



MEMORANDUM

TO: South Texas Water Authority Board of Directors
FROM: Jose M Graveley, President
DATE: October 21, 2025
SUBJECT: Meeting Notice and Agenda for the South Texas Water Authority

A Regular Meeting of the STWA Board of Directors is scheduled for:

Monday, October 27, 2025

5:30 p.m.

**Courthouse Annex Law Enforcement Center
1500 E. King, Kingsville TX 78363**

The Board will consider and act upon any lawful subject which may come before it, including among others, the following:

Agenda

1. Call to order.
2. Citizen comments. This is an opportunity for citizens to address the Board of Directors concerning an issue of community interest that is not on the agenda. Comments on the agenda items must be made when the agenda item comes before the Board. The President may place a time limit on all comments. The response of the Board to any comment under this heading is limited to making a statement of specific factual information in response to the inquiry, or, reciting existing policy in response to the inquiry. Any deliberation of the issue is limited to a proposal to place it on the agenda for a later meeting.
3. Approval of Minutes. (Attachment 1)
4. Quarterly Report/Treasurer's Report/Payment of Bills. (Attachment 2)
5. Operation and Maintenance Report. (Attachment 3)
6. Tax year 2025 tax roll/levy for the South Texas Water Authority's district in Nueces County. (Attachment 4)
7. **Resolution 25-29.** Resolution adopting the tax roll/levy for the South Texas Water Authority's district in Nueces County for tax year 2025. (Attachment 5)
8. Mold remediation at STWA office building. (Attachment 6)
9. STWA Board of Directors Meeting Schedule for 2026. (Attachment 7)

10. TCAP Strategic Hedging Program. (Attachment 8)
11. Bids for purchase of Year 2026 pickup truck. (Attachment 9)
12. **Resolution 25-33.** Resolution awarding the bid for the purchase of one pickup truck. (Attachment 10)
13. Request for Proposals for gate valve assessment. (Attachment 11)
14. **Resolution 25-34.** Resolution awarding the bid for gate valve assessment. (Attachment 12)
15. Review of proposed revision of Chapter III, Section C – Allowance of Actual Subsistence Expense of the STWA Administrative Procedures and Conservation and Development Policies. (Attachment 13)
16. **Resolution 25-35.** Resolution amending the Administrative Procedures and Conservation and Development Policies of the South Texas Water Authority. (Attachment 14)
17. Water Supply Contract with the City of Corpus Christi. (Attachment 15)
18. Update on Seven Seas Project. (Attachment 16)
19. South Texas Water Authority Fees and Charges. (Attachment 17)
20. Executive Session Agenda Items - In this executive session the Board of Directors will deliberate or receive legal advice regarding (1) each of the following matters pursuant to the Section(s) of the Texas Government Code in parenthesis at the end of such matter, and (2) any other items on today's agenda that the presiding officer of the meeting has announced will be considered in this executive session (collectively, the "Executive Session Agenda Items"). The Board of Directors may take action in open session after the executive session on any of the Executive Session Agenda Items. The Board of Directors will deliberate the purchase, exchange, lease or value of real property in executive session only if deliberation in an open meeting would have a detrimental effect on District's position in negotiations with a third person.
 20. a. Receive legal advice from counsel regarding alternate water sources. (§551.071)
21. Open Session Agenda Items for Post-Executive Session Action - The Board of Directors will reconvene in Open Session and take action on (1) the agenda items listed below, (2) any other items on this agenda that were postponed or tabled until after Executive Session, and (3) any of the Executive Session Agenda items.
22. Administration Report.
 - Future Board Meeting Dates
 - Upcoming workshop to discuss Texas Water Development Board Funding and Timeline

23. Adjournment.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session, a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

JMG/JM/fdl
Attachments

This meeting notice was posted on
STWA's website, www.stwa.org, and on
indoor and outdoor bulletin boards at
STWA's administrative offices,
2302 East Sage Road, Kingsville, Texas at
430 am/pm on October 21, 2025

Assistant Secretary

ATTACHMENT 1

Approval of Minutes

SOUTH TEXAS WATER AUTHORITY
Minutes – Regular Board of Directors Meeting
September 24, 2025

Board Members Present:

Jose Graveley
Frances Garcia
Imelda Garza
Daniel Morales
Joe Morales
Angela Pena
Arturo Rodriguez

Board Members Absent:

Tanya Lawhon
Patsy Rodgers

Staff Present:

John Marez
Patrick Sendejo
Jo Ella Wagner
August Patroelj

Guests Present:

Charles W. Zahn
Kasy Stinson, Seven Seas
Oliver Wiess, Seven Seas
Andrew Mendez
Chris Cuellar
Holly Bockholt
Myra Alaniz
Ansar Palakkal, I.C.E.
Esteban Ramos, City of Corpus Christi
David Ramirez
Ivan G. Luna, I.C.E.
Greg Szuman, Willatt & Flickinger

1. Call to Order.

Mr. Jose Graveley, Board President, called the Regular Meeting of the STWA Board of Directors to order at 5:30 p.m. at the Courthouse Annex Law Enforcement Center, 1500 E. King, Kingsville, Texas. A quorum was present.

2. Citizen Comments.

Mr. Graveley opened the floor to citizen's comments. Mr. Andrew Mendez commented that STWA has lost control of its own water contract and documents need to go through lawyers. He added that STWA is trying to sell water and buy water using the same pipeline. He added that he has learned more about STWA from the Corpus Christi meetings than locally and questioned the Authority's transparency. He asked for clarity, accountability, and leadership and said he will continue to monitor the project in order to inform the public.

3. Approval of Minutes

Mr. Rodriguez made a motion to approve the minutes of the September 3, 2025 Special Meeting, the September 9, 2025 Public Hearing and the September 9, 2025 Regular Meeting as presented. Ms. Garcia seconded. The motion passed by unanimous vote.

4. Treasurer's Report/Payment of Bills.

The following reports were presented for Board approval:

Treasurer's Report for period ending August 31, 2025
STWA Income Statement – Comparison to Prior Year for August, 2025
Revenue Fund Income Statement for period ending August 31, 2025
STWA Revenue Fund Trial Balance – August, 2025
STWA Revenue Fund Balance Sheet – August, 2025
Tax Fund Income Statement for period ending August 31, 2025
Special Services Income Statement for period ending August 31, 2025
STWA Debt Service Fund Income Statement for period ending August 31, 2025
STWA Debt Service Fund Trial Balance – August, 2025
STWA Debt Service Fund Balance Sheet – August, 2025
STWA Capital Projects Fund Income Statement for period ending August 31, 2025
STWA Capital Projects Fund Trial Balance – August, 2025
STWA Capital Projects Fund Balance Sheet – August, 2025

The following outstanding invoices were presented for Board approval:

• Charles W. Zahn, Jr., Attorney at Law	\$ 17,190.00
• Raftelis	\$ 2,745.00
• KLX Energy Services	\$ 84,999.83

Mr. D. Morales made a motion to approve the Treasurer's Report and payment of the bills as presented. Ms. Garza seconded. The motion passed unanimously.

5. Operation and Maintenance Report.

Mr. Sendejo reported that work continues on corporation tasks. He added that staff training is ongoing but a Field Technician recently resigned.

6. Fiscal Year 2025 Budget Amendments.

Mr. Patroelj reviewed the amended budget. Total Revenues increased by \$563,812 and Total Expenditures decreased by \$173,708 for a decrease of \$387,104 in Net Income ending at -\$74,555. Mr. D. Morales made a motion to approve the final amended FY 2025 budget. Mr. Rodriguez seconded and all voted in favor.

7. Tax year 2025 tax roll/levy for the South Texas Water Authority's district in Kleberg County.

The Board reviewed the Kleberg County tax roll/levy for Tax Year 2025 reflecting a taxable value of \$1,819,835,627.

8. **Resolution 25-28.** Resolution adopting the tax roll/levy for the South Texas Water Authority's district in Kleberg County for tax year 2025.

Mr. D. Morales made a motion to approve Resolution 25-28 adopting the tax roll/levy for South Texas Water Authority's district in Kleberg County for tax year 2025. Ms. Garcia seconded the motion and all voted in favor.

9. **Tax year 2025 tax roll/levy for the South Texas Water Authority's district in Nueces County.**

The 2025 Nueces County tax roll has not been completed and will be presented at the next meeting.

10. **Resolution 25-29.** Resolution adopting the tax roll/levy for the South Texas Water Authority's district in Nueces County for tax year 2025.

The Board tabled Resolution 25-29.

11. **STWA Investment Policies:**
a) South Texas Water Authority General Fund
b) South Texas Water Authority Debt Service Fund
c) South Texas Water Authority Capital Projects Fund

Mr. Marez informed the Board that their review and approval of STWA's Investment Policies is required every year and added that there have been no changes to the Policies since last year. He recommended adoption of Resolutions 25-30, 25-31 and 25-32 approving the STWA General Fund, Debt Service Fund and Capital Project Fund Investment Policies.

12. **Resolutions 25-30 through 25-32.** Resolutions approving the following South Texas Water Authority Investment Policies:
a) South Texas Water Authority General Fund
b) South Texas Water Authority Debt Service Fund
c) South Texas Water Authority Capital Projects Fund

Mr. Graveley made a motion to adopt Resolutions 25-30, 25-31 and 25-32. Ms. Garcia seconded. All voted in favor.

13. **Extension of depository agreement with Prosperity Bank.**

The Board reviewed a letter from Prosperity Bank for a two-year renewal of the Depository Contract between South Texas Water Authority and Prosperity Bank based on the current terms. Mr. D. Morales made a motion to accept the renewal of the Depository Services Contract with Prosperity Bank. Mr. Rodriguez seconded the motion and all voted in favor.

14. Mold remediation at STWA office building.

Tabled.

15. Discussion and Action Proposed: Environmental Impact Study by Texas A&M University – Kingsville Engineering Department.

Mr. Ivan Luna of International Consulting Engineers (I.C.E.) presented the updated proposal for a Groundwater and Brine Water Quality Evaluation for the Proposed Desalination Plant near Driscoll, Texas. The proposal from the Texas A&M University-Kingsville Engineering Department in the amount of \$21,999.66 is for a study to provide data on brackish groundwater and the expected brine composition for informed design and engineering of the desalination plant. Ms. Pena made a motion to approve the proposal, Ms. Garcia seconded and all voted in favor.

16. Discussion and action to determine the need for an appointment of members for an audit committee.

Ms. Wagner stated that after some recent questions from the Board, auditor Margaret Kelly recommended creating an audit committee made up of Board Members for review of the audit prior to presentation to the Board. Mr. Graveley made a motion to organize an audit committee and appoint Mr. J. Morales, Mr. D. Morales and Ms. Garza as members. The motion was seconded by Mr. Rodriguez and passed by unanimous vote.

17. Authorization to purchase brush cutter attachment with FY 2025 funds.

Mr. Marez presented a bid from Nueces Power Equipment for the purchase of a brush cutter attachment in the amount of \$10,540. He explained that funds are available in the FY 2025 budget. The equipment will allow for more effective clearing of heavy brush and vegetation enabling staff to complete maintenance activities in a timely and cost-efficient manner. Mr. D. Morales made a motion to authorize the purchase of a brush cutter using FY 2025 funds. Ms. Garza seconded and all voted in favor.

18. Water Supply Contract with the City or Corpus Christi.

Mr. Graveley announced that the Board would convene in Closed Session at 6:26 p.m. pursuant to Section 551.071 of the Government Code to receive legal advice from counsel regarding the water supply contract with the City of Corpus Christi and an alternate source of water for the Authority.

19. Executive Session Agenda Items - In this executive session the board of Directors will deliberate or receive legal advice regarding (1) each of the following matters pursuant to the Section(s) of the Texas Government Code in parenthesis at the end of such matter, and (2) any other agenda items on today's agenda that the presiding officer of the meeting has announced will be considered in this executive session (collectively, the "Executive Session Agenda Items"). The Board of Directors may take action in open session after the executive session on any of the Executive Session Agenda items. The Board of Directors will deliberate the purchase, exchange, lease or value of real property in executive session

only if deliberation in an open meeting would have a detrimental effect on South Texas Water Authority's position in negotiations with a third person.

- 19.a. Receive legal advice from counsel regarding alternate water sources.
20. Open Session Items for Post Executive Session Action – The Board of Directors will convene in Open Session and take action on (1) the agenda items listed below, (2) any other items on this agenda that were postponed or tabled until after Executive Session, and (3) any Executive Session Agenda Items.

The Board reconvened in Open Session at 7:27 p.m. No action was taken during Closed Session.

21. Administration Report.

Mr. Marez stated that the next meeting is scheduled for October 28th but he has been made aware of a possible conflict that might require scheduling the meeting on another date. He also informed the Board that negotiations continue on the City of Corpus Christi water supply contract and STWA will not be cutoff if an agreement is not reached by the contract end date.

22. Adjournment.

With no further business to discuss, Mr. Rodriguez moved to adjourn the meeting at 7:28 p.m. Mr. J. Morales seconded. The motion carried.

Respectfully submitted,


Frances De Leon
Assistant Secretary

SOUTH TEXAS WATER AUTHORITY
Minutes – Special Board of Directors Meeting
October 14, 2025

Board Members Present:

Jose Graveley
Frances Garcia
Imelda Garza
Daniel Morales
Joe Morales
Angela Pena
Patsy Rodgers (Zoom)
Arturo Rodriguez

Board Members Absent:

Tanya Lawhon

Staff Present:

John Marez
Frances De Leon
August Patroelj

Guests Present:

Ansar Palakkal, I.C.E.
Ivan G. Luna, I.C.E.
Andrew Mendez

1. Call to Order.

Mr. Jose Graveley, Board President, called the Special Meeting of the STWA Board of Directors to order at 12:00 p.m. at the South Texas Water Authority Boardroom, 2302 E. Sage Road, Kingsville, Texas. A quorum was present.

2. Citizen Comments.

Mr. Graveley opened the floor to citizen's comments. Mr. Andrew Mendez, 405 E. Alice, Kingsville, Texas, representing South Texas Water Watch, commented that he has researched STWA's past meetings and reviewed the Board's actions and will continue to monitor and share information with the public. He questioned the Board's decision to enter into an agreement with Seven Seas and said he would continue to monitor the Board's actions.

3. Payment of Bills.

The following outstanding invoices were presented for Board approval:

- | | |
|--|--------------|
| • Charles W. Zahn, Jr., Attorney at Law | \$ 45,900.00 |
| • Texas Municipal League Intergovernmental Risk Pool | \$ 92,765.82 |

Mr. J. Morales made a motion to approve payment of the bills as presented. Ms. Garza seconded. The motion passed unanimously.

4. Request for Proposals: Condition Assessment – 42" Transmission Line.

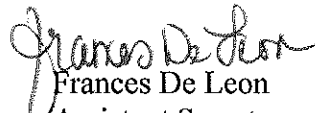
Mr. Marez stated that an assessment of the Authority's 42" transmission line is necessary whether or not the Board decides to sell water to the City of Corpus Christi. He presented a Request for

Proposals developed by I.C.E for assessing the mechanical fittings on STWA's 42" waterline including 25 air release valves and five gate valves. He said he prefers to follow through with the RFP for transparency reasons and to open up the project for competitive bidding although legal counsel informed him that the RFP is not a requirement. Mr. Ivan Luna, I.C.E., explained that this is for an assessment of the appurtenances only and will be followed up by recommendations from their structural engineers. Mr. Marez added that he was recently notified that STWA qualified for additional state funding and is waiting for the formal award notification which will specify the amount of funding. This funding could be used towards the assessment and follow-up projects to address any infrastructure issues. Mr. J. Morales made a motion to authorize the Executive Director to issue an RFP for the 42-inch Transmission Line Mechanical Condition Assessment in accordance with Texas Local Government Code and Texas Water Code requirements and to return to the Board for contract award once proposals have been received and evaluated. Ms. Garza seconded. All voted in favor.

