

SOUTH TEXAS WATER AUTHORITY  
Minutes – Regular Board of Directors Meeting  
February 18, 2025

Board Members Present:

Jose Graveley  
Imelda Garza  
Kathleen Lowman  
Joe Morales  
Angela Pena

Board Members Absent:

Rudy Galvan, Jr.  
Frances Garcia  
Patsy Rodgers  
Arturo Rodriguez

Staff Present:

John Marez  
Jo Ella Wagner  
Patrick Sendejo

Guests Present:

Ivan G. Luna, I.C.E.  
Ansar Palakkal, I.C.E.  
Patricia Ann Lerma  
Holly Bockholt  
Myra B. Alaniz

1. Call to Order.

Mr. Jose Graveley, Board President, called the Regular Meeting of the STWA Board of Directors to order at 5:45 p.m. at the Courthouse Annex Law Enforcement Center, 1500 E. King, Kingsville, Texas. A quorum was present.

2. Citizen Comments.

Mr. Graveley opened the floor to citizen's comments. No comments were made.

3. Approval of Minutes.

Ms. Garza made a motion to approve the minutes of the January 7, 2025 Special Meeting and the January 28, 2025 Regular Meeting as presented. Mr. Morales seconded. The motion passed by unanimous vote.

4. Treasurer' Report/Payment of Bills.

Ms. Wagner presented the following October 2024 reports and explained that although the reports were presented at the previous meeting, corrections were necessary because some entries were made after the period was closed and created errors.

Corrected Revenue Fund Income Statement for period ending October 31, 2024  
Corrected Tax Fund Income Statement for period ending October 31, 2024  
Corrected Special Services Income Statement for period ending October 31, 2024  
STWA Revenue Fund Balance Sheet – October 31, 2024  
STWA Revenue Fund Trial Balance for October, 2024  
STWA Debt Service Fund Income Statement for period ending October 31, 2024  
STWA Debt Service Fund Balance Sheet – October 31, 2024  
STWA Debt Service Fund Trial Balance – October, 2024

STWA Capital Projects Fund Income Statement for period ending October 31, 2024

STWA Capital Projects Fund Balance Sheet – October 31, 2024

STWA Capital Projects Fund Trial Balance – October, 2024

Additionally, the following reports were presented for Board approval:

Treasurer’s Report for period ending November 30, 2024

Revenue Fund Income Statement for period ending November 30, 2024

Tax Fund Income Statement for period ending November 30, 2024

Special Services Income Statement for period ending November 30, 2024

STWA Revenue Fund Balance Sheet – November 30, 2024

STWA Revenue Fund Trial Balance for November, 2024

STWA Debt Service Fund Income Statement for period ending November 30, 2024

STWA Debt Service Fund Balance Sheet – November 30, 2024

STWA Debt Service Fund Trial Balance – November, 2024

Ms. Wagner stated that there was very little activity in the Capital Projects Fund and she will present those reports at the next meeting. She presented the following invoices for Board approval:

• International Consulting Engineers	\$ 4,709.66
• International Consulting Engineers	\$ 7,257.00
• International Consulting Engineers	\$ 915.25

Ms. Garza made a motion to approve The Treasurer’s Reports and Payment of Bills as presented. Ms. Lowman seconded. The motion passed unanimously.

5. Operation and Maintenance Reports.

- O&M Technical Report
- Cathodic Protection Presentation
- 42” Soil Corrosion Testing

Mr. Sendejo presented the O&M Technical Report for the Board’s review. He reported that all vacancies have been filled and new staff members are in training. He introduced Cathodic Protection Technician Hector Barbosa who, accompanied by Ivan Luna (I.C.E.), provided a presentation on Cathodic Protection. The presentation included a description of the importance of cathodic protection, an overview of STWA’s 42” water transmission line, a review of the CP system on the 42” pipeline, the existing condition of ARV and block valves, testing station data analysis, and discussion on the importance of cathodic protection in the vicinity of San Fernando Creek. They concluded by stating that a final study report detailing critical issues of the 42” pipeline and the history that has been identified will be submitted to the Board soon.

