



SOUTH TEXAS WATER AUTHORITY

2302 E. SAGE RD.

KINGSVILLE, TEXAS 78363

MEMORANDUM

TO: South Texas Water Authority Board of Directors

FROM: Jose M Graveley, President

DATE: November 4, 2025

SUBJECT: Workshop

A workshop of the STWA Board of Directors is scheduled for:

Wednesday, November 12, 2025
5:30 p.m.
Courthouse Annex Law Enforcement Center
1500 E. King
Kingsville TX 78363

The Board will receive a presentation on and discuss the following:

1. Call to order.
2. Development of Priority List for Texas Water Development Board Funding Projects.
3. Adjournment.

JMG/JM/fdl
Attachments

This meeting notice was posted on
STWA's website, www.stwa.org, and on
indoor and outdoor bulletin boards at
STWA's administrative offices,
2302 East Sage Road, Kingsville, Texas at
3:15 am on November 5, 2025
James De Leon
Assistant Secretary

Jose M. Graveley, President
Frances Garcia, Vice-President
Imelda Garza, Secretary-Treasurer
Dr. Tanya Lawhon
Daniel Morales

STWA Workshop 11/12/25
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Joe Morales
Angela N. Pena
Arturo Rodriguez
Patsy A. Rodgers
John Marez, Administrator

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Executive Director
Date: November 7, 2025
Re: FY 2026 Texas Water Development Board Funding — Project Review & Prioritization Workshop

Background:

The South Texas Water Authority (STWA) is preparing for the FY 2026 funding cycle with the Texas Water Development Board (TWDB). This workshop is intended to begin the process of reviewing and prioritizing capital improvement projects to position STWA for upcoming state funding opportunities.

STWA serves as a regional wholesale water provider and system operator supporting more than 49,000 residents across multiple service areas, including the Ricardo Water Supply Corporation (WSC) and Nueces WSC. As our service footprint grows and existing infrastructure continues to age, targeted investments are essential to ensure long-term reliability, system resiliency, and operational efficiency.

Analysis:

STWA continues to make critical investments in its supply and distribution system, including the 42-inch transmission line and systemwide improvements to support long-term reliability. Current system conditions demonstrate the ongoing need for targeted infrastructure upgrades across both the Ricardo WSC and Nueces WSC service areas.

Key areas requiring TWDB support include:

- Pump Stations: Replacement and modernization to eliminate leaks and reduce service interruptions.
- Distribution Lines & Valves: Upgrades and rehabilitation to improve flow, reduce water loss, and enhance system reliability.
- Storage Tanks: Expansion and rehabilitation to increase system capacity and storage resiliency.
- Security Enhancements: Protect critical water facilities and ensure compliance with state and federal guidance.
- Transmission System Rehabilitation: Continued improvements to ensure dependable regional transmission capacity.
- Brackish Groundwater Supply Expansion: Increased supply capacity through brackish water treatment and development of a new groundwater well.

STWA continues to respond to frequent line and equipment failures across both retail service partners, which impacts service delivery and operational resources. Addressing these needs proactively through the TWDB process will help stabilize operations, strengthen reliability, and reduce long-term capital and maintenance burdens.

Staff Recommendation:

Staff recommends that the STWA Board:

1. Review and discuss the preliminary list of priority projects for FY 2026 TWDB funding consideration.
2. Provide guidance and feedback on priority ranking, phasing, and strategic funding objectives.
3. Direct staff to refine the capital planning list and prepare formal TWDB funding submissions based on Board direction and future engineering evaluations.

Board Action:

The Board may provide input and guidance to staff to begin prioritizing projects and determining the sequence of planning, design, and application efforts for the FY 2026 TWDB funding cycle.

Summary:

STWA must continue to proactively invest in its water infrastructure to meet current and future demand, protect system reliability, and support continued regional growth. The FY 2026 TWDB funding cycle presents a timely opportunity to advance priority improvements, including pump stations, distribution lines, system security, storage capacity, and brackish groundwater supply enhancements.

