



MEMORANDUM

TO: South Texas Water Authority Board of Directors  
FROM: Jose M Graveley, President  
DATE: April 29, 2026  
SUBJECT: Meeting Notice and Agenda for the South Texas Water Authority

A Regular Meeting of the STWA Board of Directors is scheduled for:

**Tuesday, May 5, 2026**  
5:30 p.m.  
Courthouse Annex Law Enforcement Center  
1500 E. King, Kingsville TX 78363

The Board will consider and act upon any lawful subject which may come before it, including among others, the following:

Agenda

1. Call to order.
2. Citizen comments. This is an opportunity for citizens to address the Board of Directors concerning an issue of community interest that is not on the agenda. Comments on the agenda items must be made when the agenda item comes before the Board. The President may place a time limit on all comments. The response of the Board to any comment under this heading is limited to making a statement of specific factual information in response to the inquiry, or, reciting existing policy in response to the inquiry. Any deliberation of the issue is limited to a proposal to place it on the agenda for a later meeting.
3. New Board member's oath of office.
4. Election of Officers.
5. Approval of Minutes. (Attachment 1)
6. Quarterly Report/Treasurer's Report/Payment of Bills. (Attachment 2)
7. Operation and Maintenance Report. (Attachment 3)
8. Fiscal Year 2026 Budget Amendments. (Attachment 4)
9. Authorization to extend professional services support agreement with High Touch Technologies. (Attachment 5)
10. Update on Seven Seas Project. (Attachment 6)

11. Executive Session Agenda Items - In this executive session the Board of Directors will deliberate or receive legal advice regarding (1) each of the following matters pursuant to the Section(s) of the Texas Government Code in parenthesis at the end of such matter, and (2) any other items on today's agenda that the presiding officer of the meeting has announced will be considered in this executive session (collectively, the "Executive Session Agenda Items"). The Board of Directors may take action in open session after the executive session on any of the Executive Session Agenda Items. The Board of Directors will deliberate the purchase, exchange, lease or value of real property in executive session only if deliberation in an open meeting would have a detrimental effect on District's position in negotiations with a third person.

11. a. Receive legal advice from counsel regarding alternate water sources. (§551.071)

12. Open Session Agenda Items for Post-Executive Session Action - The Board of Directors will reconvene in Open Session and take action on (1) the agenda items listed below, (2) any other items on this agenda that were postponed or tabled until after Executive Session, and (3) any of the Executive Session Agenda items.

13. Administration Report.

- Future Board Meeting Dates

14. Adjournment.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session, a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

JMG/JM/fdl  
Attachments

This meeting notice was posted on  
STWA's website, www.stwa.org, and on  
indoor and outdoor bulletin boards at  
STWA's administrative offices,  
2302 East Sage Road, Kingsville, Texas at  
4:30 am/pm on April 29, 2026  
*James De Leon*  
Assistant Secretary

**ATTACHMENT 1**

**Approval of Minutes**

SOUTH TEXAS WATER AUTHORITY  
Minutes – Regular Board of Directors Meeting  
March 30, 2026

Board Members Present:

Jose Graveley  
Imelda Garza  
Frances Garcia  
Daniel Morales  
Joe Morales  
Angela Pena  
Patsy Rodgers  
Art Rodriguez

Board Members Absent:

Tanya Lawhon

Staff Present:

John Marez  
Frances De Leon  
Patrick Sendejo  
Victor Gutierrez  
August Patroelj

Guests Present:

Greg Szuman, Willatt & Flickinger (Zoom)  
Kasy Stinson, Seven Seas  
Ivan Luna, I.C.E.  
Charlie Zahn (Zoom)  
Ansar Palakkal, I.C.E.  
Myra Alaniz  
Holly Bolkholt  
Oliver Wiese, Seven Seas  
Hunter Johnson, 28 Midstream

1. Call to Order.

Mr. Jose Graveley, Board President, called the Regular Meeting of the STWA Board of Directors to order at 5:30 p.m. at the Courthouse Annex Law Enforcement Center, 1500 E. King, Kingsville, Texas. A quorum was present.

2. Citizen Comments.

Mr. Graveley opened the floor to citizen's comments. No public comments were made.

*The order of the agenda was changed.*

9. Executive Session Agenda Items - In this executive session the board of Directors will deliberate or receive legal advice regarding (1) each of the following matters pursuant to the Section(s) of the Texas Government Code in parenthesis at the end of such matter, and (2) any other agenda items on today's agenda that the presiding officer of the meeting has announced will be considered in this executive session (collectively, the "Executive Session Agenda Items"). The Board of Directors may take action in open session after the executive session on any of the Executive Session Agenda items. The Board of Directors will deliberate the purchase, exchange, lease or value of real property in executive session only if deliberation in an open meeting would have a detrimental effect on South Texas Water Authority's position in negotiations with a third person.

STWA Regular Meeting Minutes

March 30, 2026

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- 9.a. Receive legal advice from counsel regarding alternate water sources.

Mr. Graveley announced that the Board would convene in Closed Session at 5:30 p.m. pursuant to Section 551.071 of the Government Code to receive legal advice from counsel regarding an alternate source of water for the Authority.

10. Open Session Items for Post Executive Session Action – The Board of Directors will convene in Open Session and take action on (1) the agenda items listed below, (2) any other items on this agenda that were postponed or tabled until after Executive Session, and (3) any Executive Session Agenda Items.

- 10.a. Discuss and take action to approve Second Amended and Restated Water Supply Agreement by and between South Texas Water Authority and Seven Seas Water (STWA) USA, LLC.

The Board reconvened in Open Session at 5:59 p.m. No action was taken during Closed Session.

3. Approval of Minutes.

Ms. Garcia made a motion to approve the minutes of the March 9, 2026 Regular Meeting as presented. Ms. Garza seconded. The motion passed by unanimous vote.

4. Treasurer's Report/Payment of Bills.

The following reports were presented for Board approval:

Corrected Revenue Fund Income Statement for period ending September 30, 2025  
Corrected Tax Fund Income Statement for period ending September 30, 2025  
Corrected STWA Revenue Fund Trial Balance – September, 2025  
Corrected STWA Revenue Fund Balance Sheet – September, 2025  
Combined Funds Income Statement – Comparison to Prior Year for period of September, 2025  
Treasurer's Report for period ending February 28, 2026  
STWA Cash Report for February 2026  
STWA Income Statement – Comparison to Prior Year for February, 2026  
Revenue Fund Income Statement for period ending February 28, 2026  
Special Services Income Statement for period ending February 28, 2026  
Tax Fund Income Statement for period ending February 28, 2026  
STWA Revenue Fund Trial Balance – February, 2026  
STWA Revenue Fund Balance Sheet – February, 2026  
STWA Debt Service Fund Income Statement for period ending February 28, 2026  
STWA Debt Service Fund Trial Balance – February, 2026  
STWA Debt Service Fund Balance Sheet – February, 2026  
STWA Capital Projects Fund Income Statement for period ending February 28, 2026  
STWA Capital Projects Fund Trial Balance – February, 2026  
STWA Capital Projects Fund Balance Sheet – February, 2026

No invoices were presented for Board approval.

Mr. Graveley made a motion to approve the Treasurer's Report as presented. Mr. D. Morales seconded. The motion passed unanimously.

5. Operation and Maintenance Report.

Mr. Sendejo presented the Operation and Maintenance Report for the weeks of March 9 to March 23, 2026. He stated that he has scheduled interviews with five applicants this week to fill the current Field Technician vacancy.

6. Proposal from Mammoth Construction for roof coating services.

Mr. Marez explained to the Board that STWA's office building has experienced repeated roof-related intrusions during prior rain events resulting in damage to the interior and exterior portions of the building. He presented a March 23, 2026 proposal from Mammoth Construction for roof coating services at the STWA facility and requested approval of the proposal. The proposal includes coating approximately 4,100 square feet using a mule-hide 100% silicone roof coating over the existing metal roof. Mammoth's proposal includes a roof inspection, cleaning and surface preparation, followed by primer application, seam reinforcement and penetration sealing, and a two-coat silicone roof coating system at a total cost of \$25,432. Mr. D. Morales made a motion to approve the proposal as presented. Ms. Garcia seconded and the motion passed by unanimous vote.

7. Consideration and approval of an order cancelling a bond election for the South Texas Water Authority and resolving other matters incident and related to the cancellation.

Mr. Marez stated that at the February 10, 2026, the Board approved an order calling for a special bond election to seek voter approval for funding infrastructure costs and related expenses necessary to operate and manage STWA. The proposed election was scheduled for May 2, 2026 however, due to factors beyond STWA's control, not all needed requirements were met within the necessary timeline, and the election cannot be held as originally scheduled. He recommended approval of an order canceling the May 2, 2026 bond election. He added that staff will continue coordination with Kleberg and Nueces Counties for a potential bond election on November 3, 2026. Mr. J. Morales made a motion to approve the order canceling the May 2, 2026 election. Mr. Rodriguez seconded and the motion passed unanimously.

8. Update on Seven Seas Project.

Mr. Marez stated that staff and legal counsel continue to work with Seven Seas to finalize an agreement. He added that he feels strongly that the remaining issues can be worked out.

11. Administration Report.

- Future Board Meeting Dates


Mr. Marez informed the Board that the next meeting is scheduled for April 28<sup>th</sup> and asked for feedback on whether another date is preferred. Mr. Graveley asked staff to poll the Board for a date.

Mr. Marez also stated that he recently met with groups on various issues and suggested that the Board consider hiring a lobbyist to assist with funding issues and legislative changes. Mr. Graveley requested that he gather cost information for a future meeting.

12. Adjournment.

With no further business to discuss, Ms. Garcia moved to adjourn the meeting at 6:40 p.m. Mr. J. Morales seconded. The motion carried.

Respectfully submitted,

  
Frances De Leon  
Assistant Secretary

ATTACHMENT 2

Quarterly Report/Treasurers Report/Payment of Bills

**SOUTH TEXAS WATER AUTHORITY**  
**Treasurer's Report**  
**For Period Ending March 31, 2026**

**STWA Water Sales:**

<u>Entity</u>	<u>Water Usage (1,000 g)</u>	<u>Cost of Water from City of Corpus Christi \$3.181279 per 1000 g</u>	<u>Handling Charge @ \$0.60/1000g</u>	<u>Incremental Increase @ \$0.60/1000g</u>	<u>Out of District Surcharge and Pass-Thru Credit</u>	<u>Total Due</u>
Kingsville	5,910	\$18,801.36	\$3,546.00	\$0.00	\$0.00	\$22,348.67
Bishop	4,628	\$14,722.96	\$2,776.80	\$0.00	\$0.00	\$17,499.76
Agua Dulce	1,998	\$6,356.20	\$1,198.80	\$0.00	\$0.00	\$7,554.72
RWSC	9,665	\$30,747.06	\$5,799.00	\$0.00	\$0.00	\$36,546.06
Driscoll	2,066	\$6,572.52	\$1,239.60	\$0.00	\$0.00	\$7,812.12
NCWCID #5	1,913	\$6,085.79	\$1,148.01	\$1,148.01	\$893.17	\$9,272.65
NWSC	20,850	\$66,329.67	\$12,510.21	\$0.00	\$0.00	\$78,840.02
<b>TOTAL</b>	<b>47,030</b>	<b>\$149,615.55</b>	<b>\$28,218.42</b>	<b>\$1,148.01</b>	<b>\$893.17</b>	<b>\$179,874.01</b>

<b>Water Cost and Usage for Period of:</b>	<b>03/01/26</b>	<b>03/31/26</b>
City of Corpus Christi Invoice for Cost of Water Purchased:		\$148,374.83
Gallons of Water Recorded by City of Corpus Christi:		46,640,000
Gallons of Water Recorded by STWA from Customer's Master Meters:		47,030,000
Water Loss Percentage:		<u><u>-0.84%</u></u>

<b>Annual Usage for FY26</b>	<b>Annual</b>
Gallons of Water Recorded by City of Corpus Christi:	273,030,000
Gallons of Water Recorded by STWA from Customer's Master Meters:	273,249,848
Water Loss Percentage: (year to date)	<u><u>-0.08%</u></u>

04/24/26

## SOUTH TEXAS WATER AUTHORITY

16:19:12

Income Statement - Comparison to Prior Year  
For the Accounting Period: 3 / 26Page: 1 of 3  
Report ID: LB170

## Combined Funds

Account Object	Description	----- Current Year -----				----- Last Year -----	
		Current Month	Current YTD	Budget	Variance	Prior Year Month	Prior Year YTD
Revenue							
41100	Tax Revenue	40,153.38	1,898,953.49	1,984,701.00	-85,747.51	43,383.13	1,931,409.90
41120	Delinquent Tax Revenue	6,265.08	19,061.97	49,500.00	-30,438.03	3,629.09	26,963.02
41150	Penalties & Interest - Tax	5,525.90	16,152.21	34,700.00	-18,547.79	3,813.57	14,897.63
41950	Miscellaneous - Taxes	-2.55	-19.29		-19.29	-2.38	-15.81
44100	Water Service Revenue	149,615.33	882,692.61	1,745,727.00	-863,034.39	146,904.85	782,806.12
44210	Handling Charge Revenue	28,217.96	163,951.08	313,248.00	-149,296.92	22,356.47	128,433.51
44230	Premium Incremental	1,147.54	6,415.66	12,500.00	-6,084.34	878.31	5,128.75
44240	Surcharge - Out-of-District	893.17	5,359.02	14,064.00	-8,704.98	1,020.39	6,173.94
44600	Operations & Maint Fees	98,451.95	431,518.91	7,850.00	423,668.91	67,667.78	357,055.67
46000	MISCELLANEOUS REVENUE	93,535.29	101,334.45	15,000.00	86,334.45		1,584.51
46100	Miscellaneous Income	-0.02	375.93		375.93	12,225.00	104,834.48
47100	Interest income	19,101.47	103,881.08	175,000.00	-71,118.92	21,376.97	121,899.56
47110	Interest-Note						165.36
	<b>Total</b>	<b>442,904.50</b>	<b>3,629,677.12</b>	<b>4,352,290.00</b>	<b>-722,612.88</b>	<b>323,253.18</b>	<b>3,481,336.64</b>
Expenses							
601000	STWA						
50200	Purchased water	148,374.83	882,021.11	1,745,727.00	863,705.89	140,291.32	788,703.60
51100	Salaries/Wages	74,815.17	349,300.78	433,906.00	84,605.22	40,564.89	263,462.54
51120	Overtime	3,331.14	17,285.14	24,000.00	6,714.86	2,624.24	15,650.49
51130	Stand-by	120.00	786.77	1,560.00	773.23	120.00	800.00
51160	Vacation Buyback		6,224.32	6,000.00	-224.32		4,903.60
51200	Employee Retirement	18,605.29	53,803.10	69,044.00	15,240.90	12,877.03	62,193.16
51201	Group Ins - Health	42,622.40	206,936.02	249,471.00	42,534.98	52,317.28	238,055.82
51202	Group Ins - Life	751.08	4,251.38	9,415.00	5,163.62	776.27	3,817.23
51203	Group Ins - Dental	709.96	4,098.78	11,515.00	7,416.22	631.17	3,465.83
51300	Unemployment Ins		12.22	515.00	502.78	-39.93	239.98
51400	Workers Compensation		19,004.09	10,189.00	-8,815.09	-89.56	17,120.88
51700	Medicare	1,549.37	7,348.78	5,994.00	-1,354.78	950.13	6,135.01
52110	Postage	2,000.00	4,498.47	8,500.00	4,001.53	2,009.50	4,058.90
52120	Printing/Office Supplies	4,568.54	16,623.30	37,500.00	20,876.70	3,591.87	17,951.73
52130	Janitorial/Site Maint	652.30	5,590.81	22,500.00	16,909.19	1,535.74	9,704.69
52160	Small Tools	1,084.48	2,209.53	3,000.00	790.47	579.70	981.19
52380	Safety Equipment	954.98	3,683.29	5,000.00	1,316.71	1,996.00	3,330.66
53110	Legal	2,502.25	78,715.50	125,000.00	46,284.50	8,113.75	81,941.25
53120	Auditing		15,200.00	12,200.00	-3,000.00		12,570.00
53130	Engineering	13,237.00	118,872.25	250,000.00	131,127.75		255,299.09
53140	Management & Consulting	8,333.33	49,999.98	150,000.00	100,000.02	8,333.33	83,879.98
53210	Inspection Services			7,500.00	7,500.00	913.00	1,487.11
53260	Tax Collector Fees		49,644.24	71,042.00	21,397.76		52,396.78
53270	Appraisal District Fees		14,280.58	33,730.00	19,449.42	4,782.63	14,716.56
54110	General Repairs &	8,779.13	32,420.77	125,000.00	92,579.23	16,825.52	54,179.95
54111	General R&M - Central Tank						129,925.67

Combined Funds

Account Object	Description	Current Year				Last Year	
		Current Month	Current YTD	Budget	Variance	Prior Year Month	Prior Year YTD
54140	Fuel/Lubricants/Repairs	9,202.78	45,399.55	70,000.00	24,600.45	11,920.74	55,154.07
54150	Chemicals/Water Samples	7,546.70	14,931.43	45,000.00	30,068.57	10,914.10	16,214.66
54250	Meter Expense			5,000.00	5,000.00		
54260	Tank Repairs			35,000.00	35,000.00		
54291	Major Repairs			125,000.00	125,000.00		
54720	Cathodic Protect Materials			590,500.00	590,500.00		
55110	Telephone/Communications	2,957.64	20,193.34	40,000.00	19,806.66	2,956.33	15,299.18
55120	Utilities	8,431.80	56,525.89	112,500.00	55,974.11	8,282.27	50,794.37
55130	D & O Liability Insurance		2,278.00	4,500.00	2,222.00		3,232.03
55140	Property Insurance		63,755.82	63,000.00	-755.82		61,492.06
55150	General Liability Ins	1,000.00	5,163.25	6,000.00	836.75	1,000.00	4,446.05
55160	Auto Insurance		5,145.00	4,800.00	-345.00		4,717.72
55180	Travel/Training/Meetings	2,296.92	10,996.57	32,000.00	21,003.43	2,936.04	13,483.82
55610	Rental-Equip/Uniforms	1,274.68	7,871.41	9,500.00	1,628.59	1,070.53	4,964.98
55620	Dues/Subscriptions/Advert	300.00	3,210.55	19,000.00	15,789.45	629.08	8,591.35
55999	Bad Debt Expense						-5,771.27
58130	Pass Through Costs			250.00	250.00		0.30
58200	PAYMENT TO SUB-ACCOUNT NWSC		49,950.10		-49,950.10		
58300	PAYMENT TO SUB-ACCOUNT RWSC		88,652.85		-88,652.85		
58790	Misc Expenditures	1,091.20	7,039.21	15,000.00	7,960.79	130.20	5,572.28
59600	Capital Acquisition		111,646.03	384,974.00	273,327.97		107,535.91
	<b>Total Account</b>	<b>367,092.97</b>	<b>2,435,570.21</b>	<b>4,980,332.00</b>	<b>2,544,761.79</b>	<b>339,543.17</b>	<b>2,472,699.21</b>
601200	NWSC						
51100	Salaries/Wages	10,311.54	61,701.20		-61,701.20	10,651.54	62,141.55
51120	Overtime	2,592.75	19,012.18		-19,012.18	2,659.55	17,018.73
51130	Stand-by	120.00	780.00		-780.00	120.00	800.00
	<b>Total Account</b>	<b>13,024.29</b>	<b>81,493.38</b>		<b>-81,493.38</b>	<b>13,431.09</b>	<b>79,960.28</b>
601300	RWSC						
51100	Salaries/Wages	10,933.31	47,736.31		-47,736.31	11,185.07	47,909.90
51120	Overtime	1,220.23	7,746.18		-7,746.18	1,598.29	11,999.47
51130	Stand-by	120.00	780.00		-780.00	120.00	800.00
	<b>Total Account</b>	<b>12,273.54</b>	<b>56,262.49</b>		<b>-56,262.49</b>	<b>12,903.36</b>	<b>60,709.37</b>
603000	Debt Services						
53260	Tax Collector Fees		10,159.86	14,550.00	4,390.14		11,032.98
53270	Appraisal District Fees		2,922.56	6,910.00	3,987.44	1,007.06	3,098.82
56110	Bond Principal			270,000.00	270,000.00		
56120	Bond Interest Expense		39,275.00	78,550.00	39,275.00		43,175.00
56130	Fiscal Agent's Fees		100.00	200.00	100.00		100.00
	<b>Total Account</b>		<b>52,457.42</b>	<b>370,210.00</b>	<b>317,752.58</b>	<b>1,007.06</b>	<b>57,406.80</b>
609010	Capital Projects						
51100	Salaries/Wages		12,825.92		-12,825.92	5,798.25	37,345.01
54720	Cathodic Protect Materials					37,196.00	163,273.14
	<b>Total Account</b>		<b>12,825.92</b>		<b>-12,825.92</b>	<b>42,994.25</b>	<b>200,618.15</b>

04/24/26

SOUTH TEXAS WATER AUTHORITY

16:19:13

Income Statement - Comparison to Prior Year  
For the Accounting Period: 3 / 26

Combined Funds

Account Object	Description	----- Current Year -----				----- Last Year -----	
		Current Month	Current YTD	Budget	Variance	Prior Year Month	Prior Year YTD
	<b>Total</b>	<b>392,390.80</b>	<b>2,638,609.42</b>	<b>5,350,542.00</b>	<b>2,711,932.58</b>	<b>409,878.93</b>	<b>2,871,393.81</b>
	Net Income from Operations	50,513.70	991,067.70			-86,625.75	609,942.83
	Other Revenue						
48120	Sale of Assets			15,000.00	-15,000.00		
48200	SUB-ACCOUNT NWSC	35,813.30	170,583.95		170,583.95		
48300	SUB-ACCOUNT RWSC	63,562.40	302,758.20		302,758.20		
	<b>Total Other</b>	<b>99,375.70</b>	<b>473,342.15</b>	<b>15,000.00</b>	<b>458,342.15</b>	<b>0.00</b>	<b>0.00</b>
	Net Income	149,889.40	1,464,409.85			-86,625.75	609,942.83