5. Adjournment.

With no further business to discuss, Ms. Garza moved to adjourn the meeting at 12:15 p.m. Mr. Rodriguez seconded. The motion carried.

Respectfully submitted,


Frances De Leon
Assistant Secretary

ATTACHMENT 2

Treasurer's Report/ Payment of Bills

The Treasurer's Reports are complete; however, additional invoices have come in. Auditors ask that all invoices be posted from FY2025 prior to beginning the audit and closing out the fiscal year.

Quarterly Report will also be presented at the next STWA Board meeting.

CHARLES W. ZAHN, JR.
ATTORNEY AT LAW
2106 STATE HIGHWAY 361, SUITE B
P.O. BOX 941
PORT ARANSAS, TEXAS 78373
Telephone: (361) 548-8967 * Fax: (361) 729-2381
Email: cwzjr@centurytel.net
October 10, 2025

South Texas Water Authority
2302 E. Sage Road
Kingsville, Texas 78363
Attn: Mr. John Marez
Executive Director

Re: Bill for services rendered through September 30, 2025

FOR SERVICES RENDERED AS FOLLOWS:

09/02/2025 CWZ Receipt and review of correspondence from John Marez; Receipt and Review of correspondence from Joe Morales; Conduct research to determine bid requirements to purchase water; Telephone conference with John Marez	1.40
09/03/2025 CWZ Telephone conference with Greg Szuman; Telephone conference with Greg Szuman; Travel to and attend Special Called Meeting of the Board of Directors; Receipt and review of correspondence from Greg Szuman; Receipt and review of correspondence from Greg Szuman; Conduct research	5.80
09/04/2025 CWZ Telephone conference with Greg Szuman; Receipt and review of meeting packet for the October 9, 2025 Regular Meeting of the Board of Directors	.40
09/05/2025 CWZ Receipt and review of correspondence from John Marez	.20
09/09/2025 CWZ Receipt and review of correspondence from John Marez; Preparation of correspondence to John Marez; Receipt and review of correspondence from Greg Szuman; Telephone conference with Greg Szuman; Prepare for, travel to and attend Regular Meeting of Board of Directors	5.60
09/12/2025 CWZ Receipt and review of correspondence from Janet Whitehead (City of CC); Receipt and review of correspondence from John Marez; Telephone conference with Wes Strickland; Receipt and review of Water Quality Report; Preparation of correspondence to Wes Strickland; Preparation of correspondence to John Marez	1.60

09/15/2025 CWZ	Receipt and review of correspondence from Janet Whitehead (City of CC); Preparation of correspondence to Wes Strickland; Receipt and review of correspondence from Wes Strickland	.80
09/16/2025 CWZ	Telephone conference with Rosana Ramirez (Seven Seas)	.40
09/18/2025 CWZ	Conference call with John Marez, Jo Ella Wagner, Greg Suzman; Receipt and review of correspondence from John Marez; Telephone conference with John Marez; Receipt and review of correspondence from Greg Suzman	1.00
09/19/2025 CWZ	Telephone conference with Greg Suzman; Conference call with John Marez, Jo Ella Wagner, Greg Suzman, Ivan Luna, Miles Risley, Lisa Aquilar and Nick Winklemann; Telephone conference with John Marez; Telephone conference with Greg Suzman; Telephone conference with Lisa Aquilar	2.80
09/22/2025 CWZ	Receipt and review of correspondence from Wes Strickland; Receipt and review of Analytical Report; Telephone conference with Greg Suzman; Receipt and review of correspondence from John Marez; Receipt and review of correspondence from Greg Suzman; Telephone conference with John Marez, Jo Ella Wagner and Greg Suzman	2.40
09/23/2025 CWZ	Travel to and attend Corpus Christi City Council meeting; Receipt and review of correspondence from Jose Morales; Receipt and review of correspondence from Jose Morales; Receipt and review of correspondence from Jose Morales; Receipt and review of correspondence from Janet Whitehead; Receipt and review of correspondence from John Marez; Receipt and review of correspondence from Seven Seas Water (STWA) USA, LLC	5.20
09/24/2025 CWZ	Receipt and review of correspondence from Jose Morales; Receipt and review of Agenda for the September 30, 2025 Special Called Meeting of the Board of Directors; Receipt and review of correspondence from Lisa Aquilar; Travel to and meeting Special Called Meeting of the Board of Directors	4.20
09/25/2025 CWZ	Receipt and review of correspondence from Nick Winklemann; Receipt and review of correspondence from Greg Szuman; Receipt and review of correspondence from Nick Winklemann; Receipt and review of correspondence from John Marez	.80

09/29/2025 CWZ Receipt and review of correspondence from John Marez; Preparation of
correspondence to John Marez; Receipt and review of correspondence
from John Marez; Preparation of correspondence to John Marez .80

09/30/2025 CWZ Receipt and review of correspondence from John Marez; Preparation of
correspondence to John Marez; Telephone conference with Texas
Attorney General's Office; Telephone conference with John Marez;
Telephone conference with John Marez; Preparation of response to
Texas Attorney Generals request concerning Milton Lorenz Public
Information Request; Preparation of exhibits to of Response to Texas
Attorney General's request concerning the Milton Lorenz Public
Information Request; Preparation of correspondence to John Marez and
Wes Strickland 4.60

38.00 hours at \$450 per hour = \$17,100.00

International Consulting Engineers (ICE)
Board Meetings, Workshops, Presentations

Jul-25

Invoice #

3642	\$492.00
3643	\$745.50
3644	<u>\$4,334.00</u>
	\$5,571.50

Aug-25

Invoice #

3645	\$984.00
3646	\$725.00
3647	\$2,336.00
3648	\$2,905.50
3649	<u>\$2,336.00</u>
	\$9,286.50

Sep-25

Invoice #

3651	\$984.00
3652	\$3,366.50
3653	\$584.00
3654	\$5,810.00
3655	<u>\$1,898.00</u>
	\$12,642.50

TOTAL DUE \$27,500.50

See Attached Invoices



Bill To:
 South Texas Water Authority (STWA)
 2302 E.Sage Rd
 Kingsville TX 78363

Attention: Mr. John Marez, Executive Director

INVOICE

DATE:
 October 15, 2025

INVOICE # 3642

Period of Performance:
 July 1 - 31, 2025

PROJECT: OnCall Services Board Meetings / Workshops / Presentations

DESCRIPTION		QTY	Rate	CURRENT AMOUNT DUE	REMAINING BALANCE
PROFESSIONAL SERVICES BREAKDOWN					
Ivan Luna	Project Manager II		\$ 178.00	\$ -	
Sergio Luna	Project Manager I	0.00	\$ 146.00	\$ -	
Ansar Palakkal / Ricardo Torres	Engineer IV	0.00	\$ 146.00	\$ -	
	Engineer III	4.00	\$ 123.00	\$ 492.00	
	Engineer II		\$ 104.00	\$ -	
	Architect Jr.		\$ 115.00	\$ -	
	Architect Sr.		\$ 147.00	\$ -	
	Designer I		\$ 107.00		
	Designer II		\$ 120.00		
	CADD Tech IV		\$ 98.00		
	CADD Tech III		\$ 78.00		
	Survey Tech		\$ 72.00		
	Survey Tech Sr.		\$ 119.00		
	2 Man Survey Crew		\$ 175.00		
	3 Man Survey Crew		\$ 235.00		
	RPLS		\$ 149.00		
	Leica 3D Terrestrial (per day)		\$ 750.00		
	Leica UAS Photogrammetry (per day)		\$ 500.00		
	Construction Insp II		\$ 81.00		
	Construction Insp III		\$ 114.00		
	Admin / Clerical		\$ 52.00		
ADDITIONAL SERVICES					
				\$ -	\$ -
				\$ -	\$ -
TOTAL					
TOTAL DUE				\$492.00	

Please remit to:
 International Consulting Engineers
 261 Saratoga Blvd
 Corpus Christi, TX 78417

First name	Last name	Date	Day	In	Out	Hours	Customer
Torres							
Ricardo	Torres	07/28/2025	Mon	8:00am	10:00am	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03g Board Mtgs/Workshp/Presentation
NOTES: Preparation of map and datasheet for groundwater depth and water quality at well sites in STWA area for Eric							
Ricardo	Torres	07/28/2025	Mon	3:00pm	3:45pm	0.75	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03g Board Mtgs/Workshp/Presentation
NOTES: Meeting - overview of presentation to be made to STWA regarding Seven Seas test well							
Ricardo	Torres	07/28/2025	Mon	3:45pm	5:00pm	1.25	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03g Board Mtgs/Workshp/Presentation
NOTES: Work on presentation for STWA regarding Seven seas groundwater well							



INVOICE

Bill To:
 South Texas Water Authority (STWA)
 2302 E.Sage Rd
 Kingsville TX 78363

DATE:
 October 15, 2025

INVOICE # 3643

Period of Performance:
 July 1 - 31, 2025

Attention: Mr. John Marez, Executive Director

PROJECT: OnCall Services New Water Sources Options

DESCRIPTION		QTY	Rate	CURRENT AMOUNT DUE	REMAINING BALANCE
PROFESSIONAL SERVICES BREAKDOWN					
Ivan Luna / Eric Wolff	Project Manager II		\$ 178.00	\$ -	
	Project Manager I	3.00	\$ 146.00	\$ 438.00	
	Engineer IV		\$ 146.00	\$ -	
Ansar Palakkal / Ricardo Torres	Engineer III	2.50	\$ 123.00	\$ 307.50	
	Engineer II		\$ 104.00	\$ -	
	Architect Jr.		\$ 115.00	\$ -	
	Architect Sr.		\$ 147.00	\$ -	
	Designer I		\$ 107.00		
	Designer II		\$ 120.00		
	CADD Tech IV		\$ 98.00		
	CADD Tech III		\$ 78.00		
	Survey Tech		\$ 72.00		
	Survey Tech Sr.		\$ 119.00		
	2 Man Survey Crew		\$ 175.00		
	3 Man Survey Crew		\$ 235.00		
	RPLS		\$ 149.00		
	Leca 3D Terrestrial (per day)		\$ 750.00		
	Leica UAS Phtogrammetry (per day)		\$ 500.00		
	Construction Insp II		\$ 81.00		
	Construction Insp III		\$ 114.00		
	Admin / Clerical		\$ 52.00		
ADDITIONAL SERVICES					
				\$ -	\$ -
				\$ -	\$ -
TOTAL					
TOTAL DUE				\$745.50	

Please remit to:
 International Consulting Engineers
 261 Saratoga Blvd
 Corpus Christi, TX 78417

First name	Last name	Date	Day	In	Out	Hours	Customer
Garcia							
Jason	Garcia	07/10/2025	Thu			0.25	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03h New Water Sources Options
NOTES: Working on Manhour Tracking							
Jason	Garcia	07/11/2025	Fri			0.10	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03h New Water Sources Options
NOTES: Project Updates							
Palakkal							
Mohamed Ansar	Palakkal	07/15/2025	Tue	11:30am	12:30pm	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03h New Water Sources Options
NOTES: Information request from Garver - Groundwater Alternative Study for City of Corpus (STWA Groundwater Projects) * Drafting final docs and reviewing.							
Mohamed Ansar	Palakkal	07/15/2025	Tue	1:30pm	3:00pm	1.50	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03h New Water Sources Options
NOTES: Information request from Garver - Groundwater Alternative Study for City of Corpus (STWA Groundwater Projects) * Drafting final docs and reviewing.							
Wolff							
Eric	Wolff	07/23/2025	Wed			3.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03h New Water Sources Options
NOTES: Preparing for meeting on additional source							



Bill To:
 South Texas Water Authority (STWA)
 2302 E.Sage Rd
 Kingsville TX 78363

Attention: Mr. John Marez, Executive Director

INVOICE

DATE:
 October 15, 2025

INVOICE # 3644

Period of Performance:
 July 1 - 31, 2025

PROJECT: OnCall Services Cathodic Protection Design 42" Line

DESCRIPTION		QTY	Rate	CURRENT AMOUNT DUE	REMAINING BALANCE
PROFESSIONAL SERVICES BREAKDOWN					
Ivan Luna	Project Manager II		\$ 178.00	\$ -	
Sergio Luna	Project Manager I	28.00	\$ 146.00	\$ 4,088.00	
Ansar Palakkal / Martin Medrano / Moayad K.	Engineer IV	0.00	\$ 146.00	\$ -	
	Engineer III	2.00	\$ 123.00	\$ 246.00	
	Engineer II		\$ 104.00	\$ -	
	Architect Jr.		\$ 115.00	\$ -	
	Architect Sr.		\$ 147.00	\$ -	
	Designer I		\$ 107.00	\$ -	
	Designer II		\$ 120.00	\$ -	
	CADD Tech IV		\$ 98.00	\$ -	
	CADD Tech III		\$ 78.00	\$ -	
	Survey Tech		\$ 72.00	\$ -	
	Survey Tech Sr.		\$ 119.00	\$ -	
	2 Man Survey Crew		\$ 175.00	\$ -	
	3 Man Survey Crew		\$ 235.00	\$ -	
	RPLS		\$ 149.00	\$ -	
	Leica 3D Terrestrial (per day)		\$ 750.00	\$ -	
	Leica UAS Photogrammetry (per day)		\$ 500.00	\$ -	
	Construction Insp II		\$ 81.00	\$ -	
	Construction Insp III		\$ 114.00	\$ -	
Jason Garcia	Admin / Clerical	0.00	\$ 52.00	\$ -	
ADDITIONAL SERVICES					
				\$ -	\$ -
				\$ -	\$ -
TOTAL					
TOTAL DUE				\$4,334.00	

Please remit to:
 International Consulting Engineers
 261 Saratoga Blvd
 Corpus Christi, TX 78417

First name	Last name	Date	Day	In	Out	Hours	Customer
Garcia							
Jason	Garcia	07/03/2025	Thu			0.25	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: Working on Manhour Tracking							
Jason	Garcia	07/10/2025	Thu			0.25	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: Working on Manhour Tracking							
Jason	Garcia	07/11/2025	Fri			0.10	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: Project Updates							
Luna							
Ivan	Luna	07/02/2025	Wed			2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing data for report. 2. Continue coordinating with water resources engineer for latest updates from CP Technician. 3. Continue monitoring e-communications for updates.							
Ivan	Luna	07/03/2025	Thu			2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing data for report. 2. Continue coordinating with water resources engineer for latest updates from CP Technician. 3. Continue monitoring e-communications for updates.							
Ivan	Luna	07/07/2025	Mon			2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.							
Ivan	Luna	07/09/2025	Wed			2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.							

