

MEMORANDUM

TO: South Texas Water Authority Board of Directors

FROM: Jose M Graveley, President

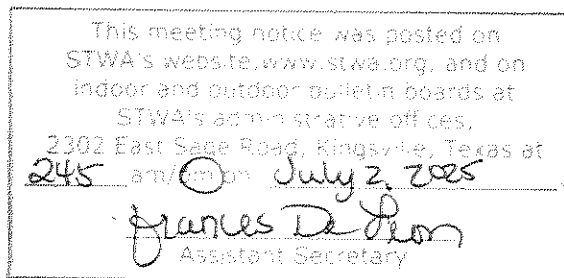
DATE: July 1, 2025

SUBJECT: Groundbreaking Ceremony – STWA Brackish Water Desalination Plant

A Groundbreaking Ceremony is scheduled for:

Tuesday, July 8, 2025
10:00 a.m.
431 Mayor Road
Robstown, TX 78380

The STWA Board of Directors will meet for a Groundbreaking Ceremony for the STWA Brackish Water Desalination Plant.



JMG/JM/fdl

MEMORANDUM

TO: South Texas Water Authority Board of Directors
FROM: Jose M Graveley, President
DATE: July 1, 2025
SUBJECT: Meeting Notice and Agenda for the South Texas Water Authority

A Regular Meeting of the STWA Board of Directors is scheduled for:

Tuesday, July 8, 2025
5:30 p.m.
Courthouse Annex Law Enforcement Center
1500 E. King
Kingsville TX 78363

The Board will consider and act upon any lawful subject which may come before it, including among others, the following:

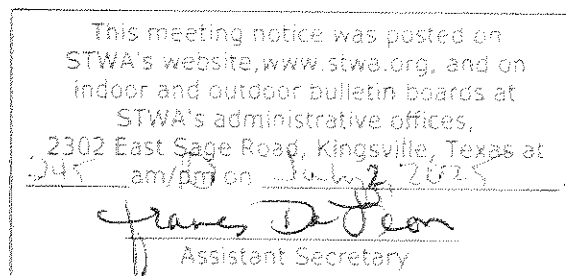
Agenda

1. Call to order.
2. Citizen comments. This is an opportunity for citizens to address the Board of Directors concerning an issue of community interest that is not on the agenda. Comments on the agenda items must be made when the agenda item comes before the Board. The President may place a time limit on all comments. The response of the Board to any comment under this heading is limited to making a statement of specific factual information in response to the inquiry, or, reciting existing policy in response to the inquiry. Any deliberation of the issue is limited to a proposal to place it on the agenda for a later meeting.
3. Approval of Minutes. (Attachment 1)
4. Treasurer's Report/ Payment of Bills. (Attachment 2)
5. Operation and Maintenance Reports. (Attachment 3)
 - O&M Technical Report
 - Cathodic Protection Report
6. Update on search for administration office property. (Attachment 4)
7. Fiscal Year 2025 Budget Amendments. (Attachment 5)
8. Water District Truth in Taxation Notices, Effective Tax Rate Calculation, and Meeting/Hearing Schedule. (Attachment 6)
9. Preliminary Fiscal Year 2026 Budget. (Attachment 7)

10. Bids for purchase of pickup truck to replace damaged 2018 Chevrolet Silverado pickup truck.
(Attachment8)
11. **Resolution 25-21.** Resolution awarding the bid for the purchase of one pickup truck.
(Attachment 9)
12. Executive Session Agenda Items - In this executive session the Board of Directors will deliberate or receive legal advice regarding (1) each of the following matters pursuant to the Section(s) of the Texas Government Code in parenthesis at the end of such matter, and (2) any other items on today's agenda that the presiding officer of the meeting has announced will be considered in this executive session (collectively, the "Executive Session Agenda Items"). The Board of Directors may take action in open session after the executive session on any of the Executive Session Agenda Items. The Board of Directors will deliberate the purchase, exchange, lease or value of real property in executive session only if deliberation in an open meeting would have a detrimental effect on District's position in negotiations with a third person. (Attachment 10)
 12. a. Receive legal advice from counsel regarding alternate water sources. (§551.071)
13. Open Session Agenda Items for Post-Executive Session Action - The Board of Directors will reconvene in Open Session and take action on (1) the agenda items listed below, (2) any other items on this agenda that were postponed or tabled until after Executive Session, and (3) any of the Executive Session Agenda items.
14. Administration Report.
 - Upcoming Board Meeting Dates
15. Adjournment.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session, a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

JMG/JM/fdl
Attachments



ATTACHMENT 1

Approval of Minutes

SOUTH TEXAS WATER AUTHORITY
Minutes – Regular Board of Directors Meeting
May 22, 2025

Board Members Present:

Jose Graveley
Frances Garcia
Imelda Garza
Tanya Lawhon
Daniel Morales
Joe Morales
Angela Pena
Arturo Rodriguez
Patsy Rodgers

Board Members Absent:

None

Staff Present:

John Marez
Frances De Leon
Jo Ella Wagner
Patrick Sendejo
Victor Gutierrez
August Patroelj

Guests Present:

Kasy Stinson, Seven Seas
Rogelio Rodriguez, Water Finance Exchange
Rob Williamson, Evergreen Solutions, LLC
Lynn Yaklin, Coldwell Banker/Pacesetter
Steel

1. Call to Order.

Mr. Jose Graveley, Board President, called the Regular Meeting of the STWA Board of Directors to order at 5:30 p.m. at the Courthouse Annex Law Enforcement Center, 1500 E. King, Kingsville, Texas. A quorum was present.

2. Citizen Comments.

Mr. Graveley opened the floor to citizen's comments. Mr. Kasy Stinson of Seven Seas informed the Board on the progress of the monitoring well. He stated that a groundbreaking is scheduled for July 8th and he expects the second well to be completed by that time. He added that as of this morning, Seven Seas is backed by a new investor, EQT, but assured the Board that there would be no changes to operations.

3. New Board Members' Oaths of Office.

Ms. Wagner administered the Oath of Office to Mr. Daniel Morales who was appointed to Place 7 on the Board by the Kleberg County Commissioner's Court and Dr. Tanya Lawhon who was appointed to Place 8 by Nueces County Commissioner's Court.

The order of the agenda was changed to accommodate the guests.

5. Professional Services Contract – Lynn Yaklin, Realtor.

Mr. Marez presented a Commercial Buyer/Tenant Representation Agreement with Lynn Yaklin for assistance in securing new office space. He explained that STWA's current administration building is deteriorating and experiencing persistent leaks. The building has been tested for mold and results should be available soon. Mr. Marez introduced Ms. Lynn Yaklin who explained that she is very familiar with the area and is willing to assist with finding a location. Her fee is 3% of the sales price but she explained that this can be negotiated to be paid by the seller. Mr. Marez recommended that the Board authorize him to negotiate a contract with Ms. Yaklin. Mr. D. Morales made a motion to authorize Mr. Marez to negotiate and sign an agreement with Ms. Yaklin. Mr. Rodriguez seconded the motion and all voted in favor. Mr. Marez stated that he expects this item to be included in several upcoming agendas for discussion in executive session as needed.

6. Budget Workshop: Pay Study.

- Classification and Compensation Study Presentation by Evergreen Solutions, LLC
- Finances FY 2025 and FY 2026

Mr. Marez introduced Mr. Rob Williamson of Evergreen Solutions, LLC. Mr. Williamson provided a presentation on the Classification and Compensation Study performed by Evergreen. He said the purpose of the study was to standardize and modernize STWA's compensation structure and provide recommendations on a fair and competitive compensation plan. He explained that he interviewed staff and conducted an internal analysis using a Job Assessment Tool employee survey. Evergreen also conducted an external analysis by surveying the market for salaries to determine equitable salary ranges. This included salary data from twelve market peers covering all job classifications. For peers outside of the area, the data was adjusted for cost of living.

Mr. Williamson proposed a new pay plan and recommended that the Board adopt the proposed compensation structure, reassign all job classification to pay grades based on internal equity and market results, place employees within their newly recommended pay grades with a 15% cap in year one, and select an implementation methodology that aligns with STWA's compensation philosophy and financial means. He recommended approaching this in two phases. First placing employees into the new pay structure in Phase 1 and then moving ranges closer to the market average in Phase 2. He pointed out that overall, salaries are 11% behind the minimum of the range of market average. The Board asked questions regarding the types of benefits provided to employees in terms of insurance and leave. Mr. Williamson stated that he believes a benefit study is very important but was not included as part of the requested study. He added that he could perform a benefit study if authorized but it would not be completed in time for STWA's budget process. After further discussion, Ms. Garcia made a motion to authorize Evergreen to perform a benefit study at a cost up to \$7,000. Mr. D. Morales seconded. All voted in favor.

4. Approval of Minutes.

Mr. J. Morales made a motion to approve the minutes of the April 15, 2025 Special Meeting and April 22, 2025 Regular Meeting as presented. Ms. Garcia seconded. The motion passed by unanimous vote.

7. Quarterly Report/Treasurer's Report/Payment of Bills.

The following reports were presented for Board approval:

Corrected STWA Investment Report for Quarter ended December 31, 2024
STWA Investment Report for Quarter ended March 31, 2025
Corrected Revenue Fund Income Statement for period ending October 31, 2024
Corrected Tax Fund Income Statement for period ending October 31, 2024
Corrected Special Services Income Statement for period ending October 31, 2024
STWA Revenue Fund Balance Sheet – October 31, 2024
STWA Revenue Fund Trial Balance for October, 2024
STWA Debt Service Fund Income Statement for period ending October 31, 2024
STWA Debt Service Fund Balance Sheet – October 31, 2024
STWA Debt Service Fund Trial Balance – October, 2024
STWA Capital Projects Fund Income Statement for period ending October 31, 2024
STWA Capital Projects Fund Balance Sheet – October 31, 2024
STWA Capital Projects Fund Trial Balance – October, 2024
Corrected Revenue Fund Income Statement for period ending November 30, 2024
Tax Fund Income Statement for period ending November 30, 2024
Special Services Income Statement for period ending November 30, 2024
STWA Revenue Fund Balance Sheet – November 30, 2024
Corrected Revenue Fund Income Statement for period ending December 31, 2024
Tax Fund Income Statement for period ending December 31, 2024
Special Services Income Statement for period ending December 31, 2024
STWA Revenue Fund Balance Sheet – December 31, 2024
Treasurer's Report for period ending January 31, 2025
Revenue Fund Income Statement for period ending January 31, 2025
Tax Fund Income Statement for period ending January 31, 2025
Special Services Income Statement for period ending January 31, 2025
STWA Revenue Fund Balance Sheet – January 31, 2025
STWA Debt Service Fund Income Statement for period ending January 31, 2025
STWA Debt Service Fund Balance Sheet – January, 2025
STWA Debt Service Fund Trial Balance – January, 2025
STWA Capital Projects Fund Income Statement for period ending January 31, 2025
STWA Capital Projects Fund Balance Sheet – January, 2025
STWA Capital Projects Fund Trial Balance – January, 2025
Treasurer's Report for period ending February 28, 2025
Revenue Fund Income Statement for period ending February 28, 2025
Tax Fund Income Statement for period ending February 28, 2025
Special Services Income Statement for period ending February 28, 2025
STWA Revenue Fund Balance Sheet – February, 2025
STWA Debt Service Fund Income Statement for period ending February 28, 2025
STWA Debt Service Fund Balance Sheet – February, 2025
STWA Debt Service Fund Trial Balance – February, 2025
STWA Capital Projects Fund Income Statement for period ending February 28, 2025
STWA Capital Projects Fund Balance Sheet – February, 2025
STWA Capital Projects Fund Trial Balance – February, 2025

Treasurer's Report for period ending March 31, 2025

Revenue Fund Income Statement for period ending March 31, 2025

Tax Fund Income Statement for period ending March 31, 2025

Special Services Income Statement for period ending March 31, 2025

STWA Revenue Fund Balance Sheet – March, 2025

STWA Debt Service Fund Income Statement for period ending March 31, 2025

STWA Debt Service Fund Balance Sheet – March, 2025

STWA Debt Service Fund Trial Balance – March, 2025

STWA Capital Projects Fund Income Statement for period ending March 31, 2025

STWA Capital Projects Fund Balance Sheet – March, 2025

STWA Capital Projects Fund Trial Balance – March, 2025

The following invoices were presented for Board approval:

• Hawkins	\$ 22,500.00
• Hawkins	\$ 15,759.00
• Hawkins	\$ 22,500.00
• Hawkins	\$ 17,513.70
• Hawkins	\$ 9,000.00
• Hawkins	\$ 4,254.90

Mr. J. Morales made a motion to approve the Quarterly Reports, Treasurer's Reports and payment of the bills as presented. Mr. Rodriguez seconded. The motion passed unanimously.

