

MEMORANDUM

TO: South Texas Water Authority Board of Directors
FROM: Jose M Graveley, President
DATE: October 25, 2024
SUBJECT: Meeting Notice and Agenda for the South Texas Water Authority

A Regular Meeting of the STWA Board of Directors is scheduled for:

Tuesday, October 29, 2024
5:30 p.m.
Courthouse Annex Law Enforcement Center
1500 E. King
Kingsville TX 78363

The Board will consider and act upon any lawful subject which may come before it, including among others, the following:

Agenda

1. Call to order.
2. Citizen comments. This is an opportunity for citizens to address the Board of Directors concerning an issue of community interest that is not on the agenda. Comments on the agenda items must be made when the agenda item comes before the Board. The President may place a time limit on all comments. The response of the Board to any comment under this heading is limited to making a statement of specific factual information in response to the inquiry, or, reciting existing policy in response to the inquiry. Any deliberation of the issue is limited to a proposal to place it on the agenda for a later meeting.
3. Approval of Minutes. (Attachment 1)
4. Quarterly Report/Treasurer's Report/Payment of Bills. (Attachment 2)
5. Operation and Maintenance Reports. (Attachment 3)
 - O&M Report
 - CP Update
6. Ratification of Resolution 24-19 adopting the tax roll/levy for the South Texas Water Authority's district in Kleberg County for tax year 2024. (Attachment 4)
7. Tax year 2024 tax roll/levy for the South Texas Water Authority's district in Nueces County. (Attachment 5)
8. **Resolution 24-20.** Resolution adopting the tax roll/levy for the South Texas Water Authority's district in Nueces County for tax year 2024. (Attachment 6)

9. Water Supply Contract with the City of Corpus Christi. (Attachment 7)
10. Update on Seven Seas project. (Attachment 8)
11. STWA Board of Directors Meeting Schedule for 2025. (Attachment 9)
12. Request to close office for staff Christmas luncheon and gift exchange. (Attachment 10)
13. Return of deposit and termination of agreement with CU Construction. (Attachment 11)
14. Request for Proposals for compensation study. (Attachment 12)
15. Appointment of South Texas Water Authority co-investment officers. (Attachment 13)
16. **Resolution 24-24.** Resolution appointing Frances De Leon and Valerie Garcia as STWA's co-investment officers. (Attachment 14)
17. Bill of Sale conveyance to Nueces Water Supply Corporation for connection at CR 28. (Attachment 15)
18. Wholesale water service agreement with Nueces Water Supply Corporation. (Attachment 16)
19. Administration Report.
20. Adjournment.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session, a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

JMG/JM/fdl
Attachments

This meeting notice was posted on STWA's website, www.stwa.org, and on indoor and outdoor bulletin boards at STWA's administrative offices, 2302 East Sage Road, Kingsville, Texas at 5:00 am on October 25, 2024.

Frances De Leon
Assistant Secretary

ATTACHMENT 1

Approval of Minutes

SOUTH TEXAS WATER AUTHORITY
Minutes – Regular Board of Directors Meeting
September 24, 2024

Board Members Present:

Jose Graveley
Frances Garcia
Imelda Garza
Rudy Galvan, Jr.
Kathleen Lowman
Joe Morales
Patsy Rodgers

Board Members Absent:

Angela Pena
Arturo Rodriguez

Staff Present:

John Marez
Frances De Leon
Jo Ella Wagner
Patrick Sendejo
Victor Gutierrez

Guests Present:

Greg Szuman, Willatt & Flickinger (Zoom)
Drew Molly, City of Corpus Christi
Esteban Ramos, City of Corpus Christi
Rogelio Rodriguez, Water Finance Exchange
Marie Lucio
Myra B. Alaniz
Bette Cranford
Holly Bockholt

1. Call to Order.

Mr. Jose Graveley, Board President, called the Regular Meeting of the STWA Board of Directors to order at 5:34 p.m. at the Courthouse Annex Law Enforcement Center, 1500 E. King, Kingsville, Texas. A quorum was present.

2. Citizen Comments.

Mr. Graveley opened the floor to citizen's comments. Ms. Marie Lucio voiced her concerns about new industry locating in the area and their emission of chemicals. She questioned the amount of water that is projected to be used by these companies and urged the Board to keep these issues in mind when considering supplying water to these companies.

Mr. Drew Molly, Corpus Christi Water CEO, acknowledged the City's desire to work with South Texas Water Authority to address regional water challenges. He stated that all of the available surface water is spoken for and groundwater is of poor quality and requires expensive treatment. He believes that sea water is the next affordable source of water for the area. He said he hopes STWA and the City can work together to address these challenges.

3. Approval of Minutes.

Ms. Garza made a motion to approve the minutes of the September 10, 2024 Public Hearing and Regular Meeting as presented. Ms. Garcia seconded. The motion passed by unanimous vote.

4. Treasurer's Report/Payment of Bills.

The Treasurer's report was not presented and there were no invoices to present. These items will be presented at the next meeting.

5. Operation and Maintenance Reports.

Staff presented the O&M Report for the week of September 16, 2024. Ms. Rodgers asked about water running on FM 70 for about four days. Mr. Sendejo responded that the water lines needed to be flushed. There were no other questions from the Board.

6. Fiscal Year 2024 Budget Amendments.

Ms. Wagner reviewed the amended budget. Total Revenues decreased by \$173,571 and Total Expenditures increased by \$22,827 for a decrease of \$191,398 in Net Income ending at \$24,538. Ms. Garcia made a motion to approve the amended FY 2024 budget. Mr. Galvan seconded and all voted in favor.

7. Fiscal Year 2025 Capital Projects Budget.

Ms. Wagner presented a proposed Fiscal Year 2025 Capital Projects Budget. Mr. Galvan made a motion to approve the FY 2025 Capital Projects Budget as presented. Mr. Graveley seconded. All voted in favor.

8. Tax year 2024 tax roll/levy for the South Texas Water Authority's district in Kleberg County.

Mr. Marez presented the Kleberg County tax roll/levy for Tax Year 2024 reflecting a taxable value of \$1,751,239,648. He recommended approval of Resolution 24-19 adopting the tax roll/levy for the South Texas Water Authority's district in Kleberg County for tax year 2024.

9. **Resolution 24 19. Resolution adopting the tax roll/levy for the South Texas Water Authority's district in Kleberg County for tax year 2024.**

Mr. Morales made a motion to approve Resolution 24-19 adopting the tax roll/levy for South Texas Water Authority's district in Kleberg County for tax year 2024. Ms. Lowman seconded the motion and all voted in favor.

10. Tax year 2024 tax roll/levy for the South Texas Water Authority's district in Nueces County.

The 2024 Nueces County tax roll has not been completed and will be presented at the next meeting.

11. Resolution 24-20. Resolution adopting the tax roll/levy for the South Texas Water Authority's district in Nueces County for tax year 2024.

The Board tabled Resolution 24-20.

12. STWA Investment Policies:
 - a) South Texas Water Authority General Fund
 - b) South Texas Water Authority Debt Service Fund
 - c) South Texas Water Authority Capital Projects Fund

Mr. Marez informed the Board that review and approval of STWA's Investment Policies is required every year and added that there have been no changes to the Policies since last year. He recommended adoption of Resolutions 24-21, 24-22 and 24-23 approving the STWA General Fund, Debt Service Fund and Capital Project Fund Investment Policies.

13. Resolutions 24-21 through 24-23. Resolutions approving the following South Texas Water Authority Investment Policies:
 - a) South Texas Water Authority General Fund
 - b) South Texas Water Authority Debt Service Fund
 - c) South Texas Water Authority Capital Projects Fund

Ms. Lowman made a motion to adopt Resolutions 24-21, 24-22 and 24-23. Ms. Rodgers seconded. All voted in favor.

14. Water Supply Contract with the City of Corpus Christi.

This item was moved to the end of the meeting.

15. Water Finance Exchange presentation.

Mr. Rogelio Rodriguez of Water Finance Exchange provided an update on the Texas Water Development Board funding application. He said he intends to speak with TWDB for an explanation on why STWA's most recent application was ranked without being invited for funding. TWDB is scheduled to meet on October 17, 2024 and will formally commit funding for the March 2023 State Revolving Fund application. STWA is expected to be awarded approximately \$7,737,207 on behalf of Ricardo Water Supply Corporation and Nueces Water Supply Corporation. Ricardo WSC's portion is \$4,872,640 broken down as \$1,485,000 in loan proceeds and \$3,387,640 loan forgiveness. Nueces WSC's portion is \$2,864,567 with \$875,000 in loan proceeds and \$1,989,567 loan forgiveness. Mr. Rodriguez will continue working with the TWDB to determine a timeline for funding. Additionally Water Finance Exchange is working with STWA and ICE to identify South Texas Water Authority's needs for a new water resource project and will apply to the Bureau of Reclamation for low-cost funding for this project.

16. Administration Report.

Mr. Marez stated that staff continues working on several projects. He has heard of projects coming to the area but STWA has not been approached for service since they are not within STWA's district.

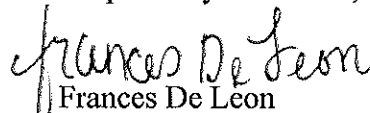
14. Water Supply Contract with the City of Corpus Christi.

Mr. Graveley announced that the Board would convene in Closed Session at 6:20 p.m. pursuant to Section 551.071 of the Government Code to discuss water sources and the City of Corpus Christi Water Supply Contract with the Authority's attorney. The Board reconvened in Open Session at 6:58 p.m. No action was taken during Closed Session. There was no further discussion.

17. Adjournment.

With no further business to discuss, Ms. Garza moved to adjourn the meeting at 7:01 p.m. Ms. Rodgers seconded. The motion carried.

Respectfully submitted,


Frances De Leon
Assistant Secretary

ATTACHMENT 2

Quarterly Report/Treasurer's Report/Payment of Bills

SOUTH TEXAS WATER AUTHORITY

Treasurer's Report

For Period Ending July 31, 2024

STWA Water Sales:

<u>Entity</u>	<u>Water Usage (1,000 g)</u>	<u>Cost of Water from City of Corpus Christi \$2.842440 per 1000 g</u>	<u>Handling Charge @ \$0.50/1000g</u>	<u>Incremental Increase @ \$0.50/1000g</u>	<u>Out of District Surcharge and Pass- Thru Credit</u>	<u>Total Due</u>
Kingsville	6,476	\$18,407.64	\$3,238.00	\$0.00	-\$115.16	\$21,530.48
Bishop	8,290	\$23,563.83	\$4,145.00	\$0.00	\$0.00	\$27,708.83
Agua Dulce	2,211	\$6,283.35	\$1,105.27	\$0.00	\$0.00	\$7,388.62
RWSC	8,790	\$24,984.39	\$4,394.88	\$0.00	\$0.00	\$29,379.27
Driscoll	3,004	\$8,538.69	\$1,502.00	\$0.00	\$0.00	\$10,040.69
NCWCID #5	1,494	\$4,245.40	\$746.79	\$746.79	\$1,071.99	\$6,810.97
NWSC	11,683	\$33,208.81	\$5,841.60	\$0.00	\$0.00	\$39,050.41
TOTAL	41,947	\$119,232.10	\$20,973.55	\$746.79	\$956.83	\$141,909.27

Water Cost and Usage for Period of:

	07/01/24	08/01/24
City of Corpus Christi Invoice for Cost of Water Purchased:		\$100,110.72
Gallons of Water Recorded by City of Corpus Christi:		35,220,000
Gallons of Water Recorded by STWA from Customer's Master Meters:		46,363,245
Water Loss Percentage:		-31.64%

Annual Usage for FY 2024

	Annual
Gallons of Water Recorded by City of Corpus Christi:	455,800,000
Gallons of Water Recorded by STWA from Customer's Master Meters:	445,433,618
Water Loss Percentage: (year to date)	2.27%