Ivan	Luna	07/10/2025	Thu	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.					
Ivan	Luna	07/11/2025	Fri	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.					
Ivan	Luna	07/14/2025	Mon	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.					
Ivan	Luna	07/16/2025	Wed	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.					
Ivan	Luna	07/17/2025	Thu	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.					
Ivan	Luna	07/18/2025	Fri	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.					
Ivan	Luna	07/21/2025	Mon	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.					
Ivan	Luna	07/23/2025	Wed	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln

NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.

Ivan	Luna	07/24/2025	Thu	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.

Ivan	Luna	07/25/2025	Fri	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.

Ivan	Luna	07/28/2025	Mon	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.

Ivan	Luna	07/29/2025	Tue	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.

Ivan	Luna	07/30/2025	Wed	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.

Ivan	Luna	07/31/2025	Thu	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.

Palakkal

Mohamed Ansar	Palakkal	07/02/2025	Wed	9:30am	11:30am	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: KLX Energy Services 42" Pipeline Hydro Testing STWA Office in person meeting.



INVOICE

Bill To:
 South Texas Water Authority (STWA)
 2302 E.Sage Rd
 Kingsville TX 78363

DATE:
 October 15, 2025

INVOICE # 3645

Period of Performance:
 August 1 - 31, 2025

Attention: Mr. John Marez, Executive Director

PROJECT: OnCall Services Board Meetings / Workshops / Presentations

DESCRIPTION		QTY	Rate	CURRENT AMOUNT DUE	REMAINING BALANCE
PROFESSIONAL SERVICES BREAKDOWN					
Ivan Luna	Project Manager II		\$ 178.00	\$ -	
Sergio Luna	Project Manager I	0.00	\$ 146.00	\$ -	
Ansar Palakkal / Ricardo Torres	Engineer IV	0.00	\$ 146.00	\$ -	
	Engineer III	8.00	\$ 123.00	\$ 984.00	
	Engineer II		\$ 104.00	\$ -	
	Architect Jr.		\$ 115.00	\$ -	
	Architect Sr.		\$ 147.00	\$ -	
	Designer I		\$ 107.00		
	Designer II		\$ 120.00		
	CADD Tech IV		\$ 98.00		
	CADD Tech III		\$ 78.00		
	Survey Tech		\$ 72.00		
	Survey Tech Sr.		\$ 119.00		
	2 Man Survey Crew		\$ 175.00		
	3 Man Survey Crew		\$ 235.00		
	RPLS		\$ 149.00		
	Leica 3D Terrestrial (per day)		\$ 750.00		
	Leica UAS Photogrammetry (per day)		\$ 500.00		
	Construction Insp II		\$ 81.00		
	Construction Insp III		\$ 114.00		
	Admin / Clerical		\$ 52.00		
ADDITIONAL SERVICES					
				\$ -	\$ -
				\$ -	\$ -
TOTAL					
TOTAL DUE				\$984.00	

Please remit to:
 International Consulting Engineers
 281 Saratoga Blvd
 Corpus Christi, TX 78417

First name	Last name	Date	Day	In	Out	Hours	Customer
Palakkal							
Mohamed Ansar	Palakkal	08/05/2025	Tue	3:00pm	5:00pm	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03g Board Mtgs/Workshp/Presentation
NOTES: Preparing draft PPT and modifying the previous PPTs for todays STWA Board meetings * STWA Master Plans * 5 pump station rehab updates							
Mohamed Ansar	Palakkal	08/05/2025	Tue	5:30pm	7:30pm	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03g Board Mtgs/Workshp/Presentation
NOTES: STWA Board meeting * STWA Master Plans Presentation * 5 pump station rehab updates Presentation * Seven Seas Project Updates.							
Mohamed Ansar	Palakkal	08/19/2025	Tue	5:30pm	8:30pm	3.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03g Board Mtgs/Workshp/Presentation
NOTES: STWA Board meeting: * SSW Project updates * Tamuk Environmental Impact Study Proposal Presentation.							
Mohamed Ansar	Palakkal	08/26/2025	Tue	5:00pm	6:00pm	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03g Board Mtgs/Workshp/Presentation
NOTES: Board meeting RWSC /STWA * master PLAN 2025 * EFR - Five pump stations							



Bill To:
 South Texas Water Authority (STWA)
 2302 E.Sage Rd
 Kingsville TX 78363

Attention: Mr. John Marez, Executive Director

INVOICE

DATE:
 October 15, 2025

INVOICE # 3646

Period of Performance:
 August 1 - 31, 2025

PROJECT: OnCall Services New Water Sources Options

DESCRIPTION		QTY	Rate	CURRENT AMOUNT DUE	REMAINING BALANCE
PROFESSIONAL SERVICES BREAKDOWN					
Jesus J. Jimenez	Project Manager II	2.00	\$ 178.00	\$ 356.00	
Ivan Luna / Eric Wolff	Project Manager I	0.00	\$ 146.00	\$ -	
	Engineer IV		\$ 146.00	\$ -	
Ansar Palakkal / Ricardo Torres	Engineer III	3.00	\$ 123.00	\$ 369.00	
	Engineer II		\$ 104.00	\$ -	
	Architect Jr.		\$ 115.00	\$ -	
	Architect Sr.		\$ 147.00	\$ -	
	Designer I		\$ 107.00		
	Designer II		\$ 120.00		
	CADD Tech IV		\$ 98.00		
	CADD Tech III		\$ 78.00		
	Survey Tech		\$ 72.00		
	Survey Tech Sr.		\$ 119.00		
	2 Man Survey Crew		\$ 175.00		
	3 Man Survey Crew		\$ 235.00		
	RPLS		\$ 149.00		
	Leica 3D Terrestrial (per day)		\$ 750.00		
	Leica UAS Photogrammetry (per day)		\$ 500.00		
	Construction Insp II		\$ 81.00		
	Construction Insp III		\$ 114.00		
	Admin / Clerical		\$ 52.00		
ADDITIONAL SERVICES					
				\$ -	\$ -
				\$ -	\$ -
TOTAL					
TOTAL DUE				\$725.00	

Please remit to:
 International Consulting Engineers
 261 Saratoga Blvd
 Corpus Christi, TX 78417

First name	Last name	Date	Day	In	Out	Hours	Customer
Jimenez							
Jesus	Jimenez	08/01/2025	Fri			2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03h New Water Sources Options

NOTES: Meeting with CCW related to 7 Seas Brackish water plant

Torres							
Ricardo	Torres	08/04/2025	Mon	8:00am	10:00am	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03h New Water Sources Options

NOTES: Edits to maps for Groundwater study presentation

Ricardo	Torres	08/04/2025	Mon	2:00pm	3:00pm	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03h New Water Sources Options
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NOTES: Edits to maps for Groundwater study presentation following comment



Bill To:
 South Texas Water Authority (STWA)
 2302 E.Sage Rd
 Kingsville TX 78363

Attention: Mr. John Marez, Executive Director

INVOICE

DATE:
 October 15, 2025

INVOICE # 3647

Period of Performance:
 August 1 - 31, 2025

PROJECT: OnCall Services Cathodic Protection Design 42" Line

DESCRIPTION		QTY	Rate	CURRENT AMOUNT DUE	REMAINING BALANCE
PROFESSIONAL SERVICES BREAKDOWN					
Ivan Luna	Project Manager II		\$ 178.00	\$ -	
Sergio Luna	Project Manager I	16.00	\$ 146.00	\$ 2,336.00	
Ansar Palakkal / Martin Medrano / Moayad K.	Engineer IV	0.00	\$ 146.00	\$ -	
	Engineer III	0.00	\$ 123.00	\$ -	
	Engineer II		\$ 104.00	\$ -	
	Architect Jr.		\$ 115.00	\$ -	
	Architect Sr.		\$ 147.00	\$ -	
	Designer I		\$ 107.00	\$ -	
	Designer II		\$ 120.00	\$ -	
	CADD Tech IV		\$ 98.00	\$ -	
	CADD Tech III		\$ 78.00	\$ -	
	Survey Tech		\$ 72.00	\$ -	
	Survey Tech Sr.		\$ 119.00	\$ -	
	2 Man Survey Crew		\$ 175.00	\$ -	
	3 Man Survey Crew		\$ 235.00	\$ -	
	RPLS		\$ 149.00	\$ -	
	Leica 3D Terrestrial (per day)		\$ 750.00	\$ -	
	Leica UAS Phtogrammetry (per day)		\$ 500.00	\$ -	
	Construction Insp II		\$ 81.00	\$ -	
	Construction Insp III		\$ 114.00	\$ -	
Jason Garcia	Admin / Clerical	0.00	\$ 52.00	\$ -	
ADDITIONAL SERVICES					
				\$ -	\$ -
				\$ -	\$ -
TOTAL					
TOTAL DUE				\$2,336.00	

Please remit to:
 International Consulting Engineers
 261 Saratoga Blvd
 Corpus Christi, TX 78417

First name	Last name	Date	Day	In	Out	Hours	Customer
Luna							
Ivan	Luna	08/01/2025	Fri			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.							
Ivan	Luna	08/04/2025	Mon			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.							
Ivan	Luna	08/05/2025	Tue			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.							
Ivan	Luna	08/06/2025	Wed			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.							
Ivan	Luna	08/11/2025	Mon			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.							
Ivan	Luna	08/12/2025	Tue			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.							
Ivan	Luna	08/13/2025	Wed			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.							

Ivan	Luna	08/14/2025	Thu	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.					
Ivan	Luna	08/18/2025	Mon	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.					
Ivan	Luna	08/19/2025	Tue	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.					
Ivan	Luna	08/20/2025	Wed	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.					
Ivan	Luna	08/21/2025	Thu	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.					
Ivan	Luna	08/22/2025	Fri	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.					
Ivan	Luna	08/25/2025	Mon	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.					
Ivan	Luna	08/26/2025	Tue	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln

NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.

Ivan	Luna	08/27/2025	Wed	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.



Bill To:
 South Texas Water Authority (STWA)
 2302 E.Sage Rd
 Kingsville TX 78363

Attention: Mr. John Marez, Executive Director

INVOICE

DATE:
 October 15, 2025

INVOICE # 3648

Period of Performance:
 August 1 - 31, 2025

PROJECT: OnCall Services TCEQ Comp Issue – Central PS

DESCRIPTION		QTY	Rate	CURRENT AMOUNT DUE	REMAINING BALANCE
PROFESSIONAL SERVICES BREAKDOWN					
Ivan Luna	Project Manager II		\$ 178.00	\$ -	
Sergio Luna	Project Manager I	6.00	\$ 146.00	\$ 876.00	
Ansar Palakkal / Martin Medrano / Moayad K.	Engineer IV	0.00	\$ 146.00	\$ -	
	Engineer III	16.50	\$ 123.00	\$ 2,029.50	
	Engineer II		\$ 104.00	\$ -	
	Architect Jr.		\$ 115.00	\$ -	
	Architect Sr.		\$ 147.00	\$ -	
	Designer I		\$ 107.00	\$ -	
	Designer II		\$ 120.00	\$ -	
	CADD Tech IV		\$ 98.00	\$ -	
	CADD Tech III		\$ 78.00	\$ -	
	Survey Tech		\$ 72.00	\$ -	
	Survey Tech Sr.		\$ 119.00	\$ -	
	2 Man Survey Crew		\$ 175.00	\$ -	
	3 Man Survey Crew		\$ 235.00	\$ -	
	RPLS		\$ 149.00	\$ -	
	Leica 3D Terrestrial (per day)		\$ 750.00	\$ -	
	Leica UAS Phlogrammetry (per day)		\$ 500.00	\$ -	
	Construction Insp II		\$ 81.00	\$ -	
	Construction Insp III		\$ 114.00	\$ -	
Jason Garcia	Admin / Clerical	0.00	\$ 52.00	\$ -	
ADDITIONAL SERVICES					
				\$ -	\$ -
				\$ -	\$ -
TOTAL					
TOTAL DUE				\$2,905.50	

Please remit to:
 International Consulting Engineers
 261 Saratoga Blvd
 Corpus Christi, TX 78417

First name	Last name	Date	Day	In	Out	Hours	Customer
Luna							
Ivan	Luna	08/20/2025	Wed			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25113-03P TCEQ Comp Issue Central PS
NOTES: 1. Follow up with TCEQ Investigator. 2. Continue to monitor e-communication for updates							
Ivan	Luna	08/21/2025	Thu			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25113-03P TCEQ Comp Issue Central PS
NOTES: 1. Follow up with TCEQ Investigator. 2. Continue to monitor e-communication for updates							
Ivan	Luna	08/22/2025	Fri			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25113-03P TCEQ Comp Issue Central PS
NOTES: 1. Follow up with TCEQ Investigator. 2. Continue to monitor e-communication for updates							
Ivan	Luna	08/25/2025	Mon			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25113-03P TCEQ Comp Issue Central PS
NOTES: 1. Follow up with TCEQ Investigator. 2. Continue to monitor e-communication for updates							
Ivan	Luna	08/26/2025	Tue			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25113-03P TCEQ Comp Issue Central PS
NOTES: 1. Follow up with TCEQ Investigator. 2. Continue to monitor e-communication for updates							
Ivan	Luna	08/27/2025	Wed			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25113-03P TCEQ Comp Issue Central PS
NOTES: 1. Follow up with TCEQ Investigator. 2. Continue to monitor e-communication for updates							
Palakkal							
Mohamed Ansar	Palakkal	08/11/2025	Mon	1:00pm	2:30pm	1.50	South Texas Water Authority > 22116-03 STWA On-Call Services > 25113-03P TCEQ Comp Issue Central PS
NOTES: Review of TAC 290 Chapters for the additional regulation requirement for the Central pump station on going enforcement action.							

Mohamed Ansar	Palakkal	08/12/2025	Tue	1:00pm	5:00pm	4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25113-03P TCEQ Comp Issue Central PS
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NOTES: Drafting EFR section report for the submission to Miranda Lopez (TCEQ) - Rural distribution feed pump capacity. * Coordination with Patrick and Victor for the replacement of a 2nd pump for the rural distribution.

Mohamed Ansar	Palakkal	08/18/2025	Mon	8:00am	12:00pm	4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25113-03P TCEQ Comp Issue Central PS
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NOTES: Drafting feasibility report section for Central PS - TCEQ enforcement issues Central PS

Mohamed Ansar	Palakkal	08/19/2025	Tue	8:00am	10:00am	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25113-03P TCEQ Comp Issue Central PS
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NOTES: Drafting Feasibility report section for submission to TCEQ : Modifying the report based on comments received from Jo Ella.

Mohamed Ansar	Palakkal	08/19/2025	Tue	2:30pm	3:30pm	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25113-03P TCEQ Comp Issue Central PS
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NOTES: Review of Notice of Enforcement Investigation 2075863 letter and report, preparing notes. Coordination with Patrick.

Mohamed Ansar	Palakkal	08/20/2025	Wed	10:00am	12:00pm	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25113-03P TCEQ Comp Issue Central PS
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NOTES: Drafting final report to TCEQ, Drafting email to Ms. Miranda Lopez TCEQ for the clarification Enforcement action issue NWSC.