8. Operation and Maintenance Reports.

- O&M Technical Report
- Cathodic Protection Report

Mr. Sendejo presented the O&M Technical Report for the weeks of April 21 through May 19, 2025. The Board had no questions about the report.

9. **Resolution 25-17.** Resolution appointing Jo Ella Wagner, Assistant Executive Director, to serve as Chief Tax Assessor for South Texas Water Authority and Alternate Frances De Leon in her absence.
10. **Resolution 25-18.** Resolution appointing Kevin Kieschnick, Nueces County Tax Assessor/Collector, to serve as the South Texas Water Authority Tax Collector in Nueces County.
11. **Resolution 25-19.** Resolution appointing Maria Victoria Valadez, Kleberg County Tax Assessor/Collector, to serve as the South Texas Water Authority Tax Collector in Kleberg County.
12. **Resolution 25-20.** Resolution establishing tax exemptions for residence homesteads, for property owners who are 65 years of age or older, for persons who are disabled, and for disabled veterans.

Ms. Rodgers made a motion to adopt Resolutions 25-17, 25-18, 25-19 and 25-20. The motion was seconded by Mr. Rodriguez and passed unanimously.

13. Preliminary Nueces and Kleberg County Appraisal District Values.

Ms. Wagner presented the preliminary values for Nueces and Kleberg Counties and reported that this year's preliminary values reflect an amount of \$1,908,524,648 in Nueces County and \$1,519,311,831 in Kleberg County for a total of \$3,427,836,479. This is an increase compared to last year's certified value total of \$3,219,816,588; however, she noted that the values are preliminary and are being provided for informational purposes. Certified values should be delivered by July 25th. No action was taken on the presented information.

14. Clarification on April 22, 2025 STWA Personnel Policy Amendment.

Mr. Marez explained that Board action taken on this item at the previous Board meeting did not include a waiting period on vacation hours and requested that the Board add Vacation Leave to the six-month waiting period established for newly hired employees to use Sick Leave and Personal Leave. Dr. Lawhon made a motion to add a six-month waiting period before newly hired employees can use Vacation leave. Ms. Rodgers seconded and all voted in favor.

15. Administration Report.

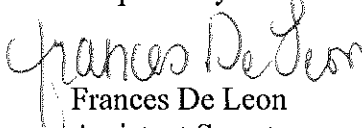
- Upcoming Board Meeting Dates
- Corpus Christi Water Contract
- Finance Manager

Mr. Marez reminded the Board that the next meetings are scheduled for June 24th and August 5th. He noted that the current meeting dates might create conflicts for some directors and he will poll the Board about changes to the meeting dates. He added that he had nothing new to report on a water supply contract with Corpus Christi Water except that he has signed a document agreeing to an ending date of December 31, 2025 for the current contract. He also reported that the new finance manager has been hired as of May 5th.

16. Adjournment.

With no further business to discuss, Mr. Rodriguez moved to adjourn the meeting at 7:47 p.m. Mr. D. Morales seconded. The motion carried.

Respectfully submitted,


Frances De Leon
Assistant Secretary

ATTACHMENT 2

Treasurer's Report/Payment of Bills

SOUTH TEXAS WATER AUTHORITY

Treasurer's Report

For Period Ending April 30, 2025

STWA Water Sales:

<u>Entity</u>	<u>Water Usage (1,000 g)</u>	<u>Cost of Water from City of Corpus Christi \$3.281529 per 1000 g</u>	<u>Handling Charge @ \$0.50/1000g</u>	<u>Incremental Increase @ \$0.50/1000g</u>	<u>Out of District Surcharge and Pass- Thru Credit</u>	<u>Total Due</u>
Kingsville	11,586	\$38,019.65	\$5,792.98	\$0.00	\$0.00	\$43,812.63
Bishop	9,295	\$30,501.81	\$4,647.50	\$0.00	\$0.00	\$35,149.31
Agua Dulce	1,954	\$6,412.07	\$977.00	\$0.00	\$0.00	\$7,389.07
RWSC	9,191	\$30,160.53	\$4,595.50	\$0.00	\$0.00	\$34,756.03
Driscoll	2,462	\$8,079.12	\$1,231.00	\$0.00	\$0.00	\$9,310.12
NCWCID #5	1,747	\$5,733.75	\$873.64	\$873.64	\$1,020.39	\$8,501.42
NWSC	10,418	\$34,187.77	\$5,209.12	\$0.00	\$0.00	\$39,396.89
TOTAL	46,653	\$153,094.71	\$23,326.73	\$873.64	\$1,020.39	\$178,315.48

Indicates a credit was made on this invoice for overbilling.

* Indicates a correction was made on this invoice for underbilling.

Water Cost and Usage for Period of:

	03/31/24	04/30/25
City of Corpus Christi Invoice for Cost of Water Purchased:		\$150,950.32
Gallons of Water Recorded by City of Corpus Christi:		46,000,000
Gallons of Water Recorded by STWA from Customer's Master Meters:		46,653,000
Water Loss Percentage:		<u><u>-1.42%</u></u>

Annual Usage for FY 2024

	Annual
Gallons of Water Recorded by City of Corpus Christi:	305,130,000
Gallons of Water Recorded by STWA from Customer's Master Meters:	303,519,977
Water Loss Percentage: (year to date)	<u><u>0.53%</u></u>

**REVENUE FUND
INCOME STATEMENT
FOR PERIOD ENDING APRIL 30, 2025**

58.06%

	MONTHLY	YEAR TO DATE WITH THIS MONTH	2025 ADOPTED BUDGET	% OF 2025 ADOPTED BUDGET	2024 YEAR TO DATE	2024 FINAL BUDGET
REVENUES						
Water Service Revenue	153,095	935,901	1,730,677	54%	781,794	1,489,786
Handling Charge Revenue	23,327	151,760	272,771	56%	150,048	277,916
Premium Incremental Increase	874	6,002	10,750	56%	5,481	10,800
Surcharge - Out of District	843	6,129	12,850	48%	6,189	10,500
Interest Income	18,622	130,900	182,000	72%	149,262	220,000
Interest - Note		165	0	0%	0	175
Other Revenue						
Operating & Maintenance Fees	53,810	64,579	8,250	783%	5,177	12,500
Miscellaneous Revenues	8,218	113,352	12,000	945%	18,440	12,000
Industry Revenues	0	0	0	0%	0	0
TOTAL REVENUES	258,788	1,408,789	2,229,298	63%	1,116,391	2,033,677
EXPENDITURES						
Water Service Expenditures:						
Bulk Water Purchases	150,950	939,654	1,730,677	54%	821,894	1,489,786
Payroll Costs						
Salaries & Wages - Perm. Employees	34,479	208,823	429,690	49%	217,670	406,135
Salaries & Wages - Vacation Buyback	928	5,832	5,500	106%	5,885	4,368
Overtime - NWSC	1,423	(10,336)	0	0%	0	0
Stand-by Pay - NWSC	120	(410)	0	0%	0	0
Overtime - RWSC	1,456	(7,311)	0	0%	0	0
Stand-by Pay - RWSC	120	(410)	0	0%	0	0
Overtime - STWA	1,058	16,708	22,500	74%	16,560	15,000
Stand-by Pay - STWA	120	920	1,560	59%	725	1,300
Employee Retirement Premiums	7,054	40,873	71,228	57%	41,712	68,713
Group Insurance Premium	46,302	160,373	229,340	70%	85,857	243,522
Unemployment Compensation	(46)	(1,202)	3,060	-39%	(1,557)	70
Workers' Compensation	(104)	12,543	7,675	163%	13,140	6,436
Medicare	920	3,374	6,247	54%	3,399	6,029
Supplies & Materials						
Repairs & Maintenance	5,862	60,042	125,000	48%	56,695	150,000
Meter Expense	0	0	5,000	0%	0	5,000
Tank Repairs	0	0	35,000	0%	7,000	30,000
Major Repairs	0	129,926	25,000	520%	0	25,000
Other Operating Expenditures:						
Professional Fees						
Legal	1,952	83,893	50,000	168%	4,004	40,000
Auditing	0	12,570	11,500	109%	10,390	10,500
Engineering	54,082	309,381	170,000	182%	11,274	50,000
Management & Consulting	373	34,253	25,000	137%	38,960	25,000
JMAR Management Consulting LLC	8,333	43,333	70,000	62%	40,833	70,000
Inspection/GIS Mapping	19	1,506	7,500	20%	913	7,500
Consum Supplies/Materials						
Postage	0	2,440	8,500	29%	(82)	8,500
Printing/Office Supplies	1,673	18,786	37,500	50%	17,444	37,500
Janitorial/Site Maintenance	3,947	13,652	20,000	68%	7,264	19,000

		YEAR TO	2025	% OF 2025	2024	2024
Fuel/Lubricants/Repairs	6,803	34,623	60,000	58%	37,419	85,000
Chemicals/Water Samples	327	16,542	60,000	28%	17,349	60,000
Safety Equipment	378	3,709	3,000	124%	1,046	2,000
Small Tools	104	1,085	3,000	36%	2,878	3,000
Recurring Operating Costs						
Telephone/Communications	3,366	15,753	40,000	39%	17,315	40,000
Utilities	8,784	59,578	122,500	49%	60,106	122,500
D & O Liability Insurance	0	3,232	4,500	72%	2,083	3,500
Property Insurance	0	61,492	55,000	112%	52,133	48,000
General Liability	0	4,446	6,000	74%	4,046	5,500
Auto Insurance	0	4,718	4,000	118%	4,770	3,100
Travel/Training/Meetings-Staff	1,115	12,296	20,000	61%	11,068	15,000
Travel/Training/Meetings-Board of Dir.	723	3,025	10,000	30%	2,256	10,000
Travel/Training/Meetings-Legislation	0	0	10,000	0%	0	0
Rental-Equipment/Uniforms	984	5,949	7,500	79%	14,504	6,000
Dues/Subscriptions/Publication	6,320	14,911	19,000	78%	13,921	17,500
Pass Through Cost	0	0	250	0%	2	400
Bad Debt Expense	0	(5,771)	0		0	0
Miscellaneous						
Miscellaneous Expenditures	212	5,784	15,000	39%	4,672	15,000
Total Administrative & Operations Exp.	350,138	2,320,586	3,537,227	66%	1,645,548	3,155,859
Capital Outlay						
Capital Acquisition	7,038	114,574	227,500	50%	202,334	230,500
Engineering	0	0	50,000	0%	0	50,000
TOTAL EXPENDITURES (w/o D.S. exp.)	7,038	114,574	222,110	52%	1,847,882	3,436,359
Excess (Deficiencies) of Revenue Over Expenditures	(98,388)	(1,026,370)	(1,530,039)	67%	(731,491)	(1,402,682)
OTHER FINANCE SOURCE (USES)						
Transfer to Other Funds						
Transfer from Tax Account	0	0	1,630,025	0%	1,549,017	1,650,724
Extra Ordinary Income						
Disposition of Assets (Surplus Sale)	0	0	3,500	0%	0	1,500
TOTAL OTHER FINANCING SOURCES (USES)	0	0	1,633,525	0%	1,549,017	1,652,224
EXCESS (DEFICIENCIES) OF REVENUES OVER OTHER SOURCES (USES)	(98,388)	(1,026,370)	103,486		817,526	249,542
NET INCOME	(98,388)	(1,026,370)	103,486		817,526	249,542