**REVENUE FUND  
INCOME STATEMENT  
FOR PERIOD ENDING March 31, 2026**

**50.00%**

	MONTHLY	YEAR TO DATE WITH THIS MONTH	2026 ADOPTED BUDGET	% OF 2026 ADOPTED BUDGET	2025 YEAR TO DATE	2025 Final BUDGET
<b>REVENUES</b>						
Water Service Revenue	\$149,615	\$882,693	\$1,764,065	50%	\$782,806	\$1,700,677
Handling Charge Revenue	\$28,218	\$163,951	\$330,133	50%	\$128,434	\$269,400
Premium Incremental Increase	\$1,148	\$6,416	\$13,030	49%	\$5,129	\$10,100
Surcharge - Out of District	\$741	\$4,448	\$12,264	36%	\$5,286	\$10,205
Interest Income	\$17,178	\$95,218	\$165,000	58%	\$112,278	\$216,150
Interest - Note	\$0	\$0	\$0		\$165	\$0
<i>Other Revenue</i>						
Operating & Maintenance Fees	\$98,452	-\$9,554	\$7,850	-122%	\$3,936	\$8,250
Miscellaneous Revenues	\$93,535	\$101,710	\$15,000	678%	\$105,135	\$134,500
Industry Revenues	\$0	\$0	\$0		\$0	\$659,941
Sub-Account NWSC	\$35,813	\$170,584	\$0		\$0	\$0
Sub-Account RWSC	\$63,562	\$302,758	\$0		\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$488,263</b>	<b>\$1,718,225</b>	<b>\$2,307,342</b>	<b>74%</b>	<b>\$1,143,169</b>	<b>\$3,009,223</b>
<b>EXPENDITURES</b>						
<i>Water Service Expenditures:</i>						
Bulk Water Purchases	\$148,375	\$882,021	\$1,764,065	50%	\$788,704	\$1,700,677
<i>Payroll Costs</i>						
Salaries & Wages - Perm. Employees	\$96,060	\$185,609	\$433,907	43%	\$178,784	\$636,200
Salaries & Wages - Vacation Buyback	\$0	\$6,224	\$6,000	104%	\$4,904	\$5,850
Overtime - NWSC	\$2,593	\$0	\$0	0%	\$0	\$0
Stand-by Pay - NWSC	\$120	\$0	\$0	0%	\$0	\$0
Overtime - RWSC	\$1,220	\$0	\$0	0%	\$0	\$0
Stand-by Pay - RWSC	\$120	\$0	\$0	0%	\$0	\$0
Overtime - STWA	\$3,331	\$17,285	\$24,000	72%	\$15,650	\$30,000
Stand-by Pay - STWA	\$120	\$787	\$1,560	50%	\$800	\$1,620
Employee Retirement Premiums	\$18,605	\$23,610	\$69,044	34%	\$34,608	\$129,072
Group Insurance Premium	\$44,083	\$87,486	\$270,401	32%	\$120,328	\$526,690
Unemployment Compensation	\$0	-\$1,452	\$515	-282%	-\$454	\$1,769
Workers' Compensation	\$0	\$13,895	\$10,189	136%	\$12,806	\$16,780
Medicare	\$1,549	\$3,002	\$5,994	50%	\$2,554	\$14,034
<i>Supplies &amp; Materials</i>						
Repairs & Maintenance	\$8,779	\$32,421	\$125,000	26%	\$54,181	\$125,000
Meter Expense	\$0	\$0	\$5,000	0%	\$0	\$1,200
Tank Repairs	\$0	\$0	\$35,000	0%	\$0	\$10,000
Major Repairs	\$0	\$0	\$25,000	0%	\$129,926	\$135,000
<i>Other Operating Expenditures:</i>						
<i>Professional Fees</i>						
Legal	\$2,502	\$78,716	\$125,000	63%	\$81,941	\$175,000
Auditing	\$0	\$15,200	\$12,200	125%	\$12,570	\$12,570
Engineering	\$13,237	\$118,872	\$250,000	48%	\$255,299	\$420,000
Management & Consulting	\$0	\$0	\$80,000	0%	\$33,881	\$82,000
JMAR Management Consulting LLC	\$8,333	\$34,999	\$70,000	50%	\$35,000	\$100,000
Inspection/GIS Mapping	\$0	\$0	\$7,500	0%	\$1,487	\$2,000
<i>Consum Supplies/Materials</i>						
Postage	\$2,000	\$1,267	\$8,500	15%	\$1,172	\$4,999
Printing/Office Supplies	\$4,569	\$14,628	\$37,500	39%	\$13,459	\$42,445
Janitorial/Site Maintenance	\$652	\$5,591	\$22,500	25%	\$9,705	\$22,700

	MONTHLY	YEAR TO	2026	% OF 2026	2025	2025
Fuel/Lubricants/Repairs	\$9,203	\$44,144	\$70,000	63%	\$29,423	\$117,290
Chemicals/Water Samples	\$7,547	\$14,932	\$45,000	33%	\$16,215	\$39,500
Safety Equipment	\$955	\$3,683	\$5,000	74%	\$3,330	\$6,500
Small Tools	\$1,084	\$2,209	\$3,000	74%	\$982	\$3,500
<b>Recurring Operating Costs</b>						
Telephone/Communications	\$2,958	\$14,919	\$40,000	37%	\$12,651	\$36,940
Utilities	\$8,432	\$56,526	\$112,500	50%	\$50,794	\$105,000
D & O Liability Insurance	\$0	\$2,278	\$4,500	51%	\$3,232	\$3,750
Property Insurance	\$0	\$63,756	\$63,000	101%	\$61,492	\$61,600
General Liability	\$1,000	\$5,163	\$6,000	86%	\$4,446	\$4,446
Auto Insurance	\$0	\$5,145	\$4,800	107%	\$4,718	\$4,718
Travel/Training/Meetings-Staff	\$1,472	\$8,122	\$20,000	41%	\$11,181	\$22,500
Travel/Training/Meetings-Board of Dir.	\$825	\$2,875	\$10,000	29%	\$2,302	\$6,000
Travel/Training/Meetings-Legislation	\$0	\$0	\$2,000	0%	\$0	\$0
Rental-Equipment/Uniforms	\$1,275	\$7,872	\$9,500	83%	\$4,965	\$12,000
Dues/Subscriptions/Publication	\$300	\$3,210	\$19,000	17%	\$8,591	\$20,000
Pass Through Cost	\$0	\$0	\$250	0%	\$0	\$50
Bad Debt Expense	\$0	\$0	\$0	0%	-\$5,771	\$0
Payment to Sub-Account NWSC	\$0	\$49,950	\$0	0%	\$0	\$0
Payment to Sub-Account RWSC	\$0	\$88,653	\$0	0%	\$0	\$0
<b>Miscellaneous</b>						
Miscellaneous Expenditures	\$1,091	\$7,039	\$15,000	47%	\$5,572	\$15,000
<b>Total Administrative &amp; Operations Exp.</b>	<b>\$392,391</b>	<b>\$1,900,639</b>	<b>\$3,818,425</b>	<b>50%</b>	<b>\$2,001,428</b>	<b>\$4,654,400</b>
<b>Capital Outlay</b>						
Capital Acquisition	\$0	\$111,646	\$384,974	29%	\$107,536	\$225,000
Cathodic Protection	\$0.00	\$0	\$590,500	0%	\$0	\$0
<b>Total Expenditures Capital Outlay</b>	<b>\$0</b>	<b>\$111,646</b>	<b>\$975,474</b>	<b>11%</b>	<b>\$107,536</b>	<b>\$225,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$392,391</b>	<b>\$2,012,285</b>	<b>\$4,793,899</b>	<b>42%</b>	<b>\$2,108,964</b>	<b>\$4,879,400</b>
<b>Excess (Deficiencies) of Revenue Over Expenditures</b>	<b>\$95,872</b>	<b>-\$294,061</b>	<b>-\$2,486,557</b>		<b>-\$965,795</b>	<b>-\$1,870,177</b>
<b>OTHER FINANCE SOURCE (USES)</b>						
Transfer to Other Funds						
Transfer from Tax Account	-	0	\$1,668,498	0%	\$0	\$1,630,025
Extra Ordinary Income						
Disposition of Assets (Surplus Sale)	-	0	\$5,000	0%	\$0	\$3,500
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,673,498</b>	<b>0%</b>	<b>\$0</b>	<b>\$1,633,525</b>
<b>EXCESS (DEFICIENCIES) OF REVENUES OVER OTHER SOURCES (USES)</b>	<b>\$95,872</b>	<b>-\$294,061</b>	<b>-\$813,059</b>		<b>-\$965,795</b>	<b>-\$236,652</b>
rounding error						-\$1.00
<b>NET INCOME</b>	<b>\$95,872</b>	<b>-\$294,062</b>	<b>-\$813,059</b>		<b>-\$965,795</b>	<b>-\$236,652</b>

**TAX FUND  
INCOME STATEMENT  
FOR PERIOD ENDING March 31, 2026**

**50.00%**

	MONTHLY	YEAR TO DATE	2026 ADOPTED BUDGET	% OF 2026 ADOPTED BUDGET	2025 YEAR TO DATE	2025 FINAL BUDGET
<b>REVENUES</b>						
Ad-Valorem - Current	33,332	1,576,551	1,635,951	96%	1,560,701	1,665,196
Delinquent Tax Revenue	5,147	15,598	40,000	39%	19,191	38,115
Penalty & Interest - Tax Accounts	4,524	13,190	29,200	45%	9,069	27,345
Miscellaneous	-3	-20	0	0%	-13	0
<b>TOTAL TAXES &amp; INTEREST</b>	<b>43,000</b>	<b>1,605,318</b>	<b>1,705,151</b>	<b>94%</b>	<b>1,588,948</b>	<b>1,722,615</b>
<b>EXPENDITURES</b>						
Tax Collector Fees		49,644	71,042	70%	52,396	68,980
Appraisal Districts	0	14,281	33,730	42%	9,934	31,651
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>63,925</b>	<b>104,772</b>	<b>61%</b>	<b>62,330</b>	<b>100,631</b>
Transfer to General Fund	0	0	1,600,379	0%	0	1,630,025
<b>EXCESS REVENUES &amp; OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES AND OTHER USES</b>	<b>43,000</b>	<b>1,541,394</b>	<b>0</b>		<b>1,526,618</b>	<b>(8,041)</b>

**SPECIAL SERVICES  
INCOME STATEMENT  
FOR PERIOD ENDING March 31, 2026**

**50.00%**

	MONTHLY	YEAR TO DATE	2026 ADOPTED BUDGET	% OF 2026 ADOPTED BUDGET	2025 YEAR TO DATE	2025 FINAL BUDGET
<b>REVENUES</b>						
Ricardo Water Supply Corporation	46,164	190,569	563,786	34%	169,199	449,088
Nueces Water Supply Corporation	58,591	250,595	557,953	45%	183,982	439,152
<b>TOTAL REVENUES</b>	<b>104,754</b>	<b>441,164</b>	<b>1,121,739</b>	<b>39%</b>	<b>353,181</b>	<b>888,240</b>
<b>EXPENDITURES</b>						
Personnel	51,165	301,539	527,392	57%	225,348	454,994
Administrator	2,500	15,000	30,000	50%	15,000	30,000
Overhead	37,746	180,667	564,346	32%	196,945	403,246
<b>TOTAL EXPENDITURES *</b>	<b>91,410</b>	<b>497,206</b>	<b>1,121,738</b>	<b>44%</b>	<b>437,293</b>	<b>888,240</b>
<b>EXCESS REVENUES &amp; OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES AND OTHER USES</b>	<b>13,344</b>	<b>(56,042)</b>	<b>1</b>		<b>(84,112)</b>	<b>0</b>

101 Water

		Opening Balance	Change	Closing Balance
<b>Assets</b>				
101. 10100	STWA - Operations	8,955.63	15,069.00	24,024.63
101. 10200	STWA - General	196,699.74	44,414.90	241,114.64
101. 10210	STWA - General Money Market	41,484.14	31.71	41,515.85
101. 10400	STWA - Payroll	20,097.68	51,282.79	71,380.47
101. 10800	Petty Cash	150.00		150.00
101. 11300	TexPool	5,559,487.49 (	86,885.26)	5,472,602.23
101. 12100	Tax Accounts Receivable	225,780.22		225,780.22
101. 12101	Allowance for Uncollect Taxes	( 88,575.35)		( 88,575.35)
101. 12102	Allowance for doubtful Accounts	( 12,483.96)		( 12,483.96)
101. 12120	Interlocal Rec - Tax Assessor	10,595.08 (	3,077.99)	7,517.09
101. 12200	Service Accts Receivable	( 5,771.27)		( 5,771.27)
101. 12201	Agua Dulce-Water	15,518.78 (	931.63)	14,587.15
101. 12202	Bishop - Water	33,802.34 (	1,077.88)	32,724.46
101. 12203	Driscoll - Water	47,168.84 (	24,972.50)	22,196.34
101. 12204	Kingsville - Water	47,388.50 (	6,126.61)	41,261.89
101. 12205	NCWCID 5 - Water	41,569.34	1,352.02	42,921.36
101. 12206	Ricardo WSC - Water	42,983.39	7,183.33	50,166.72
101. 12207	Nueces WSC - Water	70,548.97 (	24,440.07)	46,108.90
101. 12208	Ricardo WSC - General & Admin	70,426.53 (	17,383.61)	53,042.92
101. 12209	Nueces WSC - General & Admin	25,012.62	7,787.83	32,800.45
101. 12500	Interlocal Rec-Bishop	( 217.24) (	387.41)	604.65)
101. 12700	Interlocal Rec-Driscoll	4,241.40 (	1,798.97)	2,442.43
101. 12900	Interlocal Rec-Ricardo	6,019.98	1,920.54	7,940.52
101. 12901	RWSC-Credit Card	833.41	581.48	1,414.89
101. 13000	Interlocal Rec-Nueces	31,508.44 (	3,168.99)	28,339.45
101. 13001	NWSC Credit Card	2,083.58	516.74	2,600.32
101. 13510	Due From Capital Projects Fund	173,544.21		173,544.21
101. 13520	Due from Debt Service Fund	17,253.18		17,253.18
101. 13530	Due from D.S .-Collect Service	16,505.60		16,505.60
101. 13900	Notes Receivable - Current	152.47		152.47
101. 14200	Prepaid Expenses	38,343.28		38,343.28
101. 15500	Inventory	38,158.12		38,158.12
101. 16000	Reimbursement Receivable	334,739.20		334,739.20
<b>Total Assets</b>		<b>7,014,004.34 (</b>	<b>40,110.58)</b>	<b>6,973,893.76</b>

101 Water

		Opening Balance	Change	Closing Balance
<b>Liabilities and Fund Equity</b>				
101. 20300	Trade Accounts Payable	363,657.08 (	175,530.73)	188,126.35
101. 20310	Conversion Trade Accounts Payable	333.16		333.16
101. 20400	Salaries & Wages Payable	35,000.00 (	3,500.00)	31,500.00
101. 20501	Due to NWSC	7,324.89		7,324.89
101. 20502	Due to RWSC	6,368.23		6,368.23
101. 21051	Federal WH Taxes Payable	150.77		150.77
101. 21052	Medicare Payable	665.32		665.32
101. 21061	Emply Retire Prem Payable	11,879.72		11,879.72
101. 21062	Unemployment Ins Payable	9,949.26		9,949.26
101. 21063	Emply Loan WH Payble	( 671.10)	(	671.10)
101. 21064	Emply Insurance WH Payble	( 23,047.27) (	40.26) (	23,087.53)
101. 21065	Emply AFLAC Ins WH Payble	500.43 (	63.88)	436.55
101. 21066	Emply Child Support WH Payble	( 439.22)	(	439.22)
101. 21067	Emply Nationwide WH Payble	200.00		200.00
101. 21068	Emply Advance WH Payble	( 539.46)	(	539.46)
101. 21069	Emply Other WH Payble	3,003.07		3,003.07
101. 21100	Miscellaneous Payables	24,302.39		24,302.39
101. 21500	Compensated Absences	14,581.89		14,581.89
101. 21700	Deferred Tax Revenue	137,204.87		137,204.87
101. 24100	Due to Debt Service Fund	13,097.10	151.74	13,248.84
101. 24200	Due to Capital Projects Fund	( 289,296.25)	(	289,296.25)
101. 28300	Fund Balance	( 3,588.53)	(	3,588.53)
101. 28400	Retained Earnings	5,605,615.32		5,605,615.32
101. 28410	Assigned Fund Bal. - Inventory	45,335.18		45,335.18
101. 28999	Net Income Current Year	1,052,417.49	138,872.55	1,191,290.04
<b>Total Liabilities and Fund Equity</b>		<b>7,014,004.34 (</b>	<b>40,110.58)</b>	<b>6,973,893.76</b>
<b>Revenue</b>				
101. 41100	Tax Revenue	1,543,218.60	33,332.00	1,576,550.60
101. 41120	Delinquent Tax Revenue	10,451.17	5,146.79	15,597.96
101. 41150	Penalties & Interest - Tax	8,665.50	4,524.09	13,189.59
101. 41950	Miscellaneous - Taxes	( 16.74) (	2.55) (	19.29)
101. 44100	Water Service Revenue	733,077.28	149,615.33	882,692.61
101. 44210	Handling Charge Revenue	135,733.12	28,217.96	163,951.08
101. 44230	Premium Incremental Increase	5,268.12	1,147.54	6,415.66
101. 44240	Surcharge - Out-of-District	3,707.15	741.43	4,448.58
101. 44600	Operations & Maint Fees	333,066.96	98,451.95	431,518.91

101 Water

		Opening Balance	Change	Closing Balance
101. 46000	MISCELLANEOUS REVENUE	7,799.16	93,535.29	101,334.45
101. 46100	Miscellaneous Income	375.95		375.95
101. 47100	Interest income	78,040.05	17,177.82	95,217.87
101. 48200	SUB-ACCOUNT NWSC	134,770.65	35,813.30	170,583.95
101. 48300	SUB-ACCOUNT RWSC	239,195.80	63,562.40	302,758.20
<b>Total Revenue</b>		<b>3,233,352.77</b>	<b>531,263.35</b>	<b>3,764,616.12</b>

Expenditures

101.601000.50200	Purchased water	733,646.28	148,374.83	882,021.11
101.601000.51100	Salaries/Wages	274,485.61	74,815.17	349,300.78
101.601000.51120	Overtime	13,954.00	3,331.14	17,285.14
101.601000.51130	Stand-by	666.77	120.00	786.77
101.601000.51160	Vacation Buyback	6,224.32		6,224.32
101.601000.51200	Employee Retirement	35,197.81	18,605.29	53,803.10
101.601000.51201	Group Ins - Health	164,313.62	42,622.40	206,936.02
101.601000.51202	Group Ins - Life	3,500.30	751.08	4,251.38
101.601000.51203	Group Ins - Dental	3,388.82	709.96	4,098.78
101.601000.51300	Unemployment Ins	12.22		12.22
101.601000.51400	Workers Compensation	19,004.09		19,004.09
101.601000.51700	Medicare	5,799.41	1,549.37	7,348.78
101.601000.52110	Postage	2,498.47	2,000.00	4,498.47
101.601000.52120	Printing/Office Supplies	12,054.76	4,568.54	16,623.30
101.601000.52130	Janitorial/Site Maint	4,938.51	652.30	5,590.81
101.601000.52160	Small Tools	1,125.05	1,084.48	2,209.53
101.601000.52380	Safety Equipment	2,728.31	954.98	3,683.29
101.601000.53110	Legal	76,213.25	2,502.25	78,715.50
101.601000.53120	Auditing	15,200.00		15,200.00
101.601000.53130	Engineering	105,635.25	13,237.00	118,872.25
101.601000.53140	Management & Consulting	41,666.65	8,333.33	49,999.98
101.601000.53260	Tax Collector Fees	49,644.24		49,644.24
101.601000.53270	Appraisal District Fees	14,280.58		14,280.58
101.601000.54110	General Repairs & Maintenance	23,641.64	8,779.13	32,420.77
101.601000.54140	Fuel/Lubricants/Repairs	36,196.77	9,202.78	45,399.55
101.601000.54150	Chemicals/Water Samples	7,384.73	7,546.70	14,931.43
101.601000.55110	Telephone/Communications	17,235.70	2,957.64	20,193.34
101.601000.55120	Utilities	48,094.09	8,431.80	56,525.89
101.601000.55130	D & O Liability Insurance	2,278.00		2,278.00
101.601000.55140	Property Insurance	63,755.82		63,755.82
101.601000.55150	General Liability Ins	4,163.25	1,000.00	5,163.25
101.601000.55160	Auto Insurance	5,145.00		5,145.00

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SOUTH TEXAS WATER AUTHORITY  
Trial Balance with Revenues and Expenditures  
For the Accounting Period: 3 / 26

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101 Water

		Opening Balance	Change	Closing Balance
101.601000.55180	Travel/Training/Meetings	8,699.65	2,296.92	10,996.57
101.601000.55610	Rental-Equip/Uniforms	6,596.73	1,274.68	7,871.41
101.601000.55620	Dues/Subscriptions/Advert	2,910.55	300.00	3,210.55
101.601000.58200	PAYMENT TO SUB-ACCOUNT NWSC	49,950.10		49,950.10
101.601000.58300	PAYMENT TO SUB-ACCOUNT RWSC	88,652.85		88,652.85
101.601000.58790	Misc Expenditures	5,948.01	1,091.20	7,039.21
101.601000.59600	Capital Acquisition	111,646.03		111,646.03
	<b>Total STWA</b>	<b>2,068,477.24</b>	<b>367,092.97</b>	<b>2,435,570.21</b>
101.601200.51100	Salaries/Wages	51,389.66	10,311.54	61,701.20
101.601200.51120	Overtime	16,419.43	2,592.75	19,012.18
101.601200.51130	Stand-by	660.00	120.00	780.00
	<b>Total NWSC</b>	<b>68,469.09</b>	<b>13,024.29</b>	<b>81,493.38</b>
101.601300.51100	Salaries/Wages	36,803.00	10,933.31	47,736.31
101.601300.51120	Overtime	6,525.95	1,220.23	7,746.18
101.601300.51130	Stand-by	660.00	120.00	780.00
	<b>Total RWSC</b>	<b>43,988.95</b>	<b>12,273.54</b>	<b>56,262.49</b>
	<b>Total Expenditures</b>	<b>2,180,935.28</b>	<b>392,390.80</b>	<b>2,573,326.08</b>

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SOUTH TEXAS WATER AUTHORITY  
Balance Sheet  
For the Accounting Period: 3 / 26

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101 Water

Assets

Current Assets

STWA - Operations	24,024.63	
STWA - General	241,114.64	
STWA - General Money Market	41,515.85	
STWA - Payroll	71,380.47	
Petty Cash	150.00	
TexPool	5,472,602.23	
Tax Accounts Receivable	225,780.22	
Allowance for Uncollect Taxes	( 88,575.35)	
Allowance for doubtful Accounts	( 12,483.96)	
Interlocal Rec - Tax Assessor	7,517.09	
Service Accts Receivable	( 5,771.27)	
Agua Dulce-Water	14,587.15	
Bishop - Water	32,724.46	
Driscoll - Water	22,196.34	
Kingsville - Water	41,261.89	
NCWCID 5 - Water	42,921.36	
Ricardo WSC - Water	50,166.72	
Nueces WSC - Water	46,108.90	
Ricardo WSC - General & Admin	53,042.92	
Nueces WSC - General & Admin	32,800.45	
Interlocal Rec-Bishop	( 604.65)	
Interlocal Rec-Driscoll	2,442.43	
Interlocal Rec-Ricardo	7,940.52	
RWSC-Credit Card	1,414.89	
Interlocal Rec-Nueces	28,339.45	
NWSC Credit Card	2,600.32	
Due From Capital Projects Fund	173,544.21	
Due from Debt Service Fund	17,253.18	
Due from D.S .-Collect Service	16,505.60	
Notes Receivable - Current	152.47	
Prepaid Expenses	38,343.28	
Inventory	38,158.12	
Reimbursement Receivable	334,739.20	