Mohamed Ansar	Palakkal	08/22/2025	Fri	3:30pm	5:30pm	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25113-03P TCEQ Comp Issue Central PS
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NOTES: Drafting email to STWA for requesting coordination meeting with TCEQ for the Enforcement issues. Coordination with Miranda Lopez, TCEQ(Phone call)



INVOICE

Bill To:
South Texas Water Authority (STWA)
 2302 E.Sage Rd
 Kingsville TX 78363

DATE:
 October 15, 2025

INVOICE # 3649

Period of Performance:
 August 1 - 31, 2025

Attention: Mr. John Marez, Executive Director

PROJECT: OnCall Services TCEQ Comp Issue – Central PS

DESCRIPTION		QTY	Rate	CURRENT AMOUNT DUE	REMAINING BALANCE
PROFESSIONAL SERVICES BREAKDOWN					
Ivan Luna	Project Manager II		\$ 178.00	\$ -	
Sergio Luna	Project Manager I	16.00	\$ 146.00	\$ 2,336.00	
Ansar Palakkal / Martin Medrano / Moayad K.	Engineer IV	0.00	\$ 146.00	\$ -	
	Engineer III	0.00	\$ 123.00	\$ -	
	Engineer II		\$ 104.00	\$ -	
	Architect Jr.		\$ 115.00	\$ -	
	Architect Sr.		\$ 147.00	\$ -	
	Designer I		\$ 107.00	\$ -	
	Designer II		\$ 120.00	\$ -	
	CADD Tech IV		\$ 98.00	\$ -	
	CADD Tech III		\$ 78.00	\$ -	
	Survey Tech		\$ 72.00	\$ -	
	Survey Tech Sr.		\$ 119.00	\$ -	
	2 Man Survey Crew		\$ 175.00	\$ -	
	3 Man Survey Crew		\$ 235.00	\$ -	
	RPLS		\$ 149.00	\$ -	
	Leica 3D Terrestrial (per day)		\$ 750.00	\$ -	
	Leica UAS Phtogrammetry (per day)		\$ 500.00	\$ -	
	Construction Insp II		\$ 81.00	\$ -	
	Construction Insp III		\$ 114.00	\$ -	
Jason Garcia	Admin / Clerical	0.00	\$ 52.00	\$ -	
ADDITIONAL SERVICES					
				\$ -	\$ -
				\$ -	\$ -
TOTAL					
TOTAL DUE				\$2,336.00	

Please remit to:
International Consulting Engineers
 261 Saratoga Blvd
 Corpus Christi, TX 78417

First name	Last name	Date	Day	In	Out	Hours	Customer
Luna							
Ivan	Luna	08/07/2025	Thu			2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
NOTES: 1. Coordinated with Water Resources Engineer to develop Plan of Action. 2. Monitored e-communications for updates.							
Ivan	Luna	08/08/2025	Fri			2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
NOTES: 1. Coordinated with Water Resources Engineer to develop Plan of Action. 2. Monitored e-communications for updates.							
Ivan	Luna	08/11/2025	Mon			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
NOTES: 1. Coordinated with Water Resources Engineer to develop Plan of Action. 2. Monitored e-communications for updates.							
Ivan	Luna	08/12/2025	Tue			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
NOTES: 1. Coordinated with Water Resources Engineer to develop Plan of Action. 2. Monitored e-communications for updates.							
Ivan	Luna	08/13/2025	Wed			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
NOTES: 1. Coordinated with Water Resources Engineer to develop Plan of Action. 2. Monitored e-communications for updates.							
Ivan	Luna	08/14/2025	Thu			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
NOTES: 1. Coordinated with Water Resources Engineer to develop Plan of Action. 2. Monitored e-communications for updates.							
Ivan	Luna	08/18/2025	Mon			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
NOTES: 1. Coordinated with Water Resources Engineer to develop Plan of Action. 2. Monitored e-communications for updates.							

Ivan	Luna	08/19/2025	Tue	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
NOTES: 1. Coordinated with Water Resources Engineer to develop Plan of Action. 2. Monitored e-communications for updates.					
Ivan	Luna	08/20/2025	Wed	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
NOTES: 1. Coordinated with Water Resources Engineer to develop Plan of Action. 2. Monitored e-communications for updates.					
Ivan	Luna	08/21/2025	Thu	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
NOTES: 1. Coordinated with Water Resources Engineer to develop Plan of Action. 2. Monitored e-communications for updates.					
Ivan	Luna	08/22/2025	Fri	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
NOTES: 1. Coordinated with Water Resources Engineer to develop Plan of Action. 2. Monitored e-communications for updates.					
Ivan	Luna	08/25/2025	Mon	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
NOTES: 1. Coordinated with Water Resources Engineer to develop Plan of Action. 2. Monitored e-communications for updates.					
Ivan	Luna	08/26/2025	Tue	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
NOTES: 1. Coordinated with Water Resources Engineer to develop Plan of Action. 2. Monitored e-communications for updates.					
Ivan	Luna	08/27/2025	Wed	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
NOTES: 1. Coordinated with Water Resources Engineer to develop Plan of Action. 2. Monitored e-communications for updates.					



Bill To:
 South Texas Water Authority (STWA)
 2302 E.Sage Rd
 Kingsville TX 78363

Attention: Mr. John Marez, Executive Director

INVOICE

DATE:
 October 16, 2025

INVOICE # 3651

Period of Performance:
 September 1 - 30, 2025

PROJECT: OnCall Services Board Meetings / Workshops / Presentations

DESCRIPTION		QTY	Rate	CURRENT AMOUNT DUE	REMAINING BALANCE
PROFESSIONAL SERVICES BREAKDOWN					
Ivan Luna	Project Manager II		\$ 178.00	\$ -	
Sergio Luna	Project Manager I	0.00	\$ 146.00	\$ -	
Ansar Palakkal / Ricardo Torres	Engineer IV	0.00	\$ 146.00	\$ -	
	Engineer III	8.00	\$ 123.00	\$ 984.00	
	Engineer II		\$ 104.00	\$ -	
	Architect Jr.		\$ 115.00	\$ -	
	Architect Sr.		\$ 147.00	\$ -	
	Designer I		\$ 107.00		
	Designer II		\$ 120.00		
	CADD Tech IV		\$ 98.00		
	CADD Tech III		\$ 78.00		
	Survey Tech		\$ 72.00		
	Survey Tech Sr.		\$ 119.00		
	2 Man Survey Crew		\$ 175.00		
	3 Man Survey Crew		\$ 235.00		
	RPLS		\$ 149.00		
	Leica 3D Terrestrial (per day)		\$ 750.00		
	Leica UAS Photogrammetry (per day)		\$ 500.00		
	Construction Insp II		\$ 81.00		
	Construction Insp III		\$ 114.00		
	Admin / Clerical		\$ 52.00		
ADDITIONAL SERVICES					
				\$ -	\$ -
				\$ -	\$ -
TOTAL					
TOTAL DUE				\$984.00	

Please remit to:
 International Consulting Engineers
 261 Saratoga Blvd
 Corpus Christi, TX 78417

First name	Last name	Date	Day	In	Out	Hours	Customer
Palakkal							
Mohamed Ansar	Palakkal	09/03/2025	Wed	12:00pm	2:00pm	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03g Board Mtgs/Workshp/Presentation
NOTES: STWA Board meeting(Special) * Seven seas contract agreement approval							
Mohamed Ansar	Palakkal	09/11/2025	Thu	1:00pm	3:30pm	2.50	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03g Board Mtgs/Workshp/Presentation
NOTES: RWPG N Board meeting, Robstown: Final review and approval STWA Water management strategy project.							
Mohamed Ansar	Palakkal	09/12/2025	Fri	8:30am	10:00am	1.50	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03g Board Mtgs/Workshp/Presentation
NOTES: State project plan implementation: Revising the project design layout and drafting email information to STWA. Brackish Desal Plant at Driscoll.							
Mohamed Ansar	Palakkal	09/24/2025	Wed	5:30pm	7:30pm	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03g Board Mtgs/Workshp/Presentation
NOTES: Meeting for STWA Board of Directors Meeting * SSW Project update * Tamuk project approval							



INVOICE

Bill To:
South Texas Water Authority (STWA)
 2302 E. Sage Rd
 Kingsville TX 78363

DATE:
 October 16, 2025

INVOICE # 3652

Period of Performance:
 September 1 - 30, 2025

Attention: Mr. John Marez, Executive Director

PROJECT: OnCall Services Cathodic Protection Design 42" Line

DESCRIPTION		QTY	Rate	CURRENT AMOUNT DUE	REMAINING BALANCE
PROFESSIONAL SERVICES BREAKDOWN					
Ivan Luna	Project Manager II		\$ 178.00	\$ -	
Sergio Luna	Project Manager I	10.00	\$ 146.00	\$ 1,460.00	
Ansar Palakkal / Martin Medrano / Moayad K.	Engineer IV	0.00	\$ 146.00	\$ -	
	Engineer III	15.50	\$ 123.00	\$ 1,906.50	
	Engineer II		\$ 104.00	\$ -	
	Architect Jr.		\$ 115.00	\$ -	
	Architect Sr.		\$ 147.00	\$ -	
	Designer I		\$ 107.00	\$ -	
	Designer II		\$ 120.00	\$ -	
	CADD Tech IV		\$ 98.00	\$ -	
	CADD Tech III		\$ 78.00	\$ -	
	Survey Tech		\$ 72.00	\$ -	
	Survey Tech Sr.		\$ 119.00	\$ -	
	2 Man Survey Crew		\$ 175.00	\$ -	
	3 Man Survey Crew		\$ 235.00	\$ -	
	RPLS		\$ 149.00	\$ -	
	Leica 3D Terrestrial (per day)		\$ 750.00	\$ -	
	Leica UAS Photogrammetry (per day)		\$ 500.00	\$ -	
	Construction Insp II		\$ 81.00	\$ -	
	Construction Insp III		\$ 114.00	\$ -	
Jason Garcia	Admin / Clerical	0.00	\$ 52.00	\$ -	
ADDITIONAL SERVICES					
				\$ -	\$ -
				\$ -	\$ -
TOTAL					

TOTAL DUE \$3,366.50

Please remit to:
International Consulting Engineers
 261 Saratoga Blvd
 Corpus Christi, TX 78417

First name	Last name	Date	Day	In	Out	Hours	Customer
Luna							
Ivan	Luna	09/02/2025	Tue			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.							
Ivan	Luna	09/04/2025	Thu			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.							
Ivan	Luna	09/05/2025	Fri			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue reviewing the plan for 42" line inspection and testing. 2. Continue coordinating with STWA personnel for plan of action.							
Ivan	Luna	09/09/2025	Tue			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue coordinating with STWA Superintendent to establish status of Cathodic Protection Program. 2. Continue working on research for Cathodic Protection Technologies.							
Ivan	Luna	09/12/2025	Fri			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue coordinating with STWA Superintendent to establish status of Cathodic Protection Program. 2. Continue working on research for Cathodic Protection Technologies.							
Ivan	Luna	09/15/2025	Mon			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue coordinating with STWA Superintendent to establish status of Cathodic Protection Program. 2. Continue working on research for Cathodic Protection Technologies.							
Ivan	Luna	09/16/2025	Tue			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
NOTES: 1. Continue coordinating with STWA Superintendent to establish status of Cathodic Protection Program. 2. Continue working on research for Cathodic Protection Technologies.							

Ivan	Luna	09/17/2025	Wed		1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: 1. Continue coordinating with STWA Superintendent to establish status of Cathodic Protection Program. 2. Continue working on research for Cathodic Protection Technologies.

Ivan	Luna	09/18/2025	Thu		1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: 1. Continue coordinating with STWA Superintendent to establish status of Cathodic Protection Program. 2. Continue working on research for Cathodic Protection Technologies.

Ivan	Luna	09/19/2025	Fri		1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: 1. Continue coordinating with STWA Superintendent to establish status of Cathodic Protection Program. 2. Continue working on research for Cathodic Protection Technologies.

Palakkal

Mohamed Ansar	Palakkal	09/16/2025	Tue	10:00am	12:00pm	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: ICE desktop study for the 42" Line based on the historical studies and work: Drafting Final Version of the report in ppt format for making better understand the concepts and technology.

Mohamed Ansar	Palakkal	09/16/2025	Tue	1:00pm	2:30pm	1.50	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: ICE desktop study for the 42" Line based on the historical studies and work: Drafting Final Version of the report in ppt format for making better understand the concepts and technology. * Analyzing previous study reports for developing Risk areas on the pipeline.

Mohamed Ansar	Palakkal	09/17/2025	Wed	1:00pm	3:00pm	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: Final report Appendix : Drafting appendixes data collection from previous reports.

Mohamed Ansar	Palakkal	09/18/2025	Thu	8:00am	9:00am	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: Finalizing and drafting final version of the CP report.

Mohamed Ansar	Palakkal	09/19/2025	Fri	8:00am	10:00am	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: Final report edits : Incorporating JJ and Ivan's Comments

Mohamed Ansar	Palakkal	09/22/2025	Mon	8:00am	9:00am	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: ICE Study 42 Inch Line Final Report (Desktop Study): Draft edits, including additional contents bases on Ivans comment

Mohamed Ansar	Palakkal	09/22/2025	Mon	10:00am	12:00pm	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: ICE Study 42 Inch Line Final Report (Desktop Study): Draft edits, including additional contents bases on Ivans comment

Mohamed Ansar	Palakkal	09/22/2025	Mon	1:00pm	2:00pm	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: ICE Study 42 Inch Line Final Report (Desktop Study): Draft edits, including additional contents bases on Ivans comment

Mohamed Ansar	Palakkal	09/29/2025	Mon	3:00pm	4:00pm	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: Final report drafting * Developing new report structure.

Mohamed Ansar	Palakkal	09/30/2025	Tue	9:00am	10:00am	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: Report drafting- Final compilation of studies pipeline integrity report

Mohamed Ansar	Palakkal	09/30/2025	Tue	1:00pm	2:00pm	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 24116-03L Cathodic Protection Dsgn 42" Ln
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NOTES: Report drafting- Final compilation of studies pipeline integrity report.