**TAX FUND
INCOME STATEMENT
FOR PERIOD ENDING APRIL 30, 2025**

58.06%

	MONTHLY	YEAR TO DATE	2025 ADOPTED BUDGET	% OF 2025 ADOPTED BUDGET	2024 YEAR TO DATE	2024 FINAL BUDGET
REVENUES						
Ad-Valorem - Current	18,253	1,614,791	1,665,196	97%	1,665,197	1,659,615
Delinquent Tax Revenue	5,241	27,412	38,115	72%	38,116	37,000
Penalty & Interest - Tax Accounts	3,562	15,767	27,345	58%	27,346	26,000
Miscellaneous	-8	-24	0	0%	0	0
TOTAL TAXES & INTEREST	27,047	1,657,947	1,730,656	96%	1,730,658	1,722,615
EXPENDITURES						
Tax Collector Fees	0	52,396	68,980	76%	68,981	60,627.00
Appraisal Districts	0	14,716	31,651	46%	31,651	11,264.00
TOTAL EXPENDITURES	0	67,112	100,631	67%	100,632	71,891
 Transfer to General Fund	 0	 0	 1,630,025	 0%	 1,630,025	 1,650,724
 EXCESS REVENUES & OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES AND OTHER USES	 27,047	 1,590,835	 0		 2	 0

**SPECIAL SERVICES
INCOME STATEMENT
FOR PERIOD ENDING APRIL 30, 2025**

58.06%

	MONTHLY	YEAR TO DATE	2025 ADOPTED BUDGET	% OF 2025 ADOPTED BUDGET	2024 YEAR TO DATE	2024 FINAL BUDGET
REVENUES						
Ricardo Water Supply Corporation	24,796	193,250	449,088	43%	223,082	463,829
Nueces Water Supply Corporation	27,454	211,835	439,152	48%	247,791	457,150
TOTAL REVENUES	<u>52,250</u>	<u>405,086</u>	<u>888,240</u>	<u>46%</u>	<u>470,873</u>	<u>920,979</u>
EXPENDITURES						
Personnel	33,401	259,868	454,994	57%	281,096	460,842
Administrator	2,500	17,500	30,000	58%	20,000	30,000
Overhead	33,276	227,171	403,246	56%	403,247	408,138
TOTAL EXPENDITURES *	<u>69,177</u>	<u>504,540</u>	<u>888,240</u>	<u>57%</u>	<u>704,343</u>	<u>898,980</u>
EXCESS REVENUES & OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES AND OTHER USES						
	<u>(16,926)</u>	<u>(99,454)</u>	<u>0</u>		<u>(233,470)</u>	<u>21,999</u>

07/01/25
09:36:43

SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 4 / 25

Page: 1 of 2
Report ID: L150

101 Water

Assets

Current Assets

STWA - Operations	11,271.38	
STWA - General	(122.57)	
STWA - General Money Market	979.87	
STWA - Payroll	47,820.46	
Petty Cash	150.00	
TexPool	5,239,031.86	
Tax Accounts Receivable	211,473.78	
Allowance for Uncollect Taxes	(88,575.35)	
Allowance for doubtful Accounts	(12,483.96)	
Interlocal Rec - Tax Assessor	5,948.21	
Agua Dulce-Water	13,065.86	
Bishop - Water	35,148.89	
Driscoll - Water	26,109.88	
Kingsville - Water	43,812.65	
NCWCID 5 - Water	43,040.01	
Ricardo WSC - Water	34,756.02	
Nueces WSC - Water	39,396.89	
Ricardo WSC - General & Admin	18,941.39	
Nueces WSC - General & Admin	18,815.86	
Interlocal Rec-Bishop	(0.03)	
Interlocal Rec-Driscoll	2,695.54	
Interlocal Rec-Ricardo	18,892.63	
RWSC-Credit Card	372.21	
Interlocal Rec-Nueces	30,484.62	
NWSC Credit Card	412.02	
Due From Capital Projects Fund	238,033.95	
Due from Debt Service Fund	2,568.90	
Due from D.S .-Collect Service	15,008.70	
Notes Receivable - Current	152.47	
Prepaid Expenses	42,053.92	
Inventory	42,276.74	

Total Current Assets		6,081,532.80

Total Assets		6,081,532.80

Liabilities and Equity

Current Liabilities

Trade Accounts Payable	232,293.48
Conversion Trade Accounts Payable	333.16
Federal WH Taxes Payable	150.77
Medicare Payable	665.32

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SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 4 / 25

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101 Water

Unemployment Ins Payable	8,505.29
Empl Loan WH Payble	(594.42)
Empl Insurance WH Payble	(17,969.77)
Empl AFLAC Ins WH Payble	730.65
Empl Nationwide WH Payble	200.00
Empl Advance WH Payble	(539.46)
Empl Other WH Payble	4,261.57
Miscellaneous Payables	29,730.25
Compensated Absences	13,824.65
Deferred Tax Revenue	122,898.43

Total Current Liabilities

394,489.92

Other Liabilities

Due to Debt Service Fund	3,492.58
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Total Other Liabilities

3,492.58

Total Liabilities

397,982.50

Equity

Retained Earnings	5,203,157.19
Assigned Fund Bal. - Inventory	41,746.65
CURRENT YEAR INCOME/(LOSS)	438,646.46

Total Equity

5,683,550.30

Total Liabilities & Equity

6,081,532.80

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SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 4 / 25

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Account	Beginning	Debit	Credit	Net Change	Ending Balance
101 Water					
ASSETS					
10100 STWA - Operations	40,286.11	115.22	29,129.95 (29,014.73)	11,271.38
10200 STWA - General	126,653.70	303,173.37	429,949.64 (126,776.27)	122.57)
10210 STWA - General Money Market	979.31	0.56	0.00	0.56	979.87
10400 STWA - Payroll	21,082.29	102,394.88	75,656.71	26,738.17	47,820.46
10800 Petty Cash	150.00	0.00	0.00	0.00	150.00
11300 TexPool	5,194,269.44	44,762.42	0.00	44,762.42	5,239,031.86
12100 Tax Accounts Receivable	211,473.78	0.00	0.00	0.00	211,473.78
12101 Allowance for Uncollect Taxes (88,575.35)	0.00	0.00	0.00 (88,575.35)
12102 Allowance for doubtful Account(12,483.96)	0.00	0.00	0.00 (12,483.96)
12120 Interlocal Rec - Tax Assessor	5,096.72	5,948.02	5,096.53	851.49	5,948.21
12201 Agua Dulce-Water	12,503.56	7,389.08	6,826.78	562.30	13,065.86
12202 Bishop - Water	30,656.68	35,149.31	30,657.10	4,492.21	35,148.89
12203 Driscoll - Water	27,141.03	9,310.12	10,341.27 (1,031.15)	26,109.88
12204 Kingsville - Water	84,735.17	43,812.63	84,735.15 (40,922.52)	43,812.65
12205 NCWCID 5 - Water	42,165.84	8,501.42	7,627.25	874.17	43,040.01
12206 Ricardo WSC - Water	37,662.04	34,756.03	37,662.05 (2,906.02)	34,756.02
12207 Nueces WSC - Water	44,691.00	39,396.89	44,691.00 (5,294.11)	39,396.89
12208 Ricardo WSC - General & Admin	24,154.42	18,941.39	24,154.42 (5,213.03)	18,941.39
12209 Nueces WSC - General & Admin	24,154.81	18,815.86	24,154.81 (5,338.95)	18,815.86
12500 Interlocal Rec-Bishop (0.03)	0.00	0.00	0.00 (0.03)
12700 Interlocal Rec-Driscoll	2,005.44	690.10	0.00	690.10	2,695.54
12900 Interlocal Rec-Ricardo	29,384.00	6,724.79	17,216.16 (10,491.37)	18,892.63
12901 RWSC-Credit Card	361.71	10.50	0.00	10.50	372.21
13000 Interlocal Rec-Nueces	28,547.40	8,637.99	6,700.77	1,937.22	30,484.62
13001 NWSC Credit Card	491.11	61.60	140.69 (79.09)	412.02
13510 Due From Capital Projects Fund	231,648.02	6,385.93	0.00	6,385.93	238,033.95
13520 Due from Debt Service Fund	2,568.90	0.00	0.00	0.00	2,568.90
13530 Due from D.S.-Collect Service	15,008.70	0.00	0.00	0.00	15,008.70
13900 Notes Receivable - Current	152.47	0.00	0.00	0.00	152.47
14200 Prepaid Expenses	42,053.92	47,001.44	47,001.44	0.00	42,053.92
15500 Inventory	42,276.74	0.00	0.00	0.00	42,276.74
Total ASSETS	6,221,294.97	741,979.55	881,741.72 (139,762.17)	6,081,532.80
LIABILITIES AND FUND EQUITY					
20300 Trade Accounts Payable	275,999.50	311,097.79	267,391.77 (43,706.02)	232,293.48
20310 Conversion Trade Accounts Paya	333.16	0.00	0.00	0.00	333.16
20400 Salaries & Wages Payable	23,947.52	23,947.52	0.00 (23,947.52)	0.00
21051 Federal WH Taxes Payable	150.77	0.00	0.00	0.00	150.77
21052 Medicare Payable	665.32	0.00	0.00	0.00	665.32
21062 Unemployment Ins Payable	9,525.28	1,019.99	0.00 (1,019.99)	8,505.29
21063 Empl Loan WH Payble (594.42)	0.00	0.00	0.00 (594.42)

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SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 4 / 25

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Account	Beginning	Debit	Credit	Net Change	Ending Balance
21064 Empl Insurance WH Payble (17,352.93)	616.84	0.00	(616.84)	(17,969.77)
21065 Empl AFLAC Ins WH Payble	730.65	1,703.18	1,703.18	0.00	730.65
21067 Empl Nationwide WH Payble	200.00	0.00	0.00	0.00	200.00
21068 Empl Advance WH Payble (539.46)	0.00	0.00	0.00	(539.46)
21069 Empl Other WH Payble	4,261.57	0.00	0.00	0.00	4,261.57
21100 Miscellaneous Payables	29,038.55	0.00	691.70	691.70	29,730.25
21500 Compensated Absences	13,824.65	0.00	0.00	0.00	13,824.65
21700 Deferred Tax Revenue	122,898.43	0.00	0.00	0.00	122,898.43
24100 Due to Debt Service Fund	3,315.09	0.00	177.49	177.49	3,492.58
28400 Retained Earnings	5,203,157.19	0.00	0.00	0.00	5,203,157.19
28410 Assigned Fund Bal. - Inventory	41,746.65	0.00	0.00	0.00	41,746.65
28999 Net Income Current Year	509,987.45	387,735.12	316,394.13	(71,340.99)	438,646.46
Total LIABILITIES AND FUND EQUITY	6,221,294.97	726,120.44	586,358.27	(139,762.17)	6,081,532.80

**DEBT SERVICE FUND
INCOME STATEMENT
FOR PERIOD ENDING APRIL 30, 2025**

58.06%

	MONTHLY	YEAR TO DATE	2025 ADOPTED BUDGET	% OF 2025 ADOPTED BUDGET	2024 YEAR TO DATE	2024 FINAL BUDGET
REVENUES						
Ad-Valorem - Current	3,835	339,991	367,927	92%	347,180	369,941
Delinquent Tax Revenue	1,120	5,912	9,500	62%	5,652	9,000
Penalty & Interest - Tax Accounts	735	3,427	2,220	154%	3,805	5,000
Out-of-District Surcharge	177	887	5,500	16%	1,315	1,370
Interest on Temporary Investments	1,581	7,679	13,200	58%	8,565	9,000
Miscellaneous	0	0	0	0%	1	0
<i>TOTAL TAXES & INTEREST</i>	7,448	357,897	398,347	90%	366,518	394,311
OTHER FINANCING SOURCES						
Excess Bond Proceeds	0	0	0	0%	0	0
<i>TOTAL OTHER FINANCE SOURCES</i>	0	0	0	0%	0	0
TOTAL REVENUE AND OTHER FINANCE SOURCES	7,448	357,897	398,347	90%	366,518	394,311
EXPENDITURES						
Fiscal Agent Fees	0	100	200	50%	100	200
Bond Interest Expense	0	43,175	86,350	50%	47,000	94,000
Bond Principal Payments	0	0	260,000	0%	0	255,000
Tax Collector Fees	0	11,033	14,650	75%	5,781	14,927
Appraisal District Fees	0	3,099	6,723	46%	7,612	6,014
Miscellaneous	0	0	0	0%	0	0
<i>TOTAL EXPENDITURES</i>	0	57,407	367,923	16%	60,493	370,141
EXCESS REVENUES OVER(UNDER) EXPENDITURES AND OTHER USES	7,448	300,490	30,424		306,025	24,170

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SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 4 / 25