Total Current Assets ----- 6,973,893.76

Total Assets ----- 6,973,893.76

Liabilities and Equity

Current Liabilities

Trade Accounts Payable	188,126.35
Conversion Trade Accounts Payable	333.16

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SOUTH TEXAS WATER AUTHORITY  
Balance Sheet  
For the Accounting Period: 3 / 26

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101 Water

Salaries & Wages Payable	31,500.00	
Due to NWSC	7,324.89	
Due to RWSC	6,368.23	
Federal WH Taxes Payable	150.77	
Medicare Payable	665.32	
Emply Retire Prem Payable	11,879.72	
Unemployment Ins Payable	9,949.26	
Emply Loan WH Payble	( 671.10)	
Emply Insurance WH Payble	( 23,087.53)	
Emply AFLAC Ins WH Payble	436.55	
Emply Child Support WH Payble	( 439.22)	
Emply Nationwide WH Payble	200.00	
Emply Advance WH Payble	( 539.46)	
Emply Other WH Payble	3,003.07	
Miscellaneous Payables	24,302.39	
Compensated Absences	14,581.89	
Deferred Tax Revenue	137,204.87	
	-----	
<b>Total Current Liabilities</b>		<b>411,289.16</b>
Other Liabilities		
Due to Debt Service Fund	13,248.84	
Due to Capital Projects Fund	( 289,296.25)	
	-----	
<b>Total Other Liabilities</b>		<b>( 276,047.41)</b>
		-----
<b>Total Liabilities</b>		<b>135,241.75</b>
Equity		
Fund Balance	( 3,588.53)	
Retained Earnings	5,605,615.32	
Assigned Fund Bal. - Inventory	45,335.18	
CURRENT YEAR INCOME/(LOSS)	1,191,290.04	
	-----	
<b>Total Equity</b>		<b>6,838,652.01</b>
		-----
<b>Total Liabilities &amp; Equity</b>		<b>6,973,893.76</b>

**CAPITAL PROJECTS FUND  
INCOME STATEMENT  
FOR PERIOD ENDING March 31, 2026**

**50.00%**

	MONTHLY	YEAR TO DATE	2026 ADOPTED BUDGET	% OF 2026 ADOPTED BUDGET	2025 YEAR TO DATE	2025 FINAL BUDGET
<b>REVENUES</b>						
Bond Proceeds	0	0	0	0%	0	0
Interest Income	506	2,633	0	0%	7,538	9,500
Other Income	0	0	0	0%	0	0
<b>TOTAL REVENUE AND OTHER FINANCE SOURCES</b>	<b>506</b>	<b>2,633</b>	<b>0</b>	<b>0%</b>	<b>7,538</b>	<b>9,500</b>
<b>EXPENDITURES</b>						
Right of Way Acquisition	0	0	0	0%	0	0
Engineering Fees	0	0	0	0%	0	0
Construction Costs	0	0	0	0%	0	0
42" Line-Cathodic Protection	0	0	0	0%	46,583	269,855
Pipeline Condition Assessment	0	0	0	0%	0	0
Legal & Administrative Fees	0	0	0	0%	0	0
Cost of Bond Issuance	0	0	0	0%	0	0
Salary	0	12,826	0	0%	0	0
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>12,826</b>	<b>0</b>	<b>0%</b>	<b>46,583</b>	<b>269,855</b>
<b>EXCESS REVENUES OVER(UNDER) EXPENDITURES AND OTHER USES</b>	<b>506</b>	<b>(10,193)</b>	<b>0</b>		<b>(39,045)</b>	<b>(260,355)</b>

04/24/26  
16:17:55

SOUTH TEXAS WATER AUTHORITY  
Trial Balance with Revenues and Expenditures  
For the Accounting Period: 3 / 26

Page: 1 of 2  
Report ID: LB200

410 Capital Projects

		Opening Balance	Change	Closing Balance
<b>Assets</b>				
410. 11400	TexStar	163,303.83	506.39	163,810.22
410. 13511	Due from General Fund	( 289,296.25)	(	289,296.25)
		<b>Total Assets</b>	<b>506.39</b>	<b>( 125,486.03)</b>
<b>Liabilities and Fund Equity</b>				
410. 24300	Due to General Fund	173,544.21		173,544.21
410. 28300	Fund Balance	( 289,296.25)	(	289,296.25)
410. 28999	Net Income Current Year	( 10,240.38)	506.39	( 9,733.99)
		<b>Total Liabilities and Fund Equity</b>	<b>506.39</b>	<b>( 125,486.03)</b>
<b>Revenue</b>				
410. 47100	Interest income	2,585.54	506.39	3,091.93
		<b>Total Revenue</b>	<b>506.39</b>	<b>3,091.93</b>
<b>Expenditures</b>				
410.609010.51100	Salaries/Wages	12,825.92		12,825.92
		<b>Total Capital Projects</b>		<b>12,825.92</b>

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SOUTH TEXAS WATER AUTHORITY  
Trial Balance with Revenues and Expenditures  
For the Accounting Period: 3 / 26

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410 Capital Projects

	Opening Balance	Change	Closing Balance
Total Expenditures	12,825.92		12,825.92

**DEBT SERVICE FUND  
INCOME STATEMENT  
FOR PERIOD ENDING March 31, 2026**

**50.00%**

	MONTHLY	YEAR TO DATE	2026 ADOPTED BUDGET	% OF 2026 ADOPTED BUDGET	2025 YEAR TO DATE	2025 FINAL BUDGET
<b>REVENUES</b>						
Ad-Valorem - Current	6,821	322,403	348,750	92%	334,872	367,927
Delinquent Tax Revenue	1,118	3,464	9,500	36%	4,792	9,500
Penalty & Interest - Tax Accounts	1,002	2,963	1,800	165%	2,693	2,200
Out-of-District Surcharge	152	910	5,500	17%	887	5,500
Interest on Temporary Investments	1,417	5,571	10,000	56%	6,098	13,200
Miscellaneous	0	0	0	0%	1,285	0
<i>TOTAL TAXES &amp; INTEREST</i>	<b>10,510</b>	<b>335,311</b>	<b>375,550</b>	<b>89%</b>	<b>350,627</b>	<b>398,327</b>
<b>OTHER FINANCING SOURCES</b>						
Excess Bond Proceeds	0	0	0	0%	0	0
<i>TOTAL OTHER FINANCE SOURCES</i>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE AND OTHER FINANCE SOURCES</b>						
	<b>10,510</b>	<b>335,311</b>	<b>375,550</b>	<b>89%</b>	<b>350,627</b>	<b>398,327</b>
<b>EXPENDITURES</b>						
Fiscal Agent Fees	0	100	200	50%	100	200
Bond Interest Expense	0	39,275	78,550	50%	43,175	86,350
Bond Principal Payments	0	0	270,000	0%	0	260,000
Tax Collector Fees	0	10,160	14,550	70%	11,033	14,650
Appraisal District Fees	0	2,923	6,910	42%	3,099	6,723
Miscellaneous	0	0	0	0%	0	0
<i>TOTAL EXPENDITURES</i>	<b>0</b>	<b>52,457</b>	<b>370,210</b>	<b>14%</b>	<b>57,407</b>	<b>367,923</b>
<b>EXCESS REVENUES OVER(UNDER) EXPENDITURES AND OTHER USES</b>						
	<b>10,510</b>	<b>282,854</b>	<b>5,340</b>		<b>293,220</b>	<b>30,404</b>

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SOUTH TEXAS WATER AUTHORITY  
Trial Balance with Revenues and Expenditures  
For the Accounting Period: 3 / 26

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310 Debt Service

		Opening Balance	Change	Closing Balance
<b>Assets</b>				
310. 11300	TexPool	450,047.67	10,976.14	461,023.81
310. 12100	Tax Accounts Receivable	58,893.97		58,893.97
310. 12101	Allowance for Uncollect Taxes	( 11,370.61)	(	11,370.61)
310. 12120	Interlocal Rec - Tax Assessor	2,160.39	617.42)	1,542.97
310. 13511	Due from General Fund	13,097.10	151.74	13,248.84
<b>Total Assets</b>		<b>512,828.52</b>	<b>10,510.46</b>	<b>523,338.98</b>
<b>Liabilities and Fund Equity</b>				
310. 21700	Deferred Tax Revenue	47,523.36		47,523.36
310. 24300	Due to General Fund	33,758.78		33,758.78
310. 28300	Fund Balance	159,203.04		159,203.04
310. 28999	Net Income Current Year	272,343.34	10,510.46	282,853.80
<b>Total Liabilities and Fund Equity</b>		<b>512,828.52</b>	<b>10,510.46</b>	<b>523,338.98</b>
<b>Revenue</b>				
310. 41100	Tax Revenue	315,581.51	6,821.38	322,402.89
310. 41120	Delinquent Tax Revenue	2,345.72	1,118.29	3,464.01
310. 41150	Penalties & Interest - Tax	1,960.81	1,001.81	2,962.62
310. 44240	Surcharge - Out-of-District	758.70	151.74	910.44
310. 46100	Miscellaneous Income		0.02)	0.02)
310. 47100	Interest income	4,154.02	1,417.26	5,571.28
<b>Total Revenue</b>		<b>324,800.76</b>	<b>10,510.46</b>	<b>335,311.22</b>

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16:17:31

SOUTH TEXAS WATER AUTHORITY  
Trial Balance with Revenues and Expenditures  
For the Accounting Period: 3 / 26

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310 Debt Service

		Opening Balance	Change	Closing Balance
<b>Expenditures</b>				
310.603000.53260	Tax Collector Fees	10,159.86		10,159.86
310.603000.53270	Appraisal District Fees	2,922.56		2,922.56
310.603000.56120	Bond Interest Expense	39,275.00		39,275.00
310.603000.56130	Fiscal Agent's Fees	100.00		100.00
	<b>Total Debt Services</b>	<b>52,457.42</b>		<b>52,457.42</b>
	<b>Total Expenditures</b>	<b>52,457.42</b>		<b>52,457.42</b>

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SOUTH TEXAS WATER AUTHORITY  
Balance Sheet  
For the Accounting Period: 3 / 26

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310 Debt Service

Assets

Current Assets

TexPool	461,023.81
Tax Accounts Receivable	58,893.97
Allowance for Uncollect Taxes	( 11,370.61)
Interlocal Rec - Tax Assessor	1,542.97
Due from General Fund	13,248.84

**Total Current Assets** 523,338.98

**Total Assets** 523,338.98

Liabilities and Equity

Current Liabilities

Deferred Tax Revenue	47,523.36
----------------------	-----------

**Total Current Liabilities** 47,523.36

Other Liabilities

Due to General Fund	33,758.78
---------------------	-----------

**Total Other Liabilities** 33,758.78

**Total Liabilities** 81,282.14

Equity

Fund Balance	159,203.04
CURRENT YEAR INCOME/(LOSS)	282,853.80

**Total Equity** 442,056.84

**Total Liabilities & Equity** 523,338.98

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SOUTH TEXAS WATER AUTHORITY  
Balance Sheet  
For the Accounting Period: 3 / 26

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Report ID: L150

410 Capital Projects

Assets

Current Assets		
TexStar	163,810.22	
Due from General Fund	( 289,296.25)	
	-----	
<b>Total Current Assets</b>		( 125,486.03)
		-----
<b>Total Assets</b>		( 125,486.03)

Liabilities and Equity

Other Liabilities		
Due to General Fund	173,544.21	
	-----	
<b>Total Other Liabilities</b>		173,544.21
		-----
<b>Total Liabilities</b>		173,544.21
Equity		
Fund Balance	( 289,296.25)	
CURRENT YEAR INCOME/(LOSS)	( 9,733.99)	
	-----	
<b>Total Equity</b>		( 299,030.24)
		-----
<b>Total Liabilities &amp; Equity</b>		( 125,486.03)

## Outstanding

		NCWCID#5	City of Driscoll	City of Aqua Dulce	
S22-174	Oct - Water	\$6,229.07			
S23-186	Oct - Water	\$6,254.89			
S25-034	February -water	\$7,735.00			
S26-017	Jan - Water		\$7,808.43		
S26-024	Jan -O&M		\$578.82		
S26-036	February -water		\$7,332.16		
S26-043	February - O&M		\$542.38		
S26-034	February - Water			\$7,032.41	
	<b>Totals</b>	<b>\$20,218.96</b>	<b>\$16,261.79</b>	<b>\$7,032.41</b>	<b>\$43,513.16</b>

# Transaction Report



## Transaction Report for account \*0881

Reported on Fri Apr 17 14:20:00 GMT 2026

Current Balance \$918,155.13  
 Interest Accrued \$103.88  
 Available Balance \$918,155.13

*NIFA  
 City Secretary*

Date	Description	Credit	Debit	Running Balance
04/16/2026	External Withdrawal MAMMOTH FOUNDATI - SALE		12716.00	918155.13
04/15/2026	134391052654872 Deposit	36546.06		930871.13
04/15/2026	134391052654817 Deposit	33932.46		894325.07
04/15/2026	134391052654752 Deposit	78840.02		860392.61
04/15/2026	134391052654485 Deposit	32800.45		781552.59
04/15/2026	Deposited Item Return REFER TO MAKER 891000015		7032.41	748752.14
04/15/2026	External Withdrawal High Touch Inc - ACH's 15th Invoice 270460 82STWA		1724.25	755784.55
04/13/2026	129411032663768 Deposit	7032.41		757508.80
04/13/2026	129411032663743 Deposit	16344.75		750476.39
04/10/2026	6291 Check		1639.73	734131.64
04/10/2026	External Withdrawal UNITED HEALTHCAR - EDI PAYMTS ISA*00* *00* *ZZ*1411289245 *ZZ*BNYMELLON *260408*131 8*U*00401*26		42622.40	735771.37
04/07/2026	6294 Check		2502.25	778393.77
04/03/2026	6285 Check		5848.98	780896.02

## Transaction Report

Date		Description	Credit	Debit	Running Balance
04/03/2026	6292	Check Check		6702.75	786745.00
04/03/2026		External Withdrawal MAMMOTH FOUNDATI - SALE		12716.00	793447.75
04/02/2026	6289	Check Check		1000.00	806163.75
04/01/2026	6290	Check Check		2091.75	807163.75
04/01/2026	129510912633921	Deposit Deposit	1319.98		809255.50
04/01/2026	129510912633774	Deposit Deposit	10700.80		807935.52
04/01/2026	129510912633734	Deposit Deposit	18913.20		797234.72
04/01/2026	129510912633679	Deposit Deposit	1034.42		778321.52
04/01/2026	129510912633643	Deposit Deposit	17165.00		777287.10
04/01/2026		External Deposit 449: TXPOOL 449: FEDERATED - INVESTMENT	500000.00		760122.10
03/31/2026		Credit Interest Credit Interest	86.86		260122.10
03/31/2026		Withdrawal Withdrawal xfer from 0881 to 1181 - cover pay roll		50000.00	260035.24
03/30/2026	6293	Check Check		8333.33	310035.24
03/27/2026	134390862632212	Deposit Deposit	7832.78		318368.57
03/27/2026	134390862632134	Deposit Deposit	403.62		310535.79
03/27/2026	134390862632054	Deposit Deposit	1864.79		310132.17
03/27/2026	134390862631954	Deposit Deposit	1864.79		308267.38
03/27/2026	134390862631888	Deposit Deposit	403.62		306402.59
03/26/2026	129510852655243	Deposit Deposit	460.62		305998.97
03/26/2026	129510852655179	Deposit Deposit	25551.35		305538.35
03/26/2026	129510852655131	Deposit Deposit	29362.73		279987.00

## Transaction Report

Date		Description	Credit	Debit	Running Balance
03/26/2026	129510852655075	Deposit Deposit	25012.62		250624.27
03/26/2026	129510852655021	Deposit Deposit	70548.96		225611.65
03/25/2026	000000000006287	Check Check		128781.03	155062.69
03/25/2026	000000000006286	Check Check		3357.34	283843.72
03/23/2026	000000000006284	Check Check		2000.00	287201.06
03/20/2026	129510792659947	Deposit Deposit	7920.63		289201.06
03/20/2026	000000000006283	Check Check		6415.50	281280.43
03/20/2026	000000000006277	Over Counter Check Over Counter Check		5708.57	287695.93
03/19/2026	134390782656850	Deposit Deposit	8311.50		293404.50
03/19/2026	000000000000000	Withdrawal Withdrawal xfer from 0881 to 1181 - cover pay roll		60000.00	285093.00
03/19/2026		External Deposit Quantified Ventu - S26049 Quantified Ventur es LLC PAYING BILL S26049 VIA RAMP	5000.00		345093.00
03/17/2026	134390762656914	Deposit Deposit	207.63		340093.00
03/17/2026	000000000006274	Check Check		1078.20	339885.37
03/17/2026		External Deposit Quantified Ventu - S26050 Quantified Ventur es LLC PAYING BILL S26050 VIA RAMP	5000.00		340963.57
03/16/2026	000000000006278	Check Check		11970.00	335963.57
03/16/2026	000000000006280	Check Check		12500.00	347933.57

# Bills/Invoices

Charles W. Zahn Jr.	\$10,620.000 (March 2026)
I.C.E.	\$16,404.50 (INV #3806) On Call Services ARV/GV Assessment [February]
I.C.E.	\$13,665.50 (INV #3834) On Call Services Tesla Pressure Problem
I.C.E.	\$10,367.00 (INV #3843) Nueces Commitment "Outlay #6"
I.C.E.	\$18,399.65 (INV #3844) Ricardo Commitment "Outlay #6"
I.C.E.	\$12,146.00 (INV #3835) On Call Services ARV/GV Assessment [March]
I.C.E.	\$14,315.50 (INV #3851) On Call Services Seven Seas 42" Line Assessment

Total Bills/Invoices = \$95,900.15

Line items affected in Budget = Engineering - \$85,280.15

Attorney -\$10,620.00

**CHARLES W. ZAHN, JR.**  
**ATTORNEY AT LAW**  
**2106 STATE HIGHWAY 361, SUITE B**  
**P.O. BOX 941**  
**PORT ARANSAS, TEXAS 78373**  
**Telephone: (361) 548-8967 \* Fax: (361) 729-2381**  
**Email: cwzjr@centurytel.net**  
April 9, 2026

South Texas Water Authority  
2302 E. Sage Road  
Kingsville, Texas 78363  
Attn: Mr. John Marez  
Executive Director

Re: Bill for services rendered through March 31, 2026

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**FOR SERVICES RENDERED AS FOLLOWS:**

03/02/2026 CWZ Preparation of correspondence to Michael Noone; Receipt and review of correspondence from Wes Strickland; Receipt and review of correspondence from Wes Strickland; Preparation of correspondence to Wes Strickland	1.40
03/03/2026 CWZ Receipt and review of correspondence from Wes Strickland; Preparation of correspondence to Jose Gravley, John Marez and August Patroelj; Receipt and review of Agenda for the March 9, 2026 Regular Meeting of the Board of Directors; Preparation of correspondence to John Marez	1.00
03/04/2026 CWZ receipt and review of 28 Midstream Groundwater Proposal	.40
03/06/2026 CWZ Telephone conference with John Marez; Telephone conference with Wes Strickland; Telephone conference with John Marez	.60
03/09/2026 CWZ Telephone conference with Jose Graveley and John Marez; Preparation of motion to approve Amended and Restated Water Supply Contract with Seven Seas Water; Prepare for, travel to and attend Regular Meeting of the Board of Directors	5.60
03/10/2026 CWZ Receipt and review of correspondence from John Marez; Receipt and review of correspondence from Texas Commission on Environmental Quality	.60
03/11/2026 CWZ Receipt and review of correspondence from Wes Strickland; Preparation of correspondence to Jose Gravley and John Marez	.80

South Texas Water Authority

April 8, 2026

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03/12/2026 CWZ	Receipt and review of correspondence from John Marez; Telephone conference with John Marez; Conference with Jose Graveley and John Marez	.80
03/13/2026 CWZ	Telephone conference with Wes Strickland; Telephone conference with Wes Strickland; Receipt and review of correspondence from Wes Strickland; Telephone conference with John Marez	1.20
03/14/2026 CWZ	Receipt and review of correspondence from Wes Strickland	.40
03/15/2026 CWZ	Receipt and review of correspondence from John Marez; Telephone conference with John Marez; Conference with Jose Graveley and John Marez	1.00
03/16/2026 CWZ	Telephone conference with Wes Strickland; Receipt and review of correspondence from John Marez	.40
03/23/2026 CWZ	Telephone conference with John Marez; Receipt and review of correspondence from John Marez; Receipt and review of correspondence from John Marez; Conference with Jose Graveley and John Marez; Receipt and review of customer Water Supply Agreements	2.80
03/24/2026 CWZ	Receipt and review of correspondence from Wes Strickland; Telephone conference with Wes Strickland; Preparation of Agenda item for the March 30, 2026 Regular Meeting of the Board of Directors; Telephone conference with John Marez	.80
03/26/2026 CWZ	Telephone conference with August Patroelj; Receipt and review of correspondence from Wes Strickland	.60
03/27/2026 CWZ	Receipt and review of correspondence from Wes Strickland; Preparation of correspondence to Wes Strickland; Telephone conference with Wes Strickland; Telephone conference with John Marez	1.00
03/29/2026 CWZ	Receipt and review of Amended and Restated Water Supply Agreement; Preparation of correspondence to John Marez and Jose Graveley	2.00
03/30/2026 CWZ	Preparation of correspondence to Jose Graveley and John Marez; Receipt and review of correspondence from John Marez; Receipt and review of correspondence from John Marez; Telephone conference with Jose Graveley and John Marez; Telephone conference with Greg Suzman;	

South Texas Water Authority  
April 8, 2026  
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Preparation of correspondence to Greg Suzman; Prepare for and attend  
Regular Meeting of the Board of Directors 2.20

23.60 hours @ \$450.00 per hour = \$10,620.00



INTERNATIONAL CONSULTING ENGINEERS

**Bill To:**  
 South Texas Water Authority (STWA)  
 2302 E.Sage Rd  
 Kingsville TX 78363

**DATE:**  
 March 4, 2026

**INVOICE #** 3806

**Period of Performance:**  
 February 1 - 28, 2026

**Attention: Mr. John Marez, Executive Director**

**PROJECT: OnCall Services ARV / GV Assessment**

DESCRIPTION		QTY	Rate	CURRENT AMOUNT DUE	REMAINING BALANCE
<b>PROFESSIONAL SERVICES BREAKDOWN</b>					
Ivan Luna	Project Manager II		\$ 178.00	\$ -	
Sergio Luna	Project Manager I	0.00	\$ 146.00	\$ -	
Ansar Palakkal / Ricardo Torres/ Mohammad A. / Daniel G./ Moyad K.	Engineer IV	10.00	\$ 146.00	\$ 1,460.00	
	Engineer III	121.50	\$ 123.00	\$ 14,944.50	
	Engineer II		\$ 104.00	\$ -	
	Architect Jr.		\$ 115.00	\$ -	
	Architect Sr.		\$ 147.00	\$ -	
	Designer I		\$ 107.00		
	Designer II		\$ 120.00		
	CADD Tech IV		\$ 98.00		
	CADD Tech III		\$ 78.00		
	Survey Tech		\$ 72.00		
	Survey Tech Sr.		\$ 119.00		
	2 Man Survey Crew		\$ 175.00		
	3 Man Survey Crew		\$ 235.00		
	RPLS		\$ 149.00		
	Leica 3D Terrestrial (per day)		\$ 750.00		
	Leica UAS Phtogrammetry (per day)		\$ 500.00		
	Construction Insp II		\$ 81.00		
	Construction Insp III		\$ 114.00		
	Admin / Clerical		\$ 52.00		
<b>ADDITIONAL SERVICES</b>					
				\$ -	\$ -
				\$ -	\$ -
<b>TOTAL</b>					
				<b>TOTAL DUE</b>	<b>\$16,404.50</b>