Bill To:
 South Texas Water Authority (STWA)
 2302 E.Sage Rd
 Kingsville TX 78363

Attention: Mr. John Marez, Executive Director

INVOICE

DATE:
 October 16, 2025

INVOICE # 3653

Period of Performance:
 September 1 - 30, 2025

PROJECT: OnCall Services TCEQ Comp Issue – Central PS

DESCRIPTION		QTY	Rate	CURRENT AMOUNT DUE	REMAINING BALANCE
PROFESSIONAL SERVICES BREAKDOWN					
Ivan Luna	Project Manager II		\$ 178.00	\$ -	
Sergio Luna	Project Manager I	4.00	\$ 146.00	\$ 584.00	
Ansar Palakkal / Martin Medrano / Moayad K.	Engineer IV	0.00	\$ 146.00	\$ -	
	Engineer III	0.00	\$ 123.00	\$ -	
	Engineer II		\$ 104.00	\$ -	
	Architect Jr.		\$ 115.00	\$ -	
	Architect Sr.		\$ 147.00	\$ -	
	Designer I		\$ 107.00	\$ -	
	Designer II		\$ 120.00	\$ -	
	CADD Tech IV		\$ 98.00	\$ -	
	CADD Tech III		\$ 78.00	\$ -	
	Survey Tech		\$ 72.00	\$ -	
	Survey Tech Sr.		\$ 119.00	\$ -	
	2 Man Survey Crew		\$ 175.00	\$ -	
	3 Man Survey Crew		\$ 235.00	\$ -	
	RPLS		\$ 149.00	\$ -	
	Leica 3D Terrestrial (per day)		\$ 750.00	\$ -	
	Leica UAS Phtogrammetry (per day)		\$ 500.00	\$ -	
	Construction Insp II		\$ 81.00	\$ -	
	Construction Insp III		\$ 114.00	\$ -	
Jason Garcia	Admin / Clerical	0.00	\$ 52.00	\$ -	
ADDITIONAL SERVICES					
				\$ -	\$ -
				\$ -	\$ -
TOTAL					
TOTAL DUE				\$584.00	

Please remit to:
 International Consulting Engineers
 261 Saratoga Blvd
 Corpus Christi, TX 78417

First name	Last name	Date	Day	In	Out	Hours	Customer
Luna							
Ivan	Luna	09/02/2025	Tue			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25113-03P TCEQ Comp Issue Central PS
NOTES: 1. Follow up with TCEQ Investigator. 2. Continue to monitor e-communication for updates							
Ivan	Luna	09/03/2025	Wed			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25113-03P TCEQ Comp Issue Central PS
NOTES: 1. Follow up with TCEQ Investigator. 2. Continue to monitor e-communication for updates							
Ivan	Luna	09/04/2025	Thu			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25113-03P TCEQ Comp Issue Central PS
NOTES: 1. Follow up with TCEQ Investigator. 2. Continue to monitor e-communication for updates							
Ivan	Luna	09/05/2025	Fri			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25113-03P TCEQ Comp Issue Central PS
NOTES: 1. Follow up with TCEQ Investigator. 2. Continue to monitor e-communication for updates							



INVOICE

Bill To:
South Texas Water Authority (STWA)
 2302 E.Sage Rd
 Kingsville TX 78363

DATE:
 October 16, 2025

INVOICE # 3654

Period of Performance:
 September 1 - 30 2025

Attention: Mr. John Marez, Executive Director

PROJECT: OnCall Services Master Plan

DESCRIPTION		QTY	Rate	CURRENT AMOUNT DUE	REMAINING BALANCE
PROFESSIONAL SERVICES BREAKDOWN					
Ivan Luna	Project Manager II		\$ 178.00	\$ -	
Sergio Luna	Project Manager I	0.00	\$ 146.00	\$ -	
Ansar Palakkal / Martin Medrano / Moayad K.	Engineer IV	28.00	\$ 146.00	\$ 4,088.00	
	Engineer III	14.00	\$ 123.00	\$ 1,722.00	
	Engineer II		\$ 104.00	\$ -	
	Architect Jr.		\$ 115.00	\$ -	
	Architect Sr.		\$ 147.00	\$ -	
	Designer I		\$ 107.00	\$ -	
	Designer II		\$ 120.00	\$ -	
	CADD Tech IV		\$ 98.00	\$ -	
	CADD Tech III		\$ 78.00	\$ -	
	Survey Tech		\$ 72.00	\$ -	
	Survey Tech Sr.		\$ 119.00	\$ -	
	2 Man Survey Crew		\$ 175.00	\$ -	
	3 Man Survey Crew		\$ 235.00	\$ -	
	RPLS		\$ 149.00	\$ -	
	Leica 3D Terrestrial (per day)		\$ 750.00	\$ -	
	Leica UAS Phtogrammetry (per day)		\$ 500.00	\$ -	
	Construction Insp II		\$ 81.00	\$ -	
	Construction Insp III		\$ 114.00	\$ -	
Jason Garcia	Admin / Clerical	0.00	\$ 52.00	\$ -	
ADDITIONAL SERVICES					
				\$ -	\$ -
				\$ -	\$ -
TOTAL					
TOTAL DUE				\$5,810.00	

Please remit to:
International Consulting Engineers
 261 Saratoga Blvd
 Corpus Christi, TX 78417

First name	Last name	Date	Day	In	Out	Hours	Customer
Luna							
Sergio	Luna	09/22/2025	Mon			8.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03n 2025 Master Plan
NOTES: Worked on first draft of the "STWA Project Development Options" as discussed with JJ to provide two options to STWA in how to allocate their funding							
Sergio	Luna	09/23/2025	Tue			8.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03n 2025 Master Plan
NOTES: Worked on second draft of the "STWA Project Development Options", added JJ edits from first draft and have peer review of second draft. Final Draft sent to JJ for his review via email							
Sergio	Luna	09/24/2025	Wed			4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03n 2025 Master Plan
NOTES: Added map and estimate for water cost on Option A Sent draft to JJ for review							
Sergio	Luna	09/25/2025	Thu			8.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03n 2025 Master Plan
NOTES: Worked on edits made by JJ to the draft Meeting with STWA over the available options							
Palakkal							
Mohamed Ansar	Palakkal	09/22/2025	Mon	9:00am	10:00am	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03n 2025 Master Plan
NOTES: 2025 Master Plan Projects Overlook * Coordination meeting with Sergio.							
Mohamed Ansar	Palakkal	09/23/2025	Tue	4:00pm	6:00pm	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03n 2025 Master Plan
NOTES: Reviewing draft project plan PIF Funding- project evaluation. * Discussion cost review * Drafting email for the Pipeline projects.							
Mohamed Ansar	Palakkal	09/25/2025	Thu	10:30am	3:30pm	5.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03n 2025 Master Plan
NOTES: STWA Project Development Options - ICE HQ * Internal Discussions * Review draft document * Meeting *Travel							

Mohamed Ansar	Palakkal	09/26/2025	Fri	4:30pm	5:30pm	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03n 2025 Master Plan
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NOTES: Final review of the State project plan , Driscoll Desal plant E mail response to Kristi Shaw HDR. * coordination meeting scheduling for final discussion ICE Internal.

Mohamed Ansar	Palakkal	09/29/2025	Mon	2:00pm	3:00pm	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03n 2025 Master Plan
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NOTES: STWA Project Development Options - Final Discussion (ice internal)

Torres

Ricardo	Torres	09/22/2025	Mon	10:00am	10:45am	0.75	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03n 2025 Master Plan
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NOTES: Meeting - 2025 Master Plan overview

Ricardo	Torres	09/22/2025	Mon	10:45am	12:00pm	1.25	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03n 2025 Master Plan
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NOTES: Collection of data regarding feasibility of EST use at rural distribution areas for Central Pump Station & storage requirement calculations

Ricardo	Torres	09/23/2025	Tue	1:00pm	3:00pm	2.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03n 2025 Master Plan
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NOTES: Review of STWA project development submission



INVOICE

Bill To:
South Texas Water Authority (STWA)
 2302 E. Sage Rd
 Kingsville TX 78363

DATE:
 October 16, 2025

INVOICE # 3655

Period of Performance:
 September 1 - 30, 2025

Attention: Mr. John Marez, Executive Director

PROJECT: OnCall Services TCEQ Comp Issue – Central PS

DESCRIPTION		QTY	Rate	CURRENT AMOUNT DUE	REMAINING BALANCE
PROFESSIONAL SERVICES BREAKDOWN					
Ivan Luna	Project Manager II		\$ 178.00	\$ -	
Sergio Luna	Project Manager I	9.00	\$ 146.00	\$ 1,314.00	
Ansar Palakkal / Martin Medrano / Moayad K.	Engineer IV	4.00	\$ 146.00	\$ 584.00	
	Engineer III	0.00	\$ 123.00	\$ -	
	Engineer II		\$ 104.00	\$ -	
	Architect Jr.		\$ 115.00	\$ -	
	Architect Sr.		\$ 147.00	\$ -	
	Designer I		\$ 107.00	\$ -	
	Designer II		\$ 120.00	\$ -	
	CADD Tech IV		\$ 98.00	\$ -	
	CADD Tech III		\$ 78.00	\$ -	
	Survey Tech		\$ 72.00	\$ -	
	Survey Tech Sr.		\$ 119.00	\$ -	
	2 Man Survey Crew		\$ 175.00	\$ -	
	3 Man Survey Crew		\$ 235.00	\$ -	
	RPLS		\$ 149.00	\$ -	
	Leica 3D Terrestrial (per day)		\$ 750.00	\$ -	
	Leica UAS Phtogrammetry (per day)		\$ 500.00	\$ -	
	Construction Insp II		\$ 81.00	\$ -	
	Construction Insp III		\$ 114.00	\$ -	
Jason Garcia	Admin / Clerical	0.00	\$ 52.00	\$ -	
ADDITIONAL SERVICES					
				\$ -	\$ -
				\$ -	\$ -
TOTAL					
TOTAL DUE				\$1,898.00	

Please remit to:
 International Consulting Engineers
 261 Saratoga Blvd
 Corpus Christi, TX 78417

First name	Last name	Date	Day	In	Out	Hours	Customer
Luna							
Ivan	Luna	09/02/2025	Tue			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
NOTES: 1. Coordinated with Water Resources Engineer to develop Plan of Action. 2. Monitored e-communications for updates.							
Ivan	Luna	09/03/2025	Wed			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
NOTES: 1. Coordinated with Water Resources Engineer to develop Plan of Action. 2. Monitored e-communications for updates.							
Ivan	Luna	09/09/2025	Tue			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
NOTES: 1.Continue coordinating with Water Resources Engineer. 2. Continue planning chlorine sweep exercise.							
Sergio	Luna	09/09/2025	Tue			4.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
NOTES: Spoke with Patrick about the issue and went over previous emails to verify TCEQ response on the matter							
Ivan	Luna	09/11/2025	Thu			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
NOTES: 1.Continue coordinating with Water Resources Engineer. 2. Continue planning chlorine sweep exercise.							
Ivan	Luna	09/15/2025	Mon			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
NOTES: 1.Continue coordinating with Water Resources Engineer. 2. Continue planning chlorine sweep exercise.							
Ivan	Luna	09/16/2025	Tue			1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
NOTES: 1.Continue coordinating with Water Resources Engineer. 2. Continue planning chlorine sweep exercise.							

Ivan	Luna	09/17/2025	Wed	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
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NOTES: 1.Continue coordinating with Water Resources Engineer. 2. Continue planning chlorine sweep exercise.

Ivan	Luna	09/18/2025	Thu	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
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NOTES: 1.Continue coordinating with Water Resources Engineer. 2. Continue planning chlorine sweep exercise.

Ivan	Luna	09/19/2025	Fri	1.00	South Texas Water Authority > 22116-03 STWA On-Call Services > 25116-03o Chlorine Eval for Central PS
------	------	------------	-----	------	---

NOTES: 1.Continue coordinating with Water Resources Engineer. 2. Continue planning chlorine sweep exercise.

ATTACHMENT 3

O&M Report

Memorandum

To: South Texas Water Authority Board of Directors and John Marez, Administrator
From: Patrick Sendejo, O&M Manager / Victor Gutierrez, Field Supervisor
Date: October 20th, 2025
Re: O&M Technical Report

During the Week of September 15th 2025:

Admin:

- Review GPS Records
- Update Daily Water Loss
- TRWA Apprenticeship Weekly Hours Update (Noe Moreno).
- Basic Water Training/Locate Training/CSI Training/Standard Operation Procedure Training.

Operations:

- Collect/Monitor NAP samples – STWA, RWSC & NWSC
- Monitor residuals (Total, Free, Mono, FAA) for the Driscoll Booster Station on the 42" line – Driscoll Before, Ave G, CR 16, Kingsville Meter Run & RWSC Meter Run @ Office
- Weekly CL 17 Verification
- NWSC/RWSC Meter Readings
- Locates – STWA, RWSC & NWSC
- Completed service orders for NWSC & RWSC.
- Completed Taps – (scheduled for week of 9/15/2025)

Safety & Maintenance:

- Safety Meeting: **(Open Crew discussions on all aspects of preventative maintenance, which includes time for any Q&A.) (JSA preventative hazard safety meeting to address any potential hazard.)**
- Generators – Exercise Transfer Switch
- Weekly/Monthly Preventative Maintenance – Heavy Equipment, Lawn care equipment, Leak equipment, Pump-station equipment, Tap equipment.
- Daily Vehicle Maintenance Report – Interior, Exterior & Under the Hood Inspections.

Cathodic Protection:

- Weekly Monitoring of Rectifiers
- Assist with GIS system updates for 42" line and the Corporations
- Continue to assist with locates for STWA
- Updating diamond maps to assist with correcting water line locations for all corps.
- Repaired ARV in Driscoll at the Youth City along HWY77.

During the Week of September 22nd 2025:

Admin:

- Review GPS records
- Update Daily Water Loss
- TRWA Apprenticeship Weekly Hours Update (Noe Moreno)
- Basic Water Training/Locate Training/CSI Training/ Standard Operation Procedure Training.

Operations:

- Collect/Monitor NAP samples – STWA, RWSC & NWSC
- Monitor residuals (Total, Free, Mono, FAA) for the Driscoll Booster Station on the 42” line – Driscoll Before, Ave G, CR 16, Kingsville Meter Run & RWSC Meter Run @ Office
- Weekly CL17 Verification
- Meter Readings – NWSC, RWSC
- Locates – STWA, RWSC, NWSC
- Completed Service Orders for NWSC and RWSC
- Completed Taps - (scheduled for week of 9/15/2025)

Safety & Maintenance:

Safety Meeting:

(Open Crew discussions on all aspects of preventative maintenance, which includes time for any Q&A.) (JSA preventative hazard safety meeting to address any potential hazard.)

Generators – Exercise Transfer Switch.

Weekly Preventative Maintenance – Heavy equipment, Lawn care equipment, Leak equipment, Pump-station equipment, Tap equipment.

Daily Vehicle Maintenance Report - Interior, Exterior & Under the hood Inspections.

Cathodic Protection:

Weekly Monitoring of Rectifiers

Assist with GIS system updates for 42” line and the Corporations

Continue to assist with locates for STWA

Updating diamond maps to assist with correcting water line locations for all corps.

Assist with Noemi and the Lead and Copper Inventory

During the Week of September 29th 2025:

Admin:

- Review GPS records
- City gallons report
- Update Daily Water Loss
- TRWA Apprenticeship Hour Updates (Noe Moreno)
- Basic Water Training/Locate Training/CSI Training/Standard Operation Procedure Training.
- Zack Elliott field tech scheduled for basic water course

Operations:

- Collect/Monitor NAP samples – STWA, RWSC & NWSC
- Monitor Residuals (Total, Free, Mono, FAA) for the Driscoll Booster Station on the 42" line – Driscoll Before, Ave G, CR 16, Kingsville Meter Run & RWSC Meter Run @ Office
- Lockouts NWSC & RWSC
- Weekly CL 17 Verification.
- Locates – STWA, RWSC, NWSC
- Completed service orders for NWSC and RWSC
- Completed Taps – (3)

Safety & Maintenance:

- Safety Meeting:
(Open crew discussion of safety concerns, Crew discussions on all aspects of preventative maintenance, which includes time for any Q&A.) (JSA preventative hazard safety meeting to address any potential hazard.)
- Generators – Exercise Transfer Switch
- Weekly Preventative Maintenance – Heavy Equipment, Lawn care equipment, Leak equipment, Pump-station equipment, Tap equipment.
- Daily Vehicle Maintenance Report - Interior, Exterior & Under the Hood Inspections

Cathodic Protection:

- Weekly Monitoring of Rectifiers
- Assist with GIS system updates for 42" line and the Corporations
- Continue to assist with locates for STWA
- Updating diamond maps to assist with correcting water line locations for all corps.
- Assist with Noemi and the Lead and Copper Inventory

During the Week of October 6th 2025:

Admin:

- Review GPS records
- STEERS DLQOR Report
- Update Daily Water Loss
- TRWA Apprenticeship Hour Updates (Noe Moreno)
- Basic Water Training/Locate Training/CSI Training/Standard Operation Procedure Training.
- Noe Moreno CSI tutoring
- Patrick Sendejo Class B Distribution test preparations

Operations:

- Collect/Monitor NAP samples – STWA, RWSC & NWSC
- Monitor Residuals (Total, Free, Mono, FAA) for the Driscoll Booster Station on the 42" line – Driscoll Before, Ave G, CR 16, Kingsville Meter Run & RWSC Meter Run @ Office
- Lockouts NWSC & RWSC
- Weekly CL 17 Verification.
- Locates – STWA, RWSC, NWSC
- Completed service orders for NWSC and RWSC
- Completed Taps – (2)

Safety & Maintenance:

Safety Meeting:

(Open crew discussion of safety concerns, Crew discussions on all aspects of preventative maintenance, which includes time for any Q&A.) (JSA preventative hazard safety meeting to address any potential hazard.)