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310 Debt Service

Assets

Current Assets

TexPool	447,303.59
Tax Accounts Receivable	55,352.98
Allowance for Uncollect Taxes	(11,370.61)
Interlocal Rec - Tax Assessor	1,242.55
Due from General Fund	3,315.09

Total Current Assets	495,843.60
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Total Assets	495,843.60
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Liabilities and Equity

Current Liabilities

Deferred Tax Revenue	43,982.37
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Total Current Liabilities	43,982.37
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Other Liabilities

Due to General Fund	17,577.60
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Total Other Liabilities	17,577.60
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Total Liabilities	61,559.97
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Equity

Fund Balance	133,793.77
CURRENT YEAR INCOME/(LOSS)	300,489.86

Total Equity	434,283.63
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Total Liabilities & Equity	495,843.60
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SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 4 / 25

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Account	Beginning	Debit	Credit	Net Change	Ending Balance
310 Debt Service					
ASSETS					
11300 TexPool	440,196.77	7,106.82	0.00	7,106.82	447,303.59
12100 Tax Accounts Receivable	55,352.98	0.00	0.00	0.00	55,352.98
12101 Allowance for Uncollect Taxes (11,370.61)	0.00	0.00	0.00	11,370.61)
12120 Interlocal Rec - Tax Assessor	1,079.08	1,242.56	1,079.09	163.47	1,242.55
13511 Due from General Fund	3,137.60	177.49	0.00	177.49	3,315.09
Total ASSETS	488,395.82	8,526.87	1,079.09	7,447.78	495,843.60
LIABILITIES AND FUND EQUITY					
21700 Deferred Tax Revenue	43,982.37	0.00	0.00	0.00	43,982.37
24300 Due to General Fund	17,577.60	0.00	0.00	0.00	17,577.60
28300 Fund Balance	133,793.77	0.00	0.00	0.00	133,793.77
28999 Net Income Current Year	293,042.08	0.00	7,447.78	7,447.78	300,489.86
Total LIABILITIES AND FUND EQUITY	488,395.82	0.00	7,447.78	7,447.78	495,843.60

**CAPITAL PROJECTS FUND
INCOME STATEMENT
FOR PERIOD ENDING APRIL 30, 2025**

58.06%

	MONTHLY	YEAR TO DATE	2025 ADOPTED BUDGET	% OF 2025 ADOPTED BUDGET	2024 YEAR TO DATE	2024 FINAL BUDGET
REVENUES						
Bond Proceeds	0	0	0	0%	0	0
Interest Income	560	4,074	6,000	68%	8,790	15,200
Other Income	0	0	0	0%	0	0
TOTAL REVENUE AND OTHER FINANCE SOURCES	560	4,074	6,000	68%	8,790	15,200
EXPENDITURES						
Right of Way Acquisition	0	0	0	0%	0	0
Engineering Fees	0	0	0	0%	0	0
Construction Costs	0	0	0	0%	0	0
42" Line-Cathodic Protection	6,386	206,533	135,305	153%	52,017	180,000
Pipeline Condition Assessment	0	0	0	0%	0	0
Legal & Administrative Fees	0	0	0	0%	0	0
Cost of Bond Issuance	0	0	0	0%	0	0
Miscellaneous Fees	0	0	0	0%	0	0
TOTAL EXPENDITURES	6,386	206,533	135,305	153%	52,017	180,000
EXCESS REVENUES OVER(UNDER) EXPENDITURES AND OTHER USES	(5,826)	(202,459)	(129,305)		(43,227)	(164,800)

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SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 4 / 25

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410 Capital Projects

Assets

Current Assets
TexStar

157,869.00

Total Current Assets

157,869.00

Total Assets

157,869.00

Liabilities and Equity

Other Liabilities
Due to General Fund

237,481.21

Total Other Liabilities

237,481.21

Total Liabilities

237,481.21

Equity

Fund Balance
CURRENT YEAR INCOME/(LOSS)

122,845.53

(202,457.74)

Total Equity

(79,612.21)

Total Liabilities & Equity

157,869.00

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SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 4 / 25

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Account	Beginning	Debit	Credit	Net Change	Ending Balance
410 Capital Projects					
ASSETS					
11400 TexStar	157,309.28	559.72	0.00	559.72	157,869.00
Total ASSETS	157,309.28	559.72	0.00	559.72	157,869.00
LIABILITIES AND FUND EQUITY					
24300 Due to General Fund	231,095.28	0.00	6,385.93	6,385.93	237,481.21
28300 Fund Balance	122,845.53	0.00	0.00	0.00	122,845.53
28999 Net Income Current Year (196,631.53)	6,385.93	559.72 (5,826.21) (202,457.74)
Total LIABILITIES AND FUND EQUITY	157,309.28	6,385.93	6,945.65	559.72	157,869.00

SOUTH TEXAS WATER AUTHORITY

Treasurer's Report

For Period Ending May 31, 2025

STWA Water Sales:

<u>Entity</u>	<u>Water Usage (1,000 g)</u>	<u>Cost of Water from City of Corpus Christi \$3.271316 per 1000 g</u>	<u>Handling Charge @ \$0.50/1000g</u>	<u>Incremental Increase @ \$0.50/1000g</u>	<u>Out of District Surcharge and Pass- Thru Credit</u>	<u>Total Due</u>
Kingsville	17,327	\$56,680.69	\$8,663.29	\$0.00	\$0.00	\$65,343.95
Bishop	11,212	\$36,677.99	\$5,606.00	\$0.00	\$0.00	\$42,283.99
Agua Dulce	2,206	\$7,216.59	\$1,103.01	\$0.00	\$0.00	\$8,319.59
RWSC	9,103	\$29,778.79	\$4,551.50	\$0.00	\$0.00	\$34,330.29
Driscoll	2,627	\$8,593.75	\$1,313.50	\$0.00	\$0.00	\$9,907.25
NCWCID #5	1,687	\$5,518.81	\$843.52	\$843.52	\$1,020.39	\$8,226.23
NWSC	12,526	\$40,975.37	\$6,262.83	\$0.00	\$0.00	\$47,238.20
TOTAL	56,687	\$185,441.98	\$28,343.64	\$843.52	\$1,020.39	\$215,649.51

Water Cost and Usage for Period of:

	04/30/25	06/01/25
City of Corpus Christi Invoice for Cost of Water Purchased:		\$187,675.42
Gallons of Water Recorded by City of Corpus Christi:		57,370,000
Gallons of Water Recorded by STWA from Customer's Master Meters:		56,687,000
Water Loss Percentage:		<u><u>1.19%</u></u>

Annual Usage for FY 2024

	Annual
Gallons of Water Recorded by City of Corpus Christi:	362,500,000
Gallons of Water Recorded by STWA from Customer's Master Meters:	356,651,192
Water Loss Percentage: (year to date)	<u><u>1.61%</u></u>

**REVENUE FUND
INCOME STATEMENT
FOR PERIOD ENDING MAY 31, 2025**

66.67%

	MONTHLY	YEAR TO DATE WITH THIS MONTH	2025 ADOPTED BUDGET	% OF 2025 ADOPTED BUDGET	2024 YEAR TO DATE	2024 FINAL BUDGET
REVENUES						
Water Service Revenue	185,442	1,121,343	1,489,786	75%	919,167	1,377,118
Handling Charge Revenue	28,344	180,104	277,916	65%	174,436	298,250
Premium Incremental Increase	844	6,846	10,800	63%	6,402	10,900
Surcharge - Out of District	843	6,972	10,500	66%	7,073	9,972
Interest Income	18,560	149,460	220,000	68%	172,730	215,200
Interest - Note	0	165	175	94%	0	3,750
Other Revenue						
Operating & Maintenance Fees	57,358	65,316	12,500	523%	5,920	10,700
Miscellaneous Revenues	998	114,350	12,000	953%	25,879	46,500
Industry Revenues		0	0	0%	0	625,710
TOTAL REVENUES	292,388	1,644,557	2,033,677	81%	1,311,607	2,598,100
EXPENDITURES						
Water Service Expenditures:						
Bulk Water Purchases	187,675	1,127,329	1,730,677	65%	966,661	1,489,786
Payroll Costs						
Salaries & Wages - Perm. Employees	73,124	245,166	429,690	57%	248,055	406,135
Salaries & Wages - Vacation Buyback	0	5,832	5,500	106%	5,885	4,368
Overtime - NWSC	2,364	(10,336)	0	0%	0	0
Stand-by Pay - NWSC	120	(410)	0	0%	0	0
Overtime - RWSC	888	(7,311)	0	0%	0	0
Stand-by Pay - RWSC	120	(410)	0	0%	0	0
Overtime - STWA	2,834	19,542	22,500	87%	18,387	15,000
Stand-by Pay - STWA	120	1,040	1,560	67%	875	1,300
Employee Retirement Premiums	7,761	44,420	71,228	62%	47,487	68,713
Group Insurance Premium	47,456	181,355	229,340	79%	98,734	243,522
Unemployment Compensation	(53)	(1,715)	3,060	-56%	(2,087)	70
Workers' Compensation	(119)	11,749	7,675	153%	12,356	6,436
Medicare	1,008	3,818	6,247	61%	4,153	6,029
Supplies & Materials						
Repairs & Maintenance	2,220	62,262	125,000	50%	69,988	150,000
Meter Expense	0	0	5,000	0%	1,155	5,000
Tank Repairs	0	0	35,000	0%	7,000	30,000
Major Repairs	0	129,926	25,000	520%	0	25,000
Other Operating Expenditures:						
Professional Fees						
Legal	387	84,280	50,000	169%	8,899	40,000
Auditing	0	12,570	11,500	109%	10,390	10,500
Engineering	0	309,381	170,000	182%	13,616	50,000
Management & Consulting	6,390	40,643	25,000	163%	43,716	25,000
JMAR Management Consulting LLC	16,667	57,500	70,000	82%	46,667	70,000
Inspection/GIS Mapping	0	1,506	7,500	20%	913	7,500
Consum Supplies/Materials						
Postage	0	2,387	8,500	28%	(155)	8,500
Printing/Office Supplies	2,456	20,953	37,500	56%	19,333	37,500
Janitorial/Site Maintenance	3,319	16,971	20,000	85%	8,447	19,000
Fuel/Lubricants/Repairs	10,188	40,650	60,000	68%	40,985	85,000

	MONTHLY	YEAR TO	2025	% OF 2025	2024	2024
Chemicals/Water Samples	1,564	18,106	60,000	30%	19,596	60,000
Safety Equipment	1,333	5,042	3,000	168%	1,046	2,000
Small Tools	169	1,254	3,000	42%	4,986	3,000
Recurring Operating Costs						
Telephone/Communications	3,121	18,433	40,000	46%	19,071	40,000
Utilities	2,493	62,072	122,500	51%	74,221	122,500
D & O Liability Insurance	0	3,232	4,500	72%	2,083	3,500
Property Insurance	0	61,492	55,000	112%	52,133	48,000
General Liability	0	4,446	6,000	74%	4,046	5,500
Auto Insurance	0	4,718	4,000	118%	4,770	3,100
Travel/Training/Meetings-Staff	693	12,989	20,000	65%	13,453	15,000
Travel/Training/Meetings-Board of Dir.	50	3,075	10,000	31%	2,656	10,000
Travel/Training/Meetings-Legislation		0	10,000	0%	0	0
Rental-Equipment/Uniforms	763	6,712	7,500	89%	15,105	6,000
Dues/Subscriptions/Publication	16	14,927	19,000	79%	14,199	17,500
Pass Through Cost	0	0	250	0%	3	400
Bad Debt Expense	0	(5,771)	0		0	0
Miscellaneous						
Miscellaneous Expenditures	39	5,822	15,000	39%	4,744	15,000
Total Administrative & Operations Exp.	375,165	2,615,648	3,537,227	74%	1,903,572	3,155,859
Capital Outlay						
Capital Acquisition	0	114,574	227,500	50%	202,334	230,500
Engineering	0	0	50,000	0%	0	50,000
TOTAL EXPENDITURES (w/o D.S. exp.)	0	114,574	229,148	50%	2,105,906	3,436,359
Excess (Deficiencies) of Revenue Over Expenditures	(82,777)	(1,085,666)	(1,732,698)	63%	(794,299)	(1,402,682)
OTHER FINANCE SOURCE (USES)						
Transfer to Other Funds						
Transfer from Tax Account	0	0	1,630,025	0%	1,549,017	1,650,724
Extra Ordinary Income						
Disposition of Assets (Surplus Sale)	0	0	3,500	0%	0	1,500
TOTAL OTHER FINANCING SOURCES (USES)	0	0	1,633,525	0%	1,549,017	1,652,224
EXCESS (DEFICIENCIES) OF REVENUES OVER OTHER SOURCES (USES)	(82,777)	(1,085,666)	(99,173)		754,718	813,965
NET INCOME	(82,777)	(1,085,666)	(99,173)		754,718	249,542