*Please remit to:*  
 International Consulting Engineers  
 261 Saratoga Blvd  
 Corpus Christi, TX 78417

First name	Last name	Date	Day	In	Out	Hours	Customer
<b>Azayzeh</b>							
Mohammad	Azayzeh	02/02/2026	Mon			8.00	South Texas Water Authority > 221 16-03 STWA On-Call Services > 261 16-03p ARV / GV Assessment 42"Line
<b>NOTES: On site work for ARVs assessment</b>							
Mohammad	Azayzeh	02/03/2026	Tue			8.00	South Texas Water Authority > 221 16-03 STWA On-Call Services > 261 16-03p ARV / GV Assessment 42"Line
<b>NOTES: On site work for ARVs assessment</b>							
Mohammad	Azayzeh	02/04/2026	Wed			7.00	South Texas Water Authority > 221 16-03 STWA On-Call Services > 261 16-03p ARV / GV Assessment 42"Line
<b>NOTES: On site work for ARVs assessment</b>							
Mohammad	Azayzeh	02/05/2026	Thu			8.50	South Texas Water Authority > 221 16-03 STWA On-Call Services > 261 16-03p ARV / GV Assessment 42"Line
<b>NOTES: On site work for ARVs assessment</b>							
Mohammad	Azayzeh	02/06/2026	Fri			8.50	South Texas Water Authority > 221 16-03 STWA On-Call Services > 261 16-03p ARV / GV Assessment 42"Line
<b>NOTES: On site work for ARVs assessment</b>							
Mohammad	Azayzeh	02/07/2026	Sat			5.50	South Texas Water Authority > 221 16-03 STWA On-Call Services > 261 16-03p ARV / GV Assessment 42"Line
<b>NOTES: On site work for ARVs assessment</b>							
Mohammad	Azayzeh	02/09/2026	Mon			8.00	South Texas Water Authority > 221 16-03 STWA On-Call Services > 261 16-03p ARV / GV Assessment 42"Line
<b>NOTES: ARV site work</b>							

Mohammad Azayzeh 02/10/2026 Tue 8.00 South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line

NOTES: ARV site work + working on the pictures, videos and the reports

Mohammad Azayzeh 02/11/2026 Wed 8.00 South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line

NOTES: ARV and GV site work

Mohammad Azayzeh 02/12/2026 Thu 8.00 South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line

NOTES: ARV and GV site and working on videos and reports

Mohammad Azayzeh 02/17/2026 Tue 6.00 South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line

NOTES: Fully uploading videos and working on engineering reports

Mohammad Azayzeh 02/18/2026 Wed 3.00 South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line

NOTES: working on engineering reports

Mohammad Azayzeh 02/19/2026 Thu 2.50 South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line

NOTES: working on engineering reports

Mohammad Azayzeh 02/20/2026 Fri 6.00 South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line

NOTES: working on engineering reports

Mohammad Azayzeh 02/23/2026 Mon 3.00 South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line

NOTES: finishing and reviewing reports

Mohammad	Azayzeh	02/24/2026	Tue	1.50	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> reviewing reports					
Mohammad	Azayzeh	02/25/2026	Wed	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> reviewing reports					
Mohammad	Azayzeh	02/26/2026	Thu	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> reviewing reports					
Mohammad	Azayzeh	02/27/2026	Fri	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> reviewing reports					
Khalifeh					
Moayad	Khalifeh	02/17/2026	Tue	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> Review					
Moayad	Khalifeh	02/18/2026	Wed	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> Review conditions					
Moayad	Khalifeh	02/19/2026	Thu	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> Meeting					
Moayad	Khalifeh	02/20/2026	Fri	1.50	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line

**NOTES:** Review existing conditions

Moayad	Khalifeh	02/23/2026	Mon	1.00	South Texas Water Authority > 221 16-03 STWA On-Call Services > 261 16-03p ARV / GV Assessment 42"Line
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**NOTES:** Review

Moayad	Khalifeh	02/24/2026	Tue	1.00	South Texas Water Authority > 221 16-03 STWA On-Call Services > 261 16-03p ARV / GV Assessment 42"Line
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**NOTES:** Review

Moayad	Khalifeh	02/26/2026	Thu	1.00	South Texas Water Authority > 221 16-03 STWA On-Call Services > 261 16-03p ARV / GV Assessment 42"Line
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**NOTES:** Review and Discussion

Luna

Sergio	Luna	02/10/2026	Tue	2.00	South Texas Water Authority > 221 16-03 STWA On-Call Services > 261 16-03p ARV / GV Assessment 42"Line
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**NOTES:** Teams Meeting to go over project

Sergio	Luna	02/18/2026	Wed	2.00	South Texas Water Authority > 221 16-03 STWA On-Call Services > 261 16-03p ARV / GV Assessment 42"Line
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**NOTES:** Went over notes on ARV project

Sergio	Luna	02/19/2026	Thu	2.00	South Texas Water Authority > 221 16-03 STWA On-Call Services > 261 16-03p ARV / GV Assessment 42"Line
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**NOTES:** Teams Meeting to go over status of ARV project

Sergio	Luna	02/24/2026	Tue	2.00	South Texas Water Authority > 221 16-03 STWA On-Call Services > 261 16-03p ARV / GV Assessment 42"Line
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**NOTES:** Go over ARV comments

Sergio	Luna	02/25/2026	Wed			2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
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NOTES: Go over ARV comments

Palakkal

Mohamed Ansar	Palakkal	02/03/2026	Tue	8:00am	9:00am	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
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NOTES: Coordination calls bw Erik and patrick for assessment plan Coordination call with internal team

Mohamed Ansar	Palakkal	02/05/2026	Thu	4:00pm	5:30pm	1.50	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
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NOTES: ARV GIS Coordinates verifying and final ARV List preparation. with Mohammad and Ricardo using diamond map and site visit report.

Mohamed Ansar	Palakkal	02/09/2026	Mon	11:00am	12:00pm	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
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NOTES: Coordination with site engineer : \* Phone call communications \* Coordination with EGB constructions

Mohamed Ansar	Palakkal	02/10/2026	Tue	9:30am	10:30am	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
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NOTES: Gate Valve Inspection - STWA , Coordination Meeting \* Team Coordination \* 42" GV Assessment plan discussion

Mohamed Ansar	Palakkal	02/13/2026	Fri	8:00am	12:00pm	4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
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NOTES: GV AND BUTTERFLY VALVE INSPECTION: \* Coordination with team \* Site visit \* Data collection

Mohamed Ansar	Palakkal	02/19/2026	Thu	2:30pm	3:30pm	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
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NOTES: ARVs Flooring Assessment - Teams meeting for structural assessment.



# INVOICE

**Bill To:**  
**South Texas Water Authority (STWA)**  
 2302 E.Sage Rd  
 Kingsville TX 78363

**DATE:**  
 April 1, 2026

**INVOICE #** 3834

**Period of Performance:**  
 March 1 - 31, 2026

**Attention: Mr. John Marez, Executive Director**

**PROJECT: OnCall Services Tesla Pressure Problem**

DESCRIPTION		QTY	Rate	CURRENT AMOUNT DUE	REMAINING BALANCE
<b>PROFESSIONAL SERVICES BREAKDOWN</b>					
Ivan Luna	Project Manager II		\$ 178.00	\$ -	
Sergio Luna	Project Manager I	46.00	\$ 146.00	\$ 6,716.00	
Ansar Palakkal / Ricardo Torres / Moayad / Mohammad	Engineer IV		\$ 146.00	\$ -	
	Engineer III	56.50	\$ 123.00	\$ 6,949.50	
	Engineer II		\$ 104.00	\$ -	
	Architect Jr.		\$ 115.00	\$ -	
	Architect Sr.		\$ 147.00	\$ -	
	Designer I		\$ 107.00	\$ -	
	Designer II		\$ 120.00	\$ -	
	CADD Tech IV		\$ 98.00	\$ -	
	CADD Tech III		\$ 78.00	\$ -	
	Survey Tech		\$ 72.00	\$ -	
	Survey Tech Sr.		\$ 119.00	\$ -	
	2 Man Survey Crew		\$ 175.00	\$ -	
	3 Man Survey Crew		\$ 235.00	\$ -	
	RPLS		\$ 149.00	\$ -	
	Leica 3D Terrestrial (per day)		\$ 750.00	\$ -	
	Leica UAS Phtogrammetry (per day)		\$ 500.00	\$ -	
	Construction Insp II		\$ 81.00	\$ -	
	Construction Insp III		\$ 114.00	\$ -	
	Admin / Clerical		\$ 52.00	\$ -	
<b>ADDITIONAL SERVICES</b>					
				\$ -	\$ -
				\$ -	\$ -
<b>TOTAL</b>					
				<b>TOTAL DUE</b>	<b>\$13,665.50</b>

**Please remit to:**  
**International Consulting Engineers**  
 261 Saratoga Blvd  
 Corpus Christi, TX 78417

First name	Last name	Date	Day	In	Out	Hours	Customer
<b>Azayzeh</b>							
Mohammad	Azayzeh	03/19/2026	Thu			3.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
<b>NOTES:</b> Developing Excel sheet data and graphs							
Mohammad	Azayzeh	03/20/2026	Fri			4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
<b>NOTES:</b> Meeting with the team, enter more data on Excel and creating graphs							
Mohammad	Azayzeh	03/25/2026	Wed			5.50	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
<b>NOTES:</b> Generating Excel Sheets for CCW data log and generating graphs							
Mohammad	Azayzeh	03/26/2026	Thu			6.50	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
<b>NOTES:</b> Worked with Ricardo on STWA data and generating final Graphs for submission, reviewing and checking all excel sheets and graphs							
<b>Luna</b>							
Ivan	Luna	03/14/2026	Sat			5.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
<b>NOTES:</b> ==TESLA Pressure Problem== 1. Responded to phone calls and text messages from STWA. 2. Assembled ICE Team and assigned them tasks. 3. Performed calculations to understand situation and conditions. 4. Discussed with ICE Team different scenarios and possible solutions. 5. Continue to keep STWA informed of situation.							
Ivan	Luna	03/15/2026	Sun			5.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
<b>NOTES:</b> ==TESLA Pressure Problem== 1. Responded to phone calls and text messages from STWA. 2. Assembled ICE Team and assigned them tasks. 3. Performed calculations to understand situation and conditions. 4. Discussed with ICE Team different scenarios and possible solutions. 5. Continue to keep STWA informed of situation.							
Ivan	Luna	03/16/2026	Mon			4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem

**NOTES: ==TESLA Pressure Problem==** 1. Responded to phone calls and text messages from STWA. 2. Assembled ICE Team and assigned them tasks. 3. Performed calculations to understand situation and conditions. 4. Discussed with ICE Team different scenarios and possible solutions. 5. Continue to keep STWA Informed of situation.

Ivan	Luna	03/17/2026	Tue	4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES: ==TESLA Pressure Problem==** 1. Responded to phone calls and text messages from STWA. 2. Assembled ICE Team and assigned them tasks. 3. Performed calculations to understand situation and conditions. 4. Discussed with ICE Team different scenarios and possible solutions. 5. Continue to keep STWA Informed of situation.

Ivan	Luna	03/20/2026	Fri	4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES: ==TESLA Pressure Problem==** 1. Responded to phone calls and text messages from STWA. 2. Assembled ICE Team and assigned them tasks. 3. Performed calculations to understand situation and conditions. 4. Discussed with ICE Team different scenarios and possible solutions. 5. Continue to keep STWA Informed of situation.

Ivan	Luna	03/21/2026	Sat	4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES: ==TESLA Pressure Problem==** 1. Responded to phone calls and text messages from STWA. 2. Assembled ICE Team and assigned them tasks. 3. Performed calculations to understand situation and conditions. 4. Discussed with ICE Team different scenarios and possible solutions. 5. Continue to keep STWA Informed of situation.

Ivan	Luna	03/22/2026	Sun	4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES: ==TESLA Pressure Problem==** 1. Responded to phone calls and text messages from STWA. 2. Assembled ICE Team and assigned them tasks. 3. Performed calculations to understand situation and conditions. 4. Discussed with ICE Team different scenarios and possible solutions. 5. Continue to keep STWA Informed of situation.

Ivan	Luna	03/23/2026	Mon	4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES: ==TESLA Pressure Problem==** 1. Responded to phone calls and text messages from STWA. 2. Assembled ICE Team and assigned them tasks. 3. Performed calculations to understand situation and conditions. 4. Discussed with ICE Team different scenarios and possible solutions. 5. Continue to keep STWA Informed of situation.

Ivan	Luna	03/24/2026	Tue	4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES: ==TESLA Pressure Problem==** 1. Responded to phone calls and text messages from STWA. 2. Assembled ICE Team and assigned them tasks. 3. Performed calculations to understand situation and conditions. 4. Discussed with ICE Team different scenarios and possible solutions. 5. Continue to keep STWA Informed of situation.

Ivan	Luna	03/26/2026	Thu			4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES:** ==TESLA Pressure Problem== 1. Responded to phone calls and text messages from STWA. 2. Assembled ICE Team and assigned them tasks. 3. Performed calculations to understand situation and conditions. 4. Discussed with ICE Team different scenarios and possible solutions. 5. Continue to keep STWA informed of situation.

Ivan	Luna	03/27/2026	Fri			4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES:** ==TESLA Pressure Problem== 1. Responded to phone calls and text messages from STWA. 2. Assembled ICE Team and assigned them tasks. 3. Performed calculations to understand situation and conditions. 4. Discussed with ICE Team different scenarios and possible solutions. 5. Continue to keep STWA informed of situation.

Palakkal

Mohamed Ansar	Palakkal	03/16/2026	Mon	8:00am	12:30pm	4.50	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES:** Drafting report for the meeting with Tesla \* Coordination calls and meeting \* Coordination call with STWA \* ICE Internal discussions.

Mohamed Ansar	Palakkal	03/16/2026	Mon	1:00pm	5:00pm	4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES:** Drafting report for the meeting with Tesla \* Coordination calls and meeting \* Coordination call with STWA \* ICE Internal discussions.

Mohamed Ansar	Palakkal	03/17/2026	Tue	3:00pm	4:00pm	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES:** Booster System Design - Cost Estimate \* Coordination meeting Richard Martinez for OPCC Development.

Mohamed Ansar	Palakkal	03/17/2026	Tue	4:00pm	5:30pm	1.50	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES:** Booster pump system design requirements review & New Electronic Pressure sensor design review at Tesla Meter Assembly.

Mohamed Ansar	Palakkal	03/20/2026	Fri	10:00am	2:00pm	4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES:** Drafting report for the 02:00 pm meeting with Tesla \* Coordination calls and meeting \* Coordination call with STWA

Mohamed Ansar	Palakkal	03/20/2026	Fri	2:00pm	3:00pm	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES:** GCLR Water Issues - Teams meeting ICE , TESLA, STWA.

Mohamed Ansar	Palakkal	03/23/2026	Mon	12:00pm	1:00pm	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES:** Booster Pump System - Romtec Utilities - Meeting with booster pump suppliers for developing design basis

Mohamed Ansar	Palakkal	03/25/2026	Wed	1:00pm	4:00pm	3.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES:** Tesla pressure issue: \* Coordination call with Victor for data collection \* Coordination call with Will ( CCW) for providing pressure trend \* Coordination call with ICE team for the Pressure trend development

Mohamed Ansar	Palakkal	03/26/2026	Thu	8:00am	12:00pm	4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES:** Tesla Pressure Problem: \* Pressure graph development \* Coordination with ICE AND STWA team \* Coordination meeting for developing document for submission to Tesla \* Prepare response to Tesla \* Water demand data review

Mohamed Ansar	Palakkal	03/26/2026	Thu	1:00pm	3:00pm	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES:** Tesla Pressure Problem: \* Pressure graph development \* Coordination with ICE AND STWA team \* Coordination meeting for developing document for submission to Tesla \* Prepare response to Tesla \* Water demand data review

**Torres**

Ricardo	Torres	03/16/2026	Mon	1:30pm	2:30pm	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES:** Review of TAC regulations with regard to STWA and Tesla

Ricardo	Torres	03/16/2026	Mon	2:30pm	4:00pm	1.50	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES:** TESLA Lithium Plant Site visit

Ricardo	Torres	03/20/2026	Fri	10:00am	2:00pm	4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES:** Generation of figures based on Tesla pressure recordings for high and low pressures

Ricardo	Torres	03/26/2026	Thu	10:00am	3:00pm	5.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03R Tesla Pressure Problem
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**NOTES:** Transference of recorded pressure data at TESLA tap to graphs

International Consulting Engineers

# Invoice

261 Saratoga Blvd.  
Corpus Christi, TX 78417

Date	Invoice #
4/1/2026	3844

<b>Bill To</b>
South Texas Water Authroity 111 E. Sage Rd. Kingsville, TX 78363

P.O. No.	Terms	Project
		24116-05R TWDB ...

Item	Description	Est Amt	Prior A...	Prior %	Qty	Rate	Curr %	Total %	Prior Qty	Amount
	Ricardo WSC Commitment #L1001913									
	Period of Performance: February 28 - March 31, 2026									
	Scope of Work									
	Basic Engineering Fees									
Engine...	Planning	66908.00	66908.00	100.00%	0	66,908.00	0.00%	100.00%		0.00
Engine...	Design	267631.00	147197.05	55.00%	0.05	267631.00	5.00%	60.00%	0.55	13381.55
	Special Services									
Engine...	Environmental	2,500.00			0	2,500.00	0.00%	0.00%	0	0.00
Engine...	Surveying	66908.00	66908.00	100.00%	0	66,908.00	0.00%	100.00%		0.00
Engine...	Permits	33454.00	6,690.80	20.00%	0.05	33,454.00	5.00%	25.00%	0.2	1,672.70
Engine...	Inspection	30000.00			0	30,000.00	0.00%	0.00%	0	0.00
Engine...	Project Management	66908.00	33454.00	50.00%	0.05	66,908.00	5.00%	55.00%	0.5	3,345.40

Outlay # 6

<b>Total</b>	\$18,399.65
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$18,399.65

03/31/2026



**TWDB – DRINKING WATER STATE REVOLVING FUND  
PROJECT PROGRESS REPORT**

PROJECT # 63025

STWA- FIVE PUMP STATION IMPROVEMENTS  
NUECES WATER SUPPLY COOPERATION

IVAN G. LUNA  
INTERNATIONAL CONSULTING ENGINEERS

TWDB Drinking Water State Revolving Fund Progress Report  
South Texas Water Authority, Kleberg County Texas  
Project no. 63025 Pump Station Improvements Project.

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TWDB Drinking Water State Revolving Fund Progress Report  
South Texas Water Authority, Kleberg County Texas  
Project no. 63025 Pump Station Improvements Project.

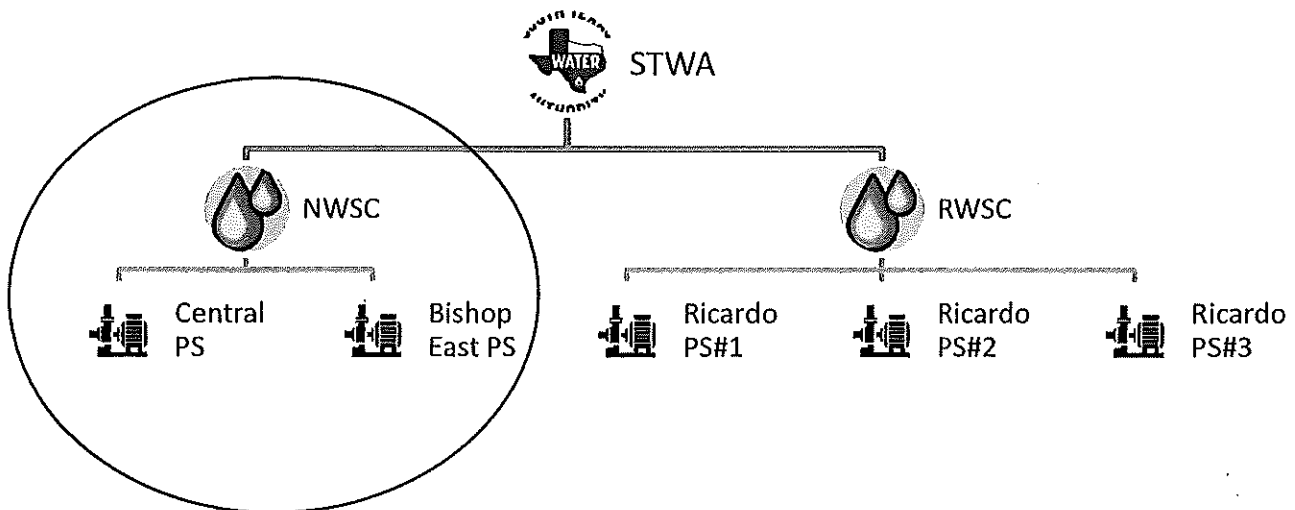
**SECTION1- PROJECT PROGRESS REPORT DESCRIPTION**

- Date: March 31, 2026
- To: John Marez, Executive Director
- From: Ivan G. Luna, Project Manager
- Subject: TWDB Project# 63025 Progress Report for Reporting Period 02/28/26 – 03/31/26 - NWSC

**SECTION 2 - PROJECT OVERVIEW**

The South Texas Water Authority (STWA) is experiencing steady population growth and attracting major economic development, with several large companies considering the region for significant industrial and manufacturing facilities - most notably, Tesla has already contracted with STWA for water utility services. In anticipation of this growth, STWA has been addressing longstanding TCEQ violations and aging infrastructure, particularly pump stations that are over 40 years old. With support from ICE and WFX, STWA successfully secured \$7,737,207.00 in funding through the Texas Water Development Board’s Drinking Water State Revolving Fund (DWSRF) in October 2024. This funding will support improvements to five key pump stations - Central, Bishop East, and Ricardo Pump Stations #1, #2, and #3 - which were prioritized based on the 2023 STWA Master Plan.