6. Approval of Annexation of Certain Lands to the South Texas Water Authority.
  - a. Maria Cecilia Lazo –Lot 2 Block F of The Ranch Subdivision as recorded in the map records of Nueces County also recognized as 6303 Branding Iron, Robstown, Texas and Lot 3 Block F of The Ranch Subdivision as recorded in the map records of Nueces County also recognized as 6297 Branding Iron, Robstown, Texas.
  - b. Antonio Perez and Gloria Hernandez Perez – The East One-Half (E. ½) of Tract 2, Tierra Verde Unit Number 2, a subdivision in Nueces County, Texas, according to map or plat thereof recorded in Volume 50, Pages 92-93, of the Map Records of Nueces County, Texas.

The Public Hearing on the Annexation Petitions for Maria Celicia Lazo in The Ranch subdivision and Antonio Perez and Gloria Hernandez Perez in the Tierra Verde Unit 2 subdivision was conducted prior to the Regular meeting.

7. Resolution 25-04. Resolution approving Annexation of Certain Lands to the South Texas Water Authority. (Maria Cecilia Lazo)

Mr. Morales made a motion to adopt Resolution 25-04. The motion was seconded by Ms. Garza and passed by unanimous vote.

8. Resolution 25-05. Resolution approving Annexation of Certain Lands to the South Texas Water Authority. (Antonio Perez and Gloria Hernandez Perez)

Mr. Morales made a motion to adopt Resolution 25-05. The motion was seconded by Ms. Garza and passed unanimously.

9. Bids for Maintenance Services – Tree Trimming.

Mr. Marez presented a bid for tree trimming at the STWA office and the Driscoll Pump Station. He said an additional bid is expected and requested authorization to proceed with selection of a company to perform the work after the second bid is received. He explained that the amount of work required is more than can be handled by staff and that the Authority does not have the needed equipment. The bid includes trimming, mulching and hauling. He prefers for work to begin as soon as possible while the trees are dormant. Mr. Graveley made a motion to authorize Mr. Marez to award the contract to the lowest responsible bidder once all bids have been reviewed. Mr. Morales seconded and all voted in favor.

10. Water Supply Contract with the City of Corpus Christi.

Mr. Graveley announced that the Board would convene in Closed Session at 7:01 p.m. pursuant to Section 551.071 of the Government Code to receive legal advice from counsel regarding the Water Supply Contract with the City of Corpus Christi. The Board reconvened in Open Session at 7:19 p.m. No action was taken during Closed Session.

11. Administration Report.

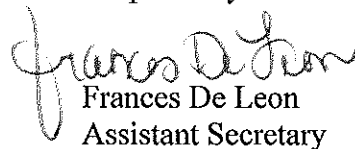
- Pay/Compensation Update
- Upcoming Board Meeting Dates
- Master Plan Review – I.C.E.
- Groundwater Feasibility Study – I.C.E.

Mr. Marez reported that a representative from Evergreen Solutions met onsite with staff to explain the process of the study and to gain information from the employees. Individual job assessments were emailed to employees by Evergreen in order to gather information on specific job duties and requirements. Mr. Marez anticipates the need to present a change order for a time extension at the next Board meeting because there was a weather-related delay in beginning the project. He also reminded the Board that the next meeting is scheduled for March 25<sup>th</sup>. Rural Water Day at the Capital is also on March 25<sup>th</sup> and Kleberg County Day is scheduled for March 5<sup>th</sup> in Austin as well. He asked that anyone interested in attending either event notify staff so that arrangements can be made. Mr. Marez also informed the Board that the master plan will be reviewed at the next meeting and I.C.E. will also present on the groundwater feasibility study. Mr. Luna gave a brief update and stated that a report should be ready before the next meeting.

12. Adjournment.

With no further business to discuss, Ms. Garza moved to adjourn the meeting at 7:21 p.m. Mr. Graveley seconded. The motion carried.

Respectfully submitted,

  
Frances De Leon  
Assistant Secretary