- Generators – Exercise Transfer Switch
- Weekly Preventative Maintenance – Heavy Equipment, Lawn care equipment, Leak equipment, Pump-station equipment, Tap equipment.
- Daily Vehicle Maintenance Report - Interior, Exterior & Under the Hood Inspections

Cathodic Protection:

- Weekly Monitoring of Rectifiers
- Assist with GIS system updates for 42" line and the Corporations
- Continue to assist with locates for STWA
- Updating diamond maps to assist with correcting water line locations for all corps.
- Assist with Noemi and the Lead and Copper Inventory

During the Week of October 13th 2025:

Admin:

- Review GPS records
- Update Daily Water Loss
- TRWA Apprenticeship Hour Updates (Noe Moreno)
- Basic Water Training/Locate Training/CSI Training/Standard Operation Procedure Training.
- Setting up new hire application interviews

Operations:

- Collect/Monitor NAP samples – STWA, RWSC & NWSC
- Monitor Residuals (Total, Free, Mono, FAA) for the Driscoll Booster Station on the 42" line – Driscoll Before, Ave G, CR 16, Kingsville Meter Run & RWSC Meter Run @ Office
- Lockouts NWSC & RWSC
- Weekly CL 17 Verification.
- Locates – STWA, RWSC, NWSC
- Completed service orders for NWSC and RWSC
- Completed Taps – (1)

Safety & Maintenance:

Safety Meeting:

(Open crew discussion of safety concerns, Crew discussions on all aspects of preventative maintenance, which includes time for any Q&A.) (JSA preventative hazard safety meeting to address any potential hazard.)

- Generators – Exercise Transfer Switch
- Weekly Preventative Maintenance – Heavy Equipment, Lawn care equipment, Leak equipment, Pump-station equipment, Tap equipment.
- Daily Vehicle Maintenance Report - Interior, Exterior & Under the Hood Inspections

Cathodic Protection:

- Weekly Monitoring of Rectifiers
- Assist with GIS system updates for 42" line and the Corporations
- Continue to assist with locates for STWA
- Updating diamond maps to assist with correcting water line locations for all corps.
- Assist with Noemi and the Lead and Copper Inventory

Current Projects:

- Working with ICE on Master plan surveys and preparations for repairs of Central Bishop East and Ricardo Pumps Stations.
- Continue to revise GIS Digital maps to improve coordinates of water lines, meter locations, valves, ARVs, Dead-end mains and pump stations.
- Working on improvements of SCADA system for quick response time for alerts to address issues before they occur. Pursuing new cellular comms currently using radio comms which is unstable. Final review of equipment operations and verify cellular communications 100% effective. ETA Update for 11/1/2025
- Working on a Field Guide with SOP procedures for field staff in training to have a checklist to help guide them during an emergency situation. (partial complete as of 10/15/2025).

Noe Moreno – Schedule to reapply for CSI test on 10/15/2025, Class C distribution awaiting approval from TCEQ

Victor Deleon – schedule Basic water test on 10/20/2025

Joseph Lucas Perez – resiliency course as of 10/17/2025

Zack Elliott – basic water test will be scheduled after approval from TCEQ

David Sendejo – pending TCEQ approval letter

Patrick and Victor Gutierrez Scheduling test after hours are met by TCEQ for approval letter for Class B licenses for O&M and Field Supervisor.

Victor Gutierrez schedule for elective course in November

-Scheduling service taps and extensions has been challenging due to staff availability amongst many other tasks TCEQ has continued to add on top of our day-to-day operations. Currently looking to hire to replace 2 positions. And 1 for Cathodic Protection.

-Additional booster is needed at Kingsville Ricardo meter run to help maintain residual south into RWSC would be helpful to reduce TTHMs and to minimize flushing needed to stay in compliance with TCEQ. Working with ICE on this for resolution.

-working on replacing pumps in Agua Dulce one pump active the other is offline due to impeller failure; both need to be replaced.

-working on NWSC investigation violations to finalize report for resolution.

CP Report:

Hector Barbosa left us with a budget and a scope of work to continue CP along 42" pipeline and ongoing projects which include potential rectifiers and ARV repairs. Hiring for Cathodic protection candidate.

Contract bids

Pending EGB for assessment bid of \$40,000

\$50,000 deep well rectifiers

65,000 per Repair of ARVs

He also indicated utilizing him for consultation or contract work to assist in our efforts to provide an adequate CP program.

His assistant David Sendejo will continue in his progress to maintain surveys and locates on 42" while also assisting O&M during his downtime.

ATTACHMENT 4

Nueces County Tax Roll/Levy

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Executive Director
Date: October 23, 2025
Re: Nueces County Tax Roll adoption – Resolution 25-29

Background:

The Nueces County Tax Roll similar to the Kleberg Tax Rolls, are generated when taxable values are multiplied by the Authority's Maintenance and Operations (M&O) Tax Rate and Interest and Sinking (I&S) Tax Rate.

The taxable values are the amounts less any partial exemptions, full exemptions or special values such as agriculture production.

Analysis:

The Authority contracts for collection services with the tax offices of Kleberg and Nueces Counties. The summarized tax roll is the total of individual tax statements.

Staff Recommendation:

Adopt the South Texas Water Authority Tax Roll in Nueces County by adopting Resolution as presented.

Board Action:

Adopt Resolution 25-29.

Summary:

Adoption of Resolution 25-29 is an essential step in the tax collection process conducted annually.

Nueces County Courthouse
901 Leopard, Suite 301
Corpus Christi, TX 78401



Kevin Kieschnick
Assessor and Collector of Taxes

Administration
(361) 888-0307
(361) 888-0308

RECEIVED

OCT 07 2025

SOUTH TEXAS WATER AUTHORITY

October 3, 2025

Ms. Jo Ella Wagner
Executive Director
South Texas Water Authority
2302 E Sage RD
Kingsville, TX 78363

RE: Certification of 2025 Tax Levy

Dear Ms. Wagner:

Enclosed please find the 2025 Certification of Tax Levy for the South Texas Water Authority.

Please return a signed copy of the certification upon the approval of the jurisdiction's tax levy.

If you have any questions regarding these calculations, please feel free to call my office at 361-888-0307.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Kieschnick", is written over a horizontal line.

Kevin Kieschnick
Nueces County Tax Assessor-Collector

For information contact:

voice
fax

Motor Vehicle
(361) 888-0459
(361) 888-0482

Property Tax
(361) 888-0230
(361) 888-0218

Voter Registration
(361) 888-0404
(361) 888-0339

Nueces County Courthouse
901 Leopard, Suite 301
Corpus Christi, TX 78401



Kevin Kieschnick
Assessor and Collector of Taxes

Administration
(361) 888-0307
(361) 888-0308

**CERTIFICATION OF TAX LEVY FOR THE TAX YEAR 2025
SOUTH TEXAS WATER AUTHORITY**

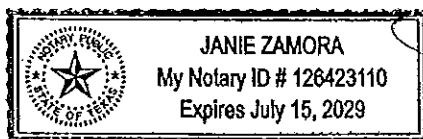
Total Appraised Value @ 100% of Market Value	\$ 2,349,495,540
Less: <i>Partial Exemptions</i>	
<i>Ag-Use account value loss and abatements</i>	\$ 691,428,292
Total Net Appraised Value	\$ 1,658,067,248
Assessment Ratio	100%
Total Taxable Value	\$ 1,658,067,248
2025 Adopted Tax Rate	.059699 /\$100
2025 Ad Valorem Tax Levy	\$ 989,849.57
Plus: Late Rendition Penalty - Personal Property Accounts	\$ 2,371.38
Less: 5% of Late Rendition Penalty to the Appraisal District	\$ 118.57
*Property Tax Code Section 22.28 d Repealed Effective 01/01/2026.	
Plus: Late Ag Penalty	\$ 80.72
2025 Total Ad Valorem Tax Levy	\$ 992,183.10

Submission of the Tax Levy for 2025 for approval by the Board of Directors of South Texas Water Authority in accordance with Section 26.09(e) of the Texas Property Tax Code.

A handwritten signature in black ink, appearing to read "Kevin Kieschnick", is written over a horizontal line.

Kevin Kieschnick
Nueces County
Tax Assessor-Collector

SWORN AND SUBSCRIBED TO before me at Corpus Christi, Texas this 3rd day of
October, A.D., 2025.



A handwritten signature in black ink, appearing to read "Janie Zamora", is written over a horizontal line.
Notary Public, State of Texas

THE STATE OF TEXAS
COUNTY OF NUECES

The Tax Levy is hereby approved by the Board of Directors of the South Texas Water Authority
on this _____ day of _____, A.D., 2025.

Chairman,
South Texas Water Authority

ATTEST:

Secretary,
South Texas Water Authority

For information contact:
voice
fax

Motor Vehicle
(361) 888-0459
(361) 888-0482

Property Tax
(361) 888-0230
(361) 888-0218

Voter Registration
(361) 888-0404
(361) 888-0339

ATTACHMENT 5

Resolution 25-29

SOUTH TEXAS WATER AUTHORITY

Resolution 25-29

A RESOLUTION ADOPTING THE TAX ROLL/LEVY FOR THE SOUTH TEXAS
WATER AUTHORITY'S DISTRICT IN NUECES COUNTY FOR TAX YEAR 2025.

WHEREAS, the South Texas Water Authority is a taxing jurisdiction within Kleberg and Nueces Counties, and

WHEREAS, the South Texas Water Authority has the power to collect ad valorem taxes to pay debt service for outstanding bonds, and

WHEREAS, the tax roll/levy of the South Texas Water Authority has been compiled by Nueces County for the purpose of levying an established tax rate on said valuation.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the South Texas Water Authority adopts the 2025 tax roll/levy compiled by the Nueces County Tax Assessor/Collector on behalf of the Authority.

Duly adopted this 27th day of October, 2025.

JOSE M. GRAVELEY, PRESIDENT

ATTEST:

IMELDA GARZA, SECRETARY/TREASURER

ATTACHMENT 6

Office Building Mold Remediation

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Executive Director
Date: October 22, 2025
Re: Procurement Method for Mold Remediation Services – STWA Office

Background:

The South Texas Water Authority (STWA) office located at 2302 E. Sage Road, Kingsville, Texas, has been identified as requiring mold remediation services following an environmental assessment conducted earlier this year. Due to the age of the facility and potential health and safety impacts, it is essential that remediation be completed promptly using a procurement process that ensures compliance with Texas procurement laws while securing the most qualified and cost-effective contractor.

Analysis:

Under Texas Local Government Code Chapter 252 and Texas Water Code Chapter 49, local government entities such as STWA must follow formal purchasing procedures when procuring services exceeding \$50,000 in value. Mold remediation services fall under specialized environmental and building maintenance categories, where experience, technical qualifications, and safety protocols are essential evaluation criteria.

To ensure compliance and efficiency, the best procurement method for this type of work is through a Job Order Contract (JOC) using an approved cooperative purchasing program such as BuyBoard, TIPS-USA, or Texas SmartBuy. This approach provides several advantages:

- **Pre-Qualified Vendors:** Cooperative contracts include firms that have already met competitive bidding requirements and are qualified to perform environmental and remediation services.
- **Reduced Administrative Burden:** STWA can expedite procurement without issuing its own full Request for Proposal (RFP), saving time and administrative costs.
- **Competitive Pricing:** Contract pricing is pre-negotiated and benchmarked against market standards, ensuring cost effectiveness.
- **Regulatory Compliance:** Cooperative purchasing satisfies statutory requirements for competitive procurement under Texas law.
- **Safety and Quality Assurance:** Vendors under these programs must maintain required insurance, safety certifications, and compliance with OSHA and TCEQ standards.

The chosen contractor will be required to:

- Perform all remediation in accordance with Texas Department of Licensing and Regulation (TDLR) mold remediation rules;

- Provide a Mold Remediation Work Plan (MRWP) and Post-Remediation Verification Report (PRVR); and Coordinate with the Authority to minimize operational disruption during the remediation process.

Staff Recommendation:

It is recommended that the Board authorize staff to procure mold remediation services for the STWA Office at 2302 E. Sage Road, Kingsville, Texas, through a cooperative purchasing agreement using a Job Order Contract (JOC) method, consistent with Texas procurement statutes and STWA purchasing policies.

Board Action:

Authorize the Executive Director to engage a qualified mold remediation contractor through a cooperative purchasing program such as BuyBoard, TIPS-USA, or Texas SmartBuy, and execute a Job Order Contract for the required work, subject to legal review and final cost verification.

Summary:

This procurement method ensures STWA remains compliant with state purchasing laws while addressing an urgent health and safety concern. The use of a cooperative Job Order Contract provides a timely, transparent, and cost-effective means of securing qualified remediation services for the Kingsville office facility.

ATTACHMENT 7

2026 STWA Board Meeting Schedule

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Executive Director
Date: October 22, 2025
Re: STWA Board of Directors Meeting Schedule 2026

Background:

Each year, the South Texas Water Authority Board of Directors establishes its regular meeting schedule to ensure consistent governance and timely decision-making. The proposed meeting schedule for calendar year 2026 maintains a similar cadence to prior years, with meetings generally held on a monthly basis, except for the months of July and November where no meetings are planned.

Analysis:

The following table lists the proposed 2026 regular meeting dates for the South Texas Water Authority Board of Directors:

Month	Proposed Meeting Date
January	January 27, 2026
February	February 24, 2026
March	March 24, 2026
April	April 28, 2026
May	May 26, 2026
June	June 30, 2026
July	No Meeting
August	August 4, 2026
September	September 8, 2026
September (Special)	September 29, 2026
October	October 27, 2026
November	No Meeting
December	December 8, 2026

This schedule provides a balanced approach to meeting frequency while avoiding potential scheduling conflicts during major holidays or regional events.

Staff Recommendation:

Staff recommends the Board approve the proposed 2026 meeting schedule as presented. This schedule aligns with past practices and ensures adequate time for preparation of agenda items, financial reports, and project updates. With the addition of reviewing upcoming meetings during the Executive Director's Administrative Report the board can always adjust meetings based on any unforeseen changes.

Board Action:

Approve the proposed 2026 Board of Directors Meeting Schedule as presented or amend as necessary.

Summary:

Adopting an annual meeting schedule in advance provides predictability for board members, staff, and the public. Once approved, the schedule will be posted to the STWA website and distributed to all directors and relevant agencies.