The project has been divided into two different entities based on the region of service, shown detailed below. This progress report only focusses on the three pump stations at Nueces County (Central, Bishop East Pump Stations)

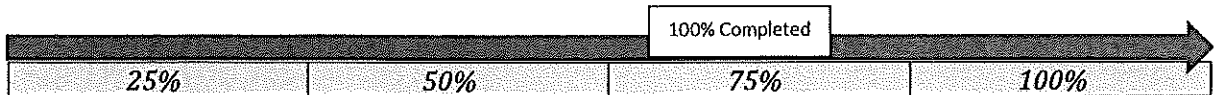


TWDB Drinking Water State Revolving Fund Progress Report  
 South Texas Water Authority, Kleberg County Texas  
 Project no. 63025 Pump Station Improvements Project.

**SECTION 3 – WORK COMPLETED THIS PERIOD**

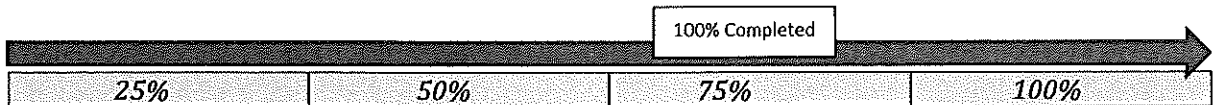
**Task 1: Project Planning (Total 100% completion)**

- ICE
  - Planning task has already been completed.
  - EFR Approval letter has been received from TWDB on 01/06/2026.



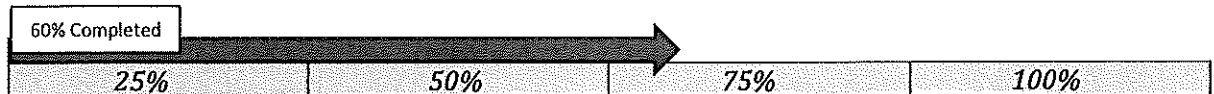
**Task 2: Surveying (Total 100% Completion)**

- ICE
  - Survey task has already been completed



**Task 3: Design (Total 60%)**

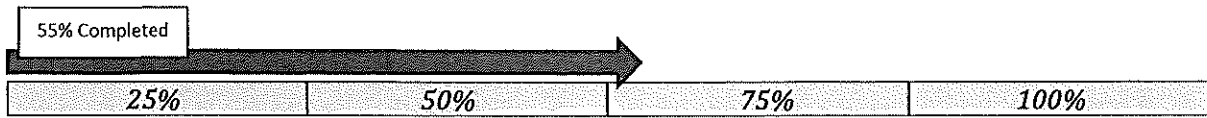
- During this period the work completed is 5% with a total of 60% in the design phase.
- Coordinated with NEC for the electrical upgrades at the pump stations.
- Electrical drawings 80% completed
- Mechanical piping drawings at 60% completion.



**Task 4: Project Management (Total 55%)**

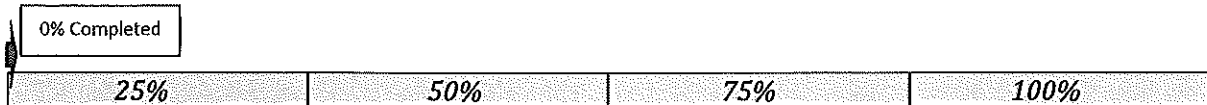
- ICE
  - During this period the work completed is 5% with a total completion of 55% in the project Management section.
  - Mechanical and Electrical drawings development discussion and finalization of plans with draft team.
  - Coordination with TWDB, TCEQ, and subconsultants for MEP
  - Continued coordination with internal structural team for construction design.

TWDB Drinking Water State Revolving Fund Progress Report  
 South Texas Water Authority, Kleberg County Texas  
 Project no. 63025 Pump Station Improvements Project.



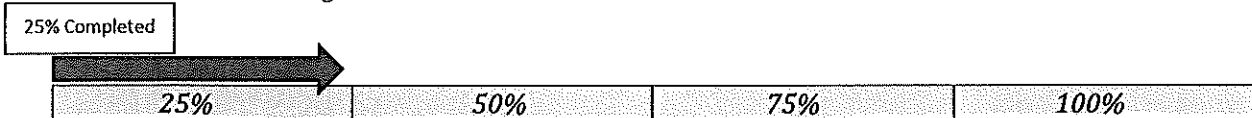
**Task 5: Inspection (Total 0%)**

- ICE
  - Construction engineering tasks (Inspections) have not started. No work to be reported this period



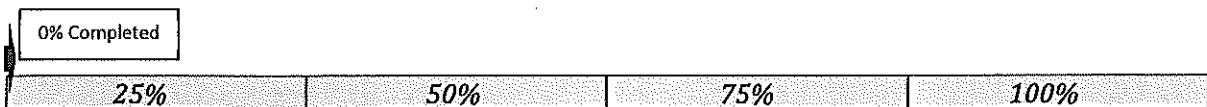
**Task 6: Permits (Total 25%)**

- ICE
  - During this period the work completed is 5% with a total completion of 25%.
  - Draft Engineering specification report 60% completed for the TCEQ plans and spec submission.
  - Met with TCEQ Plans & Spec review team for the final submission requirements.
  -



**Task 7: Environmental (Total 0%)**

- ICE
  - Qualified for Categorical Exclusion, Environmental review not required.



**Special Notes**

- Schedule Slippage: No schedule slippage
- Slippages Cost Overruns: No cost overruns.

TWDB Drinking Water State Revolving Fund Progress Report  
 South Texas Water Authority, Kleberg County Texas  
 Project no. 63025 Pump Station Improvements Project.

**SECTION 4 - TABULATED PERCENT COMPLETION**

The table below illustrates the percentage completion of each engineering task during the billing period and the total % completion (Invoice reference # LF1001912)

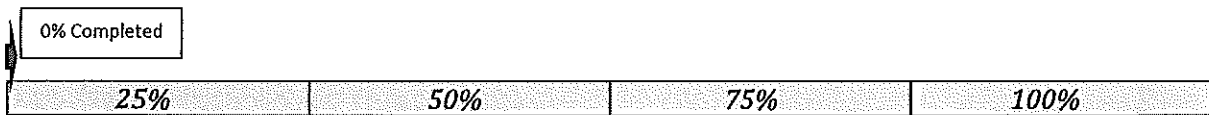
Item	Description	% Completion Billing Period	Total % Completion
Engineering	Planning	0%	100%
Engineering	Surveying	0%	100%
Engineering	Design	5%	60%
Engineering	Project Management	5%	55%
Engineering	Permits	5%	25%
Engineering	Inspection	0%	0%
Engineering	Environmental	0%	0%

*Table 1: Percentage of completion engineering tasks, Billing period 02/28/2026 - 03/31/2026.*

**SECTION 5 - SPECIAL SERVICES**

**Task 1: O&M Manual (Total 0%)**

- ICE
  - O&M manual development has not started. No work to be reported this period.



The table below illustrates the percentage completion of special service task during the billing period and the total % completion. (Invoice reference # L1001910)

Item	Description	% Completion Billing Period	Total % Completion
Special Services	O&M Manual	0%	0%

*Table 2: Percentage of completion of special service tasks, Billing period 02/28/2026 - 03/31/2026.*

TWDB Drinking Water State Revolving Fund Progress Report  
South Texas Water Authority, Kleberg County Texas  
Project no. 63025 Pump Station Improvements Project.

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International Consulting Engineers

# Invoice

261 Saratoga Blvd.  
Corpus Christi, TX 78417

Date	Invoice #
4/1/2026	3843

<b>Bill To</b>
South Texas Water Authority 111 E. Sage Rd. Kingsville, TX 78363

P.O. No.	Terms	Project
		24116-05N TWDB ...

Item	Description	Est Amt	Prior A...	Prior %	Qty	Rate	Curr %	Total %	Prior Qty	Amount
	Nueces WSC Commitment #L1001912 Period of Performance: February 28 - March 31, 2026									
	Scope of Work Basic Engineering Fees									
Engine...	Planning	37698.00	37698.00	100.00%	0	37,698.00	0.00%	100.00%		0.00
Engine...	Design	150793.00	82936.15	55.00%	0.05	150793.00	5.00%	60.00%	0.55	7,539.65
	Special Services									
Engine...	Environmental	2,500.00			0	2,500.00	0.00%	0.00%	0	0.00
Engine...	Surveying	37698.00	37698.00	100.00%	0	37,698.00	0.00%	100.00%		0.00
Engine...	Permits	18849.00	3,769.80	20.00%	0.05	18,849.00	5.00%	25.00%	0.2	942.45
Engine...	Inspection	30000.00			0	30,000.00	0.00%	0.00%	0	0.00
Engine...	Project Management	37698.00	18849.00	50.00%	0.05	37,698.00	5.00%	55.00%	0.5	1,884.90

*Outlay # 6*

<b>Total</b>	\$10,367.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$10,367.00

03/31/2026



**TWDB – DRINKING WATER STATE REVOLVING FUND  
PROJECT PROGRESS REPORT**

PROJECT # 63025

STWA- FIVE PUMP STATION IMPROVEMENTS  
RICARDO WATER SUPPLY CORPORATION

IVAN G. LUNA  
INTERNATIONAL CONSULTING ENGINEERS

TWDB Drinking Water State Revolving Fund Progress Report  
South Texas Water Authority, Kleberg County Texas  
Project no. 63025 Pump Station Improvements Project.

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TWDB Drinking Water State Revolving Fund Progress Report  
South Texas Water Authority, Kleberg County Texas  
Project no. 63025 Pump Station Improvements Project.

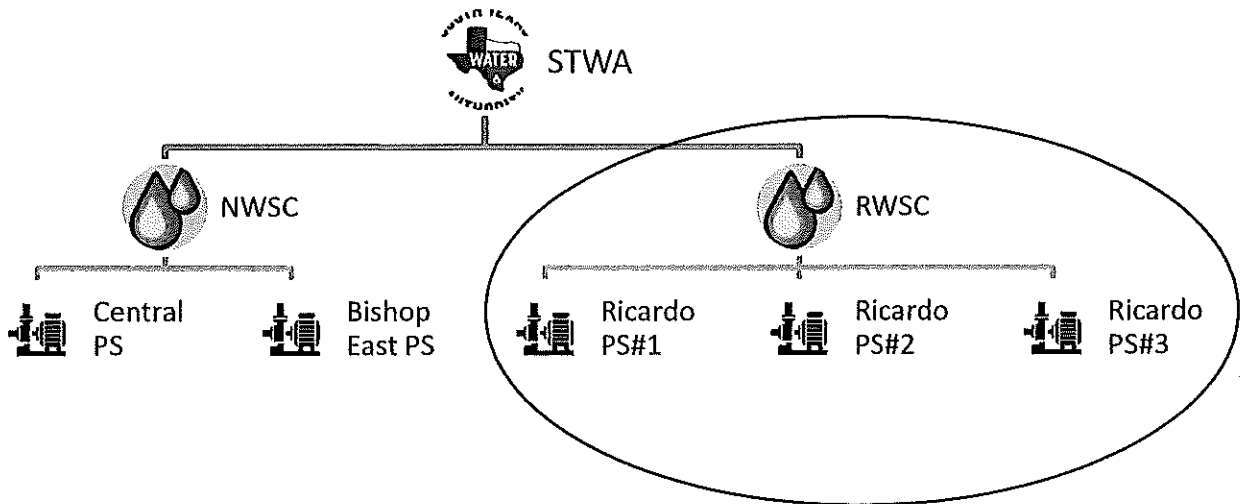
**SECTION 1 - PROJECT PROGRESS REPORT DESCRIPTION**

- Date: March 31, 2026
- To: John Marez, General Manager
- From: Ivan G. Luna, Project Manager
- Subject: TWDB Project# 63025 Progress Report for Reporting Period 02/28/26 – 03/31/26 - RWSC

**SECTION 2 - PROJECT OVERVIEW**

The South Texas Water Authority (STWA) is experiencing steady population growth and attracting major economic development, with several large companies considering the region for significant industrial and manufacturing facilities - most notably, Tesla has already contracted with STWA for water utility services. In anticipation of this growth, STWA has been addressing longstanding TCEQ violations and aging infrastructure, particularly pump stations that are over 40 years old. With support from ICE and WFX, STWA successfully secured \$7,737,207.00 in funding through the Texas Water Development Board’s Drinking Water State Revolving Fund (DWSRF) in October 2024. This funding will support improvements to five key pump stations - Central, Bishop East, and Ricardo Pump Stations #1, #2, and #3 - which were prioritized based on the 2023 STWA Master Plan.

The project has been divided into two different entities based on the region of service, shown detailed below. This progress report only focusses on the three pump stations at Ricardo (Ricardo Pump Stations #1, #2, and #3)

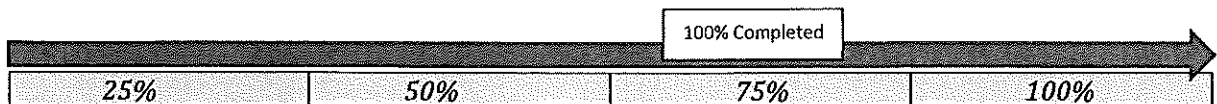


TWDB Drinking Water State Revolving Fund Progress Report  
South Texas Water Authority, Kleberg County Texas  
Project no. 63025 Pump Station Improvements Project.

**SECTION 3 – WORK COMPLETED THIS PERIOD**

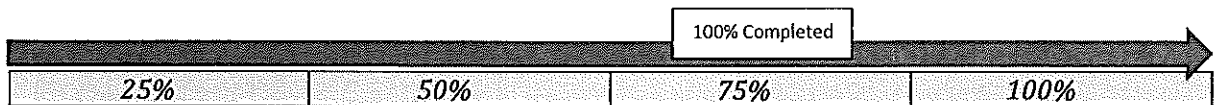
**Task 1: Project Planning (Total 100% completion)**

- ICE
  - Planning task has already been completed.
  - EFR Approval letter has been received from TWDB on 01/06/2026.



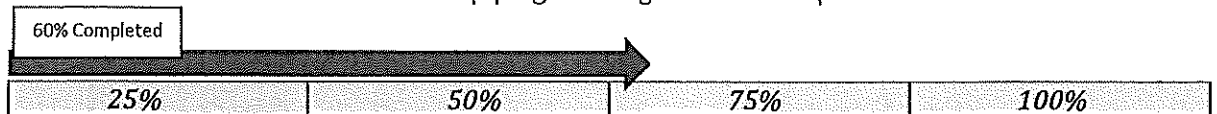
**Task 2: Surveying (100% Completion)**

- ICE
  - Survey task has already been completed



**Task 3: Design (Total 60%)**

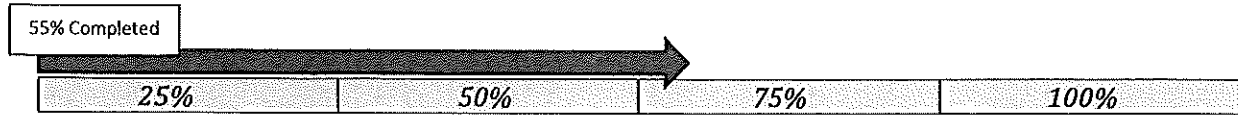
- ICE
  - During this period the work completed is 5% with a total of 60% in the design phase.
  - Electrical drawings at 80% completion
  - Mechanical piping drawings at 60% completion.



**Task 4: Project Management (Total 55%)**

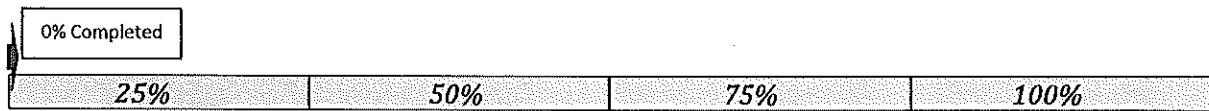
- ICE
  - During this period the work completed is 5% with a total completion of 55% in the project Management section.
  - Mechanical and Electrical drawings development discussion and finalization of plans with draft team.
  - Coordination with TWDB, TCEQ, and subconsultants for MEP
  - Continued coordination with internal structural team for construction design.

TWDB Drinking Water State Revolving Fund Progress Report  
 South Texas Water Authority, Kleberg County Texas  
 Project no. 63025 Pump Station Improvements Project.



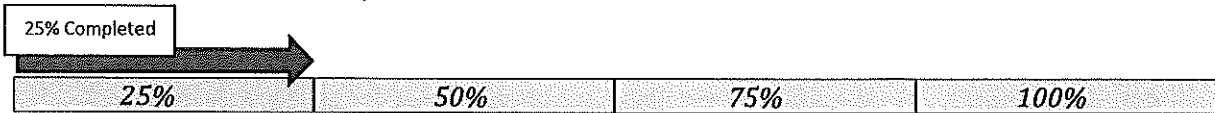
**Task 5: Inspection (Total 0%)**

- ICE
  - Construction engineering tasks (Inspections) have not started. No work to be reported this period



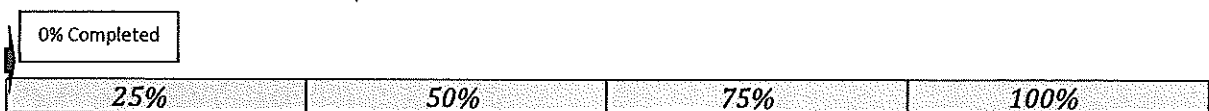
**Task 6: Permits (Total 25%)**

- ICE
  - During this period the work completed is 5% with a total completion of 25%.
  - Draft Engineering specification report 60% completed for the TCEQ plans and spec submission.
  - Met with TCEQ Plans & Spec review team for the final submission requirements.



**Task 7: Environmental (Total 0%)**

- ICE
  - Qualified for Categorical Exclusion, Environmental review not required



**Special Notes**

- Schedule Slippage: No schedule slippage

TWDB Drinking Water State Revolving Fund Progress Report  
 South Texas Water Authority, Kleberg County Texas  
 Project no. 63025 Pump Station Improvements Project.

- Slippages Cost Overruns: No cost overruns.

**SECTION 4 - TABULATED PERCENT COMPLETION - ENGINEERING**

The table below illustrates the percentage completion of each engineering task during the billing period and the total % completion. (Invoice reference # LF1001913)

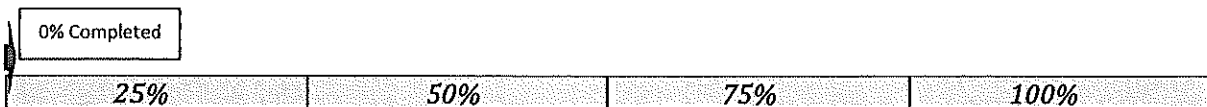
Item	Description	% Completion Billing Period	Total % Completion
Engineering	Planning	0%	100%
Engineering	Surveying	0%	100%
Engineering	Design	5%	60%
Engineering	Project Management	5%	55%
Engineering	Permits	5%	25%
Engineering	Inspection	0%	0%
Engineering	Environmental	0%	0%

*Table 1: Percentage of completion of engineering tasks, Billing period 02/28/2026 - 03/31/2026.*

**SECTION 5 - SPECIAL SERVICES**

**Task 1: O&M Manual (Total 0%)**

- ICE
  - O&M manual development has not started. No work to be reported this period



The table below illustrates the percentage completion of special service task during the billing period and the total % completion. (Invoice reference # L1001911)

Item	Description	% Completion Billing Period	Total % Completion
Special Services	O&M Manual	0%	0%

*Table 2: Percentage of completion of special service tasks, Billing period 02/28/2026 - 03/31/2026.*

TWDB Drinking Water State Revolving Fund Progress Report  
South Texas Water Authority, Kleberg County Texas  
Project no. 63025 Pump Station Improvements Project.

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# INVOICE

**Bill To:**  
**South Texas Water Authority (STWA)**  
 2302 E.Sage Rd  
 Kingsville TX 78363

**DATE:**  
 April 1, 2026

**INVOICE #** 3835

**Period of Performance:**  
 March 1 - 31, 2026

**Attention: Mr. John Marez, Executive Director**

**PROJECT: OnCall Services ARV/ GV Assessment**

DESCRIPTION		QTY	Rate	CURRENT AMOUNT DUE	REMAINING BALANCE
<b>PROFESSIONAL SERVICES BREAKDOWN</b>					
Ivan Luna	Project Manager II		\$ 178.00	\$ -	
Sergio Luna	Project Manager I	0.00	\$ 146.00	\$ -	
Ansar Palakkal / Ricardo Torres / Moayad / Mohammad	Engineer IV	4.00	\$ 146.00	\$ 584.00	
	Engineer III	94.00	\$ 123.00	\$ 11,562.00	
	Engineer II		\$ 104.00	\$ -	
	Architect Jr.		\$ 115.00	\$ -	
	Architect Sr.		\$ 147.00	\$ -	
	Designer I		\$ 107.00	\$ -	
	Designer II		\$ 120.00	\$ -	
	CADD Tech IV		\$ 98.00	\$ -	
	CADD Tech III		\$ 78.00	\$ -	
	Survey Tech		\$ 72.00	\$ -	
	Survey Tech Sr.		\$ 119.00	\$ -	
	2 Man Survey Crew		\$ 175.00	\$ -	
	3 Man Survey Crew		\$ 235.00	\$ -	
	RPLS		\$ 149.00	\$ -	
	Leica 3D Terrestrial (per day)		\$ 750.00	\$ -	
	Leica UAS Phtogrammetry (per day)		\$ 500.00	\$ -	
	Construction Insp II		\$ 81.00	\$ -	
	Construction Insp III		\$ 114.00	\$ -	
	Admin / Clerical		\$ 52.00	\$ -	
<b>ADDITIONAL SERVICES</b>					
				\$ -	\$ -
				\$ -	\$ -
<b>TOTAL</b>					
			<b>TOTAL DUE</b>	<b>\$12,146.00</b>	

**Please remit to:**  
**International Consulting Engineers**  
 261 Saratoga Blvd  
 Corpus Christi, TX 78417

First name	Last name	Date	Day	In	Out	Hours	Customer
Azayzeh							
Mohammad	Azayzeh	03/02/2026	Mon			2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> Meeting with Erick Garcia and working on the second review of the reports							
Mohammad	Azayzeh	03/03/2026	Tue			6.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> Working on the second review of the reports							
Mohammad	Azayzeh	03/04/2026	Wed			2.50	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> Strat working on the final STWA reports							
Mohammad	Azayzeh	03/05/2026	Thu			4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> Working on the final report and reviewing EGB report							
Mohammad	Azayzeh	03/06/2026	Fri			2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> Working on the final report and finished the 30% submittal							
Mohammad	Azayzeh	03/09/2026	Mon			6.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> Working on 30% Report							
Mohammad	Azayzeh	03/10/2026	Tue			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> Submission of 30% Report							

Mohammad	Azayzeh	03/11/2026	Wed	5.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> Adding the required Info to the 30% report and pictures as well					
Mohammad	Azayzeh	03/12/2026	Thu	7.50	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> working on the feedbacks that I got from Ivan					
Mohammad	Azayzeh	03/13/2026	Fri	7.50	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> submission of the 30% report					
Mohammad	Azayzeh	03/16/2026	Mon	5.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> Working on the report structure and adding all of the required materials					
Mohammad	Azayzeh	03/17/2026	Tue	1.50	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> Working on the report structure and adding all of the required materials					
Mohammad	Azayzeh	03/18/2026	Wed	8.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> Working on the report structure and adding all of the required materials					
Mohammad	Azayzeh	03/19/2026	Thu	6.50	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> Working on the report structure and adding all of the required materials					
Mohammad	Azayzeh	03/20/2026	Fri	4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
<b>NOTES:</b> Working on the report structure and adding all of the required materials					

Mohammad	Azayzeh	03/23/2026	Mon	6.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
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NOTES: working on the report comments

Mohammad	Azayzeh	03/24/2026	Tue	6.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
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NOTES: working on the report comments

Mohammad	Azayzeh	03/25/2026	Wed	1.50	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
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NOTES: final review

Mohammad	Azayzeh	03/27/2026	Fri	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
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NOTES: final review and submission

Khalifeh

Moayad	Khalifeh	03/02/2026	Mon	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
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NOTES: Review

Moayad	Khalifeh	03/03/2026	Tue	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
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NOTES: Review

Moayad	Khalifeh	03/04/2026	Wed	4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
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NOTES: Submit responses

Luna

Sergio	Luna	03/03/2026	Tue			4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
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NOTES: ARV Meeting Teams Meeting and report overview

Palakkal

Mohamed Ansar	Palakkal	03/02/2026	Mon	10:00am	11:00am	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
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NOTES: ARV report meeting - Meeting with Erik (EGB Construction): Discuss the report preparation and submission schedule.