**REVENUE FUND
INCOME STATEMENT
FOR PERIOD ENDING JULY 31, 2024**

83.33%

	MONTHLY	YEAR TO DATE	2024 ADOPTED BUDGET	% OF 2024 ADOPTED BUDGET	2023 YEAR TO DATE	2023 FINAL BUDGET
REVENUES						
Water Service Revenue	119,232	1,166,483	1,489,786	78%	1,107,893	1,377,118
Handling Charge Revenue	20,974	217,741	277,916	78%	243,396	298,250
Premium Incremental Increase	747	8,004	10,800	74%	9,091	10,900
Surcharge - Out of District	884	8,842	10,500	84%	8,310	9,972
Interest Income	22,326	217,167	220,000	99%	177,182	215,200
Interest - Note	0	0	175	0%	3,744	3,750
Other Revenue						
Operating & Maintenance Fees	5,018	11,628	12,500	93%	8,520	10,700
Miscellaneous Revenues	2,963	28,930	12,000	241%	7,428	46,500
Industry Revenues	0	0	0	0%	0	625,710
TOTAL REVENUES	172,143	1,658,795	2,033,677	82%	1,565,564	2,598,100
EXPENDITURES						
Water Service Expenditures:						
Bulk Water Purchases	100,111	1,221,429	1,489,786	82%	1,088,025	1,377,118
Payroll Costs						
Salaries & Wages - Perm. Employees	37,183	316,226	406,135	78%	8,114	350,000
Salaries & Wages - Vacation Buyback	0	5,885	4,368	135%		0
Overtime - NWSC	0	1,429	0	0%	(699)	0
Stand-by Pay - NWSC	0	0	0	0%	0	0
Overtime - RWSC	0	(1,429)	0	0%	(556)	0
Stand-by Pay - RWSC	0	0	0	0%	0	0
Overtime - STWA	1,822	21,621	15,000	144%	21,768	30,000
Stand-by Pay - STWA	100	1,075	1,300	83%	1,075	1,425
Employee Retirement Premiums	3,319	59,574	68,713	87%	35,059	60,026
Group Insurance Premium	13,076	126,730	243,522	52%	141,209	192,699
Unemployment Compensation	0	(2,087)	70	-2981%	(82)	165
Workers' Compensation	(572)	11,188	6,436	174%	12,196	11,800
Hospital Insurance Tax	437	5,058	6,029	84%	4,403	5,520
Supplies & Materials						
Repairs & Maintenance	17,777	94,193	150,000	63%	90,066	133,500
Meter Expense	0	3,760	5,000	75%	5,950	6,500
Tank Repairs	0	7,000	30,000	23%	0	10,000
Major Repairs	0	0	25,000	0%	0	25,000
Other Operating Expenditures:						
Professional Fees						
Legal	4,276	16,728	40,000	42%	5,499	25,000
Auditing	0	10,390	10,500	99%	9,500	10,500
Engineering	0	13,616	50,000	27%	70,098	12,500
Management & Consulting	6,820	53,242	25,000	213%	6,250	7,500
JMAE Management Consulting LLC	5,833	58,333	70,000	83%	58,333	70,000
Inspection/GIS Mapping	3,328	4,241	7,500	57%	1,013	6,000

			2024	% OF 2024	2023	2023
Consum Supplies/Materials						
Postage	(53)	1,751	8,500	21%	2,928	4,560
Printing/Office Supplies	2,389	23,215	37,500	62%	23,277	37,500
Janitorial/Site Maintenance	695	10,222	19,000	54%	11,331	18,500
Fuel/Lubricants/Repairs	2,956	46,767	85,000	55%	52,525	80,000
Chemicals/Water Samples	4,451	27,392	60,000	46%	43,510	59,750
Safety Equipment	0	1,245	2,000	62%	912	1,750
Small Tools	20	5,024	3,000	167%	2,672	4,000
Recurring Operating Costs						
Telephone/Communications	2,331	25,660	40,000	64%	33,570	35,500
Utilities	7,421	91,485	122,500	75%	75,652	115,000
D & O Liability Insurance	0	2,083	3,500	60%	3,592	3,500
Property Insurance	0	52,133	48,000	109%	44,647	45,000
General Liability	0	4,046	5,500	74%	1,820	3,000
Auto Insurance	0	4,770	3,100	154%	2,866	3,000
Travel/Training/Meetings-Staff	2,072	16,434	15,000	110%	8,771	22,500
Travel/Training/Meetings-Board of Dir.	400	3,056	10,000	31%	8,193	0
Travel/Training/Meetings-Legislation	0	0	0	0%	0	0
Rental-Equipment/Uniforms	610	16,377	6,000	273%	10,371	20,500
Dues/Subscriptions/Publication	410	16,193	17,500	93%	15,725	18,500
Pass Through Cost	115	118	400	29%	178	400
Miscellaneous						
Miscellaneous Expenditures	394	5,137	15,000	34%	7,521	15,000
Total Administrative & Operations Exp.	217,722	2,381,309	3,155,859	75%	2,174,546	2,823,213
Capital Outlay						
Capital Acquisition	1,169	264,744	230,500	115%	107,240	1,080,226
Engineering	0	0	50,000	0%	0	81,372
TOTAL EXPENDITURES (w/o D.S. exp.)	218,891	2,646,054	3,436,359	77%	2,281,786	3,984,811
Excess (Deficiencies) of Revenue Over Expenditures	(46,749)	(987,258)	(1,402,682)	70%	(716,222)	(1,386,711)
OTHER FINANCE SOURCE (USES)						
Transfer to Other Funds						
Transfer from Tax Account	0	(1,549,017)	(1,650,724)	94%	(1,598,912)	(1,620,400)
Extra Ordinary Income						
Disposition of Assets (Surplus Sale)	0	0	(1,500)	0%	0	0
TOTAL OTHER FINANCING SOURCES (USES)	0	(1,549,017)	(1,652,224)	94%	(1,598,912)	(1,620,400)
EXCESS (DEFICIENCIES) OF REVENUES OVER OTHER SOURCES (USES)						
	(46,749)	561,759	249,542		882,690	233,689
NET INCOME	(46,749)	561,759	249,542		882,690	233,689

**TAX FUND
INCOME STATEMENT
FOR PERIOD ENDING JULY 31, 2024**

83.33%

	MONTHLY	YEAR TO DATE	2024 ADOPTED BUDGET	% OF 2024 ADOPTED BUDGET	2023 YEAR TO DATE	2023 FINAL BUDGET
REVENUES						
Ad-Valorem - Current	10,192	1,670,800	1,659,615	101%	1,677,915	1,685,710
Delinquent Tax Revenue	2,634	33,199	37,000	90%	34,078	39,177
Penalty & Interest - Tax Accounts	2,408	25,648	26,000	99%	24,137	28,866
Miscellaneous	-2	314	0	0%	-28	0
TOTAL TAXES & INTEREST	15,231	1,729,961	1,722,615	100%	1,736,102	1,753,753
EXPENDITURES						
Tax Collector Fees	0	53,952	60,627	89%	56,367	60,200
Appraisal Districts	0	22,027	11,264	196%	19,198	29,950
TOTAL EXPENDITURES	0	75,979	71,891	106%	75,565	90,150
Transfer to General Fund	0	1,549,017	1,650,724	94%	1,598,912	1,620,400
EXCESS REVENUES & OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES AND OTHER USES	15,231	104,965	0		61,625	43,203

**SPECIAL SERVICES
INCOME STATEMENT
FOR PERIOD ENDING JULY 31, 2024**

83.33%

	MONTHLY	YEAR TO DATE	2024 ADOPTED BUDGET	% OF 2024 ADOPTED BUDGET	2023 YEAR TO DATE	2023 FINAL BUDGET
REVENUES						
Ricardo Water Supply Corporation	26,254	279,178	463,829	60%	261,285	352,349
Nueces Water Supply Corporation	26,545	313,962	457,150	69%	286,250	380,461
TOTAL REVENUES	52,799	593,140	920,979	64%	547,535	732,810
EXPENDITURES						
Personnel	33,452	348,688	460,842	76%	352,090	430,850
Administrator	2,500	25,000	30,000	83%	25,000	30,000
Overhead	30,366	300,148	408,138	74%	283,178	392,226
TOTAL EXPENDITURES *	66,318	673,837	898,980	75%	660,268	853,076
EXCESS REVENUES & OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES AND OTHER USES						
	(13,519)	(80,697)	21,999		(112,733)	(120,266)

10/25/24
09:44:07

SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 7 / 24

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Combined Funds

Assets

Current Assets

STWA - Operations	42,978.24
STWA - General	2,760.68
STWA - General Money Market	327,954.77
STWA - Payroll	85,330.41
Petty Cash	150.00
TexPool	4,679,964.22
Tax Accounts Receivable	195,916.75
Allowance for Uncollect Taxes	(88,575.35)
Interlocal Rec - Tax Assessor	3,043.25
Agua Dulce-Water	13,427.55
Bishop - Water	45,146.58
Driscoll - Water	27,100.69
Kingsville - Water	51,742.51
NCWCID 5 - Water	32,753.64
Ricardo WSC - Water	29,379.26
Nueces WSC - Water	39,050.41
Ricardo WSC - General & Admin	18,602.51
Nueces WSC - General & Admin	18,350.96
Interlocal Rec-Bishop	2,950.94
Interlocal Rec-Driscoll	2,270.89
Interlocal Rec-Ricardo	8,380.91
Interlocal Rec-Nueces	11,640.30
NWSC Credit Card	10,848.02
Due From Capital Projects Fund	129,796.56
Due from Debt Service Fund	2,006.08
Due from D.S .-Collect Service	14,952.89
Prepaid Expenses	33,727.98
Inventory	42,065.15

Total Current Assets

5,783,716.80

Other Assets

Notes Receivable-Not Current	1,395.30
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Total Other Assets

1,395.30

Total Assets

5,785,112.10

10/25/24
09:44:07

SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 7 / 24

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Combined Funds

Liabilities and Equity

Current Liabilities

Trade Accounts Payable	172,846.12
Conversion Trade Accounts Payable	333.16
Salaries & Wages Payable	14,480.00
Federal WH Taxes Payable	231.79
Medicare Payable	665.32
Unemployment Ins Payable	9,832.78
Emply Loan WH Payble	(675.44)
Emply Insurance WH Payble	(12,710.41)
Emply AFLAC Ins WH Payble	(45.88)
Emply Nationwide WH Payble	200.00
Emply Advance WH Payble	(539.46)
Emply Other WH Payble	5,209.51
Miscellaneous Payables	21,594.98
Compensated Absences	14,605.08
Deferzed Tax Revenue	107,341.40

Total Current Liabilities

333,368.95

Other Liabilities

Due to Debt Service Fund	2,052.00
Due to Capital Projects Fund	(87.01)

Total Other Liabilities

1,964.99

Total Liabilities

335,333.94

Equity

Retained Earnings	4,821,966.67
Assigned Fund Bal. - Inventory	41,746.65
CURRENT YEAR INCOME/(LOSS)	586,064.84

