

SOUTH TEXAS WATER AUTHORITY
Minutes – Regular Board of Directors Meeting
March 25, 2025

Board Members Present:

Jose Graveley
Kathleen Lowman
Patsy Rodgers
Angela Pena
Arturo Rodriguez

Board Members Absent:

Rudy Galvan, Jr.
Frances Garcia
Joe Morales
Imelda Garza

Staff Present:

John Marez
Frances De Leon
Victor Gutierrez
Patrick Sendejo
Jo Ella Wagner

Guests Present:

Ivan G. Luna, I.C.E.
Ansar Palakkal, I.C.E.
Rogelio Rodriguez, Water Finance Exchange
Baldemar Garcia, Ricardo WSC
Kasy Stinson, Seven Seas
Charles W. Zahn
Holly Bockholt
Myra B. Alaniz

1. Call to Order.

Mr. Jose Graveley, Board President, called the Regular Meeting of the STWA Board of Directors to order at 5:30 p.m. at the Courthouse Annex Law Enforcement Center, 1500 E. King, Kingsville, Texas. A quorum was present.

2. Citizen Comments.

Mr. Graveley opened the floor to citizen's comments. No comments were made.

3. Approval of Minutes.

Ms. Lowman made a motion to approve the minutes of the February 18, 2025 Public Hearing and Regular Meeting as presented. Ms. Rodgers seconded. The motion passed by unanimous vote.

4. Quarterly Report/Treasurer's Report/Payment of Bills.

The following reports were presented for Board approval:

STWA Investment Report for Quarter ended December 31, 2024
Treasurer's Report for period ending December 31, 2024
Revenue Fund Income Statement for period ending December 31, 2024
Tax Fund Income Statement for period ending December 31, 2024
Special Services Income Statement for period ending December 31, 2024
STWA Revenue Fund Balance Sheet – December 31, 2024
STWA Revenue Fund Trial Balance for December, 2024
STWA Debt Service Fund Income Statement for period ending December 31, 2024

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STWA Debt Service Fund Balance Sheet – December 31, 2024

STWA Debt Service Fund Trial Balance – December, 2024

Capital Projects Fund Income Statement for Period ending November 30, 2024

Capital Projects Fund Balance Sheet – November 30, 2024

Capital Projects Fund Trial Balance – November, 2024

Capital Projects Fund Income Statement for Period ending December 31, 2024

Capital Projects Fund Balance Sheet – December 31, 2024

Capital Projects Fund Trial Balance – December, 2024

The following outstanding invoices were presented for Board approval:

| | |
|-----------|--------------|
| • Hawkins | \$ 22,500.00 |
| • Hawkins | \$ 22,500.00 |
| • Hawkins | \$ 21,358.10 |

Mr. Rodriguez made a motion to approve Payment of Bills as presented. Ms. Rodgers seconded. The motion passed unanimously. Ms. Lowman made a motion to approve the Quarterly Report and Treasurer's Reports as presented. Mr. Rodriguez seconded. All voted in favor.

5. Operation and Maintenance Reports.

- O&M Technical Report
- Cathodic Protection Report

Mr. Sendejo presented the O&M Technical Report for the weeks of February 17 through March 17, 2025. He asked for direction from the Board on anything additional to be included on future reports but there were no requests made by the Board. Mr. Marez reported on the Cathodic Protection Presentation by Mr. Hector Barbosa at TAMUK and said that he would forward the link to the recording of the presentation to the Board.

6. Updated STWA Water Conservation and Drought Contingency Plan.

Mr. Marez presented an updated Water Conservation and Drought Contingency Plan for the Board's consideration. He explained that the City of Corpus Christi made changes to their plan therefore STWA's plan was modified to reflect the same changes. The Plan now includes six stages. Attorney Charles Zahn explained that as a Corpus Christi wholesale customer, STWA is required to adhere to the City's changes. The city provides percentage allotments and violators will be imposed a surcharge of two times the cost of the water. Additionally, decisions on the plan are now the responsibility of the city council instead of the city manager.

7. Resolution 25-07. Resolution adopting an updated Water Conservation and Drought Contingency Plan for the South Texas Water Authority.

Ms. Lowman made a motion to adopt Resolution 25-07 adopting the updated STWA Water Conservation and Drought Contingency Plan. The motion was seconded by Mr. Rodriguez and passed by unanimous vote.