Mohamed Ansar	Palakkal	03/06/2026	Fri	2:00pm	4:00pm	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
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NOTES: 42" Isolation valve data and image uploading , field engineers note development.

Mohamed Ansar	Palakkal	03/12/2026	Thu	1:00pm	3:00pm	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 26116-03p ARV / GV Assessment 42"Line
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NOTES: Review of draft report and report preparation for isolation valve report submission.



# INVOICE

**Bill To:**  
 South Texas Water Authority (STWA)  
 2302 E.Sage Rd  
 Kingsville TX 78363

**DATE:**  
 April 1, 2026

**INVOICE #** 3851

**Period of Performance:**  
 July 1, 2025 - March 29, 2026

**Attention:** Mr. John Marez, Executive Director

**PROJECT: OnCall Services Seven Seas 42" Line Assessment**

DESCRIPTION	QTY	Rate	CURRENT AMOUNT DUE	REMAINING BALANCE
<b>PROFESSIONAL SERVICES BREAKDOWN</b>				
Ivan Luna	Project Manager II	39.50	\$ 178.00	\$ -
Sergio Luna	Project Manager I	0.00	\$ 146.00	\$ 5,767.00
Ansar Palakkal / Ricardo Torres/ Mohammad A. / Daniel G./ Moyad K.	Engineer IV		\$ 146.00	\$ -
	Engineer III	69.50	\$ 123.00	\$ 8,548.50
	Engineer II		\$ 104.00	\$ -
	Architect Jr.		\$ 115.00	\$ -
	Architect Sr.		\$ 147.00	\$ -
	Designer I		\$ 107.00	\$ -
	Designer II		\$ 120.00	\$ -
	CADD Tech IV		\$ 98.00	\$ -
	CADD Tech III		\$ 78.00	\$ -
	Survey Tech		\$ 72.00	\$ -
	Survey Tech Sr.		\$ 119.00	\$ -
	2 Man Survey Crew		\$ 175.00	\$ -
	3 Man Survey Crew		\$ 235.00	\$ -
	RPLS		\$ 149.00	\$ -
	Leica 3D Terrestrial (per day)		\$ 750.00	\$ -
	Leica UAS Phtogrammetry (per day)		\$ 500.00	\$ -
	Construction Insp II		\$ 81.00	\$ -
	Construction Insp III		\$ 114.00	\$ -
	Admin / Clerical		\$ 52.00	\$ -
<b>ADDITIONAL SERVICES</b>				
			\$ -	\$ -
			\$ -	\$ -
<b>TOTAL</b>				
			<b>TOTAL DUE</b>	<b>\$14,315.50</b>

**Please remit to:**  
 International Consulting Engineers  
 261 Saratoga Blvd  
 Corpus Christi, TX 78417

First name	Last name	Date	Day	In	Out	Hours	Customer
Luna							
Ivan	Luna	09/08/2025	Mon			4.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES: ==Valve Assessment==</b> 1. Reviewed the proposal from KLX. 2. Discussed proposal with Water Resources Team Members. 3. Prepared response to STWA with opinion and recommendations.							
Ivan	Luna	09/09/2025	Tue			1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES: Valve Assessment</b> 1. Reviewed the proposal from KLX. 2. Discussed proposal with Water Resources Team Members. 3. Prepared response to STWA with opinion and recommendations.							
Ivan	Luna	09/10/2025	Wed			4.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES: ==Hydrostatic Testing==</b> 1. Reviewed the hydrostatic testing proposal from KLX. 2. Discussed proposal with Water Resources Team Members. 3. Researching technical details with Hydrostatic Testing for Pipelines with Stress Corrosion Cracking (SCC).							
Ivan	Luna	09/15/2025	Mon			2.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES: ==Hydrostatic Testing==</b> 1. Reviewed the hydrostatic testing proposal from KLX. 2. Discussed proposal with Water Resources Team Members. 3. Researching technical details with Hydrostatic Testing for Pipelines with Stress Corrosion Cracking (SCC).							
Ivan	Luna	09/16/2025	Tue			2.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES: ==Hydrostatic Testing==</b> 1. Reviewed the hydrostatic testing proposal from KLX. 2. Discussed proposal with Water Resources Team Members. 3. Researching technical details with Hydrostatic Testing for Pipelines with Stress Corrosion Cracking (SCC).							
Ivan	Luna	09/17/2025	Wed			2.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES: ==Hydrostatic Testing==</b> 1. Reviewed the hydrostatic testing proposal from KLX. 2. Discussed proposal with Water Resources Team Members. 3. Researching technical details with Hydrostatic Testing for Pipelines with Stress Corrosion Cracking (SCC).							
Ivan	Luna	09/18/2025	Thu			2.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES: ==Hydrostatic Testing==</b> 1. Reviewed the hydrostatic testing proposal from KLX. 2. Discussed proposal with Water Resources Team Members. 3. Researching technical details with Hydrostatic Testing for Pipelines with Stress Corrosion Cracking (SCC).							
Ivan	Luna	09/19/2025	Fri			2.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES: ==Hydrostatic Testing==</b> 1. Reviewed the hydrostatic testing proposal from KLX. 2. Discussed proposal with Water Resources Team Members. 3. Researching technical details with Hydrostatic Testing for Pipelines with Stress Corrosion Cracking (SCC).							

Ivan	Luna	12/01/2025	Mon	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> ==42" Line Assessment-Valve Assessment== 1. Continue working on Project Execution Plan (PEP). 2. Continue working on potential Presentation to Board on PEP. 3. Continue coordinating with internal team.					
Ivan	Luna	12/02/2025	Tue	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> ==42" Line Assessment-Valve Assessment== 1. Continue working on Project Execution Plan (PEP). 2. Continue working on potential Presentation to Board on PEP. 3. Continue coordinating with internal team.					
Ivan	Luna	12/03/2025	Wed	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> ==42" Line Assessment-Valve Assessment== 1. Continue working on Project Execution Plan (PEP). 2. Continue working on potential Presentation to Board on PEP. 3. Continue coordinating with internal team.					
Ivan	Luna	12/04/2025	Thu	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> ==42" Line Assessment-Valve Assessment== 1. Continue working on Project Execution Plan (PEP). 2. Continue working on potential Presentation to Board on PEP. 3. Continue coordinating with internal team.					
Ivan	Luna	12/05/2025	Fri	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> ==42" Line Assessment-Valve Assessment== 1. Continue working on Project Execution Plan (PEP). 2. Continue working on potential Presentation to Board on PEP. 3. Continue coordinating with internal team.					
Ivan	Luna	12/08/2025	Mon	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> ==42" Line Assessment-Valve Assessment== 1. Continue working on Project Execution Plan (PEP). 2. Continue working on potential Presentation to Board on PEP. 3. Continue coordinating with internal team.					
Ivan	Luna	12/09/2025	Tue	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> ==42" Line Assessment-Valve Assessment== 1. Continue working on Project Execution Plan (PEP). 2. Continue working on potential Presentation to Board on PEP. 3. Continue coordinating with internal team.					
Ivan	Luna	12/10/2025	Wed	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> ==42" Line Assessment-Valve Assessment== 1. Continue working on Project Execution Plan (PEP). 2. Continue working on potential Presentation to Board on PEP. 3. Continue coordinating with internal team.					
Ivan	Luna	12/11/2025	Thu	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment

**NOTES: ==42" Line Assessment-Valve Assessment==** 1. Continue working on Project Execution Plan (PEP). 2. Continue working on potential Presentation to Board on PEP. 3. Continue coordinating with internal team.

Ivan	Luna	12/12/2025	Fri	0.50	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES: ==42" Line Assessment-Valve Assessment==** 1. Continue working on Project Execution Plan (PEP). 2. Continue working on potential Presentation to Board on PEP. 3. Continue coordinating with internal team.

Ivan	Luna	12/15/2025	Mon	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES: ==42" Line Assessment-Valve Assessment==** 1. Continue working on Project Execution Plan (PEP). 2. Continue working on potential Presentation to Board on PEP. 3. Continue coordinating with internal team.

Ivan	Luna	12/16/2025	Tue	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES: ==42" Line Assessment-Valve Assessment==** 1. Continue working on Project Execution Plan (PEP). 2. Continue working on potential Presentation to Board on PEP. 3. Continue coordinating with internal team.

Ivan	Luna	12/17/2025	Wed	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES: ==42" Line Assessment-Valve Assessment==** 1. Continue working on Project Execution Plan (PEP). 2. Continue working on potential Presentation to Board on PEP. 3. Continue coordinating with internal team.

Ivan	Luna	12/18/2025	Thu	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES: ==42" Line Assessment-Valve Assessment==** 1. Continue working on Project Execution Plan (PEP). 2. Continue working on potential Presentation to Board on PEP. 3. Continue coordinating with internal team.

Ivan	Luna	12/19/2025	Fri	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES: ==42" Line Assessment-Valve Assessment==** 1. Continue working on Project Execution Plan (PEP). 2. Continue working on potential Presentation to Board on PEP. 3. Continue coordinating with internal team.

Ivan	Luna	12/22/2025	Mon	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES: ==42" Line Assessment-Valve Assessment==** 1. Continue working on Project Execution Plan (PEP). 2. Continue working on potential Presentation to Board on PEP. 3. Continue coordinating with internal team.

Ivan	Luna	12/23/2025	Tue	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES: ==42" Line Assessment-Valve Assessment==** 1. Continue working on Project Execution Plan (PEP). 2. Continue working on potential Presentation to Board on PEP. 3. Continue coordinating with internal team.

Ivan	Luna	12/24/2025	Wed			1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> ==42" Line Assessment-Valve Assessment== 1. Continue working on Project Execution Plan (PEP). 2. Continue working on potential Presentation to Board on PEP. 3. Continue coordinating with internal team.							
Ivan	Luna	12/26/2025	Fri			1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> 1. Continue working on Project Execution Plan (PEP). 2. Continue working on potential Presentation to Board on PEP. 3. Continue coordinating with internal team.							
Ivan	Luna	12/30/2025	Tue			1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> ==42" Line Assessment-Valve Assessment== 1. Continue working on Project Execution Plan (PEP). 2. Continue working on potential Presentation to Board on PEP. 3. Continue coordinating with internal team.							
Ivan	Luna	12/31/2025	Wed			1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> ==42" Line Assessment-Valve Assessment== 1. Continue working on Project Execution Plan (PEP). 2. Continue working on potential Presentation to Board on PEP. 3. Continue coordinating with internal team.							
Palakkal							
Mohamed Ansar	Palakkal	07/28/2025	Mon	8:00am	10:00am	2.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> Review of Pipeline assessment quote from Eric Garcia, final discussion and confirming the cost of individual line items.							
Mohamed Ansar	Palakkal	08/04/2025	Mon	8:00am	12:00pm	4.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> 42" Line assessment planning: * Identifying the GIS coordinates of ARV and Gate Valves * Discussion with Hector ( STWA ) for the road access for each location identified. * Coordination with Eric Garcia for the Hydro vacuum cleaning process.							
Mohamed Ansar	Palakkal	08/04/2025	Mon	1:00pm	4:00pm	3.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> 42" Pipe line Internal Inspection: * Coordination with Xylem for getting a new quote * Collection required data for the smart ball inspection - Pipe spec - water flow ratings - meter assembly design - possible smart ball insertion points.							
Mohamed Ansar	Palakkal	08/05/2025	Tue	8:00am	9:00am	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> Answering RFI s received from Xylem for the pipeline internal inspection using smart ball system.							
Mohamed Ansar	Palakkal	08/19/2025	Tue	3:30pm	5:00pm	1.50	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment

**NOTES:** Review of 42" Line ARV latest on site images, coordination with Eric Garcia ( External) Moayad to ensure the structural coordination. Review of existing ARV design

Mohamed Ansar	Palakkal	08/20/2025	Wed	1:00pm	2:00pm	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES:** coordination with Patrick Hector and Moayad for inspecting structural integrity of inspected ARV at KB Foundation.

Mohamed Ansar	Palakkal	08/21/2025	Thu	11:00am	12:00pm	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES:** 42" Pipe line internal inspection : Coordination with Steve( Xylem) scheduling teams meeting for the further discussion.

Mohamed Ansar	Palakkal	08/22/2025	Fri	10:00am	11:00am	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES:** STWA 42-inch C303 SmartBall Assessment - Proposal Review and Discussion - 42" Pipeline Internal Inspection.

Mohamed Ansar	Palakkal	08/22/2025	Fri	1:00pm	2:00pm	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES:** Review of 42" line section Smart ball Inspection info from 2017 shared by Steve( Xylem)

Mohamed Ansar	Palakkal	08/26/2025	Tue	1:00pm	2:00pm	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES:** coordination with Eric garcia for the cost estimates for 42" line assessment \* Requesting updated cost estimates with detailed scope of work.

Mohamed Ansar	Palakkal	08/26/2025	Tue	3:00pm	4:00pm	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES:** coordination with Eric garcia for the cost estimates for 42" line assessment \* Requesting updated cost estimates with detailed scope of work.

Mohamed Ansar	Palakkal	08/28/2025	Thu	2:00pm	3:30pm	1.50	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES:** Comparing risk elements of Hydro pressure test - Reviewing alternative solution for the pipeline integrity check. \* Pipe diver and Smart ball inspection.

Mohamed Ansar	Palakkal	08/28/2025	Thu	4:30pm	5:00pm	0.50	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES:** Comparing risk elements of Hydro pressure test - Reviewing alternative solution for the pipeline integrity check. \* Pipe diver and Smart ball inspection.

Mohamed Ansar	Palakkal	08/29/2025	Fri	8:00am	10:00am	2.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES:** Drafting project milestone for the 42" line integrity check \* Data Collection \* Review of proposal \* Coordination emails.

Mohamed Ansar Palakkal 08/29/2025 Fri 1:00pm 3:00pm 2.00 South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment

**NOTES:** Drafting project milestone for the 42" line integrity check \* Data Collection \* Review of proposal \* Coordination emails.

Mohamed Ansar Palakkal 09/02/2025 Tue 8:30am 10:00am 1.50 South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment

**NOTES:** Review of quotes from EGB constructions (Eric Garcia) for the ARV assessment and Review of pipe diver inspection proposal.

Mohamed Ansar Palakkal 09/02/2025 Tue 10:00am 12:00pm 2.00 South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment

**NOTES:** Drafting ppt slides 3& 4 for the SSW upcoming presentation at city of Corpus Christi.

Mohamed Ansar Palakkal 09/11/2025 Thu 3:30pm 5:30pm 2.00 South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment

**NOTES:** 42" Line integrity assessment prelims : \* Review of hydrostatic pressure test feasibility, using previous study report. \* Discussion with ICE Internal team about the ARV inspection.

Mohamed Ansar Palakkal 09/15/2025 Mon 8:00am 10:00am 2.00 South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment

**NOTES:** Hydro Pressure Test 42" Line - Coordination and discussion with Hydrostatic Pressure Testing toolbox software. \* Getting cost estimates for the service. \* Reviewing software operation

Mohamed Ansar Palakkal 09/15/2025 Mon 4:00pm 5:00pm 1.00 South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment

**NOTES:** Hydro Pressure Test Prelims: Review and note preparation based on Reference Document (AMPP Paper No. C2024-20374)

Mohamed Ansar Palakkal 09/16/2025 Tue 3:30pm 5:00pm 1.50 South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment

**NOTES:** ICE desktop study for the 42" Line based on the historical studies and work: editing the final documents Ivan's review and comment.

Mohamed Ansar Palakkal 09/18/2025 Thu 1:00pm 3:00pm 2.00 South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment

**NOTES:** 42" AWWA C303 Pipeline Integrity Check : Coordination for RFT technology particularly for bar-wrapped pipe. \* Coordination E mail \* Phone call discussion. Review of technology.

Mohamed Ansar Palakkal 09/24/2025 Wed 12:00pm 1:00pm 1.00 South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment

**NOTES:** Drafting scope of work for the 42" Line ARV assessment \* coordination with Eric Garcia \* Technical data collection about ARV.

Mohamed Ansar	Palakkal	09/25/2025	Thu	8:00am	9:00am	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> Draft Scope of Work for STWA Gate Valve and ARV Inspection * Final draft coordination phone call with Erik Garcia							
Mohamed Ansar	Palakkal	09/26/2025	Fri	8:00am	9:00am	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> Final review of ARV and gate valves proposal from Eric, coordination for submitting proposal to STWA.							
Mohamed Ansar	Palakkal	09/26/2025	Fri	12:00pm	1:00pm	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> PICA <> ICE Engineering : 42" Line electromagnetic inspection possibilities for pipeline integrity. * Project explanation.							
Mohamed Ansar	Palakkal	09/26/2025	Fri	3:30pm	4:30pm	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> Drafting GIS coordinates of 42" line share with PICA for the electromagnetic inspection proposal developments.							
Mohamed Ansar	Palakkal	09/29/2025	Mon	8:00am	9:00am	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> Review of Scope of work and proposal received from EGB construction for the ARV gate valve assessment							
Mohamed Ansar	Palakkal	09/29/2025	Mon	1:00pm	2:00pm	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> 42" Hydro pressure test - Request for Support with Hydrostatic Pressure Testing of 42" AWWA C303 Pipe * Phone call discussions * E mail data sharing							
Mohamed Ansar	Palakkal	09/30/2025	Tue	8:00am	9:00am	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> Request for Support with Hydrostatic Pressure Testing of 42" AWWA C303 Pipe * Phone call discussion about project scope.							
Mohamed Ansar	Palakkal	10/07/2025	Tue	1:00pm	3:00pm	2.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> Scope of Work – Mechanical Fitting Assessment Internal review of draft scope of work.							
Mohamed Ansar	Palakkal	10/07/2025	Tue	3:00pm	4:00pm	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
<b>NOTES:</b> Coordination for Matrix Evaluation for STWA Valve Assessment - Internal discussion							

Mohamed Ansar	Palakkal	10/14/2025	Tue	11:30am	1:00pm	1.50	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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NOTES: STWA Board Meeting at STWA Office, Pipeline mechanical fitting assessment RFP process approval.

Mohamed Ansar	Palakkal	10/15/2025	Wed	1:00pm	2:00pm	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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NOTES: Pipeline Internal inspection: Coordination with Steve from xylem for the internal pipe diver assessment \* Email communications \* Review and discussion of cost.

Mohamed Ansar	Palakkal	12/15/2025	Mon	10:00am	11:00am	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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NOTES: Request for Valve Assessment Schedule - EGB Construction - Phone call communication with EGB. \* Data sharing \* Email communications.

Mohamed Ansar	Palakkal	01/02/2026	Fri	8:00am	10:00am	2.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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NOTES: Review of ARV and GV assessment format shared by EGB construction. \* Preparing GIS coordinates excel for EGB construction.

Mohamed Ansar	Palakkal	01/07/2026	Wed	9:00am	10:00am	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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NOTES: Review of final schedule ARV and GV assessment received from EGB construction. \* Send out comments and additional requirements

Torres

Ricardo	Torres	08/04/2025	Mon	1:00pm	2:00pm	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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NOTES: Updates to current 42" transmission line model

Ricardo	Torres	08/05/2025	Tue	3:00pm	4:00pm	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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NOTES: Editing of given excel documents to generate GIS-linkable files for the locations of Gate Valves and ARVs on the transmission line

Ricardo	Torres	08/11/2025	Mon	1:00pm	2:30pm	1.50	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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NOTES: WaterCAD - Construction of NWSC CPS rural area distribution network

Ricardo	Torres	08/11/2025	Mon	4:00pm	5:00pm	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES:** WaterCAD - Construction of NWSC CPS rural area distribution network

Ricardo	Torres	08/12/2025	Tue	8:00am	10:00am	2.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES:** WaterCAD - Construction of NWSC CPS rural area distribution network

Ricardo	Torres	08/12/2025	Tue	1:00pm	3:00pm	2.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES:** WaterCAD - Construction of NWSC CPS rural area distribution network

Ricardo	Torres	08/14/2025	Thu	11:30am	12:00pm	0.50	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES:** Short meeting - 42-in line assessment needs

Ricardo	Torres	08/29/2025	Fri	1:00pm	2:30pm	1.50	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES:** Review of AWWA concrete pipe standards for use with STWA Seven Seas proposal

Ricardo	Torres	09/16/2025	Tue	1:00pm	2:30pm	1.50	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES:** Generation of maps for 42-in line desktop study

Ricardo	Torres	09/16/2025	Tue	3:30pm	5:00pm	1.50	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES:** Generation of maps for 42-in line desktop study

Ricardo	Torres	09/22/2025	Mon	1:00pm	3:00pm	2.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES:** Modeling approximate pump attributes for new demand numbers along 42" line and reporting

Ricardo	Torres	09/22/2025	Mon	3:00pm	4:00pm	1.00	South Texas Water Authority > Seven Seas Plant Project > 42" Line Assessment
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**NOTES:** Map generation to outline contract sections of the 42" line

ATTACHMENT 3

O&M Report

**Memorandum**

To: South Texas Water Authority Board of Directors and John Marez, Administrator

From: Patrick Sendejo, O&M Manager / Victor Gutierrez, Field Supervisor

Date: April 29th, 2026

Re: O&M Technical Report

**During the Week of March 30<sup>th</sup> 2026:**

**Admin:**

- Review GPS records
- City Gallons Report
- Update Daily Water Loss
- TRWA Apprenticeship Hour Updates (Noe Moreno)
- Basic Water Training/Locate Training/CSI Training/Standard Operation Procedure Training.