Total Equity

5,449,778.16

Total Liabilities & Equity

5,785,112.10

10/25/24
09:44:40

SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 7 / 24

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101 Water

Account	Beginning	Debit	Credit	Net Change	Ending Balance
ASSETS					
10100 STWA - Operations	37,349.66	40,010.14	34,381.56	5,628.58	42,978.24
10200 STWA - General	54,082.45	576,022.70	627,344.47	(51,321.77)	2,760.68
10210 STWA - General Money Market	167,606.00	190,348.77	30,000.00	160,348.77	327,954.77
10400 STWA - Payroll	59,961.98	97,292.45	71,924.02	25,368.43	85,330.41
10800 Petty Cash	150.00	0.00	0.00	0.00	150.00
11300 TexPool	4,943,216.17	36,748.05	300,000.00	(263,251.95)	4,679,964.22
12100 Tax Accounts Receivable	195,916.75	0.00	0.00	0.00	195,916.75
12101 Allowance for Uncollect Taxes	(88,575.35)	0.00	0.00	0.00	(88,575.35)
12120 Interlocal Rec - Tax Assessor	2,634.54	3,043.06	2,634.35	408.71	3,043.25
12201 Agua Dulce-Water	14,514.14	7,388.62	8,475.21	(1,086.59)	13,427.55
12202 Bishop - Water	38,374.75	27,708.83	20,937.00	6,771.83	45,146.58
12203 Driscoll - Water	25,856.83	10,040.69	8,796.83	1,243.86	27,100.69
12204 Kingsville - Water	70,785.37	21,530.48	40,573.34	(19,042.86)	51,742.51
12205 NCWCID 5 - Water	41,795.20	6,810.97	15,852.53	(9,041.56)	32,753.64
12206 Ricardo WSC - Water	34,027.66	29,379.27	34,027.67	(4,648.40)	29,379.26
12207 Nueces WSC - Water	46,496.96	39,050.41	46,496.96	(7,446.55)	39,050.41
12208 Ricardo WSC - General & Admin	20,475.65	18,602.51	20,475.65	(1,873.14)	18,602.51
12209 Nueces WSC - General & Admin	19,035.90	18,350.96	19,035.90	(684.94)	18,350.96
12500 Interlocal Rec-Bishop	(0.03)	2,950.97	0.00	2,950.97	2,950.94
12700 Interlocal Rec-Driscoll	2,169.67	842.02	740.80	101.22	2,270.89
12900 Interlocal Rec-Ricardo	9,366.05	8,380.91	9,366.05	(985.14)	8,380.91
12901 RWSC-Credit Card	612.35	0.00	612.35	(612.35)	0.00
13000 Interlocal Rec-Nueces	20,589.94	11,640.30	20,589.94	(8,949.64)	11,640.30
13001 NWSC Credit Card	10,801.19	46.83	0.00	46.83	10,848.02
13510 Due From Capital Projects Fund	92,616.88	37,179.68	0.00	37,179.68	129,796.56
13520 Due from Debt Service Fund	2,006.08	0.00	0.00	0.00	2,006.08
13530 Due from D.S.-Collect Service	14,952.89	0.00	0.00	0.00	14,952.89
14200 Prepaid Expenses	33,727.98	33,727.98	33,727.98	0.00	33,727.98
15500 Inventory	42,065.15	0.00	0.00	0.00	42,065.15
18910 Notes Receivable-Not Current	1,395.30	0.00	0.00	0.00	1,395.30
Total ASSETS	5,914,008.11	1,217,096.60	1,345,992.61	(128,896.01)	5,785,112.10
LIABILITIES AND FUND EQUITY					
20300 Trade Accounts Payable	265,589.78	302,868.19	210,124.53	(92,743.66)	172,846.12
20310 Conversion Trade Accounts Paya	333.16	0.00	0.00	0.00	333.16
20400 Salaries & Wages Payable	5,788.16	5,788.16	14,480.00	8,691.84	14,480.00
21051 Federal WH Taxes Payable	231.79	0.00	0.00	0.00	231.79
21052 Medicare Payable	665.32	0.00	0.00	0.00	665.32
21062 Unemployment Ins Payable	9,985.66	152.88	0.00	(152.88)	9,832.78
21063 EmPLY Loan WH Payble	(675.44)	0.00	0.00	0.00	(675.44)
21064 EmPLY Insurance WH Payble	(12,143.83)	566.58	0.00	(566.58)	(12,710.41)
21065 EmPLY AFLAC Ins WH Payble	(54.04)	1,447.16	1,455.32	8.16	(45.88)

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SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 7 / 24

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101 Water

Account	Beginning	Debit	Credit	Net Change	Ending Balance
21067 Empl Nationwide WH Payble	200.00	0.00	0.00	0.00	200.00
21068 Empl Advance WH Payble (539.46)	0.00	0.00	0.00	(539.46)
21069 Empl Other WH Payble	5,319.50	109.99	0.00	(109.99)	5,209.51
21100 Miscellaneous Payables	20,769.10	0.00	825.88	825.88	21,594.98
21500 Compensated Absences	14,605.08	0.00	0.00	0.00	14,605.08
21700 Deferred Tax Revenue	107,341.40	0.00	0.00	0.00	107,341.40
24100 Due to Debt Service Fund	1,864.18	0.00	187.82	187.82	2,052.00
24200 Due to Capital Projects Fund (87.01)	0.00	0.00	0.00	(87.01)
28400 Retained Earnings	4,821,966.67	0.00	0.00	0.00	4,821,966.67
28410 Assigned Fund Bal. - Inventory	41,746.65	0.00	0.00	0.00	41,746.65
28999 Net Income Current Year	631,101.44	291,210.37	246,173.77	(45,036.60)	586,064.84
Total LIABILITIES AND FUND EQUITY	5,914,008.11	602,143.33	473,247.32	(128,896.01)	5,785,112.10

**DEBT SERVICE FUND
INCOME STATEMENT
FOR PERIOD ENDING JULY 31, 2024**

83.33%

	MONTHLY	YEAR TO DATE	2024 ADOPTED BUDGET	% OF 2024 ADOPTED BUDGET	2023 YEAR TO DATE	2023 FINAL BUDGET
REVENUES						
Ad-Valorem - Current	2,165	354,901	369,941	96%	350,889	353,225
Delinquent Tax Revenue	605	7,398	9,000	82%	8,027	9,450
Penalty & Interest - Tax Accounts	547	5,538	5,000	111%	5,286	6,485
Out-of-District Surcharge	188	1,878	1,370	137%	1,738	2,086
Interest on Temporary Investments	1,997	14,416	9,000	160%	12,703	14,310
Miscellaneous	<u>0</u>	<u>2</u>	<u>0</u>	0%	<u>-10</u>	<u>-10</u>
TOTAL TAXES & INTEREST	5,502	384,133	394,311	97%	378,633	385,546
OTHER FINANCING SOURCES						
Excess Bond Proceeds	<u>0</u>	<u>0</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL OTHER FINANCE SOURCES	0	0	0		0	0
TOTAL REVENUE AND OTHER FINANCE SOURCES	5,502	384,133	394,311	97%	378,633	385,546
EXPENDITURES						
Fiscal Agent Fees	0	100	200	50%	100	200
Bond Interest Expense	0	47,000	94,000	50%	50,675	101,350
Bond Principal Payments	0	0	255,000	0%	0	245,000
Tax Collector Fees	0	5,781	14,927	39%	11,055	12,500
Appraisal District Fees	0	9,172	6,014	153%	4,750	5,750
Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	0	62,053	370,141	17%	66,580	364,800
EXCESS REVENUES OVER(UNDER) EXPENDITURES AND OTHER USES						
	5,502	322,080	24,170		312,053	20,746

10/25/24
10:18:23

SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 7 / 24

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310 Debt Service

Assets

Current Assets

TexPool	445,568.42
Tax Accounts Receivable	58,238.39
Allowance for Uncollect Taxes	(11,370.61)
Interlocal Rec - Tax Assessor	507.29
Due from General Fund	2,052.00

Total Current Assets 494,995.49

Total Assets 494,995.49

Liabilities and Equity

Current Liabilities

Deferred Tax Revenue	46,867.78
----------------------	-----------

Total Current Liabilities 46,867.78

Other Liabilities

Due to General Fund	16,958.97
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Total Other Liabilities 16,958.97

Total Liabilities 63,826.75

Equity

Fund Balance	109,090.09
CURRENT YEAR INCOME/(LOSS)	322,078.65

Total Equity 431,168.74

Total Liabilities & Equity 494,995.49

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SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 7 / 24

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310 Debt Service

Account	Beginning	Debit	Credit	Net Change	Ending Balance
ASSETS					
11300 TexPool	440,197.92	5,370.50	0.00	5,370.50	445,568.42
12100 Tax Accounts Receivable	58,238.39	0.00	0.00	0.00	58,238.39
12101 Allowance for Uncollect Taxes (11,370.61)	0.00	0.00	0.00	(11,370.61)
12120 Interlocal Rec - Tax Assessor	564.24	673.40	730.35	(56.95)	507.29
13511 Due from General Fund	1,864.18	187.82	0.00	187.82	2,052.00
Total ASSETS	489,494.12	6,231.72	730.35	5,501.37	494,995.49
LIABILITIES AND FUND EQUITY					
21700 Deferred Tax Revenue	46,867.78	0.00	0.00	0.00	46,867.78
24300 Due to General Fund	16,958.97	0.00	0.00	0.00	16,958.97
28300 Fund Balance	109,090.09	0.00	0.00	0.00	109,090.09
28999 Net Income Current Year	316,577.28	0.00	5,501.37	5,501.37	322,078.65
Total LIABILITIES AND FUND EQUITY	489,494.12	0.00	5,501.37	5,501.37	494,995.49

**CAPITAL PROJECTS FUND
INCOME STATEMENT
FOR PERIOD ENDING JULY 31, 2024**

83.33%

	MONTHLY	YEAR TO DATE	2024 ADOPTED BUDGET	% OF 2024 ADOPTED BUDGET	2023 YEAR TO DATE	2023 FINAL BUDGET
REVENUES						
Bond Proceeds	0	0	0	0%	0	0
Interest Income	1,313	12,667	9,500	133%	14,562	17,000
Other Income	0	0	0	0%	0	0
TOTAL REVENUE AND OTHER FINANCE SOURCES	1,313	12,667	9,500	133%	14,562	17,000
 EXPENDITURES						
Right of Way Acquisition	0	0	0	0%	0	0
Engineering Fees	0	0	0	0%	0	0
Construction Costs	0	0	0	0%	0	0
42" Line-Cathodic Protection	42,232	145,513	269,855	54%	23,170	50,000
Pipeline Condition Assessment	0	0	0	0%	0	0
Legal & Administrative Fees	0	0	0	0%	0	0
Cost of Bond Issuance	0	0	0	0%	0	0
Miscellaneous Fees	<u>0</u>	<u>0</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	42,232	145,513	269,855	54%	23,170	50,000
 EXCESS REVENUES OVER(Under) EXPENDITURES AND OTHER USES						
	(40,919)	(132,846)	(260,355)		(8,608)	(33,000)

10/25/24
10:20:50

SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 7 / 24

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410 Capital Projects

Account	Beginning	Debit	Credit	Net Change	Ending Balance
ASSETS					
11400 TexStar	290,899.38	1,312.68	0.00	1,312.68	292,212.06
Total ASSETS	290,899.38	1,312.68	0.00	1,312.68	292,212.06
LIABILITIES AND FUND EQUITY					
24300 Due to General Fund	104,109.87	0.00	42,231.87	42,231.87	146,341.74
28300 Fund Balance	278,716.51	0.00	0.00	0.00	278,716.51
28999 Net Income Current Year	(91,927.00)	42,231.87	1,312.68	(40,919.19)	(132,846.19)
Total LIABILITIES AND FUND EQUITY	290,899.38	42,231.87	43,544.55	1,312.68	292,212.06

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SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 7 / 24

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410 Capital Projects

Assets

Current Assets
TexStar

292,212.06

Total Current Assets

292,212.06

Total Assets

292,212.06

Liabilities and Equity

Other Liabilities

Due to General Fund

146,341.74

Total Other Liabilities

146,341.74

Total Liabilities

146,341.74

Equity

Fund Balance

CURRENT YEAR INCOME/(LOSS)

278,716.51

(132,846.19)

Total Equity

145,870.32

Total Liabilities & Equity

292,212.06

SOUTH TEXAS WATER AUTHORITY

Treasurer's Report

For Period Ending August 31, 2024

STWA Water Sales:

<u>Entity</u>	<u>Water Usage (1,000 g)</u>	<u>Cost of Water from City of Corpus Christi \$2.809590 per 1000 g</u>	<u>Handling Charge @ \$0.50/1000g</u>	<u>Incremental Increase @ \$0.50/1000g</u>	<u>Out of District Surcharge and Pass-Thru Credit</u>	<u>Total Due</u>
Kingsville	14,301	\$40,179.95	\$7,150.50	\$0.00	\$0.00	\$47,330.45
Bishop	10,694	\$30,045.76	\$5,347.00	\$0.00	\$0.00	\$35,392.76
Agua Dulce	2,539	\$7,132.84	\$1,269.37	\$0.00	\$0.00	\$8,402.21
RWSC	10,917	\$30,672.29	\$5,458.50	\$0.00	\$0.00	\$36,130.79
Driscoll	2,685	\$7,543.75	\$1,342.50	\$0.00	\$0.00	\$8,886.25
NCWCID #5	1,743	\$4,897.99	\$871.66	\$871.66	\$1,071.99	\$7,713.29
NWSC	12,810	\$35,989.71	\$6,404.80	\$0.00	\$0.00	\$42,394.51
TOTAL	55,689	\$156,462.28	\$27,844.33	\$871.66	\$1,071.99	\$186,250.25