This workshop will establish the framework for project prioritization, funding strategy, and long-term water system advancement.



**Texas Water Development Board
Drinking Water State Revolving Fund
Project Information Form Rating Report**

Authority: South Texas WA			
PIF #:	16656	Program:	DWSRF
PPL Year:	2026		
Related PIFs:			
Project Name: South Texas Water Authority regional water delivery system improvements for failing infrastructure			
Project Type: Public Water System		Project Phase: Planning Design & Construction	
Project Description: South Texas Water Authority (STWA) will make investments in the its infrastructure to include 42" transmission line and the supply and distribution system to ensure reliable service to the more that 49,000 residents it serves. Additional improvements need to be made in the Ricardo WSC service area and the Nueces WSC service area including pump stations, lines, and storage tanks. STWA is consistently fixing leaks and service interruptions in both systems. Both entities are served by STWA, which acts as a wholesale water supplier, administrative support and operations support. Many of the pump stations must be replaced to stop leaks and ensure reliable service. Additionally, lines, valves, pump stations, storage tanks, security, rehabilitation of existing infrastructure need to take place. STWA is also improving its supply capacity with brackish groundwater treatment and a new well.			

	Start Date	Completion Date	Phase Cost
Planning:			\$2,634,798.00
Acquisition:			\$0.00
Design:			\$5,285,045.00
Est. Construction:	02/01/2026	02/01/2027	\$80,609,320.00

Green Project: No
Green Amount: \$0.00

Project Rating:

Criteria	Answer	Score
Combined Rating, Health and Compliance, and Primary Compliance Factors	No	0.00
Population Factor	No	0.00
Secondary Compliance Factors	Yes	20.00
Consolidation Factor	Yes	43.38
SWP - System Vulnerability Factor	No	0.00
SWP - Ability to Implement Best Management Practices Factor	No	0.00
SWP - Affordability Factor	No	0.00
All Proj. - In the past 5 years, has an asset management plan been adopted by the entity's governing	Yes	2.50
All Proj. - Is the entity planning to prepare an asset management plan as part of the proposed project?	No	0.00
All Proj. - Has asset management training been administered to the entity's governing body and	Yes	0.50
All Proj. - Does the proposed project address specific targets, goals, or measures in a water	Yes	1.00
All Proj. - Does the proposed project involve the use of reclaimed water?	No	0.00
All Proj. - Does the proposed project address a specific goals in a system-wide or plant-wide energy	No	0.00
All Proj. - Project implements elements contained in a state or regional water plan, watershed protection	Yes	2.00
All Proj. - Entity qualifies as a disadvantaged community.	Yes	30.00
All Proj. - Entity previously received TWDB planning, acquisition, and/or design funds for this project.	No	0.00
All Proj. - Entity has a Cybersecurity Awareness Plan that has been adopted by it's governing body in	No	0.00
All Proj. - Project addresses a deficiency found in a Cybersecurity Assessment.	No	0.00
Rating:		99.38

**Texas Water Development Board
SFY 2026 Drinking Water State Revolving Fund
Intended Use Plan
Appendix G. Project Priority List - Alphabetical**