**Operations:**

- Collect/Monitor NAP samples – STWA, RWSC & NWSC
- Monitor Residuals (Total, Free, Mono, FAA) for the Driscoll Booster Station on the 42” line – Driscoll Before, Ave G, CR 16, Kingsville Meter Run & RWSC Meter Run @ Office
- NWSC, RWSC Meter Readings
- Weekly CL 17 Verification.
- Locates – STWA, RWSC, NWSC
- Completed service orders for NWSC and RWSC
- Completed Taps – (0)
- Leaks repaired – (0)

**Safety & Maintenance:**

Safety Meeting:

**(Open crew discussion of safety concerns, Crew discussions on all aspects of preventative maintenance, which includes time for any Q&A.) (JSA preventative hazard safety meeting to address any potential hazard.)**

**Training on snake bit kit application.**

Generators – Exercise Transfer Switch

Weekly Preventative Maintenance – Heavy Equipment, Lawn care equipment, Leak equipment, Pump-station equipment, Tap equipment.

Daily Vehicle Maintenance Report - Interior, Exterior & Under the Hood Inspections

**Cathodic Protection:**

Weekly Monitoring of Rectifiers

Assist with GIS system updates for 42” line and the Corporations

Continue to assist with locates for STWA, NWSC, RWSC

Updating diamond maps to assist with correcting water line locations for all corps.

Assist with Noemi and the Lead and Copper Inventory

**During the Week of April 6<sup>th</sup> 2026:**

**Admin:**

- Review GPS records
- Update Daily Water Loss
- TRWA Apprenticeship Hour Updates (Noe Moreno)
- Basic Water Training/Locate Training/CSI Training/Standard Operation Procedure Training.

**Operations:**

- Collect/Monitor NAP samples – STWA, RWSC & NWSC
- Monitor Residuals (Total, Free, Mono, FAA) for the Driscoll Booster Station on the 42” line – Driscoll Before, Ave G, CR 16, Kingsville Meter Run & RWSC Meter Run @ Office
- NWSC/ RWSC Meter Readings
- Weekly CL 17 Verification.
- Locates – STWA, RWSC, NWSC
- Completed service orders for NWSC and RWSC
- Completed Taps – (0)
- Leaks Repaired– (0)

**Safety & Maintenance:**

Safety Meeting:  
**(Open crew discussion of safety concerns, Crew discussions on all aspects of preventative maintenance, which includes time for any Q&A.) (JSA preventative hazard safety meeting to address any potential hazard.)**

- Generators – Exercise Transfer Switch
- Weekly Preventative Maintenance – Heavy Equipment, Lawn care equipment, Leak equipment, Pump-station equipment, Tap equipment.
- Daily Vehicle Maintenance Report - Interior, Exterior & Under the Hood Inspections

**Cathodic Protection:**

- Weekly Monitoring of Rectifiers
- Assist with GIS system updates for 42” line and the Corporations
- Continue to assist with locates for STWA, NWSC, RWSC
- Updating diamond maps to assist with correcting water line locations for all corps.
- Assist with Noemi and the Lead and Copper Inventory

**During the Week of April 13<sup>th</sup> 2026:**

**Admin:**

Review GPS records  
Update Daily Water Loss  
TRWA Apprenticeship Hour Updates (Noe Moreno)  
Basic Water Training/Locate Training/CSI Training/Standard Operation  
Procedure Training.

**Operations:**

Collect/Monitor NAP samples – STWA, RWSC & NWSC  
Monitor Residuals (Total, Free, Mono, FAA) for the Driscoll Booster Station on  
the 42” line – Driscoll Before, Ave G, CR 16, Kingsville Meter Run & RWSC  
Meter Run @ Office  
Weekly CL 17 Verification.  
Locates – STWA, RWSC, NWSC  
Flushing – RWSC, NWSC  
Completed service orders for NWSC and RWSC  
Completed Taps – (3)  
Leaks Repaired – (0)

**Safety & Maintenance:**

Safety Meeting:  
**(Open crew discussion of safety concerns, Crew discussions on all aspects of  
preventative maintenance, which includes time for any Q&A.) (JSA  
preventative hazard safety meeting to address any potential hazard.)**  
Generators – Exercise Transfer Switch  
Weekly Preventative Maintenance – Heavy Equipment, Lawn care equipment,  
Leak equipment, Pump-station equipment, Tap equipment.  
Daily Vehicle Maintenance Report - Interior, Exterior & Under the Hood  
Inspections

**Cathodic Protection:**

Weekly Monitoring of Rectifiers  
Assist with GIS system updates for 42” line and the Corporations  
Continue to assist with locates for STWA, NWSC, RWSC  
Updating diamond maps to assist with correcting water line locations for all  
corps.  
Assist with Noemi and the Lead and Copper Inventory

**During the Week of April 20<sup>th</sup> 2026:**

**Admin:**

Review GPS records  
Update Daily Water Loss  
TRWA Apprenticeship Hour Updates (Noe Moreno)  
Basic Water Training/Locate Training/CSI Training/Standard Operation  
Procedure Training.

**Operations:**

Collect/Monitor NAP samples – STWA, RWSC & NWSC  
Monitor Residuals (Total, Free, Mono, FAA) for the Driscoll Booster Station on  
the 42” line – Driscoll Before, Ave G, CR 16, Kingsville Meter Run & RWSC  
Meter Run @ Office  
Weekly CL 17 Verification.  
Locates – STWA, RWSC, NWSC  
Flushing – RWSC, NWSC  
Completed service orders for NWSC and RWSC  
Completed Taps – (0)  
Leaks Repaired – (0)

**Safety & Maintenance:**

Safety Meeting:  
**(Open crew discussion of safety concerns, Crew discussions on all aspects of  
preventative maintenance, which includes time for any Q&A.) (JSA  
preventative hazard safety meeting to address any potential hazard.)  
“Trenching and Excavation Safety Training” Video. 15min**  
Generators – Exercise Transfer Switch  
Weekly Preventative Maintenance – Heavy Equipment, Lawn care equipment,  
Leak equipment, Pump-station equipment, Tap equipment.  
Daily Vehicle Maintenance Report - Interior, Exterior & Under the Hood  
Inspections

**Cathodic Protection:**

Weekly Monitoring of Rectifiers  
Assist with GIS system updates for 42” line and the Corporations  
Continue to assist with locates for STWA, NWSC, RWSC  
Updating diamond maps to assist with correcting water line locations for all  
corps.  
Assist with Noemi and the Lead and Copper Inventory

**During the Week of April 27<sup>th</sup> 2026:**

**Admin:**

- Review GPS records
- Update Daily Water Loss
- Schedule Interviews
- City Gallons Report
- TRWA Apprenticeship Hour Updates (Noe Moreno)
- Basic Water Training/Locate Training/CSI Training/Standard Operation Procedure Training.

**Operations:**

- Collect/Monitor NAP samples – STWA, RWSC & NWSC
- Monitor Residuals (Total, Free, Mono, FAA) for the Driscoll Booster Station on the 42” line – Driscoll Before, Ave G, CR 16, Kingsville Meter Run & RWSC Meter Run @ Office
- Weekly CL 17 Verification.
- Flushing – RWSC, NWSC
- Locates – STWA, RWSC, NWSC
- DR900 Calibrations
- Bacteriological Samples STWA, NWSC, RWSC
- Completed service orders for NWSC and RWSC
- Completed Taps – (3)
- Leaks Repaired – (1)

**Safety & Maintenance:**

- Safety Meeting:  
**(Open crew discussion of safety concerns, Crew discussions on all aspects of preventative maintenance, which includes time for any Q&A.) (JSA preventative hazard safety meeting to address any potential hazard.)**
- Generators – Exercise Transfer Switch
- Weekly Preventative Maintenance – Heavy Equipment, Lawn care equipment, Leak equipment, Pump-station equipment, Tap equipment.
- Daily Vehicle Maintenance Report - Interior, Exterior & Under the Hood Inspections

**Cathodic Protection:**

- Weekly Monitoring of Rectifiers
- Assist with GIS system updates for 42” line and the Corporations
- Continue to assist with locates for STWA, NWSC, RWSC
- Updating diamond maps to assist with correcting water line locations for all corps.
- Assist with Noemi and the Lead and Copper Inventory

**Current Projects:**

- Continue to revise GIS Digital maps to improve coordinates of water lines, meter locations, valves, and dead-end mains.
- Working on improvements of SCADA system for quick response time for alerts to address issues before they occur. Pursuing new cellular comms currently using radio comms which is unstable. Update as of 4/29/2026 devices are pending final review from programmer and will ship once complete no ETA as of yet.
- Working on a Field Guide with SOP procedures for field staff in training to have a checklist to help guide them during an emergency situation. (partial complete as of 4/29/2026).

**Field Staff:**

- Two additional positions open. Update interviewed 5 applicants 1 in hire process 2 potential hires in the 5 interviews awaiting call backs. 2 potential candidates no response and 1 was hired by CCW. 2 applications have been submitted as of last week 4/20/2026. Scheduling interviews week of 4/27/2026.
- Noe Moreno – He will be scheduled to take his C-Distribution test prior to 5/19/2026. Scheduled for 5/4/2026
- Victor Deleon – Resigned / Vacant position – Update position still open.
- Joseph Lucas Perez – Fired for insubordination – Update position open.
- Zack Elliott – Passed his CSI inspection License – Preparations for Promotion
- David Sendejo – Leaving STWA to pursue career in the Border Patrol Agency. Resignation in June 18<sup>th</sup> 2026. Vacant Position soon.
- Santiago Mayorga – Scheduling Renewal C-Distribution License week of 5/4/2026
- Austin Riviera – Scheduling Basic water courses week of 5/4/2026
- Patrick and Victor Gutierrez Scheduling test after hours is met by TCEQ for approval letter for Class B licenses for O&M and Field Supervisor.
- Victor Gutierrez – Scheduling B License Distribution test as of 5/4/2026
- Field staff have been catching up on service taps, although utilizing local contractors to assist with extensions for now.

**Pump Stations:**

- Additional booster is needed at CR 4 between Bishop and Kingsville to help maintain residual south into RWSC would be helpful to reduce TTHMs and to minimize flushing needed to stay in compliance with TCEQ. Working with ICE on this for resolution. Currently no updates.
- Working on installing (2) new pumps in Agua Dulce scheduled for week of 4/27/2026. Update: working with turbo machinery to schedule alignment of pumps and fabrication of plumbing.
- Replaced Pump 1 VFD Drive at NWSC Banquete due to malfunction. Currently only using Pump 2 to maintain Distribution. As of 4/29/2026 VFD is replaced by Hoelscher Electric and Pump 1 back in service.
- Ongoing pressure/volume loss issues feeding GST in Ricardo. Spoke to Nick from ON Stevens with John and Joella to figure out what is causing the volume/pressure loss at end of line feeding GST. This is creating more time spent in Ricardo assuring we are not slugging chemicals that will spike our residuals. Currently pinching valves to help with GPMs feeding meter runs that need a minimum of 300 GPMs to allow proper chemical ratio. – Temporary resolution isolate Pump station 3 until response from ON Stevens. No new updates.
- Replacements of CL17 Analyzer installed by Moody Bros as of 4/27/2026. At Agua dulce, Sablatura Park, Central, Driscoll, Bishop East, Kingsville. 2 pending due to rehab of pump stations for Ps1 and Ps2 Ricardo PS. These are to monitor Total Chloramines through SCADA.

**CP Report:**

The CP assistant David Sendejo has been maintaining rectifiers, locates, data collection on 42” pipeline, working valves and maintain easement. Also assist with lead and copper service inventory and building pipe racks for valves farmers run over and flush valves in or near farm fields.

ATTACHMENT 4

FY 2026 Budget Amendments

**SOUTH TEXAS WATER AUTHORITY  
FY 2026 BUDGET  
GENERAL FUND**

CC Water Cost  
\$3,20610  
Handling Charge  
\$0.600000

M&O Tax Rate  
\$0.049557  
I&S Tax Rate  
\$0.010142

		As Of 03-31-26	% of budget	Budget Amendment
<b>REVENUES</b>				
Water Service Revenues	\$1,764,065	\$733,077	42%	
Handling Charge Revenue	\$330,133	\$135,733	41%	
Premium Incremental Increase	\$13,030	\$5,268	40%	
Fee in Lieu of Taxes	\$12,264	\$3,707	30%	
Interest on Temp. Invest.	\$165,000	\$78,040	47%	
<i>Other Revenue</i>				
Operations & Maintenance Fees	\$7,850	(\$3,995)	-51%	
Miscellaneous Revenues	\$15,000	\$8,175	55%	
<b>TOTAL REVENUES</b>	<b>\$2,307,342</b>	<b>\$960,006</b>	<b>42%</b>	
<b>EXPENDITURES</b>				
<i>Water Service Expenditures:</i>				
Bulk Water Purchases	\$1,764,065	\$882,021	50%	
Water Loss	\$0			
<b>TOTAL WATER SERVICE</b>	<b>\$1,764,065</b>	<b>\$882,021</b>	<b>50%</b>	
<b>Payroll Costs</b>				
<i>Salaries &amp; Wages -</i>				
Permanent Employees	\$433,906.62	\$243,363.27	56%	
Vacation Buy Back	\$6,000	\$6,224.32	104%	\$224.32
Part-Time Employee	\$0	\$0.00	0%	
Overtime - NWSC	\$0	\$0.00	0%	
Stand-by Pay - NWSC	\$0	\$0.00	0%	
Overtime - RWSC	\$0	\$0.00	0%	
Stand-by Pay - RWSC	\$0	\$0.00	0%	
Overtime - STWA	\$24,000	\$17,285.14	72%	\$10,570.28
Stand-by Pay - STWA	\$1,560	\$786.77	50%	
Employee Retirement Premiums	\$69,044	\$62,813.73	91%	
Group Insurance Premium	\$270,401	\$172,663.78	64%	
Unemployment Compensation	\$515	\$12.22	2%	
Workers' Compensation	\$10,189	\$19,004.09	187%	\$8,814.73

Medicare	\$5,994	\$7,348.78	123%	\$8,703.86
<b>TOTAL PERSONNEL</b>	<b>\$821,609</b>	<b>\$529,502</b>	<b>64%</b>	<b>\$28,313.19</b>
<i>Supplies &amp; Materials</i>				
Repairs & Maintenance	\$125,000	\$32,340	26%	
Meter Expense	\$5,000	\$0	0%	
Tank Repairs	\$35,000	\$0	0%	
Major Repairs	\$25,000	\$0	0%	
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>\$190,000</b>	<b>\$32,340</b>	<b>17%</b>	
<i>Other Operating Expenditures:</i>				
Professional Fees				
Legal	\$125,000	\$78,716	63%	
Auditing	\$12,200	\$15,200	125%	\$3,000.00
Engineering	\$250,000	\$118,872	48%	
Management & Consulting	\$80,000	\$15,000	19%	
JMAR Management Consulting, LLC	\$70,000	\$35,000	50%	
Inspection	\$7,500	\$0	0%	
<b>TOTAL PROFESSIONAL FEES</b>	<b>\$544,700</b>	<b>\$262,788</b>	<b>48%</b>	<b>\$3,000.00</b>
<i>Consum Supplies/Materials:</i>				
Postage	\$8,500	\$4,316	51%	
Printing/Office Supplies	\$37,500	\$14,941	40%	
Janitorial/Site Maintenance	\$22,500	\$5,549	25%	
Fuel/Lubricants/Repairs	\$70,000	\$45,400	65%	
Chemicals/Water Samples	\$45,000	\$14,631	33%	
Safety Equipment	\$5,000	\$3,683	74%	
Small Tools	\$3,000	\$2,210	74%	
<b>TOTAL CONSUM SUPPLIES/MATERIALS</b>	<b>\$191,500</b>	<b>\$90,730</b>	<b>47%</b>	
<i>Recurring Operating Costs:</i>				
Telephone/Communications	\$40,000	\$19,843	50%	
Utilities	\$112,500	\$50,482	45%	
D & O Liability Insurance	\$4,500	\$2,278	51%	
Property Insurance	\$63,000	\$63,756	101%	\$755.82
General Liability	\$6,000	\$5,163	86%	
Auto Insurance	\$4,800	\$5,145	107%	\$345.00
Travel/Training/Meetings - Staff	\$20,000	\$8,247	41%	

Travel/Training/Meetings - Board of Directors	\$10,000	\$2,750	28%	
Travel/Training/Meetings - Legislation	\$2,000	\$0	0%	
Rental-Equipment/Uniforms	\$9,500	\$7,871	83%	\$6,242.82
Dues/Subscriptions/Publications	\$19,000	\$3,211	17%	
Pass Through Costs	\$250	\$0	0%	
<b>TOTAL RECURRING OPER. COSTS</b>	<b>\$291,550</b>	<b>\$168,746</b>	<b>58%</b>	<b>\$7,343.64</b>
<i>Miscellaneous:</i>				
Miscellaneous Expenditures	\$15,000	\$6,913	46%	
<b>TOTAL MISCELLANEOUS</b>	<b>\$15,000</b>	<b>\$6,913</b>	<b>46%</b>	
<b>Total Administrative &amp; Operations Exp.</b>	<b>\$3,818,424</b>	<b>\$1,973,039</b>	<b>52%</b>	
<b>Capital Outlay:</b>				
Capital Acquisition	\$384,974	\$111,646	29%	
Capital Projects - Cathodic Protection	\$590,500	\$0	0%	
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$975,474</b>	<b>\$111,646</b>	<b>11%</b>	
<b>TOTAL EXPENDITURES (w/o D.S. exp.)</b>	<b>\$4,793,898</b>	<b>\$2,084,685</b>	<b>43%</b>	
Excess (Deficiencies) of Revenue Over Expenditures	<b>(\$2,486,556)</b>	<b>(\$1,124,680)</b>	<b>45%</b>	
<b>OTHER FINANCE SOURCES (USES)</b>				
<i>Other Financing Sources:</i>				
Disposition of Assets (Surplus Sale)	\$5,000	\$0	\$0	
Transfer from Tax Fund	\$1,668,498	\$0	\$0	
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>\$1,673,498</b>	<b>\$0</b>	<b>\$0</b>	
<b>EXCESS (DEFICIENCIES) OF REVENUES OVER OTHER SOURCES (USED)</b>	<b>(\$813,058)</b>	<b>(\$1,124,680)</b>		
<b>NET INCOME</b>	<b>(\$813,058)</b>	<b>(\$1,124,680)</b>		<b>Total Amendment \$38,656.83</b>

**FY 2025  
CAPITAL OUTLAY/ACQUISITION**

\$50,000	1 New Truck	\$44,680
\$75,000	1 Haul Truck	\$0
\$110,000	Chlorine Analyzer Upgrades	\$0
\$62,718	4" pump	\$24,325
\$56,256	Hydro-Vac trailer mount	\$0
\$7,500	New Copier	\$9,621
\$6,000	Technology Upgrades	\$0
\$13,500	Zero Turn Mower	\$14,037
\$4,000	Mower Trailer	\$2,795
<hr/> \$384,974		<hr/> \$95,457
Cathodic Protection		
\$590,500		\$0
<hr/> \$975,474	<b>TOTAL CAPITAL OUTLAY</b>	<hr/> \$95,457

ATTACHMENT 5  
High Touch Agreement

**Memo**

**TO:** South Texas Water Authority, Board of Directors  
**FROM:** John Marez, Executive Director  
**DATE:** May 1, 2026  
**Re:** Authorization to Extend Professional Services Support Agreement – High Touch Technologies

**Background:**

STWA relies on professional IT services to support daily operations, cybersecurity, and data management. Staff has reviewed a proposal to extend and enhance these services under a managed support agreement.

**Analysis:**

The agreement includes:

- 24/7 system monitoring and maintenance
- Cybersecurity protection and compliance support
- Data backup and disaster recovery
- System updates and patching
- Secure password management
- Ongoing IT planning and advisory services

This approach improves reliability and reduces risk.

**Fiscal Impact:**

\$2,283/month (36-month term)

\$2,063/month (60-month term)

Onboarding fee waived

Additional costs for hardware/software as needed

**Staff Recommendation:**

Approve the agreement to strengthen cybersecurity, improve reliability, and provide predictable IT costs. The 60-month term is recommended for cost savings.

**Board Action:**

Authorize the Executive Director or designee to execute the agreement with High Touch Technologies.

**Summary:**

This agreement improves system security, reliability, and long-term planning while reducing operational risk for the STWA and is in need of a renewal for these professional services.

## Frances De Leon

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**From:** Joseph Mann <josephm@hightouchinc.com>  
**Sent:** Monday, April 27, 2026 10:29 AM  
**To:** Frances De Leon  
**Subject:** RE: High Touch Proposals  
**Attachments:** 2026 - Premium Support Agreement - South Texas Water Authority (1).pdf

Hi Frances!

Attached is the agreement with the date updated. Below are the new additions to this agreement from your previous agreement. These products are necessary to get your security stack where it needs to be with current cyber threats. They will also help you ensure you are in compliance with your cyber security insurance policy.

### Security Awareness Training (pg 4)

Regular educational short videos on current phishing tactics, simulated phishing attempts and annual assessment for end-users.

### Managed Endpoint Detection and Response (MDR) (pg 4)

Uses AI to develop a baseline of typical activity for each end-user, and if anomalous activity is detected, that user will be quarantined to protect the rest of your network.

### Microsoft Cloud Applications Backup (pg 5)

Ensures all of your Microsoft data has backups for a longer period of time than what Microsoft provides by default which is 30 days.

### Password Management (pg 6)

Provides the most convenient and encrypted method for generating and saving passwords. Also allows management to retain passwords for employees after they leave.

Please let me know what questions you have.. I am happy to re-review this with you before you take it to the board!

Sincerely,



**Joseph Mann**  
Strategic Account Executive, High Touch Technologies  
M: (316) 204-6853 | [josephm@hightouchinc.com](mailto:josephm@hightouchinc.com)

This message may contain confidential and/or privileged information. If you are not the addressee or authorized to receive this for the addressee, you must not use, copy, disclose, or take any action based on this message or any information herein. If you have received this message in error, please advise the sender immediately by reply email and delete this message. Thank you for your cooperation.

**From:** Joseph Mann  
**Sent:** Tuesday, March 3, 2026 9:31 AM  
**To:** Frances De Leon <fvrosales@stwa.org>  
**Subject:** RE: High Touch Proposals





## Technology Partnership Proposal



April 27, 2026 *(Expires in 30 days)*

[www.hightouchtechnologies.com](http://www.hightouchtechnologies.com) | (800) 326-6059 | [info@hightouchinc.com](mailto:info@hightouchinc.com)

**BRINGING THE HUMAN TOUCH TO TECHNOLOGY.**



CORPUS CHRISTI | DALLAS | DENVER | KANSAS CITY | SAN ANTONIO | WICHITA

Dear Frances,

We are excited to partner with your team and provide outstanding technology support for your organization. Our High Touch team has meticulously crafted a comprehensive technology plan to help streamline your IT operations and drive success for South Texas Water Authority.

As your technology partner, we bring four decades of experience with skilled technologists, engineers, support technicians, and security specialists to offer peace of mind, enhance your efficiencies, and deliver tangible results.