**TAX FUND
INCOME STATEMENT
FOR PERIOD ENDING May 31, 2025**

66.67%

	MONTHLY	YEAR TO DATE	2025 ADOPTED BUDGET	% OF 2025 ADOPTED BUDGET	2024 YEAR TO DATE	2024 FINAL BUDGET
REVENUES						
Ad-Valorem - Current	18,280	1,633,071	1,665,196	98%	1,665,197	1,659,615
Delinquent Tax Revenue	3,592	31,005	38,115	81%	38,116	37,000
Penalty & Interest - Tax Accounts	2,892	18,659	27,345	68%	27,346	26,000
Miscellaneous	-1	-25	0	0%	0	0
TOTAL TAXES & INTEREST	24,764	1,682,710	1,730,656	97%	1,730,658	1,722,615
EXPENDITURES						
Tax Collector Fees	0	52,396	68,980	76%	68,981	60,627.00
Appraisal Districts	2,576	17,292	31,651	55%	31,652	11,264.00
TOTAL EXPENDITURES	2,576	69,688	100,631	69%	100,632	71,891
 Transfer to General Fund	 0	 0	 1,630,025	 0%	 1,630,025	 1,650,724
 EXCESS REVENUES & OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES AND OTHER USES	 22,188	 1,613,022	 0		 2	 0

**SPECIAL SERVICES
INCOME STATEMENT
FOR PERIOD ENDING MAY 31, 2025**

66.67%

	MONTHLY	YEAR TO DATE	2025 ADOPTED BUDGET	% OF 2025 ADOPTED BUDGET	2024 YEAR TO DATE	2024 FINAL BUDGET
REVENUES						
Ricardo Water Supply Corporation	23,716	192,170	449,088	43%	223,082	463,829
Nueces Water Supply Corporation	32,905	217,287	439,152	49%	247,791	457,150
TOTAL REVENUES	<u>56,621</u>	<u>409,457</u>	<u>888,240</u>	<u>46%</u>	<u>470,873</u>	<u>920,979</u>
EXPENDITURES						
Personnel	34,813	261,280	454,994	57%	281,096	460,842
Administrator	2,500	17,500	30,000	58%	20,000	30,000
Overhead	34,423	228,319	403,246	57%	403,247	408,138
TOTAL EXPENDITURES *	<u>71,736</u>	<u>507,099</u>	<u>888,240</u>	<u>57%</u>	<u>704,343</u>	<u>898,980</u>
EXCESS REVENUES & OTHER FINANCING SOURCES OVER(UNDER) EXPENDITURES AND OTHER USES						
	<u>(15,115)</u>	<u>(97,643)</u>	<u>0</u>		<u>(233,470)</u>	<u>21,999</u>

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SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 5 / 25

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101 Water

Assets

Current Assets

STWA - Operations	30,833.45	
STWA - General	319,837.84	
STWA - General Money Market	980.45	
STWA - Payroll	(9,865.10)	
Petty Cash	150.00	
TexPool	4,808,128.76	
Tax Accounts Receivable	211,473.78	
Allowance for Uncollect Taxes	(88,575.35)	
Allowance for doubtful Accounts	(12,483.96)	
Interlocal Rec - Tax Assessor	5,112.08	
Agua Dulce-Water	13,555.07	
Bishop - Water	42,283.57	
Driscoll - Water	27,510.97	
Kingsville - Water	109,156.60	
NCWCID 5 - Water	42,717.83	
Ricardo WSC - Water	34,330.28	
Nueces WSC - Water	47,238.20	
Ricardo WSC - General & Admin	18,971.43	
Nueces WSC - General & Admin	18,890.38	
Interlocal Rec-Bishop	(0.03)	
Interlocal Rec-Driscoll	3,431.89	
Interlocal Rec-Ricardo	23,637.23	
RWSC-Credit Card	470.83	
Interlocal Rec-Nueces	35,130.39	
NWSC Credit Card	113.52	
Due From Capital Projects Fund	336,679.65	
Due from Debt Service Fund	2,568.90	
Due from D.S .-Collect Service	15,551.05	
Notes Receivable - Current	152.47	
Prepaid Expenses	42,053.92	
Inventory	42,276.74	

Total Current Assets		6,122,312.84

Total Assets		6,122,312.84

Liabilities and Equity

Current Liabilities

Trade Accounts Payable	360,537.10
Conversion Trade Accounts Payable	333.16
Salaries & Wages Payable	9,845.76
Federal WH Taxes Payable	150.77

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SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 5 / 25

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101 Water

Medicare Payable	665.32	
Unemployment Ins Payable	8,505.29	
Empl Loan WH Payble	(594.42)	
Empl Insurance WH Payble	(18,586.61)	
Empl AFLAC Ins WH Payble	730.65	
Empl Nationwide WH Payble	200.00	
Empl Advance WH Payble	(539.46)	
Empl Other WH Payble	4,261.57	
Miscellaneous Payables	30,320.12	
Compensated Absences	13,824.65	
Deferred Tax Revenue	122,898.43	

Total Current Liabilities		532,552.33
Other Liabilities		
Due to Debt Service Fund	3,670.07	

Total Other Liabilities		3,670.07
Total Liabilities		536,222.40
Equity		
Retained Earnings	5,203,157.19	
Assigned Fund Bal. - Inventory	41,746.65	
CURRENT YEAR INCOME/(LOSS)	341,186.60	

Total Equity		5,586,090.44
Total Liabilities & Equity		6,122,312.84

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SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 5 / 25

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Account	Beginning	Debit	Credit	Net Change	Ending Balance
101 Water					
ASSETS					
10100 STWA - Operations	11,271.38	40,037.43	20,475.36	19,562.07	30,833.45
10200 STWA - General	(122.57)	659,919.22	339,958.81	319,960.41	319,837.84
10210 STWA - General Money Market	979.87	0.58	0.00	0.58	980.45
10400 STWA - Payroll	47,820.46	62,299.61	119,985.17	(57,685.56)	(9,865.10)
10800 Petty Cash	150.00	0.00	0.00	0.00	150.00
11300 TexPool	5,239,031.86	44,096.90	475,000.00	(430,903.10)	4,808,128.76
12100 Tax Accounts Receivable	211,473.78	0.00	0.00	0.00	211,473.78
12101 Allowance for Uncollect Taxes	(88,575.35)	0.00	0.00	0.00	(88,575.35)
12102 Allowance for doubtful Account	(12,483.96)	0.00	0.00	0.00	(12,483.96)
12120 Interlocal Rec - Tax Assessor	5,948.21	5,111.89	5,948.02	(836.13)	5,112.08
12201 Agua Dulce-Water	13,065.86	8,319.59	7,830.38	489.21	13,555.07
12202 Bishop - Water	35,148.89	42,283.99	35,149.31	7,134.68	42,283.57
12203 Driscoll - Water	26,109.88	9,907.25	8,506.16	1,401.09	27,510.97
12204 Kingsville - Water	43,812.65	65,343.95	0.00	65,343.95	109,156.60
12205 NCWCID 5 - Water	43,040.01	8,226.23	8,548.41	(322.18)	42,717.83
12206 Ricardo WSC - Water	34,756.02	34,330.29	34,756.03	(425.74)	34,330.28
12207 Nueces WSC - Water	39,396.89	47,238.20	39,396.89	7,841.31	47,238.20
12208 Ricardo WSC - General & Admin	18,941.39	18,971.43	18,941.39	30.04	18,971.43
12209 Nueces WSC - General & Admin	18,815.86	18,890.38	18,815.86	74.52	18,890.38
12500 Interlocal Rec-Bishop	(0.03)	0.00	0.00	0.00	(0.03)
12700 Interlocal Rec-Driscoll	2,695.54	736.35	0.00	736.35	3,431.89
12900 Interlocal Rec-Ricardo	18,892.63	4,744.60	0.00	4,744.60	23,637.23
12901 RWSC-Credit Card	372.21	98.62	0.00	98.62	470.83
13000 Interlocal Rec-Nueces	30,484.62	14,014.77	9,369.00	4,645.77	35,130.39
13001 NWSC Credit Card	412.02	269.50	568.00	(298.50)	113.52
13510 Due From Capital Projects Fund	238,033.95	98,645.70	0.00	98,645.70	336,679.65
13520 Due from Debt Service Fund	2,568.90	0.00	0.00	0.00	2,568.90
13530 Due from D.S .-Collect Service	15,008.70	542.35	0.00	542.35	15,551.05
13900 Notes Receivable - Current	152.47	0.00	0.00	0.00	152.47
14200 Prepaid Expenses	42,053.92	48,238.32	48,238.32	0.00	42,053.92
15500 Inventory	42,276.74	0.00	0.00	0.00	42,276.74
Total ASSETS	6,081,532.80	1,232,267.15	1,191,487.11	40,780.04	6,122,312.84
LIABILITIES AND FUND EQUITY					
20300 Trade Accounts Payable	232,293.48	212,201.85	340,445.47	128,243.62	360,537.10
20310 Conversion Trade Accounts Paya	333.16	0.00	0.00	0.00	333.16
20400 Salaries & Wages Payable	0.00	0.00	9,845.76	9,845.76	9,845.76
21051 Federal WH Taxes Payable	150.77	0.00	0.00	0.00	150.77
21052 Medicare Payable	665.32	0.00	0.00	0.00	665.32
21062 Unemployment Ins Payable	8,505.29	0.00	0.00	0.00	8,505.29
21063 Empl Loan WH Payble	(594.42)	0.00	0.00	0.00	(594.42)

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SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 5 / 25

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Account	Beginning	Debit	Credit	Net Change	Ending Balance
21064 Empl Insurance WH Payble (17,969.77)	616.84	0.00	(616.84)	(18,586.61)
21065 Empl AFLAC Ins WH Payble	730.65	1,703.18	1,703.18	0.00	730.65
21067 Empl Nationwide WH Payble	200.00	0.00	0.00	0.00	200.00
21068 Empl Advance WH Payble (539.46)	0.00	0.00	0.00	(539.46)
21069 Empl Other WH Payble	4,261.57	0.00	0.00	0.00	4,261.57
21100 Miscellaneous Payables	29,730.25	0.00	589.87	589.87	30,320.12
21500 Compensated Absences	13,824.65	0.00	0.00	0.00	13,824.65
21700 Deferred Tax Revenue	122,898.43	0.00	0.00	0.00	122,898.43
24100 Due to Debt Service Fund	3,492.58	0.00	177.49	177.49	3,670.07
28400 Retained Earnings	5,203,157.19	0.00	0.00	0.00	5,203,157.19
28410 Assigned Fund Bal. - Inventory	41,746.65	0.00	0.00	0.00	41,746.65
28999 Net Income Current Year	438,646.46	422,400.76	324,940.90	(97,459.86)	341,186.60
Total LIABILITIES AND FUND EQUITY	6,081,532.80	636,922.63	677,702.67	40,780.04	6,122,312.84

**DEBT SERVICE FUND
INCOME STATEMENT
FOR PERIOD ENDING May 31, 2025**

66.67%

	MONTHLY	YEAR TO DATE	2025 ADOPTED BUDGET	% OF 2025 ADOPTED BUDGET	2024 YEAR TO DATE	2024 FINAL BUDGET
REVENUES						
Ad-Valorem - Current	3,835	339,991	367,927	92%	350,501	369,941
Delinquent Tax Revenue	1,120	5,912	9,500	62%	6,363	9,000
Penalty & Interest - Tax Accounts	735	3,427	2,220	154%	4,515	5,000
Out-of-District Surcharge	177	887	5,500	16%	1,503	1,370
Interest on Temporary Investments	1,581	7,679	13,200	58%	10,510	9,000
Miscellaneous	0	0	0	0%	1	0
<i>TOTAL TAXES & INTEREST</i>	7,448	357,897	398,347	90%	373,393	394,311
OTHER FINANCING SOURCES						
Excess Bond Proceeds	0	0	0	0%	0	0
<i>TOTAL OTHER FINANCE SOURCES</i>	0	0	0	0%	0	0
TOTAL REVENUE AND OTHER FINANCE SOURCES	7,448	357,897	398,347	90%	373,393	394,311