Water Cost and Usage for Period of:

	08/01/24	09/02/24
City of Corpus Christi Invoice for Cost of Water Purchased:		\$164,501.52
Gallons of Water Recorded by City of Corpus Christi:		58,550,000
Gallons of Water Recorded by STWA from Customer's Master Meters:		56,143,153
Water Loss Percentage:		4.11%

Annual Usage for FY 2024

	Annual
Gallons of Water Recorded by City of Corpus Christi:	514,350,000
Gallons of Water Recorded by STWA from Customer's Master Meters:	501,576,771
Water Loss Percentage: (year to date)	2.48%

**REVENUE FUND
INCOME STATEMENT
FOR PERIOD ENDING AUGUST 31, 2024**

91.67%

	MONTHLY	YEAR TO DATE	2024 ADOPTED BUDGET	% OF 2024 ADOPTED BUDGET	2023 YEAR TO DATE	2023 FINAL BUDGET
REVENUES						
Water Service Revenue	156,462	1,322,945	1,489,786	89%	1,252,506	1,377,118
Handling Charge Revenue	27,844	245,586	277,916	88%	274,485	298,250
Premium Incremental Increase	872	8,876	10,800	82%	10,011	10,900
Surcharge - Out of District	884	9,726	10,500	93%	9,141	9,972
Interest Income	21,610	238,777	220,000	109%	198,869	215,200
Interest - Note	0	0	175	0%	3,744	3,750
Other Revenue						
Operating & Maintenance Fees	753	12,380	12,500	99%	9,509	10,700
Miscellaneous Revenues	0	28,930	12,000	241%	45,911	46,500
Industry Revenues	0	0	0	0%	0	625,710
TOTAL REVENUES	208,425	1,867,221	2,033,677	92%	1,804,176	2,598,100
EXPENDITURES						
Water Service Expenditures:						
Bulk Water Purchases	164,502	1,385,931	1,489,786	93%	1,230,248	1,377,118
Payroll Costs						
Salaries & Wages - Perm. Employees	37,555	353,781	406,135	87%	301,123	350,000
Salaries & Wages - Vacation Buyback	0	5,885	4,368	135%	8,114	0
Overtime - NWSC	0	1,429	0	0%	(699)	0
Stand-by Pay - NWSC	0	0	0	0%	0	0
Overtime - RWSC	0	(1,429)	0	0%	(556)	0
Stand-by Pay - RWSC	0	0	0	0%	0	0
Overtime - STWA	1,355	22,976	15,000	153%	24,376	30,000
Stand-by Pay - STWA	100	1,175	1,300	90%	1,175	1,425
Employee Retirement Premiums	3,504	63,078	68,713	92%	38,291	60,026
Group Insurance Premium	14,624	141,354	243,522	58%	160,729	192,699
Unemployment Compensation	(42)	(2,129)	70	-3041%	(83)	165
Workers' Compensation	(534)	10,654	6,436	166%	11,721	11,800
Hospital Insurance Tax	480	5,537	6,029	92%	4,802	5,520
Supplies & Materials						
Repairs & Maintenance	23,582	117,775	150,000	79%	99,233	133,500
Meter Expense	0	3,760	5,000	75%	5,950	6,500
Tank Repairs	0	7,000	30,000	23%	0	10,000
Major Repairs	0	0	25,000	0%	0	25,000
Other Operating Expenditures:						
Professional Fees						
Legal	1,050	17,778	40,000	44%	5,499	25,000
Auditing	0	10,390	10,500	99%	9,500	10,500
Engineering	309	13,925	50,000	28%	83,975	12,500
Management & Consulting	0	53,242	25,000	213%	6,250	7,500
JMAE Management Consulting LLC	5,833	64,167	70,000	92%	64,166	70,000
Inspection/GIS Mapping	0	4,241	7,500	57%	1,013	6,000

			2024	% OF 2024	2023	2023
Consum Supplies/Materials						
Postage	(40)	1,711	8,500	20%	2,984	4,560
Printing/Office Supplies	2,996	26,211	37,500	70%	26,503	37,500
Janitorial/Site Maintenance	761	10,983	19,000	58%	12,296	18,500
Fuel/Lubricants/Repairs	4,610	51,377	85,000	60%	56,458	80,000
Chemicals/Water Samples	7,663	35,054	60,000	58%	43,609	59,750
Safety Equipment	0	1,245	2,000	62%	912	1,750
Small Tools	255	5,280	3,000	176%	2,749	4,000
Recurring Operating Costs						
Telephone/Communications	1,856	27,516	40,000	69%	35,129	35,500
Utilities	8,587	100,073	122,500	82%	84,952	115,000
D & O Liability Insurance	0	2,083	3,500	60%	3,550	3,500
Property Insurance	0	52,133	48,000	109%	44,647	45,000
General Liability	0	4,046	5,500	74%	1,820	3,000
Auto Insurance	0	4,770	3,100	154%	2,866	3,000
Travel/Training/Meetings-Staff	521	16,955	15,000	113%	11,597	22,500
Travel/Training/Meetings-Board of Dir.	511	3,568	10,000	36%	8,943	0
Travel/Training/Meetings-Legislation	0	0	0	0%	0	0
Rental-Equipment/Uniforms	957	17,334	6,000	289%	12,364	20,500
Dues/Subscriptions/Publication	330	16,522	17,500	94%	16,434	18,500
Pass Through Cost	0	118	400	29%	178	400
Miscellaneous						
Miscellaneous Expenditures	891	6,028	15,000	40%	8,513	15,000
Total Administrative & Operations Exp.	282,216	2,663,525	3,155,859	84%	2,431,331	2,823,213
Capital Outlay						
Capital Acquisition	14,617	279,362	230,500	121%	107,240	1,080,226
Engineering	0	0	50,000	0%	0	81,372
TOTAL EXPENDITURES (w/o D.S. exp.)	296,833	2,942,887	3,436,359	86%	2,538,571	3,984,811
Excess (Deficiencies) of Revenue Over Expenditures	(88,408)	(1,075,666)	(1,402,682)	77%	(734,395)	(1,386,711)
OTHER FINANCE SOURCE (USES)						
Transfer to Other Funds						
Transfer from Tax Account	0	(1,549,017)	(1,650,724)	94%	(1,598,912)	(1,620,400)
Extra Ordinary Income						
Disposition of Assets (Surplus Sale)	0	0	(1,500)	0%	0	0
TOTAL OTHER FINANCING SOURCES (USES)	0	(1,549,017)	(1,652,224)	94%	(1,598,912)	(1,620,400)
EXCESS (DEFICIENCIES) OF REVENUES OVER OTHER SOURCES (USES)						
	(88,408)	473,351	249,542		864,517	233,689
NET INCOME	(88,408)	473,351	249,542		864,517	233,689

**TAX FUND
INCOME STATEMENT
FOR PERIOD ENDING AUGUST 31, 2024**

91.67%

	MONTHLY	YEAR TO DATE	2024 ADOPTED BUDGET	% OF 2024 ADOPTED BUDGET	2023 YEAR TO DATE	2023 FINAL BUDGET
REVENUES						
Ad-Valorem - Current	2,477	1,673,277	1,659,615	101%	1,683,642	1,685,710
Delinquent Tax Revenue	3,473	36,672	37,000	99%	38,303	39,177
Penalty & Interest - Tax Accounts	1,444	27,092	26,000	104%	27,946	28,866
Miscellaneous	245	559	0	0%	-27	0
TOTAL TAXES & INTEREST	7,640	1,737,601	1,722,615	101%	1,749,864	1,753,753
EXPENDITURES						
Tax Collector Fees	0	53,952	60,627	89%	56,367	60,200
Appraisal Districts	2,463	24,490	11,264	217%	19,198	29,950
TOTAL EXPENDITURES	2,463	78,442	71,891	109%	75,565	90,150
Transfer to General Fund	0	1,549,017	1,650,724	94%	1,598,912	1,620,400
EXCESS REVENUES & OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES AND OTHER USES	5,177	110,142	0		75,387	43,203

**SPECIAL SERVICES
INCOME STATEMENT
FOR PERIOD ENDING AUGUST 31, 2024**

91.67%

	MONTHLY	YEAR TO DATE	2024 ADOPTED BUDGET	% OF 2024 ADOPTED BUDGET	2023 YEAR TO DATE	2023 FINAL BUDGET
REVENUES						
Ricardo Water Supply Corporation	22,879	302,057	463,829	65%	292,545	352,349
Nueces Water Supply Corporation	35,840	349,802	457,150	77%	314,656	380,461
TOTAL REVENUES	58,719	651,859	920,979	71%	607,201	732,810
EXPENDITURES						
Personnel	32,092	380,780	460,842	83%	381,422	430,850
Administrator	2,500	27,500	30,000	92%	27,500	30,000
Overhead	30,872	331,020	408,138	81%	311,741	392,226
TOTAL EXPENDITURES *	65,464	739,300	898,980	82%	720,663	853,076
EXCESS REVENUES & OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES AND OTHER USES						
	(6,744)	(87,441)	21,999		(113,462)	(120,266)

10/25/24
13:16:30

SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 8 / 24

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101 Water

Assets

Current Assets

STWA - Operations	49,090.50
STWA - General	99,032.07
STWA - General Money Market	103,419.18
STWA - Payroll	79,122.60
Petty Cash	150.00
TexPool	4,710,186.21
Tax Accounts Receivable	195,916.75
Allowance for Uncollect Taxes	(88,575.35)
Interlocal Rec - Tax Assessor	1,546.35
Agua Dulce-Water	13,637.22
Bishop - Water	63,101.17
Driscoll - Water	35,986.94
Kingsville - Water	68,860.95
NCWCID 5 - Water	40,466.93
Ricardo WSC - Water	36,130.78
Nueces WSC - Water	42,394.51
Ricardo WSC - General & Admin	18,693.57
Nueces WSC - General & Admin	18,572.08
Interlocal Rec-Bishop	2,950.94
Interlocal Rec-Driscoll	3,023.50
Interlocal Rec-Ricardo	4,914.48
RWSC-Credit Card	691.75
Interlocal Rec-Nueces	20,714.93
NWSC Credit Card	741.99
Due From Capital Projects Fund	140,884.78
Due from Debt Service Fund	2,006.08
Due from D.S .-Collect Service	15,468.02
Prepaid Expenses	37,816.22
Inventory	42,065.15

Total Current Assets

5,759,010.30

Other Assets

Notes Receivable-Not Current	1,395.30
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Total Other Assets

1,395.30

Total Assets

5,760,405.60

10/25/24
13:16:30

SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 8 / 24

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101 Water

Liabilities and Equity

Current Liabilities

Trade Accounts Payable	231,864.45
Conversion Trade Accounts Payable	333.16
Salaries & Wages Payable	20,154.40
Federal WH Taxes Payable	231.79
Medicare Payable	665.32
Unemployment Ins Payable	9,832.78
Emply Loan WH Payble	(594.42)
Emply Insurance WH Payble	(13,253.55)
Emply AFLAC Ins WH Payble	(37.72)
Emply Nationwide WH Payble	200.00
Emply Advance WH Payble	(539.46)
Emply Other WH Payble	5,099.52
Miscellaneous Payables	22,546.65
Compensated Absences	14,605.08
Deferred Tax Revenue	107,341.40

Total Current Liabilities

398,449.40

Other Liabilities

Due to Debt Service Fund	2,239.82
Due to Capital Projects Fund	(87.01)

Total Other Liabilities

2,152.81

Total Liabilities

400,602.21

Equity

Retained Earnings	4,821,966.67
Assigned Fund Bal. - Inventory	41,746.65
CURRENT YEAR INCOME/(LOSS)	496,090.07