Rank	Points	PIF #	Entity	Owner Type	PWS ID	Population	Project Description	Requested Phase(s)	Total Project Cost	Disadv %	Green Type	GPR	Related PIF #s
Public Water System													
13	99	16656	South Texas WA	D	TX1370035	49,534	South Texas Water Authority (STWA) will make investments in the its infrastructure to include 42" transmission line and the supply and distribution system to ensure reliable service to the more that 49,000 residents it serves. Additional improvements need to be made in the Ricardo WSC service area and the Nueces WSC service area including pump stations, lines, and storage tanks. STWA is consistently fixing leaks and service interruptions in both systems. Both entities are served by STWA, which acts as a wholesale water supplier, administrative support and operations support. Many of the pump stations must be replaced to stop leaks and ensure reliable service. Additionally, lines, valves, pump stations, storage tanks, security, rehabilitation of existing infrastructure need to take place. STWA is also improving its supply capacity with brackish groundwater treatment and a new well.	PDC	\$88,529,163.00	70%			
57	46	16910	Spur	M	TX0630012	800	Replacement of various portions of the City's potable water distribution pipe line system, valves, and fire hydrants. An Asset Management Plan will be developed as part of this project.	PDC	\$5,437,000.00	70%	Yes-BC	\$5,437,000.00	
63	46	16911	Stamford	M	TX1270003	4,162	The City of Stamford (City) aims to enhance their water distribution system by improving its existing distribution lines. The distribution lines are aging and need to be replaced. Additionally, the City is addressing maintenance issues by installing additional isolation valves on the distribution line and also replacing aging hydrants. An asset management plan is included.	PDC	\$4,643,900.00	70%	Yes-BC	\$4,643,900.00	
62	46	16913	Stephens Regional SUD	D	TX2150007	3,173	SRSUD is proposing water system improvements to address growth in portions of the distribution system which includes upgrading a main arterial distribution main in the system to areas which are currently limited by the size of main. Improvements are also proposed for the water treatment plant (WTP) to address issues with aging equipment and operational improvements, to increase treatment efficiency. The pproposed project includes an asset management plan.	PDC	\$9,513,000.00	70%	Yes-CE	\$9,513,000.00	
289	6	16704	Sterling City	M	TX2160001	888	Sterling City aims to replace 50,000 LF of asbestos cement pipes, repair an existing HSPS, rehabilitate its existing ground storage tanks, replace failing service meters, and implement an asset management plan.	PDC	\$23,822,500.00		Yes-BC	\$23,822,500.00	



SOUTH TEXAS WATER AUTHORITY

2302 E. SAGE RD.

KINGSVILLE, TEXAS 78363

MEMORANDUM

TO: South Texas Water Authority Board of Directors
FROM: Jose M Graveley, President
DATE: November 4, 2025
SUBJECT: Meeting Notice and Agenda for the South Texas Water Authority

A Regular Meeting of the STWA Board of Directors is scheduled for:

Wednesday, November 12, 2025

Immediately following the 5:30 p.m. STWA Workshop
Courthouse Annex Law Enforcement Center
1500 E. King, Kingsville TX 78363

The Board will consider and act upon any lawful subject which may come before it, including among others, the following:

Agenda

1. Call to order.
2. Citizen comments. This is an opportunity for citizens to address the Board of Directors concerning an issue of community interest that is not on the agenda. Comments on the agenda items must be made when the agenda item comes before the Board. The President may place a time limit on all comments. The response of the Board to any comment under this heading is limited to making a statement of specific factual information in response to the inquiry, or, reciting existing policy in response to the inquiry. Any deliberation of the issue is limited to a proposal to place it on the agenda for a later meeting.
3. Request for Proposals for gate valve assessment. (Attachment 1)
4. **Resolution 25-34.** Resolution awarding the bid for gate valve assessment. (Attachment 2)
5. Bids for purchase of office copier. (Attachment 3)
6. **Resolution 25-36.** Resolution awarding the bid for the purchase of one office copier. (Attachment 4)
7. Administration Report.
8. Adjournment.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session, a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

JMG/JM/fdl
Attachments

Jose M. Graveley, President
Frances Garcia, Vice-President
Imelda Garza, Secretary-Treasurer
Dr. Tanya Lawhon
Daniel Morales

STWA Agenda – 11/12/2025
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STWA's website, www.stwa.org, and on
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STWA's administrative offices,
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3:15 am/6 on November 5, 2025

Francis De Leon
Assistant Secretary

Joe Morales
Angela N. Pena
Arturo Rodriguez
Patsy A. Rodgers
John Marez, Administrator

ATTACHMENT 1

Information on the Gate Valve Assessment RFPs will be
presented at the meeting.