ATTACHMENT 8

TCAP

Memo

To: South Texas Water Authority Board of Directors
From: Jo Ella Wagner, Assistant Executive Director
Date: October 21, 2025
Re: TCAP Strategic Hedging Program

Background:

Texas Coalition for Affordable Power (TCAP) began purchasing electricity on behalf of the membership through a Strategic Hedging Program (SHP) in 2021 for a 5-year period. The program allows the energy consultants to purchase large amounts of energy 24 months in advance and take advantage of favorable market pricing. It has proven to be successful and has saved TCAP members from over paying on electricity especially during inflationary periods.

Analysis:

The current SHP agreement that STWA signed will expire in 2026. TCAP Board of Directors voted to extend the SHP another 5 years and is allowing current TCAP members the opportunity to exit TCAP before December 31, 2025 without penalty. However, if STWA extends membership and decides to cancel prior to December 31, 2027 penalties will apply.

Staff Recommendation:

As a member of the TCAP Board of Directors, I highly recommend STWA to remain a member of TCAP allowing the Authority to take advantage of the Strategic Hedging Program.

Board Action:

Determine whether STWA should remain a member of TCAP. No action is necessary if STWA remains a member of TCAP.

Summarization:

Staff has seen significant savings since becoming a member of STAP in 2001. STAP then merged with CAPP in 2011 to form TCAP. The professionals and consultants that are contracted by TCAP are extremely knowledgeable and work for the **members of TCAP** and not the "For Profit" corporations.



Ms. Jo Ella Wagner
Finance Manager
South Texas Water Authority
2302 E Sage Rd
Kingsville, TX 78363

RECEIVED
AUG 04 2025
SOUTH TEXAS WATER AUTHORITY

Dear Jo Ella,

Since 2021, TCAP has been hard at work securing your power needs well into the future through our Strategic Hedging Program (SHP). Thanks to the Board's forward-thinking approach, we've been purchasing energy 24+ months in advance to lock in the best rates and long-term stability for our members. Designed around member needs, SHP has proven to be the best combination of customer service, competitive price and flexibility to take advantage of favorable pricing available in the market.

In January 2026, we'll finalize the final year of our current 5-year procurement cycle, which runs through **December 31, 2027**.

At its most recent meeting, the TCAP Board voted unanimously to extend SHP for another five years — covering **Calendar Years 2028 through 2032**. Procurement for that term will begin in **February 2026**. This extension ensures continued access to competitively priced power and the strategic benefits you've come to expect from TCAP.

Because your organization's Commercial Electricity Service Agreement (CESA) with GEXA runs through **December 31, 2037**, there's no need for a new contract to continue participating in SHP. That long-term structure was designed to ensure a smooth continuation — no paperwork, no hassle.

Here's what you need to know:

- If you intend to remain a TCAP member, *no action is required*. You're all set!
- If you plan to exit TCAP, we'll need a written notice by **December 31, 2025**.
 - This will prevent us from including your load in the 2028–2032 energy procurements.
 - There are **no penalties** for leaving the SHP post-2027 if proper notice is given.
 - However, **moving your electric accounts before 12/31/2027** will result in financial penalties due to the existing procurement commitments.

If you'd like a customizable council or board memo to help explain this process internally, we're happy to provide one.

As a reminder and in accordance with Section 6.B. of your PSA, this letter serves as TCAP's formal notice of intent to include your load in the SHP energy procurements for Calendar Years 2028–2032.

Questions? We're here to help. Reach out to us at **972-725-4114** or email msomereve@tcaptx.com. We are hosting a webinar to explain the extension and allow for questions on Friday, August 29, 2025 at 9:00 a.m. Register at <https://tcaptx.com/events>

Thank you for your continued trust in TCAP. We're honored to serve you.

Sincerely,

Margaret Somereve
Executive Director
Texas Coalition for Affordable Power

Joella Wagner

From: Margaret Somereve <msomereve@tcaptx.com>
Sent: Tuesday, October 14, 2025 10:11 AM
To: Jo Ella Wagner
Subject: TCAP's response to our competitors

TCAP Member,

I understand that many brokers are reaching out to your organization, and I have received numerous calls and emails from our members regarding this matter.

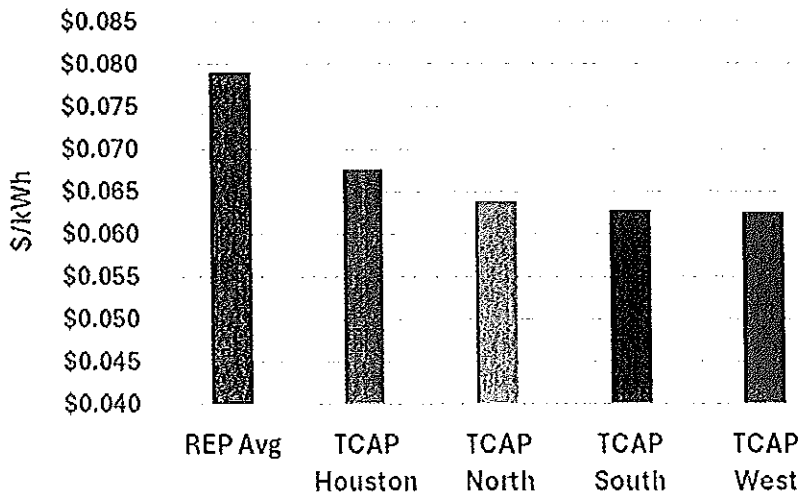
It appears that one of our competitors is being particularly assertive, sending targeted emails to our membership based on information obtained through open records requests. If you receive an open records request pertaining to your contract, please review it thoroughly and only provide the specific documents requested. Any letters or emails I have sent to the membership are not considered part of the contract. If you have any questions about open records requests, please contact me or our attorney, Thomas Brocato.

In response to the issues that this competitor accuses TCAP of, I would like to point out the following:

- TCAP proudly serves 172 local governments across Texas, making us one of the largest groups focused exclusively on local government needs. Engaging a broker who is a member of a cooperative buying group does not provide additional benefits. Cooperative contracts are not ideal for electricity procurement because rates fluctuate daily, and these contracts are based on a single point in time, unlike TCAP's regular market engagement. Brokers with primarily commercial clients and limited local government experience may not fully understand the unique requirements of local government operations.
- Rates provided by brokers are often outdated, as electricity prices can change daily. It's important to verify whether the rates offered in broker communications reflect current market conditions or are from previous years. Some brokers may exclude certain charges that have always been part of the energy price prior to Winter Storm Uri (2021) to make their rates appear lower. This exclusion is a marketing tactic, and it can result in unpredictable monthly charges for required ERCOT market items. In contrast, TCAP negotiates to lock in these costs, providing our members with greater budget stability.
- TCAP does NOT discourage our members from doing their due diligence. We offer support and resources, including an RFP sheet designed to help you ask the right questions—questions that brokers may prefer you didn't know to ask. By utilizing these tools, you can make informed comparisons and decisions.
- TCAP accesses the wholesale market each month, securing prices from investment-grade suppliers and ensuring that no single supplier contributes more than 30% to our portfolio. This approach guarantees diversity, with at least four suppliers represented annually. Our procurement program, developed with one of the largest investment-grade energy traders in the United States, fosters competition and ensures our members receive the best possible prices. Although brokers claim TCAP works with only one supplier (Gexa), this is inaccurate. By law, we must have a REP in the deregulated market, but our REP serves only as a billing agent for the power sourced from the

wholesale market. Our REP has nothing to do with our electricity pricing. Brokers operate exclusively in the retail market.

Avg REP Rate v. TCAP Rate - 2024



Source: DOE-EIA

(The REP average includes all of the excluded line items)

- Electricity purchasing is not solely about the volume of kilowatts consumed, but rather the load factor. TCAP aggregates member usage, resulting in a load factor that exceeds the ERCOT average. Local governments typically use more power overnight than commercial businesses. This aggregation provides our members with superior buying power based on their load profiles, unlike individual contracts arranged through brokers.
- Energy markets are currently extremely volatile and prices are high. TCAP does not endorse long-term contracts as beneficial in these conditions. SHP, for example, only purchases one-year contracts. While extended contracts may secure profits for our competitors, they can prevent you from benefiting from favorable market changes in the future. The energy market is dynamic and is expected to evolve into a more buyer favorable position in the coming years.
- As part of our commitment, TCAP attorneys actively represent local governments at the Public Utility Commission (PUC) during TDU rate cases—something brokers are unable to do. Over the past decade, our participation has resulted in significant avoided costs for local governments:

Oncor: \$786,421,972 in avoided costs
Centerpoint: \$2,948,557,747 in avoided costs
AEP: \$251,309,507 in avoided costs
TNMP: \$123,350,622 in avoided costs

Additionally, TCAP introduced a bill in the 89th legislative session to exempt local governments from the gross receipts tax. Although the bill did not pass out of committee, TCAP remains dedicated to advocating for our members' interests in Austin—something brokers do not do.

If you have any questions, please don't hesitate to reach out. Remember, brokers target

local governments because they are reliable, pay bills promptly, and are seen as lucrative clients. TCAP exists to serve and protect your interests.

Margaret

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Margaret Somereve

Executive Director

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972 725-4114

msomereve@tcaptx.com

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ATTACHMENT 9

Truck Bids

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Executive Director
Date: October 22, 2025
Re: Bid Award for FY 2026 Work Truck

Background:

In accordance with the STWA procurement procedures, an Invitation to Bid was publicly issued for the purchase of one (1) 2025 or 2026 work truck, mid-size to ½ ton, 4x2 or 4x4, 4-door cab, standard-bed pickup truck (gas engine). Bids were due by 1:00 p.m. on October 17, 2025. The purpose of this procurement is to replace an aging fleet vehicle to support operations and maintenance needs across STWA facilities.

Analysis:

A total of four vendors submitted nine bids for various models meeting bid specifications. The tabulated results are summarized as follows:

Vendor	Year	Make	Model	Description	Delivery Time	Cost
Sames Ford	2025	Ford	F150	2WD Supercrew 5.5' Box	2 days	\$41,963.00
Caldwell Country Chev	2026	Chevy	1500 Silverado	4x2 Regular Cab	90–120 days	\$34,989.00
Caldwell Country Chev	2026	Chevy	1500 Silverado	4x2 Crew Cab	90–120 days	\$38,775.00
Caldwell Country Chev	2026	Chevy	1500 Silverado	4x4 Crew Cab	90–120 days	\$41,775.00
AutoNation Chev	2025	Chevy	Colorado	4x4 Crew Cab	In stock	\$45,169.71
AutoNation Ford	2025	Ford	Ranger	4x2	2 days	\$46,432.47
AutoNation Ford	2025	Ford	F150	4x4 4-Door Cab	7 days	\$49,232.54
Hacienda Ford	2026	Ford	F150	4x2 Supercrew XL-145	90 days	\$40,819.75
Hacienda Ford	2026	Ford	F150	4x4 Supercrew XL-145	90 days	\$44,679.75

After review, Caldwell Country Chevrolet's 2026 Silverado 4x2 Regular Cab is the lowest responsive bidder meeting specifications at \$34,989.00. Although the delivery time is longer (90–120 days), the cost savings are significant compared to other compliant bids. Sames Ford's 2025 F150 2WD Supercrew (\$41,963.00) represents the lowest Ford option and earliest availability; however, it exceeds the lowest compliant bid by \$6,974.

Staff Recommendation:

Staff recommends awarding the bid Hacienda Ford for one (1) 2026 Ford F150 4X4 Super Crew Cab XL-145 at a total cost of \$44,679.75, which considers the responsible bidder meets the required specifications under Texas Local Government Code §252.043 and allows for a responsible price, delivery time and meets powertrain requirements for field operations.

Board Action:

Authorize the Executive Director to issue a purchase order to Hacienda Ford for one (1) 2026 Ford F150 4X4 Super Crew Cab XL-145 at a total cost of \$44,679.75, and execute all related documents necessary to complete the purchase.

Summary:

This procurement aligns with STWA's vehicle replacement plan and ensures cost-effective fleet management to support ongoing field operations. Approval of this purchase will provide staff with a reliable, efficient, and fully warranted work vehicle for daily operational use.

Bid Tabulation FY 2026 Truck

10/17/2025 1:00pm

Vendor	Year	Make	Model	Description	Delivery Time	Cost
Sames Ford	2025	Ford	F150	2WD Supercrew 5.5 Box Oxford White	2 days	41,963.00
Caldwell Country Chev	2026	Chev	1500 Silverado	4x2 Regular Cab	90-120	34,989.00
Caldwell Country Chev	2026	Chev	1500 Silverado	4x2 Crew Cab	90-120	38,775.00
Caldwell Country Chev	2026	Chev	1500 Silverado	4x4 Crew Cab	90-120	41,775.00
AutoNation Chev	2025	Chev	Colorado	4x4 Crew Cab	In stock	45,169.71
AutoNation Ford	2025	Ford	Ranger	4x2	2 days	46,432.47
AutoNation Ford	2025	Ford	F150	4x4 4-door Cab	7 days	49,232.54
Hacienda Ford	2026	Ford	F150	4x2 Supercrew XL-145	90 days	40,819.75
Hacienda Ford	2026	Ford	F150	4x4 Supercrew XL-145	90 days	44,679.75

ATTACHMENT 10

Resolution 25-33

SOUTH TEXAS WATER AUTHORITY

RESOLUTION 25-33

RESOLUTION AWARDING THE BID FOR THE PURCHASE OF ONE PICKUP TRUCK.

WHEREAS, the South Texas Water Authority solicited bids to acquire one (1) 4x2 or 4x4 pickup trucks for the Authority's use, and

WHEREAS, the Board of Directors of the South Texas Water Authority has reviewed the bids and finds that _____ has submitted the lowest responsible bid.

NOW, THEREFORE, BE IT RESOLVED that the South Texas Water Authority Board of Directors awards the bid for one (1) pickup truck to _____.

Duly adopted this 27th day of October, 2025.

JOSE M. GRAVELEY, PRESIDENT

ATTEST:

IMELDA GARZA, SECRETARY/TREASURER

ATTACHMENT 11

RFP – Gate Valve Assessment

and

ATTACHMENT 12

Resolution 25-34

**The RFP Award will be presented at the next
available Board Meeting**

ATTACHMENT 13

Policy Amendment

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Executive Director
Date: October 22, 2025
Re: Travel Policy and Expense Reimbursement Standards

Background:

The South Texas Water Authority (STWA) periodically authorizes employee and board member travel to support the agency's mission, including attendance at professional development workshops, technical conferences, regulatory hearings, and legislative or interagency meetings. To ensure transparency, accountability, and consistency in travel-related reimbursements, it is necessary to establish a travel policy that aligns with both federal and state best practices while maintaining sensitivity to local cost conditions.

The General Services Administration (GSA) provides federal per diem guidelines widely recognized as the industry standard for travel reimbursement. However, since STWA operates within Texas and serves as a local governmental entity, it is appropriate that reimbursement rates correspond more closely to those used by the State of Texas for employee travel.

Analysis:

The proposed travel policy incorporates guidance and best practices from the GSA and the Texas Comptroller of Public Accounts. The policy addresses eligible travel-related expenses and provides clear limits and documentation standards to support reimbursement for employees and key officials. (Key Officials consist of the Executive Director and members of the Board of Directors.