Total Equity

5,359,803.39

Total Liabilities & Equity

5,760,405.60

10/25/24
13:12:38

SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 8 / 24

Page: 1 of 2
Report ID: L120

101 Water

Account	Beginning	Debit	Credit	Net Change	Ending Balance
ASSETS					
10100 STWA - Operations	42,978.24	35,103.60	28,991.34	6,112.26	49,090.50
10200 STWA - General	2,760.68	431,434.13	335,162.74	96,271.39	99,032.07
10210 STWA - General Money Market	327,954.77	464.41	225,000.00 (224,535.59)	103,419.18
10400 STWA - Payroll	85,330.41	67,422.04	73,629.85 (6,207.81)	79,122.60
10800 Petty Cash	150.00	0.00	0.00	0.00	150.00
11300 TexPool	4,679,964.22	30,221.99	0.00	30,221.99	4,710,186.21
12100 Tax Accounts Receivable	195,916.75	0.00	0.00	0.00	195,916.75
12101 Allowance for Uncollect Taxes (88,575.35)	0.00	0.00	0.00 (88,575.35)
12120 Interlocal Rec - Tax Assessor	3,043.25	1,546.16	3,043.06 (1,496.90)	1,546.35
12201 Agua Dulce-Water	13,427.55	8,402.21	8,192.54	209.67	13,637.22
12202 Bishop - Water	45,146.58	35,392.76	17,438.17	17,954.59	63,101.17
12203 Driscoll - Water	27,100.69	17,678.26	8,792.01	8,886.25	35,986.94
12204 Kingsville - Water	51,742.51	47,330.45	30,212.01	17,118.44	68,860.95
12205 NCWCID 5 - Water	32,753.64	7,713.29	0.00	7,713.29	40,466.93
12206 Ricardo WSC - Water	29,379.26	36,130.79	29,379.27	6,751.52	36,130.78
12207 Nueces WSC - Water	39,050.41	42,394.51	39,050.41	3,344.10	42,394.51
12208 Ricardo WSC - General & Admin	18,602.51	18,693.57	18,602.51	91.06	18,693.57
12209 Nueces WSC - General & Admin	18,350.96	18,572.08	18,350.96	221.12	18,572.08
12500 Interlocal Rec-Bishop	2,950.94	0.00	0.00	0.00	2,950.94
12700 Interlocal Rec-Driscoll	2,270.89	1,495.69	743.08	752.61	3,023.50
12900 Interlocal Rec-Ricardo	8,380.91	4,185.30	7,651.73 (3,466.43)	4,914.48
12901 RWSC-Credit Card	0.00	691.75	0.00	691.75	691.75
13000 Interlocal Rec-Nueces	11,640.30	17,268.27	8,193.64	9,074.63	20,714.93
13001 NWSC Credit Card	10,848.02	9,606.30	19,712.33 (10,106.03)	741.99
13510 Due From Capital Projects Fund	129,796.56	11,088.22	0.00	11,088.22	140,884.78
13520 Due from Debt Service Fund	2,006.08	0.00	0.00	0.00	2,006.08
13530 Due from D.S .-Collect Service	14,952.89	515.13	0.00	515.13	15,468.02
14200 Prepaid Expenses	33,727.98	37,816.22	33,727.98	4,088.24	37,816.22
15500 Inventory	42,065.15	0.00	0.00	0.00	42,065.15
18910 Notes Receivable-Not Current	1,395.30	0.00	0.00	0.00	1,395.30
Total ASSETS	5,785,112.10	881,167.13	905,873.63 (24,706.50)	5,760,405.60
LIABILITIES AND FUND EQUITY					
20300 Trade Accounts Payable	172,846.12	216,836.03	275,854.36	59,018.33	231,864.45
20310 Conversion Trade Accounts Paya	333.16	0.00	0.00	0.00	333.16
20400 Salaries & Wages Payable	14,480.00	14,480.00	20,154.40	5,674.40	20,154.40
21051 Federal WH Taxes Payable	231.79	0.00	0.00	0.00	231.79
21052 Medicare Payable	665.32	0.00	0.00	0.00	665.32
21062 Unemployment Ins Payable	9,832.78	0.00	0.00	0.00	9,832.78
21063 Emphy Loan WH Payble (675.44)	0.00	81.02	81.02 (594.42)
21064 Emphy Insurance WH Payble (12,710.41)	543.14	0.00 (543.14)	13,253.55)
21065 Emphy AFLAC Ins WH Payble (45.88)	1,447.16	1,455.32	8.16 (37.72)

10/25/24
13:12:38

SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 8 / 24

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101 Water

Account	Beginning	Debit	Credit	Net Change	Ending Balance
21067 Empl Nationwide WH Payble	200.00	0.00	0.00	0.00	200.00
21068 Empl Advance WH Payble (539.46)	0.00	0.00	0.00	(539.46)
21069 Empl. Other WH Payble	5,209.51	109.99	0.00	(109.99)	5,099.52
21100 Miscellaneous Payables	21,594.98	0.00	951.67	951.67	22,546.65
21500 Compensated Absences	14,605.08	0.00	0.00	0.00	14,605.08
21700 Deferred Tax Revenue	107,341.40	0.00	0.00	0.00	107,341.40
24100 Due to Debt Service Fund	2,052.00	0.00	187.82	187.82	2,239.82
24200 Due to Capital Projects Fund (87.01)	0.00	0.00	0.00	(87.01)
28400 Retained Earnings	4,821,966.67	0.00	0.00	0.00	4,821,966.67
28410 Assigned Fund Bal. - Inventory	41,746.65	0.00	0.00	0.00	41,746.65
28999 Net Income Current Year	586,064.84	379,975.95	290,001.18	(89,974.77)	496,090.07
Total LIABILITIES AND FUND EQUITY	5,785,112.10	613,392.27	588,685.77	(24,706.50)	5,760,405.60

**DEBT SERVICE FUND
INCOME STATEMENT
FOR PERIOD ENDING AUGUST 31, 2024**

91.67%

		2024 YEAR TO DATE	2024 ADOPTED BUDGET	% OF 2024 ADOPTED BUDGET	2023 YEAR TO DATE	2023 FINAL BUDGET
	MONTHLY					
REVENUES						
Ad-Valorem - Current	526	355,427	369,941	96%	352,087	353,225
Delinquent Tax Revenue	764	8,163	9,000	91%	9,043	9,450
Penalty & Interest - Tax Accounts	328	5,866	5,000	117%	6,015	6,485
Out-of-District Surcharge	188	2,066	1,370	151%	1,912	2,086
Intererest on Temporary Investments	1,134	15,550	9,000	173%	13,817	14,310
Miscellaneous	<u>52</u>	<u>54</u>	<u>0</u>	0%	<u>-10</u>	<u>-10</u>
TOTAL TAXES & INTEREST	2,993	387,126	394,311	98%	382,864	385,546
OTHER FINANCING SOURCES						
Excess Bond Proceeds	<u>0</u>	<u>0</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL OTHER FINANCE SOURCES	0	0	0		0	0
TOTAL REVENUE AND OTHER FINANCE SOURCES	2,993	387,126	394,311	98%	382,864	385,546
EXPENDITURES						
Fiscal Agent Fees	100	200	200	100%	200	200
Bond Interest Expense	47,000	94,000	94,000	100%	101,350	101,350
Bond Principal Payments	255,000	255,000	255,000	100%	245,000	245,000
Tax Collector Fees	0	5,781	14,927	39%	11,055	12,500
Appraisal District Fees	515	9,687	6,014	161%	4,750	5,750
Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	302,615	364,668	370,141	99%	362,355	364,800
EXCESS REVENUES OVER(UNDER) EXPENDITURES AND OTHER USES	(299,622)	22,458	24,170		20,509	20,746

10/25/24
13:26:35

SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 8 / 24

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310 Debt Service

Assets

Current Assets

TexPool	146,603.75
Tax Accounts Receivable	58,238.39
Allowance for Uncollect Taxes	(11,370.61)
Interlocal Rec - Tax Assessor	176.85
Due from General Fund	2,239.82

Total Current Assets 195,888.20

Total Assets 195,888.20

Liabilities and Equity

Current Liabilities

Deferred Tax Revenue	46,867.78
----------------------	-----------

Total Current Liabilities 46,867.78

Other Liabilities

Due to General Fund	17,474.10
---------------------	-----------

Total Other Liabilities 17,474.10

Total Liabilities 64,341.88

Equity

Fund Balance	109,090.09
CURRENT YEAR INCOME/(LOSS)	22,456.23

Total Equity 131,546.32

Total Liabilities & Equity 195,888.20

10/25/24
13:27:05

SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 8 / 24

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Report ID: L120

310 Debt Service

Account	Beginning	Debit	Credit	Net Change	Ending Balance
ASSETS					
11300 TexPool	445,568.42	3,135.33	302,100.00 (298,964.67)	146,603.75
12100 Tax Accounts Receivable	58,238.39	0.00	0.00	0.00	58,238.39
12101 Allowance for Uncollect Taxes (11,370.61)	0.00	0.00	0.00 (11,370.61)
12120 Interlocal Rec - Tax Assessor	507.29	342.96	673.40 (330.44)	176.85
13511 Due from General Fund	2,052.00	187.82	0.00	187.82	2,239.82
Total ASSETS	494,995.49	3,666.11	302,773.40 (299,107.29)	195,888.20
LIABILITIES AND FUND EQUITY					
21700 Deferred Tax Revenue	46,867.78	0.00	0.00	0.00	46,867.78
24300 Due to General Fund	16,958.97	0.00	515.13	515.13	17,474.10
28300 Fund Balance	109,090.09	0.00	0.00	0.00	109,090.09
28999 Net Income Current Year	322,078.65	302,615.13	2,992.71 (299,622.42)	22,456.23
Total LIABILITIES AND FUND EQUITY	494,995.49	302,615.13	3,507.84 (299,107.29)	195,888.20

**CAPITAL PROJECTS FUND
INCOME STATEMENT
FOR PERIOD ENDING AUGUST 31, 2024**

91.67%

	MONTHLY	YEAR TO DATE	2024 ADOPTED BUDGET	% OF 2024 ADOPTED BUDGET	2023 YEAR TO DATE	2023 FINAL BUDGET
REVENUES						
Bond Proceeds	0	0	0	0%	0	0
Interest Income	1,314	13,980	9,500	147%	16,395	17,000
Other Income	0	0	0	0%	0	0
TOTAL REVENUE AND OTHER FINANCE SOURCES	1,314	13,980	9,500	147%	16,395	17,000
 EXPENDITURES						
Right of Way Acquisition	0	0	0	0%	0	0
Engineering Fees	0	0	0	0%	0	0
Construction Costs	0	0	0	0%	0	0
42" Line-Cathodic Protection	15,887	161,400	269,855	60%	26,070	50,000
Pipeline Condition Assessment	0	0	0	0%	0	0
Legal & Administrative Fees	0	0	0	0%	0	0
Cost of Bond Issuance	0	0	0	0%	0	0
Miscellaneous Fees	<u>0</u>	<u>0</u>	<u>0</u>	0%	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	15,887	161,400	269,855	60%	26,070	50,000
 EXCESS REVENUES OVER(UNDER) EXPENDITURES AND OTHER USES						
	(14,573)	(147,419)	(260,355)		(9,675)	(33,000)

10/25/24
13:32:24

SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 8 / 24

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Report ID: L150

410 Capital Projects

Assets

Current Assets
TexStar

293,525.89

Total Current Assets

293,525.89

Total Assets

293,525.89

Liabilities and Equity

Other Liabilities
Due to General Fund

162,228.59

Total Other Liabilities

162,228.59

Total Liabilities

162,228.59

Equity

Fund Balance
CURRENT YEAR INCOME/(LOSS)

278,716.51
(147,419.21)

Total Equity

131,297.30

Total Liabilities & Equity

293,525.89

10/25/24
13:31:31

SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 8 / 24

Page: 1 of 1
Report ID: L120

410 Capital Projects

Account	Beginning	Debit	Credit	Net Change	Ending Balance
ASSETS					
11400 TexStar	292,212.06	1,313.83	0.00	1,313.83	293,525.89
Total ASSETS	292,212.06	1,313.83	0.00	1,313.83	293,525.89
LIABILITIES AND FUND EQUITY					
24300 Due to General Fund	146,341.74	0.00	15,886.85	15,886.85	162,228.59
28300 Fund Balance	278,716.51	0.00	0.00	0.00	278,716.51
28999 Net Income Current Year	(132,846.19)	15,886.85	1,313.83	(14,573.02)	(147,419.21)
Total LIABILITIES AND FUND EQUITY	292,212.06	15,886.85	17,200.68	1,313.83	293,525.89

ATTACHMENT 3

Field Reports

To: STWA Management

From: Hector Barbosa NACE Corrosion Technologist # 186086

Date: 10-25, 2024

Re: CP Department

All of the deep well Ground beds and rectifiers have been installed and will be energized after a depolarization survey has been completed. The depolarization Survey consists of all CP Current off of pipeline to establish a base line potential. This will detect any discrepancy on pipeline and will be addressed and rectified.