EXPENDITURES						
Fiscal Agent Fees	0	100	200	50%	100	200
Bond Interest Expense	0	43,175	86,350	50%	47,000	94,000
Bond Principal Payments	0	0	260,000	0%	0	255,000
Tax Collector Fees	0	11,033	14,650	75%	5,781	14,927
Appraisal District Fees	0	3,099	6,723	46%	8,134	6,014
Miscellaneous	0	0	0	0%	0	0
<i>TOTAL EXPENDITURES</i>	0	57,407	367,923	16%	61,015	370,141

EXCESS REVENUES OVER(UNDER)

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SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 5 / 25

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310 Debt Service

Assets

Current Assets

TexPool	454,354.34
Tax Accounts Receivable	55,352.98
Allowance for Uncollect Taxes	(11,370.61)
Interlocal Rec - Tax Assessor	1,090.19
Due from General Fund	3,492.58

Total Current Assets	502,919.48
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Total Assets	502,919.48
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Liabilities and Equity

Current Liabilities

Deferred Tax Revenue	43,982.37
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Total Current Liabilities	43,982.37
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Other Liabilities

Due to General Fund	18,119.95
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Total Other Liabilities	18,119.95
-------------------------	-----------

Total Liabilities	62,102.32
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Equity

Fund Balance	133,793.77
CURRENT YEAR INCOME/(LOSS)	307,023.39

Total Equity	440,817.16
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Total Liabilities & Equity	502,919.48
----------------------------	------------

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SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 5 / 25

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Account	Beginning	Debit	Credit	Net Change	Ending Balance
310 Debt Service					
ASSETS					
11300 TexPool	447,303.59	7,050.75	0.00	7,050.75	454,354.34
12100 Tax Accounts Receivable	55,352.98	0.00	0.00	0.00	55,352.98
12101 Allowance for Uncollect Taxes (11,370.61)	0.00	0.00	0.00	11,370.61)
12120 Interlocal Rec - Tax Assessor	1,242.55	1,090.20	1,242.56	(152.36)	1,090.19
13511 Due from General Fund	3,315.09	177.49	0.00	177.49	3,492.58
Total ASSETS	495,843.60	8,318.44	1,242.56	7,075.88	502,919.48
LIABILITIES AND FUND EQUITY					
21700 Deferred Tax Revenue	43,982.37	0.00	0.00	0.00	43,982.37
24300 Due to General Fund	17,577.60	0.00	542.35	542.35	18,119.95
28300 Fund Balance	133,793.77	0.00	0.00	0.00	133,793.77
28999 Net Income Current Year	300,489.86	542.35	7,075.88	6,533.53	307,023.39
Total LIABILITIES AND FUND EQUITY	495,843.60	542.35	7,618.23	7,075.88	502,919.48

**CAPITAL PROJECTS FUND
INCOME STATEMENT
FOR PERIOD ENDING May 31, 2025**

66.67%

	MONTHLY	YEAR TO DATE	2025 ADOPTED BUDGET	% OF 2025 ADOPTED BUDGET	2024 YEAR TO DATE	2024 FINAL BUDGET
REVENUES						
Bond Proceeds	0	0	0	0%	0	0
Interest Income	576	4,650	6,000	77%	11,114	15,200
Other Income	0	0	0	0%	0	0
TOTAL REVENUE AND OTHER FINANCE SOURCES	576	4,650	6,000	77%	11,114	15,200
EXPENDITURES						
Right of Way Acquisition	0	0	0	0%	0	0
Engineering Fees	0	0	0	0%	0	0
Construction Costs	0	0	0	0%	0	0
42" Line-Cathodic Protection	7,062	213,595	135,305	158%	23,170	180,000
Pipeline Condition Assessment	0	0	0	0%	0	0
Legal & Administrative Fees	0	0	0	0%	0	0
Cost of Bond Issuance	0	0	0	0%	0	0
Miscellaneous Fees	0	0	0	0%	0	0
TOTAL EXPENDITURES	7,062	213,595	135,305	158%	23,170	180,000
EXCESS REVENUES OVER(UNDER) EXPENDITURES AND OTHER USES	(6,487)	(208,946)	(129,305)		(12,056)	(164,800)

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SOUTH TEXAS WATER AUTHORITY
Balance Sheet
For the Accounting Period: 5 / 25

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410 Capital Projects

Assets

Current Assets
TexStar

158,444.92

Total Current Assets

158,444.92

Total Assets

158,444.92

Liabilities and Equity

Other Liabilities
Due to General Fund

244,543.68

Total Other Liabilities

244,543.68

Total Liabilities

244,543.68

Equity

Fund Balance
CURRENT YEAR INCOME/(LOSS)

122,845.53

(208,944.29)

Total Equity

(86,098.76)

Total Liabilities & Equity

158,444.92

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SOUTH TEXAS WATER AUTHORITY
Trial Balance
For the Accounting Period: 5 / 25

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Account	Beginning	Debit	Credit	Net Change	Ending Balance
410 Capital Projects					
ASSETS					
11400 TexStar	157,869.00	575.92	0.00	575.92	158,444.92
Total ASSETS	157,869.00	575.92	0.00	575.92	158,444.92
LIABILITIES AND FUND EQUITY					
24300 Due to General Fund	237,481.21	0.00	7,062.47	7,062.47	244,543.68
28300 Fund Balance	122,845.53	0.00	0.00	0.00	122,845.53
28999 Net Income Current Year (202,457.74)	7,062.47	575.92 (6,486.55) (208,944.29)
Total LIABILITIES AND FUND EQUITY	157,869.00	7,062.47	7,638.39	575.92	158,444.92

ATTACHMENT 3

Field Reports

Memorandum

To: South Texas Water Authority Board of Directors and John Marez, Administrator
From: Patrick Sendejo, O&M Manager / Victor Gutierrez, Field Supervisor
Date: July 4th 2025
Re: O&M Technical Report

During the Week of May 26th 2025:

Admin:

- Review GPS Records
- Update Daily Water Loss
- TRWA Apprenticeship Weekly Hours Update (Noe Moreno).
- Basic Water Training/Locate Training/CSI Training/Standard Operation Procedure Training.

Operations:

- Collect/Monitor NAP samples – STWA, RWSC & NWSC
- Monitor residuals (Total, Free, Mono, FAA) for the Driscoll Booster Station on the 42" line – Driscoll Before, Ave G, CR 16, Kingsville Meter Run & RWSC Meter Run @ Office
- Weekly CL 17 Verification
- Bac T Samples STWA/NWSC/RWSC
- Lockouts NWSC & RWSC
- Locates – STWA, RWSC & NWSC
- Completed service orders for NWSC & RWSC.
- Completed Taps – (scheduled for June 2nd 2025)

Safety & Maintenance:

- Safety Meeting: **(Open Crew discussions on all aspects of preventative maintenance, which includes time for any Q&A.) (JSA preventative hazard safety meeting to address any potential hazard.)**
- Generators – Exercise Transfer Switch
- Weekly/Monthly Preventative Maintenance – Heavy Equipment, Lawn care equipment, Leak equipment, Pump-station equipment, Tap equipment.
- Daily Vehicle Maintenance Report – Interior, Exterior & Under the Hood Inspections

Cathodic Protection:

- Weekly Monitoring of Rectifiers
- Assist with GIS system updates for 42" line and the Corporations
- Continue to assist with locates for STWA, NWSC, RWSC.
- Updating diamond maps to assist with correcting water line locations for all corps.

During the Week of June 2nd 2025:

Admin:

- Review GPS records
- Update Daily Water Loss
- City Gallons Report
- TRWA Apprenticeship Weekly Hours Update (Noe Moreno)
- Basic Water Training/Locate Training/CSI Training/ Standard Operation Procedure Training.
- Schedule testing and courses for field staff. (Class D water license)

Operations:

- Collect/Monitor NAP samples – STWA, RWSC & NWSC
- Monitor residuals (Total, Free, Mono, FAA) for the Driscoll Booster Station on the 42" line – Driscoll Before, Ave G, CR 16, Kingsville Meter Run & RWSC Meter Run @ Office
- Weekly CL17 Verification
- Meter Readings – NWSC, RWSC
- Locates – STWA, RWSC, NWSC
- Completed Service Orders for NWSC and RWSC
- Completed Taps - (3)

Safety & Maintenance:

Safety Meeting:

(Open Crew discussions on all aspects of preventative maintenance, which includes time for any Q&A.) (JSA preventative hazard safety meeting to address any potential hazard.)

Generators – Exercise Transfer Switch.

Weekly Preventative Maintenance – Heavy equipment, Lawn care equipment, Leak equipment, Pump-station equipment, Tap equipment.

Daily Vehicle Maintenance Report - Interior, Exterior & Under the hood Inspections

Cathodic Protection:

Weekly Monitoring of Rectifiers

Assist with GIS system updates for 42" line and the Corporations

Continue to assist with locates for STWA, NWSC, RWSC

Updating diamond maps to assist with correcting water line locations for all corps.

During the Week of June 9th 2025:

Admin:

- Review GPS records
- Update Daily Water Loss
- TRWA Apprenticeship Hour Updates (Noe Moreno)
- Basic Water Training/Locate Training/CSI Training/Standard Operation Procedure Training.

Operations:

- Collect/Monitor NAP samples – STWA, RWSC & NWSC
- Monitor Residuals (Total, Free, Mono, FAA) for the Driscoll Booster Station on the 42" line – Driscoll Before, Ave G, CR 16, Kingsville Meter Run & RWSC Meter Run @ Office
- Weekly CL 17 Verification.
- NWSC/RWSC Meter Readings
- Locates – STWA, RWSC, NWSC
- Completed service orders for NWSC and RWSC
- Completed Taps – (Scheduled for week of 6/25/2025)

Safety & Maintenance:

- Safety Meeting:
(Open crew discussion of safety concerns, Crew discussions on all aspects of preventative maintenance, which includes time for any Q&A.) (JSA preventative hazard safety meeting to address any potential hazard.)
- Generators – Exercise Transfer Switch
- Weekly Preventative Maintenance – Heavy Equipment, Lawn care equipment, Leak equipment, Pump-station equipment, Tap equipment.
- Daily Vehicle Maintenance Report - Interior, Exterior & Under the Hood Inspections

Cathodic Protection:

- Weekly Monitoring of Rectifiers
- Assist with GIS system updates for 42" line and the Corporations
- Continue to assist with locates for STWA, NWSC, RWSC
- Updating diamond maps to assist with correcting water line locations for all corps.

During the Week of June 23rd 2025

Admin:

- Review GPS records
- Update Daily Water Loss
- TRWA Apprenticeship Hour Updates (Noe Moreno)
- Basic Water Training/Locate Training/CSI Training/Standard Operation Procedure Training.

Operations:

- Collect/Monitor NAP samples – STWA, RWSC & NWSC
- Monitor Residuals (Total, Free, Mono, FAA) for the Driscoll Booster Station on the 42" line – Driscoll Before, Ave G, CR 16, Kingsville Meter Run & RWSC Meter Run @ Office
- BACT Samples STWA, NWSC, & RWSC
- Weekly CL 17 Verification
- Lockouts NWSC & RWSC
- Locates – STWA, RWSC, NWSC
- Completed service orders for NWSC and RWSC
- Completed Taps/Extensions – (1)

Safety & Maintenance:

Safety Meeting:

(Open crew discussion of safety concerns, Crew discussions on all aspects of preventative maintenance, which includes time for any Q&A.) (JSA preventative hazard safety meeting to address any potential hazard.)

Generators – Exercise Transfer Switch

Weekly Preventative Maintenance – Heavy Equipment, Lawn care equipment, Leak equipment, Pump-station equipment.

Daily Vehicle Maintenance Report - Interior, Exterior & Under the Hood Inspections

Cathodic Protection:

Weekly Monitoring of Rectifiers

Called in locates for Visual inspection of locations in question that need attention.

Assist with GIS system updates for 42" line and the Corporations

Continue to assist with locates for STWA, NWSC, RWSC

Updating diamond maps to assist with correcting water line locations etc.