- **1. Lodging**
 - Lodging costs shall not exceed the nightly rate established by the Texas Comptroller for the destination city. If no other lodging is available and it exceeds the nightly rate, reimbursement must be approved by the Executive Director or designee prior to authorizing approval for travel.
 - Travelers are encouraged to secure the most cost-effective lodging consistent with safety and proximity to the meeting or conference venue.
 - Itemized receipts are required for reimbursement.
- **2. Meals and Incidental Expenses (Per Diem)**
 - Meal reimbursements shall follow the State of Texas per diem schedule based on the travel destination.

- Reimbursement will not exceed the maximum daily rate as published by the Texas Comptroller's Office.
- **3. Mileage**
 - Mileage reimbursement will follow the standard rate set by the Texas Comptroller, currently tied to the annually adjusted IRS business mileage rate.
 - Travel shall be by the most direct and cost-effective route, and mileage logs must be maintained and submitted for reimbursement.
- **4. Rental Cars and Transportation**
 - Rental cars may be used when necessary and when more cost-effective than personal vehicle use, shuttle service, or other options.
 - Only compact or midsize vehicles are authorized unless business needs require otherwise.
 - Gasoline expenses for rental cars will be reimbursed with receipts.
- **5. Airfare**
 - Airfare reimbursement will be limited to coach class or equivalent fare.
 - Travelers are encouraged to book flights early to take advantage of lower rates.
 - Additional charges (e.g., baggage fees) will be reimbursed with receipts if incurred for official business.
- **6. Other Reimbursable Expenses**
 - Parking, tolls, and registration fees for conferences or workshops are reimbursable with receipts.
 - Non-reimbursable expenses include entertainment, alcohol, personal items, and companion travel costs.
- **7. Documentation and Approval**
 - All travel must be pre-approved by the Executive Director or designee.
 - A completed Travel Authorization Form and supporting documentation (agenda, invitation, or itinerary) must accompany reimbursement requests.
 - Reimbursement will be issued upon submission of itemized receipts and completion of a travel expense report within ten (10) business days after returning.

Staff Recommendation:

It is recommended that the Board of Directors approve the adoption of the STWA Travel and Expense Reimbursement Policy as presented, establishing consistency with GSA best practices while adopting rate standards used by the State of Texas for travel-related expenses.

Board Action:

Authorize adoption of the South Texas Water Authority Travel and Expense Reimbursement Policy as presented and direct staff to implement and distribute the policy to all employees and board members.

Summary:

This annually adjusted policy provides a clear and transparent framework for managing travel-related expenses. It ensures compliance with best practices, aligns with established public-sector standards, and reflects prudent fiscal management consistent with the Authority's responsibility to its wholesale customers and taxpayers.



FY 2025 per diem rates for Texas

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Standard Rate	Applies for all locations without specified rates	\$68	\$16	\$19	\$28	\$5	\$51.00
Arlington / Fort Worth / Grapevine	Tarrant / City of Grapevine	\$80	\$20	\$22	\$33	\$5	\$60.00
Austin	Travis	\$80	\$20	\$22	\$33	\$5	\$60.00
Big Spring	Howard	\$68	\$16	\$19	\$28	\$5	\$51.00
Dallas	Dallas	\$80	\$20	\$22	\$33	\$5	\$60.00
Galveston	Galveston	\$74	\$18	\$20	\$31	\$5	\$55.50
Houston	Montgomery / Fort Bend / Harris	\$80	\$20	\$22	\$33	\$5	\$60.00
Midland / Odessa	Midland / Andrews / Ector / Martin	\$74	\$18	\$20	\$31	\$5	\$55.50
Pecos	Reeves	\$74	\$18	\$20	\$31	\$5	\$55.50
Plano	Collin	\$80	\$20	\$22	\$33	\$5	\$60.00
San Antonio	Bexar	\$74	\$18	\$20	\$31	\$5	\$55.50
South Padre Island	Cameron	\$74	\$18	\$20	\$31	\$5	\$55.50

Current Rates

Fiscal 2026 Travel Reimbursement Rates

Employees

In-State or Out-of-State Meals and Lodging	Refer to the U.S. General Services Administration's (GSA's) federal <u>Domestic Maximum Per Diem Rates</u>, effective Oct. 1, 2025. If the city is not listed, but the county is listed, use the daily rate of the county. For locations not listed (city or county), the daily rates are: • Lodging in state/out of state: up to \$110. • Meals in state/out of state: up to \$68.
In-State or Out-of-State Non-Overnight Meals	Not to exceed \$36 daily
Automobile Mileage	70 cents per mile (Jan. 1 – Dec. 31, 2025)
Aircraft Mileage	\$1.75 per mile (Jan. 1 – Dec. 31, 2025)

Key Officials

In-State or Out-of-State Meals and Lodging	Up to twice the amount listed on the GSA's <u>Domestic Maximum Per Diem Rates</u>. For areas not listed, the daily rates are: • Lodging in state/out of state: up to \$220. • Meals in state/out of state: up to \$136.
In-State or Out-of-State Non-Overnight Meals	Not to exceed \$72 daily
Automobile Mileage	70 cents per mile (Jan. 1 – Dec. 31, 2025)
Aircraft Mileage	\$1.75 per mile (Jan. 1 – Dec. 31, 2025)



SOUTH TEXAS WATER AUTHORITY
2302 E. SAGE RD.
KINGSVILLE, TEXAS 78363

Memorandum

To: South Texas Water Authority Board of Directors
From: August Patroelj Finance Manager
Date: October 16, 2025
Re: Subsistence Policy

Upon reviewing the Policy Manual for STWA I noticed that the current subsistence expense has been and I quote "\$25.00 per day." Now this might have been appropriate for such a time as then but that was thirty years ago. I have done some research and I have included such research for you to view. I have pulled data from the State Comptroller's office and data from the U.S. General Service Administration (GSA). Upon reviewing these two documents, I highly recommend that we modify our policy with the current rates provided in these documents respectively. I would recommend that these rates become effective immediately. Thank your prompt and courteous resolve to this matter:

Jose M. Graveley, President
Frances Garcia, Vice-President
Imelda Garza, Secretary-Treasurer
Dr. Tanya Lawhon
Daniel Morales

Joe Morales
Angela N. Pena
Arturo Rodriguez
Patsy A. Rodgers
John Marez, Administrator

5. Taxicab fares or automobile charges or automobile mileage from common carrier to place of abode and place of business and tips.
6. Taxicab fares, rental automobile charges or automobile mileage between place of lodging and place of business while in out-of-the-district travel status.
7. Fees for parking an automobile at a common carrier terminal or other parking area allowable to the extent that the fee plus the allowable mileage reimbursement to and from the destination does not exceed the estimated cost of using a taxicab.
8. Use of privately owned automobiles by employees, other than the Executive Director, shall be reimbursed on a mileage basis at the rate established by the Internal Revenue Service. Reimbursement of parking fees and tolls shall also be allowed.

The Executive Director may approve, after six months of employment, the full expense of attending seminars, conferences, conventions, or other educational institutions within the Southwestern states. Prior to such service, time off with pay may be permitted by the Executive Director if a staff member desires to attend a professional seminar, conference or convention at his own expense if it does not directly relate to job performance.

Employees in official travel status shall be entitled to transportation, accommodations and services which meet reasonable and adequate quality standards for convenience, safety, and comfort; tourist or business class accommodations are to be used, if available.

C. Allowance of Actual Subsistence Expenses

Employees shall be granted actual subsistence expenses while in an out-of-the-district status. The employee shall be reimbursed for actual subsistence expenses only. Actual subsistence expenses relate generally to lodging, meals and tips. A meal allowance generally shall not exceed \$25.00 per day.

Receipts shall be required for lodging expenses and for other expenditures as the Executive Director may deem appropriate and be reported on the travel voucher to show all expenses itemized on a daily basis.

SOUTH TEXAS WATER AUTHORITY

CODIFICATION OF ADMINISTRATIVE PROCEDURES AND CONSERVATION
AND DEVELOPMENT POLICIES

Adopted March 11, 1985
Amended August 5, 1985
Amended March 9, 1987
Amended November 2, 1992

ATTACHMENT 14

Resolution 25-35

SOUTH TEXAS WATER AUTHORITY

Resolution 25-35

RESOLUTION AMENDING THE ADMINISTRATIVE PROCEDURES AND
CONSERVATION AND DEVELOPMENT POLICIES OF THE SOUTH TEXAS
WATER AUTHORITY.

WHEREAS, the South Texas Water Authority has adopted Administrative Procedures and Conservation and Development Policies as guidelines for the Authority, and

WHEREAS, it is advisable and necessary to amend these policies from time to time to facilitate the operations of the Authority.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the South Texas Water Authority approves the attached amendments to the Administrative Procedures and Conservation and Development Policies.

Duly adopted this 27th day of October, 2025.

JOSE M. GRAVELEY, PRESIDENT

ATTEST:

IMELDA GARZA, SECRETARY/TREASURER

ATTACHMENT 15

Water Supply Contract with Corpus Christi

No attachment is included.
Discussion will occur in closed session.

ATTACHMENT 16

Seven Seas Project

No attachment is included.
Discussion will occur in closed session.

ATTACHMENT 17

STWA Fees and Charges

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Executive Director
Date: October 24, 2025
Re: Fees & Charges

Background:

STWA provides turnkey management services to Ricardo and Nueces Water Supply Corporations and invoices them monthly. Enclosed are a schedule of the current and proposed FY 2026 General and Administrative Fees and a schedule of the current and proposed fees for Taps and Repairs.

Analysis:

The most recent analysis indicates in FY 2025 and previous fiscal years that STWA did not recoup the anticipated revenues to cover actual expenses. As such, staff has proposed to adjust fees accordingly. Fee adjustments are necessary to stay in line or track with the cost of providing the services and the amount of time staff is devoting to the Corporations.

Staff Recommendation:

Staff estimates that these recommended increases in fees and rates are necessary to cover the costs to operate and manage the corporations. Staff examined salaries, benefits, vehicle/equipment repairs, new vehicles/equipment purchases and staff time allocations to arrive at the most accurate estimate for such recommended figures. The proposed increases will cover current STWA management costs; however, these fees should be reviewed annually during the budget process.

Board Action:

Provide feedback to Staff.

Summary:

Rate adjustments have been necessary for several years and with these rate increases STWA will be able to recover all of their management fees moving forward.

Fee Schedule

	<u>FY 2020</u>	<u>FY 2026</u>
Tap Installation	\$260.00	\$325.00
Meter Installation (Permanent & Temporary)	\$110.00	\$150.00
Meter Register Only	\$45.00	\$65.00
Meter Box Installation (EACH)	\$60.00	\$75.00
Meter Box Lid Only (EACH)	\$35.00	\$50.00
Valve Installation with tap and extensions (2in. - 3in) (EACH)	\$300.00	\$375.00
Valve Installation with tap and extensions (4in. - 10in) (EACH)	\$400.00	\$500.00
Customer Service Inspection 1st Attempt	\$75.00	\$100.00
Customer Service Inspection (subsequent Attempts)	\$50.00	\$75.00
Road Bore - 3" line or less	\$30.00	\$40.00
Road Bore - 3" line or more	\$32.00	\$45.00
Long Service Connections	\$2.25	\$2.50
Line Extensions 2" line or less	\$2.55	\$3.20
Line Extensions 2.5" line	\$2.70	\$3.40
Line Extensions 3" line	\$2.95	\$3.70
Line Extensions 4" line or greater (1st 100 ft.)	\$5.45	\$6.30
Line Extensions 4" line or greater (101 ft & up)	\$5.00	\$5.80
Meter Unlocked (regular hours)	\$60.00	\$90.00
Meter Unlocked (after hours)	\$90.00	\$120.00
Meter removal fee	\$60.00	\$90.00
Customer call outs (regular hours) "1 hour min"	\$35.00	\$45.00
Meter Testing (residential)	\$25.00	\$35.00
Line Repair (per hour charge) = "crew + equipment" - up to 4" line REGULAR	\$200.00	\$250.00
Line Repair (per hour charge) = "crew + equipment" - up to 4" line OVERTIME	\$300.00	\$375.00
Line Repair (per hour charge) = "crew + equipment" - Over 4" line REGULAR	\$270.00	\$340.00
Line Repair (per hour charge) = "crew + equipment" - over 4" line OVERTIME	\$405.00	\$500.00
Repair Call Out (w/o excavation equip) includes bee control (PER MAN HOUR)	\$60.00	\$85.00
After hour call outs (1 hr min) (PER MAN HOUR)	\$85.00	\$115.00
Weekend Residuals Checks/ P.S. Repairs (PER MAN HOUR)	\$70.00	\$100.00
	<u><u>\$3,077.90</u></u>	<u><u>\$3,969.90</u></u>

Recommended Nueces Fee Schedule

	<u>FY 2019</u>	<u>FY 2026</u>
General Maintenance	\$6.25	\$7.00
Read Meters	\$1.95	\$3.50
Sample Collections	\$40.00	\$60.00
Disconnect cards	\$1.10	\$2.00
Monthly water statements	\$2.00	\$3.00
Meter Removal Letters	\$1.75	\$3.00
Annual meeting notices	\$5.00	\$7.00
Consumer Confidence Report	\$500.00	\$750.00
Administration	\$6.00	\$8.00
Postage & Copying	\$0.10	\$0.10
Special Mailouts	\$0.60	\$1.25
Developer Analysis	\$200.00	\$300.00
	<u><u>\$764.75</u></u>	<u><u>\$1,144.85</u></u>

Recommended Ricardo Fee Schedule

	<u>FY 2019</u>	<u>FY 2026</u>
General Maintenance	\$5.65	\$7.00
Read Meters	\$2.50	\$3.00
Sample Collections	\$40.00	\$60.00
Disconnect cards	\$1.10	\$2.00
Monthly water statements	\$2.00	\$3.00
Meter Removal Letters	\$1.75	\$3.00
Annual meeting notices	\$5.00	\$7.00
Consumer Confidence Report	\$500.00	\$750.00
Administration	\$6.00	\$8.00
Postage & Copying	\$0.10	\$0.10
Special Mailouts	\$0.60	\$1.25
Developer Analysis	\$200.00	\$300.00
	<u>\$764.70</u>	<u>\$1,144.35</u>

Administrative Report

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Executive Director
Date: October 22, 2025
Re: Administrative Report

Background:

This administrative report provides upcoming meeting information and key dates for Board awareness. The purpose is to ensure all members and the public are informed of scheduled workshops and regular meetings to maintain effective coordination and planning for STWA operations while promoting transparency.

Analysis:

The following table lists the next scheduled meetings and key upcoming dates:

Date	Description
November 14, 2025	Workshop – Texas Water Development Board Projects & Important Dates
December 9, 2025	Regular Board Meeting

The workshop will focus on active and pending Texas Water Development Board (TWDB) projects, including funding updates, project timelines, and key deliverables. The December regular board meeting will include year-end administrative items and preparation for the 2026 board calendar.

Staff Recommendation:

Staff recommends that all board members plan to attend both the November workshop and December regular meeting to ensure continuity of discussion on TWDB-funded projects and year-end governance matters.

Board Action:

No formal action is required at this time. This report is presented for informational purposes.

Summary:

The upcoming workshop and regular meeting will provide critical updates on ongoing TWDB projects and upcoming milestones. Participation by the full board will help maintain alignment on funding strategies and operational priorities heading into 2026.