

SOUTH TEXAS WATER AUTHORITY

Regular Board of Directors Meeting

March 23, 2021

Minutes

(This meeting was held remotely by phone and Zoom.)

Board Members Present:

Brandon Barrera  
Jose Graveley  
Hector Castaneda  
Rudy Galvan, Jr.  
Frances Garcia  
Kathleen Lowman  
Patsy Rodgers

Board Members Absent:

Imelda Garza

Staff Present:

Carola G. Serrato  
Frances De Leon  
Jo Ella Wagner  
Dony Cantu  
Nigel Gomez

Guests Present:

Baldemar Garcia  
Bill Flickinger, Willatt & Flickinger

1. Call to Order.

Mr. Brandon Barrera, Board President, called the Regular Meeting of the STWA Board of Directors to order at 5:30 p.m. A quorum was present.

2. Citizen Comments.

Mr. Barrera opened the floor to citizen's comments. No comments were made.

3. Approval of Minutes.

Mr. Galvan made a motion to approve the minutes of the February 25, 2021 Special Meeting and the March 2, 2021 Regular Meeting as presented. Ms. Rodgers seconded. The motion passed by unanimous vote.

*The order of the agenda was changed to accommodate the guest, Bill Flickinger of Willatt & Flickinger.*

5. Request from Kleberg County.

Mr. Barrera announced that the Board would convene in Closed Session at 5:33 p.m. pursuant to Section 551.071 of the Government Code to discuss a possible request from Kleberg County with attorney Bill Flickinger. The Board reconvened in Open Session at 5:49 p.m. No action was taken during Closed Session. Since a request had not been received from Kleberg County, no action was taken.

4. Treasurer's Report/Payment of Bills.

The following reports were presented for the Board's consideration:

Treasurer's Report for period ending February 28, 2021  
Revenue Fund Income Statement for period ending February 28, 2021  
Tax Fund Income Statement for period ending February 28, 2021  
Special Services Income Statement for period ending February 28, 2021  
STWA Revenue Fund Balance Sheet – February 28, 2021  
STWA Revenue Fund GL Account Summary Report as of February 28, 2021  
STWA Debt Service Fund Income Statement for period ending February 28, 2021  
STWA Debt Service Fund Balance Sheet – February 28, 2021  
STWA Debt Service Fund GL Account Summary Report as of February 28, 2021  
STWA Capital Projects Fund Income Statement for period ending February 28, 2021  
STWA Capital Projects Fund Balance Sheet – February 28, 2021  
STWA Capital Projects Fund GL Account Summary Report as of February 28, 2021  
FY 2020 Cathodic Protection Expenses Breakdown  
2012 Bond Election Report  
Anticipated vs. Actual Water Rate Charged  
Maintenance & Technical Report from O&M Supervisor  
Cathodic Protection Update

The following outstanding invoices were presented for Board approval:

• Kevin Kieschnick-NC Tax Assessor	\$ 3,679.62
• Nueces County Appraisal District	\$ 2,626.00
• Kleberg County Appraisal District	\$ 5,696.04
• City of Corpus Christi	\$ 83,935.58
• Kevin Kieschnick-NC Tax Assessor	\$ 2,491.83

A motion was made by Mr. Galvan and seconded by Mr. Graveley to approve the Treasurer's Report and payment of the bills as presented. The motion carried.

6. Resolution 21-03. Resolution Designating Office and Regular Meeting Places of the Board of Directors of South Texas Water Authority.

Ms. Serrato stated that in case the Board needs to meet in person, it would be best to use a larger meeting place because the conference room will not allow for social distancing. She presented Resolution 21-03 which designates the Kleberg County Courthouse Annex of the Law Enforcement Center at 1500 E. King, Kingsville, Texas as an alternative meeting place. Mr. Graveley made a motion to approve Resolution 21-03. Mr. Galvan seconded. The motion passed unanimously.

7. Nueces County project for construction of Banquete Pump Station to serve the Nueces County Water Control and Improvement District #5 (Banquete) and Nueces Water Supply Corporation.

Ms. Serrato stated that the startup of the new pump station did not go as smoothly as expected. She reported that flow switches on the ground storage tanks on the existing pump station need to be replaced. In addition, the parameters programmed on the SCADA system for most of the pump stations were lost during the weekend. It is possible that this occurred when Mercer's subcontractor performed work on the SCADA system. A Nueces Water Supply Corporation customer filed a complaint of low pressure with TCEQ which she believes may be the result of these parameters being lost. TCEQ has requested information on how the corporation handles complaints and the response is being worked on to meet TCEQ's deadline of March 26, 2021. David Counts of Automated Concepts has been contacted to reset the parameters on the other pump stations. No action was taken by the Board.

8. Any and all actions necessary on convenient to facilitate the new executive director recruitment process.

Ms. Serrato presented an updated salary spreadsheet showing additional positions and entities. She stated that Ms. Ray suggests that the Board consider increasing the salary range. After reviewing the salaries, Mr. Graveley made a motion to set the pay range at \$100,000 to \$125,000 per year. Mr. Galvan seconded. All voted in favor.

9. Wholesale Water Supply Contract with the City of Corpus Christi.

Ms. Serrato stated that a response has not been received from Corpus Christi Assistant City Attorney Lisa Aguilar regarding the revised draft that was sent to the City.

10. February 2021 winter storm/freeze event.

Ms. Serrato stated that staff continues working on gathering information and making repairs. Ms. Wagner has registered STWA, NWSC and RWSC with FEMA. She reported that the Central and Bishop hydro-pneumatic tanks have been blind flanged temporarily. It appears that the Sablatura Park Pump Station was the hardest hit. Insurance claims have been filed on the damage. She noted that although the pipes were insulated, they still froze and the problem was made worse by the slow down of water from the City of Corpus Christi.

11. Resolution 21-04. Resolution of appreciation for Mr. Filiberto Treviño for his dedicated service as a director of the South Texas Water Authority from 2007 – 2020.
12. Resolution 21-05. Resolution of appreciation for Ms. Lupita Perez for her dedicated service as a director of the South Texas Water Authority from 2009 – 2021.

Mr. Galvan made a motion to adopt Resolution 21-04 and Resolution 21-05. Ms. Lowman seconded. All voted in favor.

STWA Regular Meeting Minutes

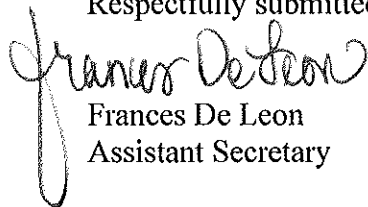
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13. Adjournment.

With no further business to discuss, Mr. Galvan made a motion to adjourn the meeting at 6:32 p.m. Mr. Graveley seconded. The motion passed by unanimous vote.

Respectfully submitted,

A handwritten signature in cursive script that reads "Frances De Leon". The signature is written in black ink and is positioned to the left of the printed name and title.

Frances De Leon  
Assistant Secretary