During the Week of June 30th 2025

Admin:

- Review GPS records
- Update Daily Water Loss
- TRWA Apprenticeship Hour Updates (Noe Moreno)
- Basic Water Training/Locate Training/CSI Training/Standard Operation Procedure Training.

Operations:

- Collect/Monitor NAP samples – STWA, RWSC & NWSC
- Monitor Residuals (Total, Free, Mono, FAA) for the Driscoll Booster Station on the 42" line – Driscoll Before, Ave G, CR 16, Kingsville Meter Run & RWSC Meter Run @ Office
- Weekly CL 17 Verification
- Locates – STWA, RWSC, NWSC
- Completed service orders for NWSC and RWSC
- Completed Taps/Extensions – (Scheduled for week of 7/7/2025)

Safety & Maintenance:

- Safety Meeting:
(Open crew discussion of safety concerns, Crew discussions on all aspects of preventative maintenance, which includes time for any Q&A.) (JSA preventative hazard safety meeting to address any potential hazard.)
- Generators – Exercise Transfer Switch
- Weekly Preventative Maintenance – Heavy Equipment, Lawn care equipment, Leak equipment, Pump-station equipment.
- Daily Vehicle Maintenance Report - Interior, Exterior & Under the Hood Inspections

Cathodic Protection:

- Weekly Monitoring of Rectifiers
- Called in locates for Visual inspection of locations in question that need attention.
- Assist with GIS system updates for 42" line and the Corporations
- Continue to assist with locates for STWA, NWSC, RWSC
- Updating diamond maps to assist with correcting water line locations etc.

Current Projects:

Working with ICE on Master plan surveys and preparations for repairs of Central Bishop East and Ricardo Pumps Stations.

Continue to revise GIS Digital maps to improve coordinates of water lines, meter locations, valves, ARVs, Dead-end mains and pump stations.

Working on improvements of SCADA system for quick response time for alerts to address issues before they occur. Pursuing new cellular comms currently using radio comms which is unstable. ETA 8/1/2025

Replacement of Master meter at Kingsville due to meter malfunction. Currently waiting on part. ETA 7/9/2025

Working on a Field Guide with SOP procedures for field staff in training to have a checklist to help guide them during an emergency situation. (partial complete as of 7/7/2025).

All field staff are pending water courses or testing for water licenses as of 6/25/2025

Class B licenses are almost completed need a one or two courses to test for license for O&M and Field Supervisor.

Pending NWSC TCEQ Inspections evaluation after inspection to work on what is needed to be in compliance for the state.

Working on revised uniforms that would better suit our needs in reference to an entire uniform package that would cover seasonal uniforms and returns at no charge for replacing staff if needed. Without costing the authority any additional cost other than the current rate of rental fee.

CP Report 5-16 to 7-8 -25

42 main Line Digs

Have 4 open digs to install Bonds and test stations at the Marietta properties on our ROW. Pipeline looks in good condition. Found broken bond cable that was on one of the pictures from 1995. Wet weather has restricted our progress.

ONE CALLS

CP personnel have been doing one calls to help out our team.
Testing sites for future ground beds

Recertification of 42 Main line

A search for valid Hydrostatic testing records of main line to verify MAOP. I was not able to find any records of MAOP certification papers. In order to find out what our MAOP we will need to perform a Hydrostatic testing in sections to achieve a MAOP for future use.

ARV Valves

ARV valves corrosion is still of high concern and NEED to be addressed ASAP if we are to add additional water volume and pressure to our line. Before hydro testing main line, our ARVs need for **FLANGE BOLTS TO BE REPLACED**

Thank you, Hector Barbosa,

NACE Cp Technologist

ATTACHMENT 4

Update on Property Search for Office

MEMO

To: STWA Board of Directors
From: John Marez, Executive Director
Date: July 2, 2025
Subject: Update on Search for Administration Office Property

Background

The South Texas Water Authority (STWA) has initiated a search for a potential new administrative office due to ongoing infrastructure issues at our current facility. Repeated roof leaks during recent rain events have led to moisture intrusion, creating the potential for mold exposure and related health and operational concerns. A preliminary environmental review has identified areas of concern related to air quality and staff safety.

In response, the Board approved the engagement of local realtor Lynn Yaklin to identify and evaluate potential new office locations within the Kingsville area.

Analysis

Ms. Yaklin has been tasked with locating either a vacant lot suitable for construction or an existing commercial property that can accommodate the current and future operational needs of STWA staff. These needs include adequate office space, meeting areas, storage capacity, and safe access for employees and visitors.

At the board meeting, Ms. Yaklin will present a general overview of several sites identified as possible options for STWA's future administrative headquarters. These sites represent a range of conditions, sizes, and costs, with no commitments or obligations at this time.

Staff Recommendation

Staff recommends the Board review the presentation and offer any feedback or direction to guide the continued search for a suitable location. No formal action is requested at this time.

Board Action

No action is required. Board members may provide input or express preferences regarding location, facility type, or other priorities to assist with future site evaluations and potential acquisition planning.

Summary

Due to structural issues at the current administrative office, STWA has begun the process of identifying a new office site. Realtor Lynn Yaklin has prepared an overview of potential properties in Kingsville for Board consideration. This update is informational only, with direction from the Board welcomed to support future recommendations.

ATTACHMENT 5

FY 25 Budget Amendments

This information will be provided before the Board Meeting.

ATTACHMENT 6

Truth in Taxation

This information will be provided before the Board Meeting.

ATTACHMENT 7

Preliminary FY 2026 Budget

This information will be provided before the Board Meeting.

ATTACHMENT 8

Pickup Truck Bids

MEMO

To: STWA Board of Directors
From: John Marez, Executive Director
Date: July 2, 2025
Subject: Bids for Purchase – Pickup Truck Replacement of 2018 Chevrolet Silverado

Background

A South Texas Water Authority (STWA) vehicle was previously involved in an accident and deemed a total loss. The Authority received an insurance reimbursement of approximately \$12,000. In addition, the Board previously authorized the surplus and sale of an unused vehicle, which recouped an estimated \$8,000. These combined funds total approximately \$20,000.

To ensure continued support of field operations, a replacement vehicle is required to maintain service levels and adequate staffing coverage in the field.

Analysis

STWA has obtained three competitive bids from dealerships for a replacement truck. The bid range is between \$39,000 and \$50,000. The vehicle specifications were developed to allow flexibility between full-sized and mid-sized trucks, provided the vehicle includes 4x4 capability and sufficient towing and hauling capacity to support daily field operations such as utility line repairs, construction support, and remote travel.

Currently, field personnel are sharing a vehicle due to the loss of the totaled truck, which reduces efficiency and impacts scheduling. The addition of this replacement vehicle will allow each field technician to be assigned a dedicated truck, enhancing service delivery and operational independence.

It should be noted that an additional vehicle for the Operations & Maintenance Manager will be proposed in the FY 2025/2026 budget cycle.

Staff Recommendation

Staff recommends that the Board authorize management to proceed with the purchase of a replacement truck, selecting the most appropriate option from the current bids that meets operational and financial requirements. Staff further recommends that the Executive Director be authorized to execute this purchase consistent with the Authority's procurement policy and within the current bid range.

Board Action

Authorize the Executive Director to proceed with the purchase of a replacement vehicle not to exceed \$50,000, utilizing existing insurance proceeds and surplus equipment sale funds, and to make any necessary budget adjustments in the current fiscal year.

Summary

To restore operational capacity following the loss of a field vehicle, staff is requesting Board authorization to purchase a replacement truck within the range of \$39,000 to \$50,000. Insurance and surplus sale proceeds will be applied toward the total cost, with any remaining balance adjusted in the budget. This vehicle will improve field efficiency and ensure each technician has an assigned unit for daily operations.

Auto Nation Ford



AutoNation Ford Corpus Christi

Date: 06/25/2025 1:52 PM Manager: Gary Galnan
ID: 68257533 Associate: David Quisenberry

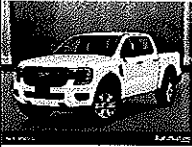
Customer: SOUTH TEXAS WATER
AUTHORITY

Phone: (361) 445-5041

Address: PO BOX 1701
2302 E SAGE ROAD
KINGSVILLE, TX 78363

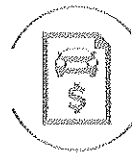
Email: cp@stwa.org

VEHICLE



2025 Ford Ranger R4P XL 4x4 SuperCrew 5
ft. box 128.7 in. WB
Stock #: SLE18888
Mileage: 5
VIN: 1FTER4PH1SLE18888
Warranty: Manufacturer Warranty

BRAND PROMISE



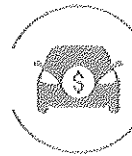
AutoNation Pricing

You'll see a low price, upfront, on every car, truck, and sport utility, so you'll save time and money.

PURCHASE OPTION

MSRP		\$38,815.00
AutoNation Savings	-	\$2,492.01
AutoNation Price		\$36,322.99
Sales Tax (estimate):	+	\$2,270.19
DealerDoc	+	\$225.00
Title Fee	+	\$33.00
INSP PRGM REPLACE FEE	+	\$16.75
License Fee	+	\$105.50
MISC (DEPUTY FEE)	+	\$10.00
Road and Bridge Fees	+	\$20.00
BUYER TAG FEES	+	\$5.00
VIT	+	\$65.82
Balance Due (estimate):		\$39,074.25

TRADE



We'll Buy Your Car

We provide a Guaranteed Trade-In Offer honored for 7 days or 500 miles at any of our locations.

Notes:

By signing below, you agree that AutoNation and its partner AutoComplete may contact you via text message, using an automated telephone dialing system, to the mobile number you provided to offer insurance and other related services and products. Your consent is not a condition of the purchase of any good or service and you may opt out at any time. Appearance, Windshield, Theft and Dent Protection coverages are optional. Amounts above are ESTIMATES ONLY and may vary based on approved credit, applicable taxes, vehicle selection, trade value(s), estimated payoff, etc. Final payments and terms may vary.

X

Buyer: SOUTH TEXAS WATER AUTHORITY

06/25/2025

Date

X

Sales Manager

06/25/2025

Date


Champion Chevrolet

Cash

\$42,865.95

Finance 

\$623.14/mo.

Lease 

\$595.36/mo.

[View Details](#)



Favorites  0

Pricing and fee information provided by:
CHAMPION CHEVROLET GMC, INC.

[Dealership Information](#)

2025 Colorado WT/LT 4WD (78363 - Kingsville, TX)

VIN: 1GCPTBEK1S1152877 • Stock: 3377 • AVAILABLE NOW

[View Window Sticker](#)

[View Standard Equipment](#)



Dealer Images ☒ Manufacturer Images



Exterior
Summit White



Interior
Jet Black, Cloth seat tri...



Engine
TurboMax[®] engine

[Continue](#)



[Request Details](#)

7700 lbs



Wheel

Wheels, 17" X 8.0" (43.2 cm x 20.3 cm), Ultra Silver Metallic steel

Key Installed Options

- Pro Essentials Package: \$995 ⓘ
- Advanced Trailering Package: \$945 ⓘ
- WT Convenience Package II: \$545 ⓘ

[View All Installed Options](#)



Value Your Trade

Get an estimated value on your trade-in vehicle.

[Enter Your Vehicle](#) ⓘ



Apply Incentives & GM Rewards

Add incentives, special offers and GM Rewards to your deal.