The insulating Kit on the CCW main meter will be installed by STWA in coordination with CCW engineering. This needs to happen to assure STWA has adequate Cathodic Protection. I am planning to install the Insulator by mid-November. STWA department feels confident that the main line will have adequate protection by the end of the year.

CP department has been helping out with one call tickets and verifying water line locations and updating coordinates on Diamond maps.

Hector Barbosa

STWA Corrosion Technician

ATTACHMENT 4

Ratification of Kleberg County Tax Roll/Levy

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Exec Dir/Administrator
Date: October 25, 2024
Re: Ratification of Kleberg County Tax Roll adoption of Resolution 24-19

Background:

During our September board meeting the STWA tax roll provided by Kleberg County Tax Assessor's Office was missing. This ratification allows the board to ratify the actual amount.

The tax roll is calculated by multiplying taxable values by the Authority's Maintenance & Operations (M&O) Tax Rate and Interest & Sinking (I&S) Tax Rate, excluding any exemptions or special valuations such as agricultural production.

Analysis:

The Authority utilizes the tax offices of Kleberg and Nueces Counties for collection services. The summarized tax roll represents the total of individual tax statements.

Staff Recommendation:

Ratify the South Texas Water Authority Tax Roll for Kleberg County of Resolution 24-19.

Board Action:

Ratify adoption of Resolution 24-19.

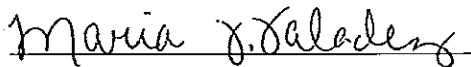
Summary:

Ratifying the actual value ensures the board has accepted the current amount that was part of Resolution 24-19 that was adopted during the September 24, 2024 meeting. This value is necessary in order to proceed with the tax collection process.

**SUBMISSION OF THE 2024 TAX ROLL TO THE SOUTH TEXAS
WATER AUTHORITY PURSUANT TO SECTION 26.09(e) OF THE
TEXAS PROPERTY TAX CODE**

The 2024 Tax Roll for the South Texas Water Authority is hereby submitted for approval at the next regular scheduled meeting of the South Texas Water Authority Board of Directors. The 2024 Tax Roll is submitted for approval under Section 26.09(e) of the Texas Property Tax Code and was calculated in compliance with the same code by multiplying the values from the Certified Appraisal Roll plus/minus any changes in value approved by the Kleberg County Appraisal Review board by the tax rate adopted by this governing body for the 2024 tax year. Values and taxes are at a ratio of 100% of appraised value. The 2024 Tax Roll for the South Texas Water Authority is stored in the Kleberg County Tax Office in compliance with the State Records Retention guidelines. A copy of the tax roll for reference purposes and convenient availability is filed with the Kleberg County Clerk's Office.

I, Maria Victoria Valadez, – Kleberg County Tax Assessor-Collector, hereby certify the figures from the 2024 Tax Roll as reflected on the attached summary page taken directly from the 2024 Tax Roll. I certify that the foregoing information, and the roll it represents is accurate and correct to the best of my knowledge. Certified and submitted this 18th day of September 2024.



**Maria Victoria Valadez,
Kleberg County Tax Assessor-Collector**

Jurisdiction: 905 SOUTH TX WATER AUTH

Total Parcels:	16,845	Tax Rate:	0.0656950		
Market Value:	2,612,758,520	State Hom:	0	Opt Hom:	0.0100000
		State O65:	0	Opt O65:	12,000
		Disabled:	0	Opt Disabled:	12,000

AG Exclusion Count:	1,298	AG Exclusion Amt:	339,776,244
Timber Exclusion Count:	0	Timber Exclusion Amt:	0
HS Capped Count:	2,658	HS Capped Amt:	51,735,490
NHS Capped Count:	2,058	NHS Capped Amt:	36,538,470
Assessed Value:	2,184,708,316		

Prorated-Exxv Cnt/Amt:	423	329,912,723	Surviving Spouse Active Duty Cnt/Amt:	1	263,700
Immed Residential Homestead Cnt/Amt:	12	39,712	Pro Motor Vehicles Cnt/Amt:	23	3,465,340
100% Exempt Vet Cnt/Amt:	227	37,988,273	Hb366 Cnt/Amt:	651	338,164
Charitable Org Cnt/Amt:	7	2,304,320	Personal Use Vehicle Cnt/Amt:	60	628,100
Pro Misc Exempts Cnt/Amt:	1	248,330	Freeport Cnt/Amt:	2	31,970
Pro Charitable Functions Cnt/Amt:	2	342,050	Pollution Control Cnt/Amt:	3	5,277,709
Surviving Spouse First Responder Cnt/Amt:	1	145,695	Exempt Cnt/Amt:	4	42,970

State Homestead Count:	0	State Homestead Amt:	0
Local Homestead Count:	4,941	Local Homestead Amt:	22,996,274
State Over 65 Count:	0	State Over 65 Amt:	0
Local Over 65 Count:	2,148	Local Over 65 Amt:	24,004,775
Surviving Spouse Count:	9	Surviving Spouse Amt:	96,000
State Disabled Count:	0	State Disabled Amt:	0
Local Disabled Count:	145	Local Disabled Amt:	1,622,481
Total VET Count:	355	Total VET Amt:	3,720,082
*VET Surviving Spouse Count:	32	*VET Surviving Spouse Amt:	303,100
*included in the Total VET Count/Amt			

Partial Exempt Values:	52,439,612		
Taxable Value:	1,751,239,648		
Total Levy Amt:	1,151,333.69		
Late AG Penalty Count:	5	Late AG Penalty Amt:	82.16
Late Rendition Penalty Count:	483	Late Rendition Penalty Amt:	773.54
Frozen Account Count:	0		
Frozen Homesite Value:	0		
Frozen Taxable Value:	0		
Unfrozen Levy Amt:	0.00		
Frozen Levy Amt:	0.00		
Frozen Levy Loss Amt:	0.00		
Total Non-Exempt Parcel Count:	16,841		

ATTACHMENT 5

Tax Roll/Levy – Nueces County

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Exec Dir/Administrator
Date: October 25, 2024
Re: Nueces County Tax Roll adoption – Resolution 24-20

Background:

This item and the previous item for Kleberg County Tax Roll are typically placed on the September agenda for adoption. The Nueces County Tax Roll similar to the Kleberg Tax Rolls, are generated when taxable values are multiplied by the Authority's Maintenance and Operations (M&O) Tax Rate and Interest and Sinking (I&S) Tax Rate.

The taxable values are the amounts less any partial exemptions, full exemptions or special values such as agriculture production.

Analysis:

The Authority contracts for collection services with the tax offices of Kleberg and Nueces Counties. The summarized tax roll is the total of individual tax statements.

Staff Recommendation:

Adopt the South Texas Water Authority Tax Roll in Nueces County by adopting Resolution 24-20.

Board Action:

Adopt Resolution 24-20.

Summary:

Adoption of Resolution 24-20 is an essential step in the tax collection process.

Nueces County Courthouse
901 Leopard, Suite 301
Corpus Christi, TX 78401



Kevin Kieschnick
Assessor and Collector of Taxes

Administration
(361) 888-0307
(361) 888-0308

October 4, 2024

RECEIVED

OCT 07 2024

SOUTH TEXAS WATER AUTHORITY

Ms. Jo Ella Wagner
Executive Director
South Texas Water Authority
2302 E Sage RD
Kingsville, TX 78363

RE: Certification of 2024 Tax Levy

Dear Ms. Wagner:

Enclosed please find the 2024 Certification of Tax Levy for the South Texas Water Authority.

Please return a signed copy of the certification upon the approval of the jurisdiction's tax levy.

If you have any questions regarding these calculations, please feel free to call my office at 361-888-0307.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Kieschnick", written over a horizontal line.

Kevin Kieschnick
Nueces County Tax Assessor-Collector

For information contact:

voice

fax

Motor Vehicle

(361) 888-0459

(361) 888-0482

Property Tax

(361) 888-0230

(361) 888-0218

Voter Registration

(361) 888-0404

(361) 888-0339

Nueces County Courthouse
901 Leopard, Suite 301
Corpus Christi, TX 78401



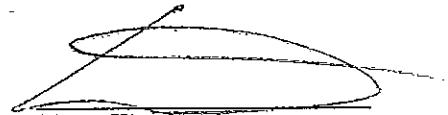
Administration
(361) 888-0307
(361) 888-0308

Kevin Kieschnick
Assessor and Collector of Taxes

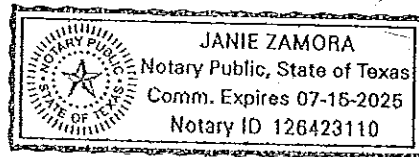
**CERTIFICATION OF TAX LEVY FOR THE TAX YEAR 2024
SOUTH TEXAS WATER AUTHORITY**


Total Appraised Value @ 100% of Market Value	\$ 2,214,335,689
Less: <i>Partial Exemptions</i>	
<i>Ag-Use account value loss and abatements</i>	\$ 695,524,911
Total Net Appraised Value	\$ 1,518,810,778
Assessment Ratio	100%
Total Taxable Value	\$ 1,518,810,778
2024 Adopted Tax Rate	.065695 /\$100
2024 Ad Valorem Tax Levy	\$ 997,782.74
Plus: Late Rendition Penalty - Personal Property Accounts	\$ 924.19
Less: 5% of Late Rendition Penalty to the Appraisal District	\$ 46.21
Plus: Late Ag Penalty	\$
2024 Total Ad Valorem Tax Levy	\$ 998,660.72

Submission of the Tax Levy for 2024 for approval by the Board of Directors of South Texas Water Authority in accordance with Section 26.09(e) of the Texas Property Tax Code.


Kevin Kieschnick
Nueces County
Tax Assessor-Collector

SWORN AND SUBSCRIBED TO before me at Corpus Christi, Texas this 4th day of October, A.D., 2024.




Notary Public, State of Texas

THE STATE OF TEXAS
COUNTY OF NUECES

The Tax Levy is hereby approved by the Board of Directors of the South Texas Water Authority on this _____ day of _____, A.D., 2024.

Chairman,
South Texas Water Authority

ATTEST:

Secretary,
South Texas Water Authority

<u>For information contact:</u>	<u>Motor Vehicle</u>	<u>Property Tax</u>	<u>Voter Registration</u>
voice	(361) 888-0459	(361) 888-0230	(361) 888-0404
fax	(361) 888-0482	(361) 888-0218	(361) 888-0339

ATTACHMENT 6

Resolution 24-20

SOUTH TEXAS WATER AUTHORITY

Resolution 24-20

A RESOLUTION ADOPTING THE TAX ROLL/LEVY FOR THE SOUTH TEXAS WATER AUTHORITY'S DISTRICT IN NUECES COUNTY FOR TAX YEAR 2024.

WHEREAS, the South Texas Water Authority is a taxing jurisdiction within Kleberg and Nueces Counties, and

WHEREAS, the South Texas Water Authority has the power to collect ad valorem taxes to pay debt service for outstanding bonds, and

WHEREAS, the tax roll/levy of the South Texas Water Authority has been compiled by Nueces County for the purpose of levying an established tax rate on said valuation.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the South Texas Water Authority adopts the 2024 tax roll/levy compiled by the Nueces County Tax Assessor/Collector on behalf of the Authority.

Duly adopted this 29th day of October, 2024.