8. Declaration of surplus property.

Mr. Marez presented a list of items no longer in use and ready to be declared surplus. The items are a 2018 Ford pickup, one 2020 Ram pickup, one HP Color LaserJet Pro M255dw Printer and six Dell desktop computers. Mr. Graveley stated that he prefers for the computers to be donated to a non-profit organization, if possible, instead of destroying and disposing of them.

9. Resolution 25-08. Resolution authorizing the sale of surplus property of the South Texas Water Authority.

Mr. Rodriguez made a motion to adopt Resolution 25-08 declaring the items as surplus and authorizing sale. Ms. Pena seconded and all voted in favor.

10. Amendment of South Texas Water Authority Personnel Policies – Holidays.

Mr. Marez requested that the Board consider adding Easter Monday to STWA's list of holidays. He explained that STWA currently observes Federal Government holidays and attempts to follow the same holidays as Kleberg County. Easter Monday has been added to Kleberg County's holidays and he asked that the Board amend STWA's Personnel Policies to include Easter Monday in the list of observed holidays.

11. Resolution 25-09. Resolution adopting revised South Texas Water Authority Personnel Policies – Holidays.

Mr. Rodriguez made a motion to adopt Resolution 25-09 adopting the revised South Texas Water Authority Policies – Holidays. Ms. Rodgers seconded the motion. All voted in favor.

12. STWA Master Plan – I.C.E.

- Presentation – I.C.E.
- Bidding process for pump station improvements

Mr. Ivan Luna of I.C.E. and Rogelio Rodriguez of Water Finance Exchange provided a brief presentation on STWA's Master Plan. Mr. Luna stated that a draft of the updated Master Plan should be available next week. The updates include estimates for short-term and long-term needs resulting from projected population growth and water demand projections, integration of the brackish desalination project and Ricardo well project, the Seven Seas Brackish Water project, the groundwater feasibility study, a cathodic protection study, asset management strategies and engineering recommendations. Mr. Rodriguez added that an application has been submitted for funds to address water loss but if STWA is not invited for funding, other options are available.

13. Seven Seas Project.

Mr. Kasy Stinson of Seven Seas reported that attorneys will be meeting regarding the lease for property and he expects the lease to be signed by the end of the week. Well drillers are finishing up a nearby project and will then take one to two weeks to identify a location for a well, followed by construction of a monitoring well. Finally, he reported that Phase One of the Environmental Site Assessment of the permitting process will begin March 26th. No Board action was taken.

14. Water Supply Contract with the City of Corpus Christi.

No update was presented on the Water Supply Contract with the City of Corpus Christi. No action was taken by the Board.

15. Resolution 25-10. Resolution of Commitment to the Coastal Bend Water Alliance.

Mr. Marez explained that in response to the urgent need for coordinated action, regional leaders have proposed the formation of the Coastal Bend Water Alliance, a unified coalition of cities, counties, industries and economic stakeholders dedicated to securing reliable and resilient water supplies for the region. He asked that the Board consider adoption of Resolution 25-10 to formally join the Coastal Bend Water Alliance and endorse a unified regional approach to water supply development. Mr. Graveley made a motion to adopt Resolution 25-10, Mr. Rodriguez seconded and all voted in favor.

16. Nomination of candidate for the Kleberg County Appraisal District Board of Directors.

Mr. Marez explained that due to the recent passing of a Kleberg County Appraisal District Board member, a vacancy is open on the KCAD board. He asked that the Board consider naming a nominee. Mr. Graveley said he had been approached by Bill Colston, Jr. requesting support for the position. No other nominees were named.

17. Resolution 25-11. Resolution submitting nomination for candidate for position on the Board of Directors of the Kleberg County Appraisal District

Mr. Graveley made a motion to nominate Bill Colston, Jr. to the Kleberg County Appraisal District Board of Directors. Mr. Rodriguez seconded. The motion passed by unanimous vote.

18. Administration Report.


- Pay/Compensation Update
- Upcoming Board Meeting Dates

Mr. Marez reported that a meeting will be needed with Raftelis in order to continue water supply contract negotiations with the City of Corpus Christi. He also reported that review of the first round of applicants for the Finance Manager position has begun and they are being screened for minimum qualifications. He hopes to present qualified applications at the next meeting.

19. Adjournment.

With no further business to discuss, Ms. Lowman moved to adjourn the meeting at 6:52 p.m. Mr. Graveley seconded. The motion carried.

Respectfully submitted,


Frances De Leon
Assistant Secretary