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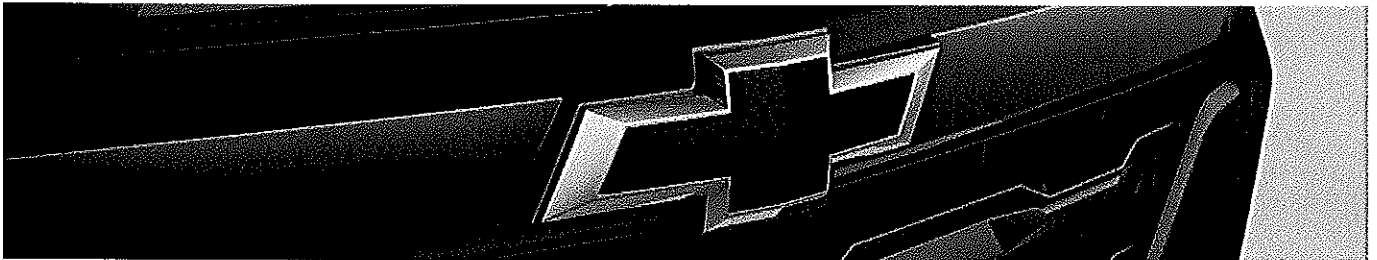
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[Trailering](#)

[Performance](#)

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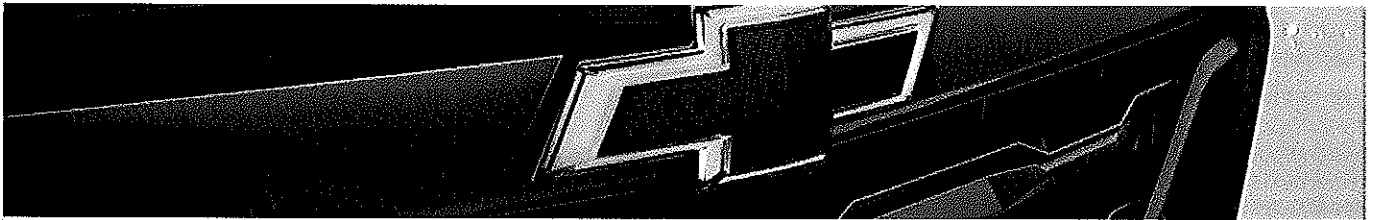


Bowtie Emblem in Black

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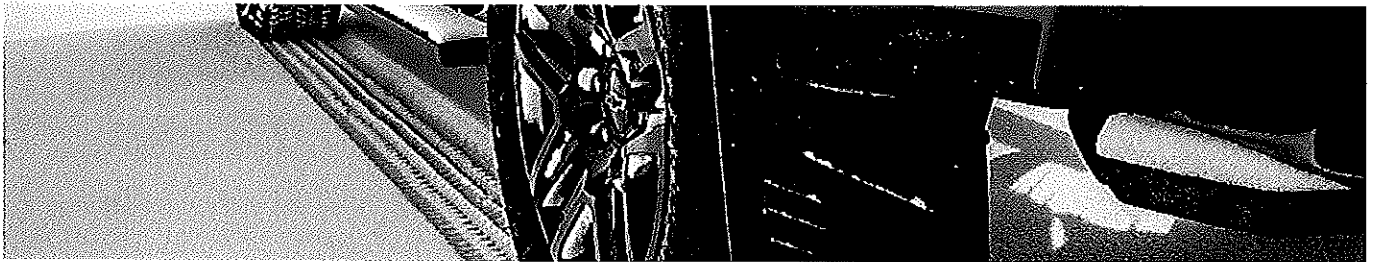


Front Illuminated Bowtie Emblem in Black (for Vehicles wi...

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\$593.00

[Add](#)

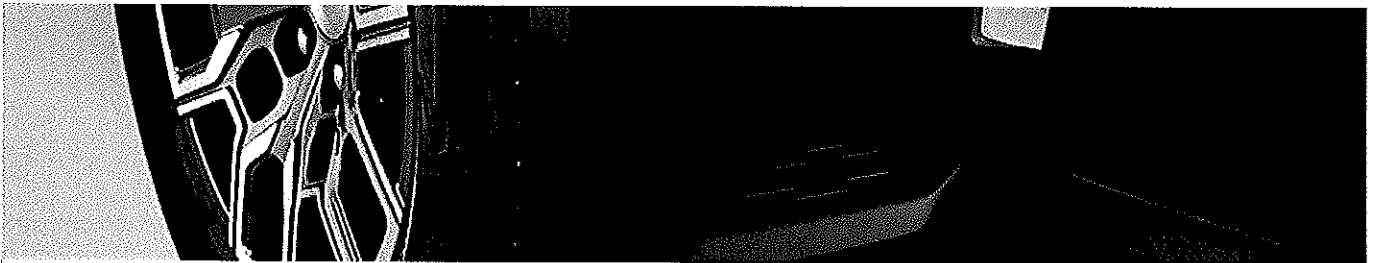


Front Splash Guards Molded in Black

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\$195.00

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Rear Splash Guards Molded in Black with Bowtie Logo

[Learn More](#)

\$195.00

[Add](#)



[Continue](#)



Sames Ford



Prepared by: Frank Trevino

06/24/2025

Sames Ford | 4721 Ayers Corpus Christi Texas | 784151405

2025 Ranger 4x4 SuperCrew 5' box 128.7" WB XL (R4P)

Price Level: 530

Pricing Summary - Single Vehicle

	MSRP
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$36,830.00
Options	\$915.00
Colors	\$0.00
Upfitting	\$0.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,695.00
Total	\$39,440.00

Customer Signature

Acceptance Date

Your Price
\$ 37,440
+ Fees

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Frank Trevino

06/24/2025

Sames Ford | 4721 Ayers Corpus Christi Texas | 784151405

2025 Ranger 4x4 SuperCrew 5' box 128.7" WB XL (R4P)

Price Level: 530

Major Equipment

(Based on selected options, shown at right)

10-speed automatic

- * 17 x 8-inch front and rear silver aluminum wheels
- * Overdrive transmission
- * Transmission electronic control
- * Stainless steel single exhaust
- * Driver selectable rear locking differential
- * Lead acid battery
- * Fuel tank capacity: 17.99 gal.
- * Driver selectable drivetrain mode
- * Bluetooth wireless audio streaming
- * AM/FM stereo radio
- * Seek scan
- * Vehicle body length: 210.6"
- * Axle capacity rear: 3,370 lbs.
- * Axle capacity front: 3,130 lbs.
- * Standard ride suspension
- * Power door mirrors
- * DRL preference setting
- * Light tinted windows
- * Manual climate control
- * Driver front impact airbag

Exterior: Oxford White

Interior: Ebony w/Cloth Front Bucket Seats

- * P255/70RS17 AT BSW front and rear tires
- * Lock-up transmission
- * Alternator Amps: 150A
- * All-speed ABS and driveline traction control
- * Battery rating: 700CCA
- * Battery run down protection
- * Auto stop-start engine
- * Steering wheel mounted audio controls
- * 10.1 inch primary display
- * AM/FM
- * SYNC 4 external memory control
- * Wheelbase: 128.7"
- * Tire/wheel capacity rear: 3,571 lbs.
- * Spring rating front: 3,130 lbs.
- * Trip computer
- * Manual folding door mirrors
- * Daytime running lights
- * Variable intermittent front windshield wipers
- * Rear under seat climate control ducts
- * Seat mounted side impact driver airbag

As Configured Vehicle

MSRP

STANDARD VEHICLE PRICE.....	\$36,830.00
Equipment Group 100A Standard.....	N/C
Engine: 2.3L EcoBoost.....	Included
Transmission: Electronic 10-Speed Automatic.....	Included
GVWR: 6,170 lbs.....	Included
Tires: 255/70R17 All-Terrain BSW.....	Included
Wheels: 17" Silver-Painted Aluminum.....	Included
Cloth Front Bucket Seats.....	Included
128" Wheelbase.....	STD
Monotone Paint Application.....	STD
Radio: AM/FM Stereo.....	Included
SULEV Emissions System.....	STD
STX Appearance Package.....	Included
SYNC 4A.....	Included
Halogen Fog Lamps.....	Included
LED Reflector Headlamps.....	Included
STX Fender Badge.....	Included
Ebony w/Cloth Front Bucket Seats.....	N/C
Oxford White.....	N/C

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Prepared by: Frank Trevino
06/24/2025

Sames Ford | 4721 Ayers Corpus Christi Texas | 784151405

2025 Ranger 4x4 SuperCrew 5' box 128.7" WB XL (R4P)

Price Level: 530

Major Equipment

* Passenger front impact airbag	* Seat mounted side impact front passenger airbag
* Airbag occupancy sensor	* 6 airbags
* AdvanceTrac w/Roll Stability Control electronic stability control system with anti-rollover	* Manual rear child safety door locks
* SecuriLock immobilizer	* Fixed rear seats
* Full folding rear seats	* Front facing rear seat
* Fold-up rear seat cushion	* Height adjustable rear seat head restraints
* Manual rear seat head restraint control	* 3 rear seat head restraints
* Rear bench seat	* Rear seat center armrest
* Bucket front seats	* Driver seat with 6-way directional controls
* Front passenger seat with 6-way directional controls	* Height and tilt adjustable front seat head restraints
* Manual front seat head restraint control	* Front seat center armrest
* Manual reclining driver seat	* Manual height adjustable driver seat
* Manual driver seat fore/aft control	* Manual reclining passenger seat
* Manual height adjustable control passenger seat	* Manual passenger seat fore/aft control
* Cloth front seat upholstery	* Cloth front seatback upholstery
* Manual driver seat lumbar	* 4-wheel disc brakes
* 4-wheel antilock (ABS) brakes	* Electronic parking brake
* Brake assist system	* Hill start assist

As Configured Vehicle

	MSRP
Electronic-Locking Rear Differential	\$420.00
Front License Plate Bracket	N/C
Tough Bed Spray-In Bedliner	\$495.00
Fleet Advertising Credit	\$0.00
<hr/>	
SUBTOTAL	\$37,745.00
Destination Charge	\$1,695.00
<hr/>	
TOTAL	\$39,440.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Frank Trevino

06/24/2025

Sames Ford | 4721 Ayers Corpus Christi Texas | 784151405

2025 Ranger 4x4 SuperCrew 5' box 128.7" WB XL (R4P)

Price Level: 530

Fuel Economy

City
20 mpg



Hwy
24 mpg

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

ATTACHMENT 9

Resolution 25-21

SOUTH TEXAS WATER AUTHORITY

RESOLUTION 25-21

RESOLUTION AWARDING THE BID FOR THE PURCHASE OF ONE PICKUP TRUCKS.

WHEREAS, the South Texas Water Authority solicited bids to acquire one (1) 4x2 or 4x4 pickup trucks for the Authority's use, and

WHEREAS, the Board of Directors of the South Texas Water Authority has reviewed the bids and finds that _____ has submitted the lowest responsible bid.

NOW, THEREFORE, BE IT RESOLVED that the South Texas Water Authority Board of Directors awards the bid for one (1) pickup truck to _____.

Duly adopted this 8th day of July, 2025.

JOSE M. GRAVELEY, PRESIDENT

ATTEST:

IMELDA GARZA, SECRETARY/TREASURER

ATTACHMENT 10

Alternate Water Sources/Corpus Christi Water Memorandum of Understanding

MEMO

To: STWA Board of Directors
From: John Marez, Executive Director
Date: July 2, 2025
Subject: Update on Memorandum of Understanding with the City of Corpus Christi –
Brackish Desalination Project Expansion

Background

The South Texas Water Authority (STWA) continues to explore the development of a 3 million gallon per day (MGD) brackish groundwater desalination plant within our service area. As part of this effort, the City of Corpus Christi has expressed interest in the potential to expand the proposed plant to a larger capacity that could meet a portion of their regional water demand.

To evaluate the feasibility of this expansion, executive leadership and legal counsel from both the City of Corpus Christi and STWA have engaged in collaborative discussions. These efforts have resulted in the development of a draft Memorandum of Understanding (MOU) outlining the framework for potential cooperation between both parties.

Analysis

The MOU serves as a non-binding agreement that initiates formal dialogue on the opportunity to jointly develop and potentially expand STWA's desalination project. The document outlines shared goals, initial planning parameters, and respective responsibilities as discussions progress.

The City of Corpus Christi has presented the draft MOU to its City Council for review. STWA's legal team has reviewed the document, and the same version is now being provided to the STWA Board for general awareness and discussion.

This agreement represents an early step in what could become a transformative project for our region. While there are no commitments at this stage, the MOU lays the groundwork for continued evaluation of project size, infrastructure needs, and operational partnerships.

Staff Recommendation

Staff recommends that the Board receive this update and review the MOU for general understanding. Should any Board member wish to discuss legal or contractual matters related to the MOU, a recess into executive session may be considered.

Board Action

No formal action is required at this time. Board members are encouraged to provide questions or comments. If necessary, the Board may recess into executive session to confer with legal counsel regarding the MOU.

Summary

STWA and the City of Corpus Christi are in early discussions about the possibility of expanding STWA's planned 3 MGD brackish desalination plant to a larger capacity to help meet regional water needs. A draft MOU has been developed and reviewed by both parties. No Board action is requested today; this item is for informational purposes only, with an opportunity to discuss further in executive session if needed.