JOSE M. GRAVELEY, PRESIDENT

ATTEST:

IMELDA GARZA, SECRETARY/TREASURER

ATTACHMENT 7

Corpus Christi Water Supply Contract

Agenda Item 9

Attachment 7

**Water Supply Contract update will be
discussed during Executive Session.**

**Any necessary documents will be provided to
the board at that time.**

ATTACHMENT 8

Seven Seas

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Exec Dir/Administrator
Date: October 25, 2024
Topic: Update on Seven Seas Project

Background:

The STWA has entered into a tentative agreement with Seven Seas Water to seek a brackish desalination water option for a water source to provide to the Authority and its seven wholesale customers. This update will provide a timeline of important dates as part of the timeline Seven Seas is meeting to adhere to the STWA feasibility timeframe of seeking an optional water source.

Analysis:

Seven Seas is seeking a qualified company to drill a test well to extract and study water within our service area. This would allow STWA to utilize a water source that is centralized within our boundaries and is drought-resistant.

Staff Recommendation:

Allow Seven Seas to provide an update on their timeline for their project.

Board Action:

Allow the board to question and receive information regarding this proposed project.

Summary:

This project is a P3 (Public Private Partnership) mixing public and private investment into seeking viable water supplies for our public water system. This ongoing review of the proposal allows staff, the board and public to review the process of seeking an alternate water supply with a financially reliable model.

John Marez

From: Kasy Stinson <kstinson@7seaswater.com>
Sent: Friday, October 25, 2024 4:29 PM
To: John Marez
Cc: Rosana Ramirez; Oliver Wiese
Subject: To Include in Packet
Attachments: STWA Project Development Test Well Schedule.docx

Hey John,

I have attached a high-level summary of the test well schedule for your board. Those will be the main items I am providing an update about. Future updates should have more information that can be included in the board packets.

Kasy Stinson
Project Developer



SEVEN SEAS WATER GROUP
Water-as-a-Service™

14400 Carlson Circle
Tampa, FL 33626
Mobile: +1 727-510-9340
kstinson@7seaswater.com
<https://link.edgepilot.com/s/49144184/Fo0OzmdP-kmPUW9PoFN5nw?u=http://www.sevenseaswater.com/>

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Well driller solicitation- October 25-November 26

Well driller selection- November 27- December 5

Well Driller mobilization- December 2024

Well Drilling- 1Q2025

Chemical test results- Mid 1Q2025

ATTACHMENT 9

2025 Board Meeting Schedule

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Exec Dir/Administrator
Date: October 25, 2024
Topic: STWA Board of Directors Meeting Schedule 2024

Background:

Staff request the Board review the proposed meeting dates for 2025. Enclosed shows the suggested meeting dates.

Analysis:

Typically, the STWA board meets on a monthly basis but there are some exceptions listed below. Regarding the Fiscal Year 2025 budget and rate adoption, the appraisal districts' certified tax roll deadline falls on July 25th. As the result of changes in state law and the timeframe of disclosing property tax rates we noticed during the calendar year that some of our meeting dates changes as a result.

This allows for additional time for staff to develop the end of the year budget and make any additional amendments. Traditionally, the Board has combined the November and December meeting dates.

Staff Recommendation:

Set meeting dates work best for the majority of the Board members.

Board Action:

Determine whether the following schedule is acceptable or if alternative dates are needed.

January 21, 2025	July – No Meeting
February 18, 2025	August 5, 2025
March 25, 2025	September 2, 2025
April 25, 2025	September 23, 2025
May 20, 2025	October 28, 2025
June 24, 2024	December 9, 2025

Summary:

Approving these dates will assist the Authority in establishing quorums in order to conduct necessary Business and be available and accountable to the public on a predictable basis.

Should any unpredicted circumstances arise meeting dates and times can change to address the immediate needs of the STWA system.

ATTACHMENT 10

Office Luncheon

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Exec Dir/Administrator
Date: October 25, 2024
Topic: Request to Close Office for Staff Christmas Luncheon

Background:

Staff request the Board approve the closure of the office for our Annual Christmas Luncheon.

Analysis:

An ongoing practice of the STWA is to seek official approval of the board to allow the office to close for an annual Christmas luncheon for staff. Although a specific date has not been identified to hold this luncheon seeking the board's input allows staff whether or not to select a date to shut down for the approximately 2 ½ hours for this party.

Staff Recommendation:

Determine whether to allow the office to close during the business day for approximately 2 ½ hours to hold a staff Christmas luncheon.

Board Action:

Motion to approve the closure of the STWA office to hold a Christmas luncheon on a date finalized by staff.

Summary:

Closing the office for a Christmas Luncheon has been an on-going tradition at STWA. Allowing the staff to enjoy time to celebrate the holidays supports moral and gives much needed relief.

ATTACHMENT 11

CU Construction

Agenda Item 13

Attachment 11

**Agenda item will be discussed during
Executive Session.**

**Any necessary documents will be provided to
the board at that time.**

**Action may be taken during open session on
this item.**

ATTACHMENT 12

Compensation Study

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Exec Dir/Administrator
Date: October 25, 2024
Topic: Review and Approval of RFP for Pay Study Proposal

Background:

The South Texas Water Authority (STWA) strives to maintain a competitive compensation structure to attract and retain skilled employees. Given the evolving nature of the labor market, it is essential that STWA periodically review its pay structure to ensure it remains competitive and equitable across all positions. A comprehensive pay study will provide valuable insights into our current salary levels compared to industry standards and local governmental entities.

To initiate this process, it is necessary to issue a Request for Proposal (RFP) to qualified firms to conduct the pay study. This RFP will invite proposals from experienced consultants who specialize in public sector compensation studies, focusing on both salary and benefits benchmarking.

Analysis:

The RFP will seek proposals from firms with expertise in conducting compensation and pay structure analyses for similar governmental entities. The scope of work will include:

- A thorough review of STWA's current pay and benefits structure.
- Benchmarking against comparable water authorities and local governmental entities.
- Recommendations for any adjustments in pay ranges, including job classifications, to align with current market conditions.
- A final report detailing findings and recommendations to be presented to the Board for review.

The proposed timeline for the RFP is as follows:

- RFP release/distribution: October 30, 2024
- Proposal submission deadline: December 2, 2024
- Selection of consultant: January 21, 2025
- Completion of the pay study and final report: March 31, 2025

The estimated budget for this study will be included in the RFP based on similar studies conducted by other governmental entities. Staff will review all submitted proposals and present recommendations to the Board for approval.

Staff Recommendation:

I recommend that the Board review and approve the RFP for the pay study proposal, allowing us to begin the process of engaging a qualified consultant. The RFP has been prepared in accordance with the Authority's procurement policies and aligns with the goals of maintaining a fair and competitive compensation structure for STWA employees.

Memo
10/25/24
Page 2 of 2

Board Action:

The Board is requested to approve the issuance of the RFP for a pay study proposal. Upon approval, the RFP will be advertised, and proposals will be reviewed for consideration at a future Board meeting.

Summary:

To ensure that STWA remains competitive in attracting and retaining employees, a comprehensive pay study is necessary. The issuance of an RFP will allow us to engage a qualified consultant to conduct a detailed analysis of our pay structure and provide recommendations. Board approval is requested to proceed with the RFP process.



**SOUTH TEXAS WATER AUTHORITY
REQUEST FOR PROPOSALS**

PROFESSIONAL CONSULTANT SERVICES FOR COMPREHENSIVE
CLASSIFICATION AND COMPENSATION STUDY

RFP Issuance Date: October 30, 2024
Proposal Due Date: December 2, 2024

Section 1 – Invitation

SOUTH TEXAS WATER AUTHORITY REQUEST FOR PROPOSALS (RFP) PROFESSIONAL CONSULTANT SERVICES FOR COMPREHENSIVE CLASSIFICATION AND COMPENSATION STUDY

Proposals Due by 2:00 p.m., December 2, 2024

The South Texas Water Authority is currently seeking proposals from qualified consulting firms interested in conducting a comprehensive classification and compensation study. The Authority's primary objective is to secure a contract with a firm offering the highest quality of service at the most reasonable cost.

Written proposals will be accepted until 2:00 p.m. on December 2, 2024 at South Texas Water Authority, 2302 E. Sage Road, Kingsville, TX 78366. Responses must address all of the items listed in this request for proposals and must be submitted in a sealed envelope marked "Compensation Study Proposal" and sent to:

Frances De Leon
Business Manager
South Texas Water Authority
2302 E. Sage Rd.
Kingsville, TX 78363

Please include the one (1) original and five (5) copies. Questions or requests for clarification may be directed to Frances De Leon, Business Manager, by telephone at (361) 592-9323 or by email to info@stwa.org.

Section 2 – Introduction and General Information

A. Community and Government Background

The purpose of this Request for Proposals (RFP) is to receive competitive proposals from qualified consulting firms who are interested in assisting the Authority in conducting a comprehensive classification and compensation study for all Authority departments and job titles. The Authority Executive Director and management team will be responsible reviewing the proposals and Authority Board of Directors will ultimately make the final selection on the Consultant.

The South Texas Water Authority is a statutorily created Water and Reclamation District formed by the Texas legislature in 1979. The current population within the South Texas Water Authority boundaries is roughly 40,000 (2020 Census data) living within four municipalities, two Water Supply Corporations, and one Water Control Improvement District. The board of directors are

appointed by both the Commissioner Courts of Kleberg (5 members) and Nueces County (4 members) with a total of nine members appointed to (2) two-year staggered terms.

The Authority's Employee Population is as follows:

- 18 full time positions
- 1 part time position
- 1 contracted Administrator
- 13 job titles

The study will include fulltime and part time personnel. The Authority will be looking to both collapse and expand some of the job titles. Those employees are in the following departments:

- Executive Director/Administration,
- Finance Manager/Asst Exec Dir,
- Business Management,
- Financial Management,
- Customer Services,
- Clerk/Admin Asst,
- Billing Clerk,
- Water Operators
- Cathodic Protection Technician
- Facility Maintenance
- Operations Manager/Foreman

B. Timeline for Procurement Process

The Authority has made every effort to include enough information in this RFP for the proposer to develop a responsive proposal. The Authority encourages proposers to submit the most comprehensive and competitive proposal available. The Authority reserves the right to retain all proposals submitted and to use any ideas in a proposal, unless protected by copyright, regardless of whether that proposal is selected. Submission of a proposal indicates acceptance, by the individual or firm, of the conditions contained in the RFP, unless clearly and specifically noted in the proposal submitted, and confirmed in the contract between the South Texas Water Authority and individual or firm selected.

The Authority reserves the right to reject any and all proposals, cancel all or part of this RFP, waive any minor irregularities, and request additional information from proposers. The Authority WILL NOT reimburse proposers of this RFP for any expenses incurred in preparing proposals, or for the attendance at interviews. This RFP does not obligate the Authority to accept or contract for any service. The timing of the proposal is set forth below.

TIMELINE

Distribution of RFP October 30, 2024
Proposal submission Deadline December 2, 2024
Proposal review December 3 - January 3, 2025
References January 3 – January 17, 2025
Final selection by Authority January 21, 2025
Implementation of contract January 31, 2025

Distribution of RFP

The RFP will be mailed and/or available on the Authority's website stwa.org on October 30, 2024.

Proposal Submission

Proposals must be received at the Authority no later than 2:00 p.m. on December 2, 2024.

Proposal Review

The Authority Executive Director will evaluate all proposals and summarize the findings. It is anticipated that the review process will be completed by December 4, 2024.

Final Selection

The Authority Board is expected to make a final selection on December 10, 2024. After the selection is made, the firm will have five (5) business days to execute a contract with the Authority or the Authority may call for new proposals.

Notification

We anticipate sending written notification to all firms regarding the outcome of the review and contract award process by February 4, 2025.

The Authority will make every effort to administer the proposal process in accordance with the terms and dates discussed in this RFP. However, the Authority reserves the right to modify the proposal process and dates as deemed necessary.

C. Conditions of Submittal

By the act of submitting a proposal, the proposer certifies that:

- The proposer and each person signing on behalf of any proposer certifies, and in the case of a sole proprietorship, partnership or corporation, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of their knowledge no elected official, Authority employee, officer or person accountable to the South Texas Water Authority has a direct financial interest in the Proposal.
- The proposer has read all parts of the Request for Proposals, including all requirements, terms and conditions, and, if its proposal is accepted, the proposer shall accept the contract documents in their entirety.
- The proposer has experience providing the required services.