Thank you for choosing our team of employee-owners to help you simplify your technology, secure your business, and achieve your goals.

## Summary of Services

### 24/7 Infrastructure Monitoring and Maintenance

High Touch's Network Operations Center (NOC) provides seamless and uninterrupted support with comprehensive monitoring, maintenance, and reporting to ensure your IT ecosystem is robust and reliable.

- **Microsoft Server and Workstation Management.** Ensuring device availability, server health, and monitoring for security threats, as well as preventative maintenance and reporting.
- **Patching Services.** Customized schedules for servers and workstations to maintain a robust IT environment.
- **Comprehensive Network Management.** Diligent oversight of firewalls, switches, routers, storage arrays, and wireless access points to maximize performance and security.

### Professionally Engineered Business Security Solution

Supported by High Touch's state-of-the-art Security Operations Center (SOC), our leading-edge cybersecurity solution offers robust, multilayered protection and management to help safeguard your IT infrastructure.

- 24/7 Security Operations Center
- Business Continuity Solution
- Email Advanced Threat Protection
- Microsoft Cloud Applications Backup
- Off-Site Server Backup
- Disaster Recovery Solution
- Managed Endpoint Detection and Response

### Premium White-Glove Support

High Touch's U.S.-based help desk offers personalized IT service management, ensuring swift and accurate issue escalation. Our service is designed to seamlessly integrate with your business needs, providing reliable support and facilitating smooth interactions with critical technology providers, all aimed at enhancing your operational efficiency.

### Strategic Business Consulting/Virtual CIO

Our Virtual CIO service offers strategic guidance to shape your technology future, focusing on efficiency and growth. We provide expert IT consulting, annual tech reviews, budgeting, equipment procurement, project planning, and business solution assessments, all complemented by quarterly business reviews to ensure continuous alignment with your goals.

## Bringing the Human Touch to Technology.

At High Touch, we don't just provide technology solutions—we help make technology and business easier for you. Please get in touch with me directly if you have any questions regarding this proposal.

Warm regards,

Joseph Mann  
Strategic Account Executive  
josephm@hightouchinc.com  
(316) 204-6853



- High Touch will not include updates or upgrades for software or other network infrastructure that is not outlined as supported. We reserve the right to forego patches and notify clients with known issues around updates and will not be responsible for downtime or losses related to manufacturer-provided patches with unknown issues or bugs.
- Virtual server hosts and network devices such as VMware, Hyper-V, Citrix XenServer, firewalls, switches, access points and routers are not included in monthly patching. Patch updates to solve vulnerability issues will be rolled out as needed. Interval revisions for these devices should occur on a yearly basis. These revisions and remediation of update issues will be included but scheduled in advance based on a yearly update schedule.

Network Management .....

Includes monitoring and alerting for basic uptime and identifying system issues. Also includes administration and management for changes required for normal business and application requirements.

- Monitoring and Alerting
- Firmware vulnerability and yearly update
- Firewall administration
- Switch administration
- Access Point administration
- Initial configuration backup

Storage Array Management .....

Includes monitoring and alerting for basic uptime and identifying system issues. Also includes administration and management for changes required for normal business and application requirements and yearly updates. *Remediation of storage array issues or update issues will be billed as time and materials, separate from the monthly agreement.*

- Monitoring/ alerting for basic uptime
- Yearly patching/updates

## PROFESSIONALLY ENGINEERED BUSINESS SECURITY SOLUTION

High Touch's managed SOC (Security Operations Center) solution fuses the capabilities of real-time threat detection and response, sophisticated security analytics, and extensive endpoint protection into a seamless platform, offering a panoramic and unobstructed view of your security posture.

Email Advanced Threat Protection .....

Includes an advanced level of protection with multiple layers of threat detection, combined with machine learning techniques. Each detection layer is designed to progressively eliminate threats at different levels of severity and complexity. This solution includes email encryption, email filtering/spam blocking, AI-based protection from spear phishing, as well as real-time scanning (zero day) for attachments on emails coming from outside the organization.

*Unfortunately, no solution is 100% effective. Remediation of compromised accounts is not included in this agreement.*

- Email encryption
- Email filtering and Anti-spam
- Impersonation Protection
- Real-time scanning for attachments
- AI-based protection from spear phishing

Security Awareness Training .....

High Touch's SAT platform offers a comprehensive suite of tools designed to drive behavioral change and reduce risk, including training modules, simulated phishing campaigns, risk assessments, and a phishing reporter tool. It enables organizations to continuously assess employees' susceptibility to phishing attacks through ongoing simulations, detailed reporting, and tailored training. The realistic and customizable simulations, paired with expert-designed modules, enhance employees' ability to recognize and resist phishing attempts. In case of an actual phishing incident, the platform equips employees with the necessary tools to promptly report suspicious emails, mitigating the potential impact of cyberattacks. This proactive approach not only reduces the frequency of successful phishing attacks but also results in cost savings by minimizing incident response efforts and aiding in compliance with regulatory cybersecurity requirements.

Managed Endpoint Detection and Response (MDR) .....

Endpoint Security provides unique malware detection and remediation technology. This solution incorporates innovative prevention technology, providing visibility into the root causes and origins of the threat, reversing the malicious operations of ransomware, and remediating them at an agile speed. High Touch will provide EDR software agents for installation on in-scope Endpoints and Servers. *Remediation of ransomware and other viruses will be a separate, billable service.*

- Backed by 24x7 Security Operations Center
- Automated event correlation
- Anti-Malware
- Exploit Protection
- PowerShell and .Net Protection
- Anti-Ransomware

**Endpoint and Server Agent Collection and Data Retention:**

The data retention policy is as follows:

- Most recent 30 days of data are stored in hot storage
- Days 31-90 of most recent data are stored in warm storage
- Days 91-365 of most recent data are stored in cold storage

**Business Continuity Solution .....**

Our Business Continuity Solution ensures your business can swiftly resume operations in the event of a disruption. We offer a robust backup strategy that includes both local and offsite backups of your infrastructure. If your local site becomes inaccessible, we can activate systems from the remote location, allowing key personnel to connect to the network and maintain business continuity. Additionally, all data and licensed emails stored in Microsoft 365 are securely backed up remotely. In the event of accidental deletion, we can quickly restore the data to its original state or export it to another location.

**Microsoft Cloud Applications Backup.....**

Includes management and remediation of off-site backup for select O365 and M365 licensed accounts. Currently includes Exchange Online, SharePoint Online, OneDrive for Business and Teams. Standard retention times vary by solution. Long-term archiving is not included. Mailboxes can be exported for archiving purposes. Restoration of individual mailboxes or 365 data is covered, full restore of Microsoft 365 environment will be billed separately.

**Off-Site Server Backup Management.....**

This agreement includes management, remediation, and restoration of daily image-based off-site cloud backups. Images will be stored locally on a backup device for one month, for easy file recovery with daily off-site backup for disaster recovery purposes. Backup coverage is specific only to the data within the server itself. Backups are moment-in-time snapshot images of your servers. This solution does not support individual database recovery or database maintenance. This service also requires the purchase of a High Touch-approved backup appliance or device.

*\*Per security standards, all backup data in-transit is encrypted with TLS 1.2. All at-rest data pools utilize whole disk encryption (AES-256) and utilize the Cloud Key Management Solution (CKMS) for key storage and access.*

- Automatic, scheduled, daily image-based backups
- One-month local retention and Infinite Cloud Retention
- Off-site replication daily

**Disaster Recovery Solution .....**

Disaster recovery coverage includes the ability to spin up virtual machine workload in the cloud in the event of corruption or disaster. This premium package includes infinite cloud retention and quarterly test restores. Quarterly test restores include spinning up five random, backed up virtual machine workloads in the cloud to validate successful backup operation. *Labor to restore your environment in the event of a disaster is not included and will be charged separately as a time and materials project.*

- Off-site server replication
- Ability to spin up virtual machine workload in the cloud
- Quarterly test restores
- Retention periods match above

After-Hours Remediation of Defined, Critical Server Alerts.....

Under this Premium agreement, High Touch will monitor, respond, and remediate defined and documented critical server alerts during a defined after-hours window. Response times for these items will be best effort depending on the severity, but generally aim for a one-hour response.

Password Management .....

Our enterprise password management tools are essential for safeguarding sensitive corporate data and ensuring compliance with security regulations. These tools provide a centralized, secure way to manage and store passwords, reducing the risk of breaches due to weak or reused credentials. By integrating seamlessly with existing IT infrastructure, enterprise password management solutions enhance operational efficiency while providing detailed audit trails and reporting capabilities for compliance. Implementing these tools is a proactive step toward fortifying an organization's cybersecurity posture, protecting against costly breaches, and maintaining the trust of clients and stakeholders.

## PREMIUM SUPPORT DESK

Help Desk Remote Support .....

By offering help desk support alongside your managed IT services, High Touch provides a customized level of engagement that goes beyond most outsourced IT companies. Our unique partnership with your business allows us to provide an accurate level of support and correctly escalate issues when appropriate. Through our U.S.-based support center, you have access to High Touch's technology experts during standard business hours.

**Hours:**

- Monday – Friday 7:30 a.m. to 5:30 p.m. CT
- Ability for supported employees to submit requests for assistance and receive direct support

**Service Level Response Times:**

High Touch maintains service level goals for responding to a help desk service ticket. These goals reflect our time to respond, not the time to resolve the problem. We manage our help desk to ensure that available resources can promptly respond to priority one, urgent issues. All non-urgent items are scheduled out as available.

**Submitting Help Desk Tickets:**

- *Tickets are assigned a Priority 3 status unless specifically identified as a Priority 1 or 2 by the Client.*
- *During onboarding, we will work with your team to understand specific Priority 1 needs.*
- During standard business hours, technicians are available to assist you according to the response level indicated above. Through the High Touch Support web portal, you may initiate service, update a request, or view the status of any request. Tickets submitted after standard operating hours, via email or client portal, will not be processed until the following business day.

Microsoft License Management .....

License management includes your license cost for M365 or O365 licenses and covers the management of moves, adds, and changes within your licenses. This service requires High Touch to be your Microsoft vendor of record and a global administrator on your account. *Remediation and support for Microsoft Exchange or other email solutions is not included in the cost of this agreement.*

Vendor/Third-Party Management .....

Provides IT technology liaison services between the client and documented, mission-critical third-party technology providers. (List attached)

- This provides liaison services only to coordinate with the application vendors to provide the necessary information to support the client. We will not directly support or remediate any application issues.
- This service requires the client to have valid support agreements with covered third-party vendors of any hardware, software, or IT service.
- Critical vendor management may include internet service providers, physical cabling contractors, information technology contractors, third-party data centers or backup/disaster recovery providers, manufacturers, etc.

- Additionally, it may be required that letters of agency be completed for High Touch to work on the client's behalf. This relationship allows High Touch to open support requests on client's behalf to resolve issues.
- Client and High Touch will work together to identify the list of current critical vendors, and client will provide all applicable emergency and non-emergency contacts, and necessary introductions to ensure a smooth working relationship for all parties.
- High Touch makes no guarantee on response SLAs for tickets requiring interaction with vendors listed in the critical vendor management list.
- This covers current agreements only. Help and guidance around selecting new vendors for services such as new circuits, redundant circuits, etc. would be deemed a separate, billable project. Any resulting agreements will be between you and the third-party. High Touch can facilitate and inform your decision but cannot make any guarantees about the selected vendors.
- High Touch will not directly negotiate third-party vendor agreements. For IT-related support contracts, High Touch can provide consulting support as part of a separate, billable ticket.

## STRATEGIC BUSINESS CONSULTING

### Reporting .....

As part of our package, High Touch offers comprehensive reporting to give you clear, actionable insights into the performance, health, and security of your IT systems. Our goal is to provide you with complete transparency, enabling data-driven decisions that support your business objectives while ensuring a secure and efficient IT environment.

- Service Performance Metrics
- Health Reports
- Security and Compliance Reports
- Incident and Ticket Tracking
- Proactive Monitoring and Alerts
- Strategic Recommendations

### Strategic and Quarterly Business Reviews (SBRs & QBRs).....

#### **Strategic Business Reviews (SBRs)**

SBRs are conducted annually or semi-annually and focus on long-term strategy. These reviews are designed to look beyond day-to-day operations and focus on your company's broader IT goals. High Touch will work closely with you to:

- Assess Future IT Needs
- Align IT with Business Strategy
- Build a Technology Roadmap
- Define Budgets, Timelines and Long-term Goals

#### **Quarterly Business Reviews (QBRs)**

QBRs, as the name suggests, occur every quarter and focus more on operational performance and short-term goals. These reviews ensure that High Touch is delivering on its promises and that any issues are promptly addressed. In a typical QBR, we will:

- Review IT Performance Metrics
- Assess Risk and Security
- Optimize IT Operations
- Gather Feedback

### Virtual CIO .....

Our Virtual CIO service is an elite benefit that helps your business construct a growth-minded technology roadmap for the future. As an integral part of your team, we can develop solutions and processes to help your business operate more efficiently.

- Best practice IT execution consulting
- Annual technology review and budgeting
- Equipment procurement support
- Project planning
- Business process and solution review
- Strategic planning

## SYSTEM AND SUPPORT REMEDIATION COVERAGE:

All remediation will be performed during normal business hours unless otherwise defined.

### Covered Labor:

- Monitoring and alerting of devices
- Patching and patching remediation
- Firmware vulnerability installation and troubleshooting
- Labor required to perform yearly interval revisions to device and hypervisor firmware
- Labor needed to repair or replace equipment under current warranty/support
- Labor required for new profile setup on existing system
- Virus monitoring and alerting
- Network administration, management, and remediation
- Backup management and issue remediation
- Restoration of individual files from daily image-based off-site cloud backups
- Resolution of all system-generated alerts are included (labor only). Required hardware/parts billed separately.
- Hardware diagnosis and failure detection
- Microsoft Operating System support (not including new installation/new version upgrades)
- Peripheral device connectivity support, such as printers
- Resolution of registry, driver, and system conflicts
- Troubleshooting end-user errors and crashes
- Management of SSL certificate expirations for certificates purchased through High Touch (licenses billed separately)
- Adding or removing users to Active Directory and Microsoft software
- Mobile devices support for critical application connectivity only such as email. *Does not include support for performance or operational issues with the mobile device itself.*

### For Endpoint Detection and Response:

- Research endpoint alerts and determine if malicious activity has occurred
- Research and troubleshoot technical issues related to the EDR solution
- Eradication efforts such as quarantining processes or files, termination of malicious processes and files, or uninstalling software
- Rebooting endpoints if necessary
- Recommend steps to help remediate threats and potentially prevent similar events; Advise and assist on how to best troubleshoot and resolve technical issues related to EDR solution
- Device Quarantine
- Virus monitoring and alerting
- Baseline and ongoing evaluation of all system-generated alerts
- Review of signature-based detections (known threats)
- Review of behavioral detections
- Deployment of decoy (canary) files for help in ransomware detection and risk prevention
- Alert Rule Generation
- Documentation and tracking of all security incidents
- Recovery efforts after an incident including allowing or exempting processes and/or applications from being blocked
- Ongoing onboarding and offboarding of devices once initial onboarding has been completed (Client is responsible to notify High Touch of any new or decommissioned devices for removal of agents and modification of billing)

**Billable Labor outside of Agreement:** billed as a separate ticket at the corresponding hourly rate, with client approval.

- Labor required to upgrade any software including Microsoft OS
- Labor required for full version upgrades to Hypervisors
- Virus remediation, mitigation, and security breaches
- Hardware, parts, and labor needed to repair or replace equipment outside of current warranty/support
- Labor needed to configure any new hardware, software, or other equipment
- Labor required to add additional virtual servers into your environment
- Labor needed to configure any new hardware, software, or other equipment
- Labor required for wiping and re-installing system onto existing hardware for new employee
- Labor required to restore your environment or implement the recommended steps for remediation in the event of a disaster or corruption
- Support for any equipment or software not defined in the agreement

- Direct ISP connectivity resolution, consultation, and troubleshooting (vendor coordination only)
- Repair or work due to customer operator error, changes made by the customer, accident, vandalism, electrical or environmental problems, excessive heat or humidity or maintenance provided outside of High Touch
- Wiring/cabling
- Moving or removing equipment (including hard drive or equipment disposal)
- PCI or other certification requirements or completion of compliance forms
- Training
- Resolution of issues caused by changes made by personnel or systems outside of High Touch (client employees, outside vendors, outside software updates or third-party resources)

**Non-Covered Labor:** Solutions not covered by High Touch

- Wall plates and electrical power outlets, HVAC equipment, smart devices, IOT devices, lighting, or other non-covered IP devices
- Troubleshooting for printers, copiers, document imaging equipment or fax machines- beyond connectivity issues (direct equipment support is not covered)
- Residential issues (ISP/Wi-Fi)
- TVs/digital signage/interactive whiteboards
- Mobile device set up or operational or performance support
- Direct third-party application support or troubleshooting
- Database administration (tuning/monitoring/securing)
- Physical security devices and equipment (offered through a third party)

**Additional support fees for non-covered services: *(rates subject to change)***

- Support Engineer.....\$150 per hour
- Systems Engineer.....\$185 per hour
- Senior Architect .....\$220 per hour
- Travel.....½ Hourly rate for specified engineer
- After-Hours, Holiday and Weekend Support (one-hour minimum).....Double the hourly rate
- Project Management Services.....\$185 per hour

**SPECIFIC KEY NOTES TO THIS CLIENT ENVIRONMENT/AGREEMENT:**

- This is not a fixed fee agreement. Prices will adjust each month based on based on employee counts, license amounts, and types and rates incurred.
- Phone system support is not included in this agreement.
- Microsoft has moved to an annual contract model for all licensing. All licenses in this agreement will be under a one-year term but billed monthly.
  - When new licenses are added in the same type as already included, they will co-terminate with the original license term date. Any new license types added will create a new license contract and new 12-month term contract for those license types based on that start date.
  - License terms are subject to Microsoft's licensing agreement terms and contract end dates and are subject to change. Per these terms, licenses cannot be transferred or cancelled until the end of each specific license term.

**REQUIREMENTS ON COVERED EQUIPMENT:**

For solutions and environments to be covered under our managed service packages, the following criteria must be met. These items ensure High Touch can provide remote management for your devices, limit vulnerabilities and receive proper vendor support to resolve issues if needed. Standards must be maintained throughout the life of the agreement.

- Hardware must be under vendor support and not in end-of-life status. Troubleshooting for any equipment not under manufacturer support but approved by High Touch to be in the environment for business reasons, will be billable and does not fall under the SLA or the terms of this agreement.
- Software and firmware must be under current vendor support
- All software must be officially licensed software with the proper number of licenses per employee and under current vendor support
- Servers and storage must have remote lights out management (LOM) capability and be licensed and configured

- Switches must be manageable
- All network devices must support SNMP v2 or v3
- Clients must purchase an approved proprietary backup server appliance to serve as a local backup target
- Microsoft Active Directory must be installed and in use
- All Internet connections must be protected by a stateful, UTM-based (Unified Threat Management) firewall
- Multifactor Authentication must be turned on for all Microsoft 365 applications

## CLIENT REQUIREMENTS:

To provide the most optimal client experience and partnership between you as the client and High Touch as your technology partner, the following items are required:

- Monitored systems must be on and connected to the internet
- Client will identify one person who will act as High Touch's main point contact for authorizations
- Client will identify a list of employees authorized to make purchasing or billing decisions.
- Allow High Touch management agents to be installed and configured on all covered solutions
- Provide High Touch with WMI and SNMP read access to all covered solutions
- Permit High Touch to access covered equipment remotely using access protocols agreed upon by client and High Touch
- Provide administrator accounts, usernames, and passwords
- Follow a recommended patching and rebooting schedule
- If required, provide letters of agency for telecommunications carriers
- Inform High Touch in advance of any changes that may affect network or device connectivity and availability

## TERMS AND CONDITIONS AND AUTOMATIC RENEWAL:

- Invoices will be sent out on the 1<sup>st</sup> of the month for the services that will be rendered during that month.
- Invoice for the service onboarding fee will be due immediately upon signing. The first month agreement invoice will invoice at the beginning of the month of the agreement's start date.
- Any hardware, licensing or labor required to bring your environment to minimum standards or for other project work will be quoted and billed on a separate proposal. Acceptance of that proposal will be required at the same time as the agreement signing.
- This agreement will be reviewed and adjusted monthly based on employee counts, license amounts, and types and rates incurred.
- This agreement shall be renewed automatically at the end of the prior agreement term for a period of twelve (12) months unless one or both parties affirmatively terminate it in accordance with the conditions set forth in the terms and conditions. Beginning on the annual agreement renewal date and on each succeeding anniversary renewal date during the term of this agreement, the then-current price for services listed in this agreement shall increase by 5%. High Touch has the right to increase rates further or modify its billing policies (including the scope of standard services) for any renewal term upon notice to the client.
- High Touch Technologies offers this Partner Package subject to the customer's acceptance of our standard terms and conditions located at <https://hightouchtechnologies.com/terms/2025/MSA.pdf>. These terms and conditions are subject to change with written notice.
- Terms for Microsoft licensing are subject to the Microsoft licensing agreement terms and contract end dates. All licenses are billed monthly but come with a year's commitment and cannot be transferred or cancelled until the end of your specific license terms. License contract term dates will vary by client and license types.
- The included backup solution is based on both server counts and data volume. Billable monthly price for your backup solution will adjust as data volume increases and reaches capacity.

**EXHIBIT A - SUMMARY OF INITIAL DEVICE / SUPPORT COUNTS:**

- 2 Standard Server
- 2 Virtual Server
- 16 PC's
- 1 Firewalls
- 1 Managed Switches
- 1 Wireless Controllers
- 1 Wireless Access Points
- 0 Uninterruptable Power Supply (UPS) devices
- 10 Hosted Microsoft Email (license management, advanced threat protection, backup) - *see Exhibit B*
- 10 Help Desk Support
- 18 Managed Endpoint Detection and Response device count

**EXHIBIT B - INITIAL MICROSOFT LICENSE COUNTS:**

Included in this agreement are the following Microsoft hosted licenses. All licenses are on a yearly contract but bill monthly. Monthly agreement amounts will adjust with the addition of licenses. Microsoft prices subject to change.

*To be determined*

**APPROVAL AND ACCEPTANCE OF AGREEMENT:**

**IN WITNESS WHEREOF**, the parties hereto, each acting with proper authority, have executed this agreement. This agreement is effective only upon execution by High Touch Technologies and the client. Each party hereto warrants and represents that this agreement constitutes the legal, valid, and binding obligation of such party, as of the agreement's effective date.

If not accepted and authorized by both parties, and unless otherwise specified, this agreement and its terms expire 30 days after the agreement's creation date.

\_\_\_\_\_  
Client Authorized Name

\_\_\_\_\_  
High Touch Authorized Name

\_\_\_\_\_  
Client Title

\_\_\_\_\_  
High Touch Title

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
High Touch Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

ATTACHMENT 6

Seven Seas

Update will be provided at the meeting.