvan made a motion to approve the Fiscal Year 2022

Budget Amendments with the change to interest earnings. Ms. Rodgers seconded and all voted in favor.

7. Tax Year 2022 tax roll/levy for the South Texas Water Authority's district in Kleberg County.

Ms. Wagner presented the Kleberg County tax roll/levy for Tax Year 2022 reflecting a taxable value of \$1,342,775,606 and a calculated tax levy of \$1,107,688.61. She recommended approval of Resolution 22-10 adopting the tax roll/levy for the South Texas Water Authority's district in Kleberg County for tax year 2022.

8. Resolution 22-10. Resolution adopting the tax roll/levy for the South Texas Water Authority's district in Kleberg County for tax year 2022.

Mr. Graveley made a motion to approve Resolution 22-10 adopting the tax roll/levy for South Texas Water Authority's district in Kleberg County for tax year 2022. Mr. Galvan seconded the motion and all voted in favor.

9. Tax year 2022 tax roll/levy for the South Texas Water Authority's district in Nueces County.

Ms. Wagner distributed copies of the Tax Year 2022 Tax Roll/Levy in Nueces County which arrived after the board packet was sent out. The Nueces County tax roll/levy for Tax Year 2022 reflects a total taxable value of \$1,295,104,017 and a total tax levy of \$1,017,351.85. Ms. Wagner recommended approval of Resolution 22-11 adopting the tax roll/levy for the South Texas Water Authority's district in Nueces County for tax year 2022.

10. Resolution 22-11. Resolution adopting the tax roll/levy for the South Texas Water Authority's district in Nueces County for tax year 2022.

Mr. Galvan made a motion to approve Resolution 22-11 adopting the tax roll/levy for South Texas Water Authority's district in Nueces County for tax year 2022. Ms. Garza seconded the motion and all voted in favor.

11. STWA Investment Policies.
- a) South Texas Water Authority General Fund
  - b) South Texas Water Authority Debt Service Fund
  - c) South Texas Water Authority Capital Project Fund

Mr. Marez informed the Board that review and approval of STWA's Investment Policies is required every year and added there have been no changes to the Policies since last year. He recommended adoption of Resolutions 22-12, 22-13 and 22-14 approving the STWA General Fund, Debt Service Fund and Capital Project Fund Investment Policies.

12. Resolutions 22-12 through 22-14. Resolutions approving the following South Texas Water Authority Investment Policies:
- a) South Texas Water Authority General Fund

- b) South Texas Water Authority Debt Service Fund
- c) South Texas Water Authority Capital Project Fund

Mr. Morales made a motion to adopt Resolutions 22-12, 22-13 and 22-14. Ms. Lowman seconded. All voted in favor.

13. Bids for purchase of Fiscal Year 2023 pickup truck.

Mr. Marez stated that over 15 bid packets were sent to various dealerships and five bids were received. The bids came in above the budgeted amount with various delivery dates including one that is available in one day. He recommended that the Board reject all bids. He explained that approaching the dealerships later in October could improve chances for better pricing and availability of newer models. In addition, adding ½ ton trucks to the bid specifications might also increase chances of receiving more bids. Mr. Graveley made a motion to reject all bids, Ms. Lowman seconded and all voted in favor.

14. Resolution 22-15. Resolution awarding the bid for the purchase of one ¾ ton pickup truck.

No action was taken by the Board.

15. Amendment of South Texas Water Authority Personnel Policies – Holidays.

Mr. Marez requested approval to add Juneteenth to STWA's list of observed holidays in order to match federal government and Kleberg County holiday schedules. He added that there is no additional cost involved with closing the office on this day.

16. Resolution 22-16. Resolution adopting revised South Texas Water Authority Personnel Policies – Holidays.

Ms. Rodgers made a motion to approve Resolution 22-16 adopting the revised South Texas Water Authority Personnel Policies reflecting the addition of Juneteenth to the list of observed holidays. The motion was seconded by Ms. Garcia and passed by unanimous vote.

17. Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election.

The Board reviewed the candidate information on the Official Ballot for the Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election. Mr. Morales made a motion to select the following candidates: Place 6-Kimberly Meismer, Place 7-Mary Dennis, Place 8-Louis R. Rigby, and Place 9-William Linn. Mr. Galvan seconded the motion and all voted in favor.

18. 2022 NEC Board of Directors Election.

Mr. Marez presented the ballot for the 2022 NEC Board of Directors election. Mr. Graveley made a motion to vote for Susan Stewart for District 5, Brian Menking for District 6 and Ken Combs for District 8. Mr. Galvan seconded. The motion passed unanimously.

19. Appointment of Primary and Alternate STWA COG Member.

Mr. Marez stated that currently STWA does not have a voting member participating in COG meetings. Mr. Morales expressed an interest in serving as a member and Mr. Galvan agreed to serve as a backup representative. Mr. Graveley made a motion to appoint Mr. Morales as STWA's primary member and Mr. Galvan as an alternate member. Mr. Galvan seconded the motion and all voted in favor.

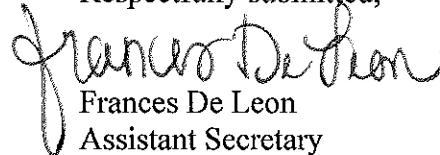
20. Administration Report.

Mr. Marez reported that he continues trying to work with Banquete on the water supply contract but no progress has been made. He added that he will continue to reach out to their board. He also reported that a \$20,000 check was received from the City of Driscoll and progress is being made towards paying off the balance. There were no other updates to report.

21. Adjournment.

With no further business to discuss, Ms. Rodgers made a motion to adjourn the meeting. Mr. Galvan seconded. All voted in favor.

Respectfully submitted,

  
Frances De Leon  
Assistant Secretary