ATTACHMENT 2

Resolution 25-34

SOUTH TEXAS WATER AUTHORITY

RESOLUTION 25-34

RESOLUTION AWARDING THE BID FOR A GATE VALVE ASSESSMENT.

WHEREAS, the South Texas Water Authority requested proposals for a gate valve assessment, and

WHEREAS, the Board of Directors of the South Texas Water Authority has reviewed the bids and finds that _____ has submitted the lowest responsible bid.

NOW, THEREFORE, BE IT RESOLVED that the South Texas Water Authority Board of Directors awards the bid for the gate valve assessment to _____.

Duly adopted this 14th day of November, 2025.

JOSE M. GRAVELEY, PRESIDENT

ATTEST:

IMELDA GARZA, SECRETARY/TREASURER

ATTACHMENT 3

Bids for Copier

Memo

To: South Texas Water Authority Board of Directors
From: John Marez, Executive Director
Date: November 7, 2025
Re: Office Copier Purchase or Lease

Background:

The South Texas Water Authority (STWA) office staff relies daily on a copier system for administrative operations, regulatory document production, board packet preparation, customer correspondence, financial reporting, and general office functions. The current copier has reached the end of its service life and is experiencing frequent maintenance needs, resulting in operational delays and additional service costs. To maintain efficient administrative workflow and reliability in document production, it is necessary to secure a replacement copier.

Analysis:

STWA solicited multiple proposals for a new office copier. The following options were received and reviewed based on cost, reliability, service life, and long-term operational value:

Option	Description	Price/Terms	Notes
Dewitt Poth — Option 1 (New Unit)	New high-capacity copier with full service and support	\$10,950 (Purchase)	New equipment, warranty included, maximum lifecycle value
Ricoh — Option 2 refurbished	Refurbished copier, limited lifecycle compared to new	\$4,860 (Purchase)	Lower upfront cost, reduced lifespan, greater risk of maintenance issues
Office Systems — Option 3 (New Unit)	New high-capacity copier with full service and support	\$10,370 (Purchase)	New equipment, warranty included, maximum lifecycle value
Ricoh — Option 4 (New Unit)	New high-capacity copier with full service and support	\$9,620 (Purchase)	New equipment, warranty included, maximum lifecycle value

Staff Recommendation:

Staff recommends purchasing the Ricoh new copier unit at a total cost of \$9,620.50. This option provides the most reliable and cost-effective solution over the lifecycle of the equipment and supports continued efficiency and productivity of STWA administrative operations.

Board Action:

It is recommended that the Board approve the purchase of the Ricoh new copier in the amount of \$9,620.50 and authorize the Executive Director to execute the necessary procurement documents.

Summary:

The STWA office requires a reliable and efficient copier system to meet ongoing administrative demands. After reviewing multiple options, staff recommends purchasing a new copier due to its warranty coverage, extended service life, and superior cost-benefit over time. Approval of this purchase will ensure continued operational efficiency and support for staff functions.

ATTACHMENT 4

Resolution 25-36

SOUTH TEXAS WATER AUTHORITY

RESOLUTION 25-36

RESOLUTION AWARDING THE BID FOR THE PURCHASE OF ONE OFFICE
COPIER.

WHEREAS, the South Texas Water Authority solicited bids to acquire one office copier
for the Authority's use, and

WHEREAS, the Board of Directors of the South Texas Water Authority has reviewed
the bids and finds that _____ has submitted the lowest responsible bid.

NOW, THEREFORE, BE IT RESOLVED that the South Texas Water Authority Board
of Directors awards the bid for one office copier to _____.

Duly adopted this 14th day of November, 2025.

JOSE M. GRAVELEY, PRESIDENT

ATTEST:

IMELDA GARZA, SECRETARY/TREASURER