Section 3 – Scope of Services

The Authority is seeking a consultant interested in assisting the Authority in conducting a comprehensive classification and compensation study including the following:

- Project planning and administration
- Employee communication sessions
- Presentation and completion of a point factor job evaluation system for internal equity
- Review of FLSA status
- Comprehensive salary survey process for external equity based on upon benchmarked job summaries and current actual averages which may be based upon both specifically surveyed and published data, with results in Excel format.
- Development of a new pay structure, based upon survey data and job evaluation
- Final report including fiscal impact estimates based on variety of scenarios and materials

-Proposer should anticipate on-site meetings with employees, collaboration with a job evaluation committee, and a final report to Authority management and officials.

Section 4 – Proposal Submission & Evaluation

A. Submission Process

All sealed proposals from interested firms must be received on or before 2:00 p.m. on December 2, 2024, and addressed to:

Frances De Leon
Business Manager
South Texas Water Authority
2302 E. Sage Rd
Kingsville, TX 78363

Proposals will be dated upon receipt and held in a secure place until the established due date. Proposals will not be opened publicly or disclosed to unauthorized persons but will be opened in the presence of two or more Authority officials.

Late proposals are not accepted and will be returned unopened to the sender. The Authority reserves the right to reject any or all proposals submitted.

B. Cost and Fee Arrangements

Dollar Cost Bids shall be submitted in a separate sealed envelope marked as follows:
Sealed Dollar Cost Bid Proposal for South Texas Water Authority Classification and Compensation Study.

The consultant must provide a proposal with maximum cost for the project based on the project as described herein. To the extent desired, additional recommendations and services or options may be included as additions to the project on an optional basis. These optional items shall be priced separately from this Request for Proposals.

The Cost Bid must include a description of engagement terms, including hourly billing rates, billing time increments, invoicing frequency, format of invoices and an itemization of expenses, if any, which the applicant would charge the Authority or would expect the Authority to incur. Identify in your proposal the amount your firm proposes to charge for services.

C. Required Background Information

The submittal form shall be physically signed by an officer of the firm(s) and include the following:

- Name, address, telephone number of the Consulting firm.
- Description of the firm (corporation, partnership, etc.) and year established.
- State of incorporation, if any, and type of ownership.
- Name and biography of all proposed consultant(s)/facilitator(s).
- Name, title and business address of person responsible for submitting the proposal.
- Listing of subcontractors, if any, and the scope of work they will perform.
- Name(s), title(s), telephone number(s), and email address(s) of the individual(s) to be the official contact person(s) regarding all matters concerning the proposal.

- A statement ensuring validity of the proposal for at least 60 days.

D. Evaluation Process

Submittals will be evaluated based on the following criteria:

All proposals will be reviewed by the Human Resources Director and Authority Manager to determine responsiveness. Unresponsive proposals will be removed from consideration and notified in writing.

Proposals will be evaluated using all of the following criteria, with 20% weight in each category:

- Utility and/or Municipal Experience
- Staff Qualifications/References
- Financial Considerations
- Pricing
- Project Methodology

E. Modification, Mistakes or Withdrawal of Proposals

Responses to this RFP may be modified or withdrawn by written, e-mail or facsimile notice prior to the date specified for receipt of proposals. A proposal may be withdrawn by the vendor or its authorized representative prior to 8:00 a.m. on January 4, 2025. Telephone withdrawals are not permitted.

If the apparent best qualified firm discovers a mistake, of a serious and significant nature, in its proposal which is unfavorable prior to the issuance of a Contract, it may request consideration to modify or withdraw the proposal. The Authority reserves the right to reject any and all requests for correction or withdrawal of proposals received after the date shown in the specifications. In all cases, the decision of the Authority Council is final. A mistake in proposal will not be considered once a contract is issued.

Section 5 – Laws of Governance

The selected firm will be required to comply with all existing State and Federal laws including applicable equal opportunity employment provisions. The Contract shall also be construed and governed in accordance with the laws of the State of Texas and the South Texas Water Authority. Consultant shall comply with all federal, state and local laws, ordinances and regulations applicable to the work. Consultant, at its own expense, shall secure all occupational and professional licenses and permits from public or private sources necessary for the fulfillment of its obligations under this Contract.

Section 6 – Disclosure of Proposals

Proposals will be kept confidential until such time as the Authority has completed its evaluation.

Proposers are cautioned that the agreement and proposals submitted are public records in accordance with Texas Public Information Act requirements.

All proposals submitted in response to this RFP will become the property of the Authority of Lago Vista and a matter of public record. The vendor must identify, in writing, all copyrighted material, trade secrets, or other proprietary information that it claims is exempt from

disclosure. Any firm claiming such an exemption must also state in its proposal that the firm agrees to hold harmless, indemnify and defend the Authority and its agents, officials and employees in any action or claim brought against the Authority for its refusal to disclose such materials, trade secrets or other proprietary information to any party making a request therefore. Any firm failing to include such a statement shall be deemed to have waived its right to an exemption from disclosure.

Thank you in advance for your interest in the South Texas Water Authority.

ATTACHMENT 13

STWA Co-Investment Officers

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Exec Dir/Administrator
Date: October 25, 2024
Topic: Appointment of STWA Co-Investment Officers

Background:

As a Texas governmental entity, the South Texas Water Authority (STWA) is required to appoint Investment Officers responsible for managing the Authority's investment portfolio in accordance with state law. The Public Funds Investment Act (PFIA) necessitates that governmental entities such as STWA have designated officials to oversee investments, ensuring they are handled prudently, transparently, and in the best interest of the Authority.

To meet this requirement, the Authority has relied on a single Investment Officer. However, given the increasing complexity of managing the Authority's finances, the growing responsibilities of this role, and the need for internal checks and balances, it is prudent to appoint two employees to serve as Co-Investment Officers. This will not only improve the oversight of the Authority's investments but also ensure continuity of operations in the event one officer is unavailable.

Analysis:

The two employees I am recommending for this responsibility are Frances De Leon and Valerie Garcia. Both employees have demonstrated a high degree of professionalism, a keen understanding of financial management, and a commitment to the mission of the Authority. Their combined skills will provide a balanced approach to investment management and ensure compliance with the PFIA.

Key responsibilities of the Co-Investment Officers will include:

- Overseeing the day-to-day management of the Authority's investment portfolio.
- Ensuring compliance with STWA's investment policy and the PFIA.
- Regularly reporting investment performance to the Board.
- Ensuring liquidity for operational needs while maximizing returns within the allowable risk tolerance.

Staff Recommendation:

Recommend Board approval designating Ms. DeLeon and Ms. Garcia to serve as Co-Investment Officers for the South Texas Water Authority, effective immediately. Both employees have completed the necessary training as required under the PFIA to ensure full compliance.

Board Action:

Accept appointment of both Co-Investment Officers. A resolution is provided after this item as an official designation of the two.

Memo
10/25/24
Page 2 of 2

Summary:

In compliance with the Public Funds Investment Act, it is necessary for STWA to have designated Investment Officers. Appointing Ms. DeLeon and Ms. Garcia as Co-Investment Officers will enhance the management and oversight of the Authority's investments while ensuring continuity and adherence to state law. They will serve in the Investment Officer role in the absence of Jo Ella Wagner.

ATTACHMENT 14

Resolution 24-24

SOUTH TEXAS WATER AUTHORITY

Resolution 24-24

RESOLUTION APPOINTING FRANCES DE LEON AND VALERIE GARCIA AS
THE AUTHORITY'S CO-INVESTMENT OFFICERS.

WHEREAS, the Administrative Policies of the South Texas Water Authority entrusts the operations of the Authority to the Executive Director, and

WHEREAS, the Finance Manager was named as the Authority's Co-Investment officer on December 17, 1998, and

WHEREAS, the Finance Manager, Business Manager and the Accounting Assistant have received continuing education in order to handle the Authority's investments, and

WHEREAS, the investments of the Authority are part of the normal business of the Authority.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the South Texas Water Authority appoints Business Manager Frances De Leon and Accounting Assistant Valerie Garcia as the Co-Investment Officers of the Authority.

Duly adopted this 29th day of October, 2024.

JOSE M. GRAVELEY, PRESIDENT

ATTEST:

IMELDA GARZA, SECRETARY/TREASURER

ATTACHMENT 15

Bill of Sale

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Exec Dir/Administrator
Date: October 25, 2024
Topic: Bill of Sale – Conveyance to Nueces Water Supply Corporation

Background:

The South Texas Water Authority (STWA) is specifically a wholesale water provider and is not allowed to sale water to end users; such as, residential, commercial or industrial customers. As a result, with recent work completed on the 42" Transmission line to connect to a industrial customer the STWA must convey the final connection (portion) of their waterline to NWSC in order to allow the corporation to provide and sale water to a potential customer.

Analysis:

With the direction of our legal counsel a draft conveyance document (Bill of Sale) has been created to transfer ownership of part of the STWA water line to the NWSC for final use and connection to an end customer.

Staff Recommendation:

The Board should review the conveyance and approve transfer to the Nueces Water Supply Corporation.

Board Action:

Approve the conveyance (Bill of Sale) Line Tap and Service Line to NWSC.

Summary:

This step allows the STWA to remain a wholesale water provider while the NWSC can then enter into an agreement with their potential industry customer.

BILL OF SALE

Date: _____, 2024

Seller: SOUTH TEXAS WATER AUTHORITY

Seller's Mailing Address: 2302 E. Sage Road
Kingsville, Kleberg County, Texas 78363

Buyer: NUECES WATER SUPPLY CORPORATION

Buyer's Mailing Address: 2302 E. Sage Road
Kingsville, Kleberg County, Texas 78363

Consideration: \$10.00 and other good and valuable consideration, the receipt of which is hereby acknowledged.

Transferred Properties: **ALL OF SELLER'S INTEREST IN AND TO: THE WATER FACILITIES DESCRIBED AS "STWA – TESLA 42-INCH TRANSMISSION LINE TAP AND SERVICE LINE" IN THAT CERTAIN AGREEMENT BY AN BETWEEN SOUTH TEXAS WATER AUTHORITY AND INTERNATIONAL CONSULTING ENGINEERS (ICE) DATED AUGUST 8, 2023 INCLUDING WATER METER AND ASSOCIATED APPURTENANCES.**

Reservations from Transfer: None.

Exceptions to Transfer and Warranty: None.

Seller, for the Consideration, sells, transfers, and delivers the Transferred Properties to Buyer, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Buyer and Buyer's heirs, successors, and assigned forever. Seller binds Seller and Seller's heirs and successors to warrant and forever defend all and singular the Transferred Properties to Buyer and Buyer's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof when the claim is by, through, or under Seller but not otherwise.

Seller also assigns to Buyer all warranties, if any, for the Transferred Properties.

When the context requires, singular nouns and pronouns include the plural.

**SOUTH TEXAS WATER AUTHORITY
"Seller"**

By: _____
President

ATTEST:

By: _____
Secretary

[AUTHORITY'S SEAL]

ACKNOWLEDGMENT

STATE OF TEXAS §
 §
COUNTY OF _____ §

This instrument was acknowledged before me on _____, 2024 by _____, as President of SOUTH TEXAS WATER AUTHORITY, on behalf of said authority.

[SEAL]

Notary, State of Texas
My Commission Expires: _____

AGREED AND ACCEPTED

**NUECES WATER SUPPLY CORPORATION
"Buyer"**

By: _____
President

ATTEST:

By: _____
Secretary

[CORPORATION'S SEAL]

ACKNOWLEDGMENT

STATE OF TEXAS §
 §
COUNTY OF _____ §

This instrument was acknowledged before me on _____, 2024 by _____, as President of NUECES WATER SUPPLY CORPORATION, on behalf of said corporation.

[SEAL]

Notary, State of Texas
My Commission Expires: _____

ATTACHMENT 16

Water Supply Contract with NWSC

Agenda Item 18

Attachment 16

Agenda item is related to Item 17,

Attachment 15

**Any necessary documents will be provided to
the board at that time.**